

# TAKE 5



## to reduce the number of FALSE FIRE ALARMS

98% of all automated fire alarm calls are  
unwanted fire alarm call incidents.  
**YOU CAN PREVENT THIS.**



Scottish Business  
Resilience Centre  
Creating a secure Scotland for business to flourish in



### Testing - Could the fire alarm system be accidentally set off?

- Contact the fire alarm call centre and ensure the system is offline.
- Record in the fire alarm log book that the system is offline before testing.
- Ensure all system faults are reported to the maintenance officer immediately.



### Aerosols - Is there a smoke detector nearby which could be accidentally set off?

- Use Aerosols such as deodorant, hairspray and cleaning products sparingly.
- Keep area well ventilated.
- Is there an aerosol substitute available?



### Knowledge - Have you completed your fire awareness training?

- Know your fire alarm and evacuation procedure.
- Know where your fire alarm panel is located and who is responsible to operate it.
- Know if your system detects smoke, fire or heat.



### Equipment - Are you testing, moving items or working near fire alarm detectors?

- Consider local isolation of area for maintenance and contractor work.
- Consider local isolation of area for cleaning processes involving steam or fumes.
- Avoid accidental contact with break glass call points.



### 5 - 5 seconds, 5 minutes it doesn't matter?

- Think about your actions, could they activate the fire alarm system?
- Think about false alarm consequences on production, customers and staff.
- Each false alarm call puts your community at risk.
- Each false alarm costs the Scottish Fire and Rescue Service and RC £2900.

## Our Values

We are **fair**, we treat each other and everyone we deal with respectfully and work hard to build trust in Renfrewshire Council.

We are **helpful**, we care about getting things right and are always approachable.

We are great **collaborators**; we work as one team and with people who care about this place.

We value **learning** to help us innovate, improve and deliver better services.

