Glasgow and the Clyde Valley Strategic Development Planning Authority

To: Glasgow and the Clyde Valley Strategic Development Planning Authority Joint Committee

On: 18th April 2016

Report by

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Development Plan Scheme and Participation Statement 2016/17

1.   Summary

1.1   The purpose of this report is for the Joint Committee to adopt for publication its Development Plan Scheme and Participation Statement 2016/17.

2.   Recommendation

2.1   It is recommended that the Joint Committee

- adopt the 2016/17 Development Plan Scheme and Participation Statement; and,

- authorise the Strategic Development Plan Manager to make the necessary arrangements for its publication.

3.   Context

3.1   As part of the requirements of the Planning etc (Scotland) Act 2006 planning authorities are expected to publish a 'Development Plan Scheme' and 'Participation Statement' and review it on an annual basis.

3.2   The purpose of these documents is to set out the Authority's programme for preparing, reviewing and consulting on its Strategic Development Plan.

3.3   The Joint Committee published its first Development Plan Scheme and Participation Statement on 31st March 2009, with subsequent revisions published annually in March. Copies are placed in all local libraries throughout the city region, on the Joint Committee's website as well as being sent to Scottish Ministers.

3.4   At its meeting held on 10th December 2012 the Joint Committee approved the timeline for the submission of the next SDP in May 2016 and accordingly the 2016/17 Development Plan Scheme reflects those dates.

4.   Development Plan Scheme and Participation Statement 2015/16

4.1   The 2016/17 Development Plan Scheme and Participation Statement reflect the ongoing considerations around the approach to engagement including discussions at the Heads of Policy and at Steering Group.

4.2.   It reflects the current position in the plan cycle for the next SDP where the focus is on considering the responses to the Proposed Plan which was published in

January 2016 and the intention to submit it for approval to Scottish Ministers in May 2016.

4.3 The 2016/17 Development Plan Scheme and related Participation Statement is attached in the Appendix.

Appendix

Getting Involved in Strategic Planning in the Glasgow and the Clyde Valley City Region

Development Plan and Participation Statement

April 2016 - April 2017

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WE WANT TO KNOW YOUR VIEWS

Welcome to the latest edition of Clydeplan's Development Plan Scheme and Participation Statement.

These two documents together set out how you can learn about and influence the preparation of the next SDP. These documents are updated every year in March/April.

Clydeplan are committed to continued joint working and service improvement and is keen to work with all those who have an interesting in strategic planning of the Glasgow and the Clyde Valley city region.

We would like you to use this document as an opportunity to comment on this Development Plan Scheme and Participation Statement, or indeed on any other matters relevant to the SDP preparation.

We welcome your views and our contact details are provided at the end of this document.

DEVELOPMENT PLAN SCHEME

Introduction

The first Glasgow and the Clyde Valley Strategic Development Plan (SDP) was approved by Scottish Ministers on 29th May 2012 and follows in a long standing tradition of strategic planning in the West of Scotland which recognises that the communities of the conurbation are interdependent and that a shared vision and land use strategy is required to tackle the major economic, social and environmental challenges we all face.

The SDP which covers the local authority administrative areas of East Dunbartonshire, East Renfrewshire, Glasgow, Inverclyde, North Lanarkshire, Renfrewshire, South Lanarkshire and West Dunbartonshire, excluding that part of West Dunbartonshire that lies within the Loch Lomond and the Trossachs National Park, sets out the strategic planning and spatial development strategy for the city region for the next twenty years and beyond.

Clydeplan operates as a Joint Committee and comprises two Councillors from each of the eight constituent local authorities who, as a general rule are the Conveners and Vice-Conveners from the relevant Planning Committees/Boards of their respective authority.

Clydeplan have a responsibility to Scottish Ministers under the terms of the Town and Country Planning (Scotland) Act 1997 (as amended by Planning etc. (Scotland) Act 2006)to prepare, monitor and review a strategic development plan on behalf of the member local authorities.

Clydeplan hopes you will engage with them in its preparation and development.

Purpose of the Development Plan Scheme

The purpose of the Development Plan Scheme is to:

- outline the steps which Clydeplan will take in preparing the SDP for Glasgow and the Clyde Valley; and,
- explain the statutory processes involved in preparing the Plan and how you can be involved in terms of accessing documents and making representations.

Development Plan System in Scotland

The statutory requirement to prepare development plans is set out in the Town and Country Planning (Scotland) Act 1997 (as amended by Planning etc. (Scotland) Act 2006)Development plans are the basis for decision making on planning applications.

They contain policies and proposals for the future development and use of land in an area. Plans can cover a wide range of issues such as housing, transport, employment, retail, recreation and conserving and protecting the natural environment.

Further information can be found in the Scottish Government's Planning Circular 6/2013: Development Planning, www.scotland.gov.uk/Publications/2013/12/9924.

The Development Plan system in Scotland consists of three core statutory documents:

(i) **National Planning Framework for Scotland** (NPF) is produced by the Scottish Government and sets out, in broad terms, Scottish Ministers' strategy for Scotland's spatial development and the priorities for that development. NPF3, the latest NPF, was published in June 2014 www.scotland.gov.uk/Resource/0045/00453683.pdf

(ii) **Strategic Development Plan** is prepared by the Strategic Development Planning Authority and sets out a long-term (20 years or more) view of development strategy considering its general scale and broadly where it should be located. The SDP is approved by Scottish Ministers. Strategic Development Plans are only prepared for the four Scottish city-regions;

(iii) **Local Development Plans** are prepared by local authorities and set out more detailed policies and proposals to guide development. These plans, which are approved by the local authority, must accord with the approved Strategic Development Plan.

Strategic Environmental Assessment

The policies and proposals contained in the SDP will be assessed for their potential impacts on the environment utilising a process known as Strategic Environmental Assessment or SEA. The Environmental Assessment (Scotland) Act 2005 makes SEA a legal requirement on many public plans, programmes and strategies, including the SDP.

The purpose of SEA is to provide a high level of protection for the environment by ensuring that environmental issues are considered by decision makers alongside economic and social issues. This is achieved by systematically assessing the potential significant environmental effects of the plan, and recording the results in an 'Environmental Report'.

The process involves regular liaison with Scottish Natural Heritage, Scottish Environmental Protection Agency and Historic Scotland.

The SEA will be prepared in conjunction with the Strategic Development Plan and will be co-ordinated with the Plan's preparation and related processes.

Action Programme

An Action Programme sets out how Clydeplan proposes to implement the Strategic Development Plan.

The Action Programme sets out:

- a list of actions required to deliver each of the plan's policies and proposals;
- the name of the person/organisation who is to carry out the action; and
- the timescale for carrying out each action.

The Action Programme will focus on the role of Clydeplan and its delivery partners, in delivering the strategic planning vision and spatial development strategy incorporating key development projects and infrastructure.

In preparing their Action Programmes Clydeplan will consult and consider the views of:

- the Key Agencies;
- the Scottish Ministers; and,
- anyone Clydeplan proposes specifying by name in the Action Programme.

The Action Programme must be published and submitted to Scottish Ministers at the same time as the Proposed Plan.

The Action Programme must be adopted and published by Clydeplan within 3 months of the SDP being approved by Scottish Ministers.

Thereafter, the Action Programme will be kept under review by Clydeplan, and updated and refreshed at least every 2 years. Whenever an Action Programme is published, the SDPA are required to send 2 copies to Scottish Ministers, place copies in local libraries and publish electronically.

The latest Action Programme was published by Clydeplan on 18th January 2016 in support of the Proposed Strategic Development Plan consultation. (http://www.clydeplan-sdpa.gov.uk/files/Action_Programme_Final_2.pdf)

Getting Involved

Clydeplan is keen to engage with as many interested parties as possible, during the preparation of the SDP.

By encouraging consultation at all stages of the Plan's preparation, Clydeplan seeks to ensure that those with an interest in the area e.g. members of the public, businesses, key organisations and organisations including community groups, have an opportunity to contribute their views before decisions are taken.

This applies as much to those who support the plan as to those who want to make objections.

Clydeplan will make extensive use of its website (www.clydeplan-sdpa.gov.uk) and Twitter account (@Clydeplan), to update interested parties on its ongoing work and as a key component of its formal consultation strategy.

In this context Clydeplan is always interested to hear from individuals, groups and organisations or indeed anyone interested in the SDP as to how to best undertake engagement. Details of how to provide feedback are included at the end of this document.

Timetable for approval of the Strategic Development Plan

Planning etc (Scotland) Act 2006 Part 2 Section 10 subsection 8 requires the submission of the next SDP within 4 years of the approval of its predecessor. In the case of Clydeplan this is on/before 29th May 2016.

The development of the next SDP has taken into account a number of factors, including the

- publication of the National Planning Framework 3 and Scottish Planning Policy;

- Scottish Ministers approval letter on the 2012 Strategic Development Plan;

- Scottish Government's review of Strategic Development Plans during 2013/14;

- Refreshed Housing Need and Demand Assessment guidance and related toolkit (June – Oct 2014);

- the Glasgow and Clyde Valley City Deal Infrastructure Fund.

Summary of Key Stages

The following diagram identifies the key plan preparation stages with further detail on the approach to engagement at each stage provided in the Participation Statement.

Stage	Strategic Development Plan	Key Components	Estimated Timetable
ONGOING CONSULTATION ON STRATEGIC DEVELOPMENT PLAN 2		Engage and work with the constituent local authorities and key stakeholders in the work programme in support of Strategic Development Plan 2.	**Ongoing throughout 2014 and 2015** (Updated annually)
1	**Development Plan Scheme and Participation Statement**	Strategic Development Plan Authority publishes Development Plan Scheme and Participation Statement.	**Revised and Published March 2014**
2	**Early Engagement - "Shaping Our Future"**	This is a non statutory consultation planned to tease out views on the performance of the existing SDP strategy, the key issues to be addressed by the next SDP and therefore included in the Main Issues Report, as well as any locationally specific considerations.	**January - February 2014**
3	**Action Programme Update**	Publication of Action Programme update.	**August 2014**
4	**Monitoring Statement**	The Monitoring Statement and feedback from the "Early Engagement" exercise in January 2014 will assist in identifying the key issues to be addressed in the Main Issues Report.	**June - December 2014**
5	**Housing Need and Demand Assessment**	This provides part of the evidence base for Local Housing Strategies and Strategic and Local Development Plans. The HNDA and Housing Supply Targets will inform the SDP Proposed Plan.	**June - January 2015** (Finalised May 2015)

Stage	Strategic Development Plan	Key Components	Estimated Timetable
6	**Main Issues Report and Environmental Report**	Publication and consultation on Main Issues report and related supporting documents	**January 2015** (consultation ended 27th March 2015)
7	**Publication of Proposed Plan and Environmental Report**	Publication and consultation on Proposed Plan and related supporting documents including the Action Programme.	**18th January 2016** (consultation ended 29th February)
8	**Proposed Plan Submission**	Submission of Proposed Plan to Scottish Ministers for approval	**May 2016**
9	**Examination of Proposed Plan**	Any unresolved representations will be subject to an Examination conducted by an independent Reporter appointed by Scottish Ministers.	**July 2016**
10	**Modification of Proposed Plan**	Scottish Ministers may amend the Plan in light of the Reporters recommendations. They will publish any modifications along with their reasons for making them.	**Late 2016/ Early 2017**
11	**Approval and Publication of the Plan, Environmental Report and Action Programme**	Once Scottish Ministers receive the Examination Report, they may approve the Plan in whole or in part (with or without modification), or reject the plan. Clydeplan will then publish the approved SDP as soon as possible after approval. The Action Programme in support of the SDP requires to be adopted and published within three months of the SDP being approved by Scottish Ministers.	**Spring 2017**
12	**Strategic Environmental Assessment Post Adoption Statement**	This details how environmental considerations have been integrated into the Plan.	**Spring 2017**

PARTICIPATION STATEMENT

Why Get Involved

Planning affects everyone and we want our plan to be as good as it can be reflecting the views of all stakeholders.

The SDP sets the city region planning context across the eight Clydeplan local authorities. The SDP directly influences Local Development Plans and therefore decisions on investment, infrastructure and the determination of planning applications.

Our Approach to Engagement

During the course of the Plan's preparation we have been reviewing our approach to communications and engagement.

We have facilitated workshops, on Community Engagement and Graphical Communication, and held discussions with our local authority partners. We have considered best practice examples including the approach to engagement undertaken by the Scottish Government around the NPF3 Main Issues Report and the approaches of the three other SDP teams SESplan, TAYplan and Aberdeen City and Shire SDPA.

We have established some key principles for undertaking engagement, have undertaken a review of our stakeholders and have considered how best to engage with them.

Through this review we have identified a number of areas where our approach can be enhanced and we have already taken steps to implement a number of the required service improvements.

We have for example established a group on the Knowledge Hub to facilitate internal communications with our local authority partners, updated our website, launched an Early Consultation on the SDP, made additions to our list of stakeholders, and now use Twitter to facilitate more immediate communication and raise the profile of Clydeplan.

All of this activity is aimed to ensure that our plan is as good as it can be, reflecting the views of our stakeholders.

We are committed to continuing service improvements, and would welcome any feedback on this Development Plan Scheme and Participation Statement, or indeed on any matters relevant to the SDP preparation. Contact details are provided at the end of this document.

Key Principles

Along with our local authority partners, we have adopted a number of key principles that will govern the way that we engage with our stakeholders. Clydeplan will:

- in all engagement activities, take account of the advice and principles in PAN 3/2010, Community Engagement and the National Standards for Community Engagement;
- go beyond minimum statutory consultation requirements in order to ensure that we have consulted all those that have an interest in the Plan;
- seek to improve levels of engagement with the general public and other stakeholders utlising social media and other techniques, but proportionately and within budgetary and resource limitations;
- invite contact from any organisation with an interest in Strategic Planning via our open approach, website and via direct communication (telephone, email and face to face contact);
- utilise this Participation Statement to document what we intend to do and then to document what we did do in respect of stakeholder engagement, including how we have taken stakeholder feedback into account;

- endeavour to utilise Plain English and engaging graphics, in order to explain our approach with clarity and simplicity where possible;

- request feedback from interested parties on where service and engagement activity improvements could be made, in order to further develop our culture of continuing improvement.

Who Do We Engage With

We want to engage with everyone who has a stake in the plan however we recognise that the degree of involvement of stakeholders varies and that a proportionate and realistic approach is required. Some of our stakeholders have a high degree of influence on our plan such as the Scottish Government and the Local Authorities, while other stakeholders only seek to remain informed about the plan. Our approach to engagement and communication reflects that distinction.

We recognise that it can be difficult to engage some sections of society and organisations but will continue to aim to be as inclusive as possible. The SDP team will be available to meet with any interested party, particularly community councils and community groups throughout the SDP process.

Key parties with whom we seek to engage include:

- public sector groups (including key government departments and agencies);
- private sector groups (including business, retail and housing interests);
- established community groups (including community councils);
- voluntary and environmental organisations; and
- Community Planning Partnerships.

A list of identified stakeholders and groupings that are included on our Consultees Database is provided and suggestions on any additions are welcome (refer Table 1).

Ongoing Engagement

Much engagement is of an ongoing nature, and we have a number of key stakeholders with whom we regularly engage. During the last two years, we have created a number of forums and held workshops involving the SDP Team, local authority partners and other key stakeholders from public and private organisations. This approach has enabled us to work jointly to identify the key strategic planning issues for this area.

The Forums include the Environment Forum; Economy, Infrastructure and Placemaking Forum; and the Development Land Forum. Other active groups that inform our Plan Preparation include the SEA Working Group, the Housing Market Partnership Core Group and we have held workshops on Community Engagement and Graphics and Communications.

In addition we meet and liaise regularly with the other three other SDP teams in Scotland along with the Scottish Government.

How Do We Engage

By direct contact by email or telephone, through the forums and groupings detailed above, via our updated website, using Twitter, and though our open and transparent approach.

Additionally, the constituent Local Authorities of the city region have a role to play as a conduit for local information feeding into the plan preparation and assisting with consultation, utilising established LDP consultation mechanisms at key stages where local views are sought.

How To Get Involved

The following section sets out the Key Plan Preparation Stages and details when and how stakeholders can become most actively involved. The timetable is updated annually.

As detailed in Circular 6/2013, Development Planning, the nature of engagement activities will vary throughout the plan preparation cycle. The Main Issues Report is the key document in terms of front loading engagement on the plan at this time engagement will be highly consultative. However, as we move towards publication of the Proposed Plan, the character of engagement will change with the emphasis on providing information and facilitating representations.

Once the Proposed Plan is submitted to Scottish Ministers, an Examination will be held into the unresolved representations at which time the arrangements for participation will be administered largely by the Scottish Government.

We hope that this document assists you in understanding how and when you can engage with us at the key stages in the plan preparation process and would welcome feedback on our approach. Contact details are provided at the end of this document.

Table 1: STRATEGIC DEVELOPMENT PLAN KEY STAKEHOLDERS

Internal Stakeholders	
	Local authority officers
	Clydeplan Joint Committee Elected Members
	Other local authority Elected Members

Other Stakeholders	
Scottish Government	Various including: Planning and Architecture Division Centre for Housing Market Analysis Housing Investment Division Development Plans Gateway SEA Gateway
MSPs/MPs	Glasgow and the Clyde Valley representatives
Youth Parliament Representatives	Glasgow and the Clyde Valley representatives
Community Councils	Glasgow and the Clyde Valley Representatives
Community Planning Partnerships	Glasgow and the Clyde Valley Community Planning Partnership 8 Glasgow and the Clyde Valley local authority CPPs Glasgow and Clyde Valley City Deal
Key Agencies	Health Boards (NHS Greater Glasgow and Clyde / NHS Lanarkshire) Forestry Commission Historic Environment Scotland Scottish Enterprise Scottish Water SEPA Strathclyde Partnership for Transport Transport Scotland
Adjoining Local Authorities	Argyll and Bute Council East Ayrshire Council Dumfries and Galloway Council Falkirk Council Local Lomond and Trossachs National Park North Ayrshire Council Scottish Borders Stirling Council West Lothian Council
Environmental Groups	Central Scotland Green Network Glasgow and the Clyde Valley Green Network Partnership RSPB Scottish Wildlife Trust

Urban Regeneration Companies	Clyde Gateway Riverside Inverclyde Ravenscraig Limited
Academia	University of Glasgow University of Stirling
Development Industry	Consultancies Housing Associations Homes for Scotland Scottish Property Federation
Emergency Services	Scottish Fire and Rescue Service Police Scotland
Transport	AA Freight Transport Association Glasgow International Airport Network Rail RAC ScotRail Scottish Association for Public Transport Railfuture
Other	Confederation of UK Coal Producers Equality and Human Rights Commission Glasgow Centre for Population Health Health and Safety Executive Metropolitan Glasgow Strategic Drainage Plan National Grid Scottish Renewables Sportscotland The Coal Authority Visit Scotland Citizens Panels Members of the General Public (who have expressed an interest in the SDP)

KEY PLAN PREPARATION STAGES

	Ongoing Engagement by Local Authorities
When	Throughout SDP preparation process
Why (consult)	To ensure that local views and intelligence are captured and represented. Evidence gathering and issue identification.
With Whom	Internal consultation and established LDP stakeholders including: • Community Councils • Local interest Groups • Citizens Panels
By Whom	Local Authority Development Plan Teams
How	Through established LDP consultation mechanisms
Progress	Ongoing
Stakeholder Feedback	Ongoing feedback is taken into consideration and influences the approach taken by Clydeplan

	Ongoing Engagement by Clydeplan Core Team
When	Throughout SDP preparation process
Why (consult)	To ensure that stakeholder's views are captured and represented. Evidence gathering and issue identification.
With Whom	All Stakeholders, in particular the Scottish Government, the Key Agencies and other key stakeholders in the plan development process.
By Whom	Clydeplan and Local Authorities
How	Through established SDP consultation mechanisms: • Forums and workshops • Direct contact via email, telephone and face to face meetings • Clydeplan website • Clydeplan Newsletter • Twitter
Progress	Ongoing
Stakeholder Feedback	Ongoing feedback is taken into consideration and influences the approach taken by Clydeplan

Stage 1	**Publication of Development Plan Scheme and Participation Statement (required annually in March)** The Development Plan Scheme sets out the programme for the production and review of the Strategic Development Plan and highlights who, how and when stakeholders can get involved.
When	April 2016
Why (consult)	To provide stakeholders with information on when to engage with the plan preparation stages, what engagement is proposed, and to consult on the approach to engagement.
With Whom	• Scottish Government • Key Agencies • Private and Public Sector • Members of the Public • Community Groups
By Whom	Clydeplan and Local Authorities
How	• Report to Joint Committee • Document incorporates a response form • Available to view in local authority deposit locations including council offices and local libraries • SDPA website • SDP Newsletter • Twitter • Submission to Scottish Government
Progress	Publication actioned annually in April. Twitter account established in December 2013.
Stakeholder Feedback	A review to the approach to consultation and engagement with the local authority partners, Scottish Government and Key Agencies has informed this DPS and PS.

Stage 2	**Early Engagement – "Shaping our Future"** This is a non statutory consultation undertaken in January 2014 to seek views on the existing SDP strategy, the key issues to be addressed by the next SDP and its Main Issues Report
When	January 2014
Why (consult)	To ensure that stakeholder's views are captured and represented. Evidence gathering and issue identification. To assist with the alignment of the SEA and MIR by capturing any locationally specific feedback.
With Whom	• Scottish Government • Key Agencies • Key Private and Public Sector organisations • Universities • Scottish Youth Parliament • Community Planning Partnerships • Community Councils
By Whom	Clydeplan and Local Authorities
How	• Document incorporates a response form • Clydeplan website • Twitter • Distribution to stakeholders on Consultees Database
Progress	Reported to Joint Committee on 9th December 2013. Consultation launched on 13th January 2014 till Friday 21st February 2014.
Stakeholder	Results from the consultation collated and reported to Joint Committee

Feedback	members via briefing note in June 2014. Responses have informed the content of the Main Issues Report and will inform the Proposed Plan.

Stage 3	**Action Programme** An Action Programme is required within three months of approval of the SDP and is to be updated at least every two years thereafter. They set out a list of actions required to deliver the plan's policies and proposals, the people involved and the timeframes.
When	At least biennially. Latest version published in January 2016 in support of Proposed Plan consultation
Why (consult)	To ensure that stakeholder views are captured and that the correct actions are being pursued to deliver the SDP strategy and aims.
With Whom	• Key agencies • Scottish Ministers • Any named party in the Action Programme
By Whom	Clydeplan and Local Authorities
How	• Report to Joint Committee (September 2014) • Circulated to Key Agencies and named parties • Clydeplan website • Twitter • Two copies to Scottish Ministers
Progress	Latest version published in January 2016 in support of Proposed Plan consultation.
Stakeholder Feedback	Stakeholder feedback will be incorporated in future revisions of the Action Programme. The Action Programme is maintained as a live document and stakeholder feedback on delivering the actions is encouraged on an ongoing basis.

Stage 4	**Monitoring Statement (MS)** The Monitoring Statement and feedback from the "Early Engagement" exercise in January 2014, will assist in identifying the key issues to be addressed in the MIR and Proposed Plan
When	June -December 2014 Published in January 2015 (in support of the Main Issues Report)
Why (consult)	To ensure that stakeholder's views are captured and represented. Evidence gathering and issue identification.
With Whom	• Internal stakeholders • Scottish Government/Key Agencies • Development Industry • Other Key Stakeholders
By Whom	Clydeplan and Local Authorities
How	• Clydeplan website • Twitter • Distribution to stakeholders on Consultees Database
Progress	Published in January 2015 (in support of the Main Issues Report) Minor updates being undertaken for submission with Proposed Plan to DPEA in May 2016.
Stakeholder Feedback	Stakeholder feedback on the MIR and MS in 2015, will inform the preparation of the Proposed Plan.

Stage 5	**Housing Need and Demand Assessment (HNDA)** This provides part of the evidence base for Local Housing Strategies and Strategic and Local Development Plans. The HNDA and Housing Supply Targets will inform the SDP Proposed Plan.
When	March 2013 - May 2015. First published in January 2015 (in support of the Main Issues Report) Finalised in May 2015 (in support of the Proposed Plan).
Why (consult)	To ensure that stakeholder's views are captured and represented.
With Whom	Internal Stakeholders Housing consultees identified by the Housing Market Partnership Core Group (HMPCG) Development Industry CHMA
By Whom	Clydeplan and Local Authorities
How	• Clydeplan website • Twitter • Distribution to stakeholders on Consultees Database • Direct engagement with identified stakeholders
Progress	Published in January 2015 (in support of the Main Issues Report) Finalised in May 2015 following "robust and credible" assessment by the Scottish Government's Centre for Housing Market Analysis (CHMA).
Stakeholder Feedback	Stakeholder feedback directly influences the approach taken by the HMPCG. Stakeholder feedback along with the implications for the Need and Demand Assessment will be reflected within the finalised HNDA. Stakeholder feedback on the MIR and HNDA in 2015, informed the preparation of the Proposed Plan.

Stage 6	**Main Issues Report** The Main Issues Report sets out the main changes that have occurred since the previous plan, and options including preferred options, for policy and strategy development. It is a key document in terms of front loading engagement and aligning the SEA process as progression is made towards preparation of the Proposed Plan.
When	January 2015
Why (consult)	To ensure that stakeholder's views are captured and that the key issues are correctly identified with appropriate consideration of options where such exist.
With Whom	All stakeholders
By Whom	Clydeplan and Local Authorities

How	• Report to Clydeplan Joint Committee
	• Notice in the local newspapers
	• Document incorporates a response form
	• Clydeplan website
	• Twitter
	• Distribution to stakeholders Including
	    o Key Agencies;
	    o adjoining planning authorities;
	    o Community Councils.
	• Available to view in local authority deposit locations including council offices and local libraries

	• Submission to Scottish Government
Progress	The Main Issues Report and accompanying Environmental Report and Background Reports were published for consultation in January 2015. The consultation ran till 27th March 2015.
Stakeholder Feedback	Results from the consultation were collated and reported to Joint Committee on 8th June 2015 and have informed the approach taken in the Proposed SDP.

Stage 7	**Publication of Proposed Plan, Action Programme and Environmental Report** Representations on the Main Issues Report informed the approach taken in the Proposed Plan. This is a key consultation stage where formal representations may be raised. A revised Environmental Report and Action Programme have been published alongside the Plan.
When	January 2016
Why (consult)	This is the formal stage for representations which will be considered through the formal Examination process.
With Whom	All stakeholders
By Whom	Clydeplan and Local Authorities

How	• Report to Clydeplan Joint Committee 14th Dec 2015
	 • Notice in The Herald newspaper
	 • Document incorporates a response form (word and electronic)
	 • Clydeplan website
	 • Twitter
	 • Distribution to stakeholders including
	     o Key Agencies;
	     o Adjoining planning authorities;
	     o Community Councils
	     o Members of the Scottish Youth Parliament
	     o Scottish Government.
	 • Available to view in local authority deposit locations including council offices and local libraries.

Progress	Published for consultation on 18th January 2016 till 29th February 2016
Stakeholder Feedback	A report on the outcome of the consultation process will be reported to the Clydeplan Joint Committee on 18th April 2016.

Stage 8	**Submission of Proposed Plan to Scottish Ministers** After considering the representations received Clydeplan will submit the Proposed Plan, Proposed Action Programme and report of Conformity with Participation Statement to Scottish Ministers.
When	May 2016
Why	Statutory Process
With Whom	Scottish Ministers
By Whom	Clydeplan
How	• Notice in the local newspapers • Available to view in local authority deposit locations including council offices and local libraries • Clydeplan website • Twitter

Stage 9	**Examination of Proposed Plan** Any unresolved representations will be subject to an Examination conducted by an independent Reporter appointed by Scottish Ministers. The Examination will be undertaken utilising hearings, written submissions and formal inquiry sessions where appropriate.
When	Estimated July 2016 (dependant on DPEA timetable)
Why	Statutory Process
With Whom	Relevant groups/organisations/individuals who have unresolved objections will have the opportunity to participate
By Whom	Scottish Ministers
How	• Notice in The Herald newspaper • Available to view in local authority deposit locations including council offices and local libraries • Clydeplan website (will provide detail of procedures and direct interested parties to the DPEA website which will host the Examination) • Twitter

Stage 10	**Report of Examination** Scottish Ministers will receive the Report of Examination on the Proposed Plan and consider the Reporters recommendations.
When	Estimated early 2017
Why	Statutory Process
By Whom	Scottish Ministers

Stage 11	**Approval and Publication of the Plan, Environmental Report and Action Programme** Once Scottish Ministers receive the Examination Report, they may approve the Plan in whole or in part (with or without modification), or reject the plan. Clydeplan will then publish the plan as soon as possible after approval.
When	Estimated Spring 2017
Why	Statutory Process
With Whom	All Stakeholders
By Whom	Scottish Ministers/Clydeplan
How	• Advertisement in Notice in The Herald newspaper; • Notify those who made representations to the Proposed Plan; • Notify stakeholders; • Two copies to Scottish Ministers; • Deposit at council offices and local libraries; • Clydeplan website; • Twitter

Stage 12	**Strategic Environmental Assessment Post Adoption Statement** This details how environmental considerations have been integrated into the Plan.
When	July 2017 as soon as practicable after approval of the SDP
Why	Statutory Process
With Whom	SNH, Historic Environment Scotland, SEPA
By Whom	Clydeplan
How	Direct Communication

Accessing Documents

Clydeplan will make copies of the most up-to-date documents relating to the production of the Strategic Development Plan available principally through its website www.clydeplan-sdpa.gov.uk.

The Strategic Development Plan will also be made available at each of the local authority headquarters and planning offices and at public libraries within the eight local authority areas.

Providing Feedback

The views of our stakeholders are important to us and we would welcome any feedback on this Development Plan Scheme. Within this document we have identified the key stages at which stakeholders can get involved, however we encourage stakeholders views at any time through our open and transparent processes.

Contact Details

The main point of contact for correspondence is:

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