



Renfrewshire Valuation Joint Board

Notice of Meeting and Agenda Renfrewshire Valuation Joint Board

Date	Time	Venue
Friday, 01 June 2018	14:00	East Renfrewshire Council (Council HQ), Council Headquarters, Eastwood Park, Rouken Glen Road, Giffnock, G45 6UG

KENNETH GRAHAM
Clerk

Membership

Councillors Angela Convery, Danny Devlin, Charlie Gilbert and Paul O’Kane (East Renfrewshire Council); Councillors Graeme Brooks, Colin Jackson, Tommy McVey and Innes Nelson (Inverclyde Council); and Councillors Tom Begg, Jacqueline Cameron, Audrey Doig, Kenny MacLaren, Mags MacLaren, John McIntyre, Jim Sharkey and Andy Steel (Renfrewshire Council).

Councillor Audrey Doig (Convener): Councillor Danny Devlin (Depute Convener)

Further Information

This is a meeting which is open to members of the public.

A copy of the agenda and reports for this meeting will be available for inspection prior to the meeting at the Customer Service Centre, Renfrewshire House, Cotton Street, Paisley and online at <http://renfrewshire.cmis.uk.com/renfrewshire/CouncilandBoards.aspx>

For further information, please either email democratic-services@renfrewshire.gov.uk or telephone 0141 618 7112.

Members of the Press and Public

Members of the press and public wishing to attend the meeting should report to the customer service centre where they will be met and directed to the meeting.

Items of business

Apologies

Apologies from members.

Declarations of Interest

Members are asked to declare an interest in any item(s) on the agenda and to provide a brief explanation of the nature of the interest.

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|-----------|-----------------------------------------------------------------------------|------------------|
| 1 | Minute | 5 - 10 |
| | Minute of meeting of the Joint Board held on 19 January 2018. | |
| 2 | Unaudited Annual Accounts 2017/18 | 11 - 46 |
| | Report by Treasurer. | |
| 3 | Remuneration of Elected Members who are appointed | 47 - 48 |
| | Conveners and Vice-conveners of Joint Boards | |
| | Report by the Clerk and the Treasurer. | |
| 4 | Internal Audit Annual Report 2017/18 | 49 - 60 |
| | Report by Chief Auditor, Renfrewshire Council. | |
| 5 | Service Review Part 1 | 61 - 92 |
| | Report by Assessor and Electoral Registration Officer. | |
| 6 | Strategic Service Plan 2018/21 | 93 - 152 |
| | Report by Assessor and Electoral Registration Officer. | |
| 7 | Annual Canvass - Electoral Registration Update | 153 - 156 |
| | Report by Assessor and Electoral Registration Officer. | |
| 8 | Performance Report | 157 - 160 |
| | Report by Divisional Assessor and Assistant Electoral Registration Officer. | |
| 9 | Non-domestic Appeals | 161 - 170 |
| | Report by Divisional Assessor and Assistant Electoral Registration Officer. | |
| 10 | Review of Scheme of Delegated Functions | 171 - 188 |
| | Report by Clerk. | |
| 11 | Revised Financial Regulations | 189 - 200 |
| | Report by Chief Auditor, Renfrewshire Council. | |

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| 12 | Internal Audit Reporting Arrangements | 201 - 204 |
| | Report by Chief Auditor, Renfrewshire Council. | |
| 13 | Summary of Outstanding Recommendations | 205 - 208 |
| | Report by Chief Auditor, Renfrewshire Council. | |
| 14 | Flexible Working Policy and Procedures | 209 - 246 |
| | Report by Assessor and Electoral Registration Officer. | |
| 15 | Date of Next Meeting | |
| | Note that the next meeting of the Joint Board will be held at 2.00 pm on 17 August 2018 in Inverclyde Council, Municipal Buildings, Clyde Square, Greenock. | |