

Renfrewshire Joint Negotiating Committee for Teachers

To: Renfrewshire Joint Negotiating Committee for Teachers

On:

Report by J. Colquhoun

Early Years Teachers – Revised Remit

1. Background

- 1.1. This report informs the JNC of the revised remit for the early years teaching team. The revised remit continues to reflect the list of duties contained in schedule B, part 1 of SJNC Circular SE/40.
- 1.2. The remit has been revised to reflect the review of the Teacher role carried out during May and June 2016 and the Scottish Attainment Challenge. The revised remit is attached to this report.
- 1.3. The remit has been revised in agreement with the teaching unions, including union representatives from the early years teaching team and Renfrewshire EIS Association Secretary.

2. Recommendation

- 2.1. It is recommended that the JNC approves the revised Early Years Teacher Remit.

**Renfrewshire Council
Education and Leisure Services**

Job Description

Designation of Post: **Teacher (Early Years Teacher Team)**

General Duties	<p>Responsibility to carry out the list of duties contained in schedule B, part 1 of SJNC Circular SE/40 (Section 10.1 of the scheme of salaries and conditions of service for teaching staff in school education).</p> <p>Undertake and develop the curriculum in collaboration with colleagues as agreed with the heads of establishment in collaboration with the managing head teacher.</p> <p>To support effective transitions into school, including curricular transitions, for children and families across the early level – with a particular focus on our most vulnerable children from our most vulnerable families.</p>
Reporting Arrangements	<p>The teacher is responsible to the managing Head teacher within the designated establishment group, and on a day to day basis with heads of establishment.</p>
Teaching Duties	<p>Implementation of the curriculum – with a strong focus on Literacy and Numeracy.</p> <p>Responsibility for joint planning/consultation in order to meet individual and collective needs of all children within and across the early level to support curriculum and pedagogic development and transitions. Supporting children where there is an identified attainment gap must be a priority for the EY teacher.</p> <p>Making use of a variety of evidence based methods and resources to raise attainment in the teaching of children.</p> <p>Observing, assessing, recording and reporting on children's progress, particularly within Literacy and Numeracy.</p>
Curricular Duties	<p>To plan effective Literacy and Numeracy learning experiences across the curriculum and use resources to support raising attainment and effective transitions across the early level.</p>

	<p>To disseminate local and national curriculum advice and give support and guidance on curricular matters to all staff.</p> <p>To support the heads of establishment in evaluating and ensuring quality of provision.</p> <p>To contribute to the professional development of colleagues, with a particular focus on raising attainment and closing the attainment gap.</p> <p>To take an active and leading role in development work, including assessment and moderation opportunities, and transitions.</p> <p>To evaluate development work and transition processes.</p> <p>To support ongoing implementation of the systematic observation, tracking and recording of children's progress, particularly in relation to attainment in Literacy and Numeracy.</p> <p>To use available data to support raising attainment and closing the poverty attainment gap.</p> <p>To contribute to the formulation and evaluation of establishment improvement plans.</p> <p>To advise and guide parents on issues related to the curriculum and supporting transition.</p>
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Other Duties	<p>Promoting teamwork across the Early Level to support the development of early years pedagogy and ensure progress across the Early Level.</p> <p>Supporting the engagement of families in their children's learning</p> <p>Liaising, where appropriate, with other professionals (e.g. psychologists, speech therapists and specialist teachers), primary schools and community networks.</p> <p>Contributing to the support for students during their placement in nursery.</p>
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The successful candidate will require to be fully registered with the GTC and will be subject to a satisfactory PVG Child Care check, in terms of the Rehabilitation of Offenders Act 1974 (Exclusions and Exceptions) (Scotland) Order 2003 as amended.