



To: Finance & Resources Policy Board

On: 11 November, 2015

Report by: Director of Finance & Resources

Heading: Civic Hospitality

1. Summary

1.1 The following requests for civic hospitality have been received for financial years 2015/16.

- a) Johnstone Pipe Band held their annual fundraising Ceilidh in the Erskine Community Sports Centre on Saturday 24th October 2015 and following consultation with the Provost, it was agreed that the Council contribute £1,000 towards this to honour their recent achievement at the World Pipe Band Championships. It was further agreed that the elected members and their partners within the Johnstone wards receive an invitation to represent the Council and the Director of Finance & Resources in consultation with the Provost made the necessary arrangements. The Board is asked to homologate the action taken.
- b) A request was received from Kilbarchan Community Council requesting civic hospitality in the form of a civic reception to mark the unveiling of the Mary Barbour Memorial Cairn in Kilbarchan on Saturday 21st November 2015.

After consultation with the Provost it was agreed that the Council give a civic reception for a group of invited guests in the Steeple Halls in Kilbarchan at a cost of £1,200 which will be met from the current budget and the Director of Finance & Resources in consultation with the Provost has made the necessary arrangements for appropriate civic hospitality to be provided. The Board is asked to homologate the action taken.

- c) An email was received from Gleniffer High School to request a civic reception for a group of exchange students from the Hans Boeckler Schule in Fürth and their Scottish pupil partners on Thursday 22nd October at Paisley Abbey. Following consultation with the Provost, it was agreed that the Council give this small reception at a cost of £200 which was met from the current budget and the Director of Finance & Resources in consultation with the Provost made the necessary arrangements for appropriate civic hospitality to be provided. The Board is asked to homologate the action taken.
- d) The Ladies Section of the Paisley Indoor Bowling Club is holding their annual game with the Renfrewshire Blind Bowlers on 11th December 2015. The Council has been asked to provide civic hospitality in the form of dinner with wine. To mark this event it is proposed that the Council hosts a civic reception for approximately 40 people to mark the event at a cost of approximately £800 and that it be delegated to the Director of Finance & Resources in consultation with the Provost to make the necessary arrangements.
- e) A letter has been received from the Archdiocese of Glasgow in relation to their annual charity ball. They have requested that the Council consider hosting a table of 10 at a cost of £800.

It is proposed that the Council be represented at the Ball by up to five elected members and partners and that the Director of Finance & Resources in consultation with the Provost make the necessary arrangements.

2. Recommendations

- 2.1 That the Board agrees to provide civic hospitality for (a) the Ladies Section of Paisley Indoor Bowling Club and (b) take a table at the Archdiocese of Glasgow Ball, and that it be delegated to the Director of Finance & Resources in consultation with the Provost to make the necessary arrangements; and
- 2.2 That the Board homologates the action taken in respect of the civic receptions for Johnstone Pipe Band, Mary Barbour Memorial and the Gleniffer High school exchange programme.

Implications of the Report

- 1. **Financial** – The costs of the request from civic hospitality will be met from the current budget
- 2. **HR & Organisational Development** – None

3. **Community Planning** – Civic receptions provide recognition of the contributions made by individuals and organisations to the fabric of life in Renfrewshire.
 4. **Legal** - none.
 5. **Property/Assets** - none.
 6. **Information Technology** – none
 7. **Equality & Human Rights**
 - (a) The Recommendations contained within this report have been assessed in relation to their impact on equalities and human rights. No negative impacts on equality groups or potential for infringement of individuals' human rights have been identified arising from the recommendations contained in the report. If required following implementation, the actual impact of the recommendations and the mitigating actions will be reviewed and monitored, and the results of the assessment will be published on the Council's website.
 8. **Health & Safety** - none
 9. **Procurement** - none
 10. **Risk** – none
 11. **Privacy Impact** - none.
-

List of Background Papers

- (a) Background Paper 1 – letter dated 17 September 2015
- (b) Background Paper 2 – letter dated 28th October, 2015

The foregoing background papers will be retained within Finance & Resources for inspection by the public for the prescribed period of four years from the date of the meeting. The contact officer within the service is Donna Gallagher, Member Services Officer (Telephone – 0141 618 6794, e-mail – donna.gallagher-pt@renfrewshire.gov.uk

Author: Donna Gallagher – Member Services Officer. Tel: 0141 618 6794
E-mail donna.gallagher-pt@renfrewshire.gov.uk