
To: Planning and Climate Change Policy Board

On: 14 March 2023

Report by: Chief Executive and Director of Finance and Resources

Heading: Revenue and Capital Budget Monitoring as at 6 January 2023

1. Summary of Financial Position

- 1.1. The projected revenue outturn at 31 March 2023 for those services reporting to the Planning and Climate Change Policy Board is an underspend position of £0.508 million (84.4%).
- 1.2. There are no capital projects reporting to the Planning and Climate Change Policy Board.
- 1.3. This is summarised in the table below and further analysis is provided in the Appendices.

Division	Revised Annual Budget £000	Projected Annual Outturn £000	Budget Variance (Adv) / Fav £000	Budget Variance %
Planning Services	602	94	508	84.4

2. Recommendations

- 2.1. Members are requested to:
- (a) Note the projected Revenue outturn position in Table 1 above; and
 - (b) Note the budget adjustments detailed at section 4.

3. Revenue

- 3.1. The Revenue Budget Monitoring report at Appendix 1 identifies a projected underspend of £0.508 million (84.4% of total budget) for all services reporting to this Policy Board. Detailed division service reports can also be found here, together with an explanation of any significant projected variances.
- 3.2. The projected outturn is based on information currently available, and assumptions made by service budget holders. Any changes to these projections will be detailed in future reports to the Board.
- 3.3. The main reasons for the projected outturn position are indicated below the tables showing both the subjective analysis (what the budget is spent on) and the objective analysis (which division is spending the budget).
- 3.4. The projected underspend position reflects a significant shift from the previously reported breakeven position due to two main factors: employee costs and income generation.
 - In the Planning Service, vacancies are usually filled as they arise to maintain service provision, meaning turnover targets are not achieved and are in the main funded by over-recovery of income. During this financial year, due to higher than usual turnover levels, employee costs are being contained within existing resources across the service.
 - The income position had started to recover in the previously reported period to 11 November 2022, however due to the current economic and financial climate it was not possible to establish if that trend would continue due to the low levels of income received in the first quarter of the financial year. Over the last quarter, income levels have been consistently higher than targets and it is considered prudent to report a level of over-recovery.

4. Revenue Budget Adjustments

- 4.1. Members are requested to note from Appendix 1 that budget adjustments totalling £0.091 million have been processed since the previous report to board, which mainly relate to pay award inflation.

Implications of this report

1. **Financial** – The projected budget outturn position for the revenue budget reported to the Planning and Climate Change Board is an underspend of £0.508 million breakeven. Income and expenditure will continue to be monitored closely for the rest of the financial year and any changes to current projections in Revenue budgets will be reported to the board as early as possible, along with an explanation for the movement.

- 2. HR and Organisational Development**
None directly arising from this report.
- 3. Community/Council Planning**
None directly arising from this report.
- 4. Legal**
None directly arising from this report.
- 5. Property/Assets**
None directly arising from this report.
- 6. Information Technology**
None directly arising from this report.
- 7. Equality and Human Rights**
The recommendations contained within this report have been assessed in relation to their impact on equalities and human rights. No negative impacts on equality groups or potential for infringement of individuals' human rights have been identified arising from the recommendations contained in the report because for example it is for noting only. If required following implementation, the actual impact of the recommendations and the mitigating actions will be reviewed and monitored, and the results of the assessment will be published on the Council's website.
- 8. Health and Safety**
None directly arising from this report.
- 9. Procurement**
None directly arising from this report.
- 10. Risk**
The potential risk that the Council will overspend its approved budgets for the year will be managed at a Council-wide level by the Chief Executive and Directors.
- 11. Privacy Impact**
None directly arising from this report.
- 12. Cosla Policy Position**
N/a.
- 13. Climate Risk**
None directly arising from this report.

List of Background Papers: None

Author: Valerie Howie, Finance Business Partner

RENFREWSHIRE COUNCIL
REVENUE BUDGET MONITORING STATEMENT 2022/23
1 April 2022 to 6 January 2023

POLICY BOARD : PLANNING SERVICES

Objective Summary	Approved Annual Budget at Period 8	Budget Adjustments	Revised Annual Budget at Period 10	Projected Outturn	Budget Variance (Adverse) or Favourable		Previous Projected Outturn Variance	Movement
	£000	£000	£000	£000	£000	%	£000	£000
Planning Strategy & Place	541	10	551	519	32	5.8%	24	8
Development Management	156	57	213	(61)	274	128.6%	27	247
Building Standards	(186)	24	(162)	(364)	202	124.7%	(51)	253
NET EXPENDITURE	511	91	602	94	508	84.4%	0	508

Objective Heading	Key Reasons for Projected Variance
Planning Strategy & Place	The projected underspend relates to in year vacancies.
Development Management	The projected underspend relates to in year vacancies, together with a projected over-recovery in Planning fee income. The over-recovery in income is expected to be c. 35% of targeted income.
Building Standards	The projected underspend relates to an overspend in staffing costs where vacancies are filled as they arise to maintain service provision meaning turnover targets are not being achieved, offset by an over-recovery in Building Standards fee income. It is expected that the projected over-recovery in income will be c. 35% of targeted income.

RENFREWSHIRE COUNCIL
REVENUE BUDGET MONITORING STATEMENT 2022/23
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POLICY BOARD : PLANNING SERVICES

Subjective Summary	Approved Annual Budget at Period 8	Budget Adjustments	Revised Annual Budget at Period 10	Projected Outturn	Budget Variance (Adverse) or Favourable		Previous Projected Outturn Variance	Movement
	£000	£000	£000	£000	£000	%	£000	£000
Employees	1,384	91	1,475	1,483	(8)	(0.5%)	0	(8)
Premises Related	1	0	1	1	0	0.0%	0	0
Transport Related	15	0	15	15	0	0.0%	0	0
Supplies and Services	161	0	161	166	(5)	(3.1%)	0	(5)
Third Party Payments	0	0	0	0	0	0.0%	0	0
Transfer Payments	101	0	101	101	0	0.0%	0	0
Support Services	317	0	317	317	0	0.0%	0	0
Depreciation and Impairment Losses	0	0	0	0	0	0.0%	0	0
GROSS EXPENDITURE	1,979	91	2,070	2,083	(13)	(0.6%)	0	(13)
Income	(1,468)	0	(1,468)	(1,989)	521	35.5%	0	521
NET EXPENDITURE	511	91	602	94	508	84.4%	0	508