



Renfrewshire Valuation Joint Board

Notice of Meeting and Agenda Renfrewshire Valuation Joint Board.

Date	Time	Venue
Friday, 15 September 2023	14:00	East Renfrewshire Council (Council HQ), Council Headquarters, Eastwood Park, Rouken Glen Road, Giffnock, G45 6UG

MARK CONAGHAN
Clerk

Membership

Councillor Audrey Doig (Convener): Councillor Paul Cassidy (Depute Convener)

Councillor Annette Ireland, Councillor Andrew Morrison, Provost Mary Montague and Councillor David Macdonald (East Renfrewshire Council); Councillor Graeme Brooks, Councillor Paul Cassidy, Councillor James Daisley and Councillor Innes Nelson (Inverclyde Council); and Councillor Graeme Clark, Councillor Audrey Doig, Councillor Kevin Montgomery, Councillor Sam Mullin, Councillor Bruce MacFarlane, Councillor Kenny MacLaren, Councillor Mags MacLaren and Councillor Andy Steel (Renfrewshire Council).

Hybrid Meeting

Please note that this meeting is scheduled to be held in the Council Chambers, East Renfrewshire Council. However, it is a hybrid meeting and arrangements have been made for members to join the meeting remotely should they wish.

Further Information

This is a meeting which is open to members of the public.

A copy of the agenda and reports for this meeting will be available for inspection prior to the meeting at the Customer Service Centre, Renfrewshire House, Cotton Street, Paisley and online at <http://renfrewshire.cmis.uk.com/renfrewshire/CouncilandBoards.aspx>

For further information, please email
democratic-services@renfrewshire.gov.uk

Members of the Press and Public

Members of the press and public wishing to attend the meeting should report to the customer service centre where they will be met and directed to the meeting.

Items of business

Apologies

Apologies from members.

Declarations of Interest and Transparency Statements

Members are asked to declare an interest or make a transparency statement in any item(s) on the agenda and to provide a brief explanation of the nature of the interest or the transparency statement.

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| 1 | Minute | 5 - 16 |
| | Minute of meeting of the Joint Board held on 26 May 2023. | |
| 2 | Annual Audit Report on the Audited Annual Accounts 2022/23 | |
| | Report by Treasurer. (not available - copy to follow). | |
| 3 | Budget Monitoring | 17 - 20 |
| | Report by Treasurer. | |
| 4 | Scheme of Delegation - Amendment | 21 - 22 |
| | Report by Assessor & Electoral Registration Officer. | |
| 5 | Electoral Registration Update Report | 23 - 26 |
| | Report by Assessor & Electoral Registration Officer. | |
| 6 | Performance Report | 27 - 30 |
| | Report by Assistant Assessor & Electoral Registration Officer. | |
| 7 | Progress Update Review Report - Records Management Plan | 31 - 46 |
| | Report by Assistant Assessor & Electoral Registration Officer/Public Records Scotland Act Assessment Team. | |
| 8 | Non-domestic Proposals and Appeals | 47 - 58 |
| | Report by Assistant Assessor & Electoral Registration Officer. | |
| 9 | Non-domestic Rates Reform Update | 59 - 62 |
| | Report by Assessor & Electoral Registration Officer. | |
| 10 | Property Report | 63 - 64 |
| | Report by Assessor & Electoral Registration Officer. | |

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| 11 | Corporate Risk Register | 65 - 86 |
| | Report by Assistant Assessor & Electoral Registration Officer. | |
| 12 | Communications Strategy | 87 - 102 |
| | Report by Assistant Assessor & Electoral Registration Officer/ | |
| 13 | Date of Next Meeting | |
| | Note that the next meeting of the Joint Board will be held at 2.00 pm on 17 November 2023 in the offices of Inverclyde Council. | |