

**Glasgow and the Clyde Valley Strategic Development Planning Authority**

**To: Glasgow and the Clyde Valley Strategic Development Planning Authority Joint Committee**

**On: 12<sup>th</sup> December 2016**

**Report by**

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**GCV Green Network Partnership Business Plan 2017/20  
and Programme Plan 2017/18**

**1. Summary**

- 1.1 The purpose of this report is to update the Joint Committee on the Glasgow and Clyde Valley Green Network Partnership (GCVGNP) Business Plan 2017/20 and to seek approval for local authority contributions to support the Programme Plan and budget for 2017/18.

**2. Recommendation**

- 2.1 It is recommended that Joint Committee note the contents of the GCVGNP Business Plan and approve the allocation of local authority contributions to support the delivery of the Programme Plan 2017/18.

**3. Background**

- 3.1 The GCVGNP was formed in 2006 and is comprised of the eight Glasgow city region local authorities, Forestry Commission Scotland, SNH, SEPA and the Glasgow Centre Population Health.
- 3.2 The purpose of the GCVGNP is to facilitate the delivery of the GCV Green Network, a key component of the Strategic Development Plan's Spatial Development Strategy. The GCVGNP is also a key regional partner in the Central Scotland Green Network, a 'National Development' in NPF3.
- 3.3 The GCVGNP has been successful in generating increased recognition of the role of the Green Network in delivering a successful city region. Current work is providing strategic guidance for the delivery of the Green Network and green infrastructure to deliver healthier lifestyles, climate change resilience, training and employment opportunities and placemaking developments.
- 3.4 At its meeting held on 10<sup>th</sup> December 2012 the Joint Committee approved the GCVGNP's Terms of Reference. This recognises the governance role of the Joint Committee in approving local authority contributions to support the Partnership's Business Plan. The Terms of Reference requires no later than 31<sup>st</sup> December each year the GCVGNP's Business Plan to be presented to the Joint Committee for approval of local authority contributions for the following financial year.

#### 4. The GCVGNP Business Plan 2017-20 and Programme Plan 2017/18

- 4.1 The Business Plan provides guidance to the GCVGNP Board on delivery of the Glasgow and Clyde Valley Green Network Programme for the three year period 2017- 20. The Plan provides a review of progress against the Partnership's remit. The Programme Plan 2017/18 describes the programme of work for the continuing development of the GN Programme in the year 2017/18. A budget for the GN Partnership's Executive Team for 2017/18 is also presented within the Programme Plan. A copy of the Programme Plan is attached as Appendix 1 and a copy of the Business Plan is attached as Appendix 3.

##### The Programme of Project Work

- 4.2 The Programme Plan for 2017/18 outlines the 'strategic' and 'geographic' project work to be undertaken by the Partnership.

The Strategic Projects for 2017/18 are:

- **GCV Green Network 'Big Picture': a blueprint for delivery** - work with all GCR local authorities on a spatial representation of the Green Network;
- **Green Network Indicator for the GCVGN 'Blueprint'** - work with all GCR local authorities to propose a method to monitor delivery of the GN Blueprint;
- **Green Network Indicator for Community Plans** - for Glasgow City Council;
- **Greenspace and Health Analysis** - for Glasgow City Council and North Lanarkshire;
- **Integrating Green Infrastructure into new residential developments** - in North Lanarkshire, East Renfrewshire;
- **Encouraging woodland creation** - work with all GCR local authorities to identify opportunities for woodland creation.

The Geographic projects for 2017/18 are:

- **Green Network Project Proposals for Strategic Delivery Areas** - project proposals and community engagement for Upper Greenock (Inverclyde), Clydebank (West Dunbartonshire), Renfrew (Renfrewshire) and Yoker (Glasgow);
- **Gartloch/Gartcosh Strategic Delivery Area** - work with developers to integrate green infrastructure into their planning applications for the four Community Growth Areas in this location and the redevelopment plans for Greater Easterhouse (North Lanarkshire, Glasgow). Continue supporting delivery of the Seven Lochs Wetland Park;
- **Natural Flood Management Study (NFM): River Kelvin** - deliver a NFM study for the River Kelvin catchment which extends into Glasgow, and East Dunbartonshire council areas;
- **Glasgow Parks Strategy** - assist in the preparation of the new strategy in Glasgow.
- **South Lanarkshire Open Space Strategy** - assist in the preparation of the new strategy in South Lanarkshire.

### The Budget 2017/18

- 4.3 The budget for the GCVGNP in 2017/18 is £210,000. The breakdown of the budget is shown in Paragraph 1 of the Programme Plan and Appendix 2.
- 4.4 The budget is comprised of contributions from partner agencies and local authorities. The four agencies together will contribute 41% of funding and the local authorities together will contribute 44% of funding. Project related external income will make up the remaining 15% of the budget.
- 4.5 The local authority contribution to the 2017/18 budget is £93,386. The contribution from each authority is calculated pro rata based on its population size.
- 4.6 The contribution from each local authority for 2017/18 is:
- East Dunbartonshire      £5,589
  - East Renfrewshire      £4,758
  - Glasgow City      £31,019
  - Inverclyde      £4,322
  - North Lanarkshire      £17,306
  - Renfrewshire      £9,040
  - South Lanarkshire      £16,497
  - West Dunbartonshire      £4,855



## Appendix 1

# The GCV Green Network Partnership's Programme Plan for 2017/18

To be read in conjunction with the GCV Green Network Partnership Business Plan

## 1. Budget 2017/18

The GCVGNP budget for 2017/18 is £210,000. The budget is comprised of four major areas of expenditure:

Staff costs:	£153,700
Property costs:	£21,900
Office/admin costs:	£26,400
Communications:	£8,000

A breakdown of these figures into individual account lines can be seen in Appendix 2. The budget pays for the salaries and associated costs of employing the core team of three staff (see Figure 1 below) and the costs of running and servicing the West Regent Street office (shared with the Clydeplan team).

The Business Plan budget outlined above does not pay for the salaries and overheads of the two external posts. The funding required to sustain these posts is provided by CSGNT and TCV through their own funding bids.

## 2. Staffing 2017/18

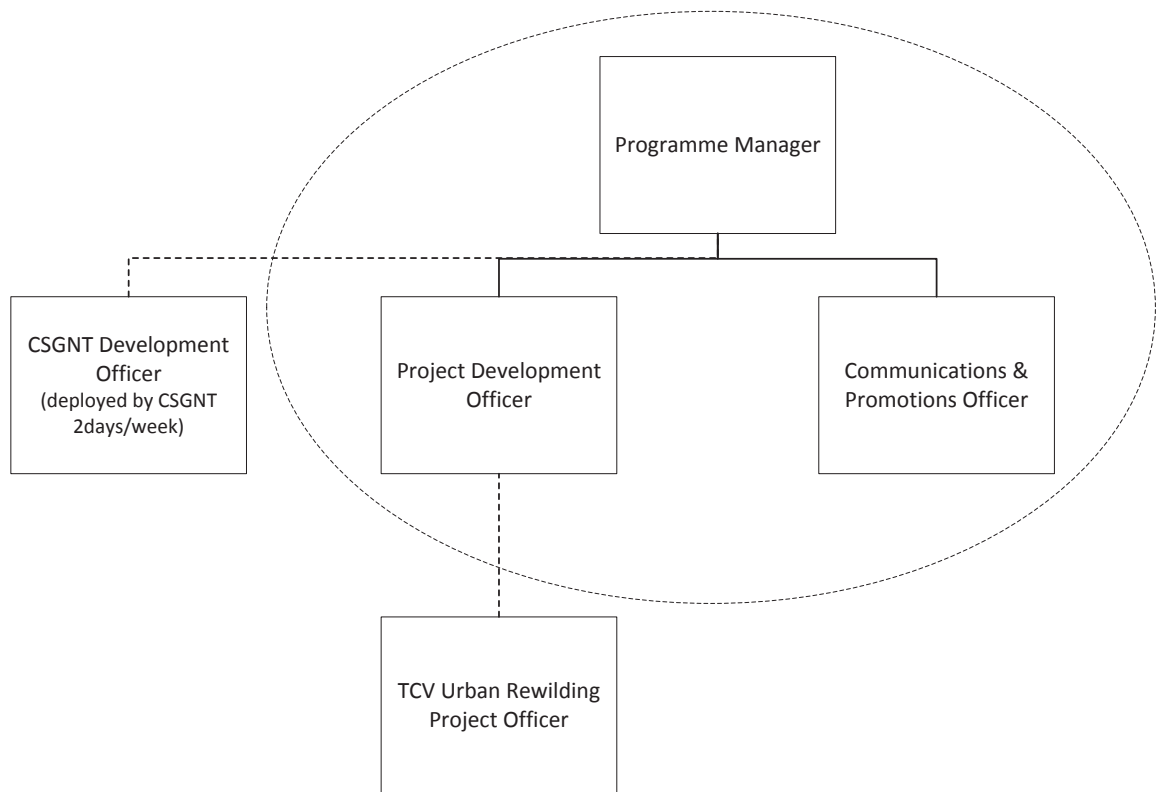
In 2017/18 the Executive Team (see Figure 1) will be comprised of three full-time salaried posts:

- Programme Manager
- Development Officer
- Communications and Promotions Officer: (currently working PT: 3 days / week)

The Development Officer will liaise with TCV to direct the work programme for the:

- Urban Rewilding Project Officer (employed by TCV with funding from the Heritage Lottery Fund for Urban Rewilding in GN Strategic Delivery Areas);

A Development Officer has been deployed by CSGNT to work with GCVGNP on project development. The Development Officer will work 2 days per week on this task and report to the Programme Manager.



**Figure 1. GCVGNP's Executive Team 2017/18 (core team within the dotted line)**

### **3. Project work**

The focus of the Executive Team's work is on project work which is regarded as strategically important to the delivery of the GCV Green Network or on particular geographically located projects.

#### **3.1. Strategic projects**

Strategic project work should help delivery partners to focus limited resources on delivery of the GCV Green Network where this will be most effective or where there are opportunities to align the Partnership's objectives with other organisation's objectives and so share resources for delivery of the GCV Green Network.

Wherever relevant, possible and requested by partners, strategic project work is transferred from a pilot project location to other locations. Often a strategic project is developed to meet a request from a partner local authority and the lessons learned from the initial project are used to repeat similar work and outputs in other local authority areas. Table 1 below shows the transference of some strategic projects over recent years and how they have led to project work in the current Business Plan.

**Table 1. Transference of Strategic Projects**

<b>Strategic Project</b>	<b>2013/14</b>	<b>2014/15</b>	<b>2015/16</b>	<b>2016/17</b>	<b>2017/18</b>	<b>2018/19</b>
GN Opportunities Mapping	South Lanarkshire, Glasgow	Clydeplan	North Lanarkshire			
GN Indicators for Community Plans	<b>Pilot:</b> Renfrewshire	Inverclyde	South Lanarkshire East Renfrewshire North Lanarkshire	East Dunbartonshire, West Dunbartonshire	<b>Glasgow</b>	
Greenspace and Health Analysis			<b>Pilot:</b> Glasgow, West Dunbartonshire	Renfrewshire, East Renfrewshire South Lanarkshire	<b>Glasgow, North Lanarkshire</b>	East Dunbartonshire Inverclyde
Greenspace and Climate Change Adaptation	<b>Pilot:</b> Renfrewshire, Glasgow		Renfrewshire (update), Glasgow (update), East Dunbartonshire, Inverclyde, East Renfrewshire	South Lanarkshire, North Lanarkshire, West Dunbartonshire		

### 3.2. Geographic projects

Geographic projects should demonstrate an approach or principles which the Partnership would wish to see applied in other places across the region or are projects where the cross-boundary remit of the Partnership and expertise of the Executive Team adds value to delivery partner's efforts and facilitates the delivery of priority projects.

## **4. Strategic Projects for 2017/18**

An overview of the Executive Team's strategic project work for 2017/18 is shown in Table 2 below. More detailed description of the individual projects is provided in the paragraphs below.

**Table 2. Summary of Strategic Project Work 2017/18**

<b>Project</b>	<b>Partners</b>	<b>Comment</b>
1. The GCV Green Network 'Blueprint'	all GCVGNP partners	Work with partners to draft a spatial representation of the GCVGN
2. GN Indicator for the GCVGN 'Blueprint'	Clydeplan all GCVGNP partners	Propose a method to monitor the delivery of the GN Blueprint and test with partners
3. GN Indicators for Community Plans	Glasgow City Council	Complete the analysis and report for the remaining partner LA
4. Greenspace and Health analysis	Glasgow City Council North Lanarkshire Council	Complete the analysis and report for two partner LAs

5. CSGN Strategic Project Work: Overcoming Barriers to GI Delivery in New Residential Development	CSGNT	Continuation of this study with financial support for the project from CSGNT
6. Encouraging woodland creation	Glasgow City Council, Inverclyde Council, West Dunbartonshire Council FCS	Work with LA partners to identify opportunities for woodland creation on greenspace

#### 4.1. The GCV Green Network 'Blueprint'

An image of the GCV Green Network was published in the regional Structure Plan in 2006. It was created following discussions between local planners and the Structure Plan team on the potential places and corridors where the Green Network might make links across the conurbation and beyond. To date it is the only region-wide representation of the spatial delivery of the GCV Green Network.

The Opportunities Mapping analysis undertaken for Clydeplan and the Strategic development Plan has helped to identify priority locations for delivery of the Green Network (Strategic Delivery Areas) and NPF3 has set a new set of priorities for the CSGN. However, delivery of the Green Network in these priority locations alone will not deliver a coherent and contiguous regional Green Network. The priority locations should be presented within the context of our Partnership's vision for the realisation of GCV Green Network.

Since 2006 the Partnership has completed many studies and developed new analyses which could inform a new version of the image. In addition our collective understanding of the Green Network has advanced including the role that it should have in delivering a successful and resilient city region.

In 2015/16 the Executive Team started work with East Dunbartonshire Council to test out a new approach to our spatial vision for the GCV Green Network (the 'Blueprint'). Starting at the local level the approach was discursive. The discussions drew upon existing Green Network strategies and studies and used the range of GIS spatial analysis that are now available. The Executive Team also tested a region-wide desk-based approach to the drafting of the 'Blueprint'.

The outcomes of these two approaches were presented to the Board to decide the best approach to continue and complete the preparation of the GCV Green Network 'Blueprint'. The Board advised that the region-wide desk-based output through workshops with partner organisations was the most pragmatic approach.

In 2016/17 the Executive Team prepared a region wide Blueprint framework of key destinations (nodes) and notional access routes (connections) through desk based spatial analysis and discussions with local authority partners. The principle of translating the connections into the identification of 'on the ground' greenspace assets and potential green network links was trialled.

**In 2017/18 the Executive Team, in collaboration with partners, will** progress the translation of the Blueprint framework into the identification of 'on the ground' green network existing and potential assets.

Ultimately this process will identify:

- Existing green network assets which are regionally and strategically important to the GCV Green Network and should therefore be protected and enhanced where necessary; and,



- Potential sites that are regionally and strategically important to the GCV Green Network and should therefore be a priority for transformation into recognised green network assets.

#### 4.2. A Green Network Indicator for the GCVGN 'Blueprint'

Over the last few years the Executive Team have prepared Green Network indicators for local authorities in the region based on habitat network models and analysis of walking routes to good quality greenspace. This experience provides the opportunity to consider the development of an indicator that will measure the progress toward delivery of the GN 'Blueprint'.

**In 2017/18 the Executive Team will** propose a method to monitor the delivery of the GCVGN Blueprint and test the methodology with partners.

#### 4.3. Green Network Indicators for Community Plans

In 2013/14 Renfrewshire Council requested assistance from the Executive Team to consider the development of a Green Network indicator that could be used in the development of their community plan. The need was to have a single metric which would allow the Community Planning Partnership to assess Renfrewshire's progress toward delivery of the Green Network across the council area. The Executive Team developed a methodological proposal which was tested and presented to Renfrewshire Council. The method delivers a single metric index based on an analysis of the level of current Green Network habitat and access networks. Later iterations of the analysis will reveal the progress over time toward delivery of the Green Network based on a 2013/14 baseline.

In 2014/15 the Executive Team delivered a similar GN indicator for the Inverclyde local authority area.

In 2015/16 the Executive Team worked with East Renfrewshire, South Lanarkshire and North Lanarkshire local authorities to deliver a similar GN indicator.

In 2016/17 the Executive Team completed similar analysis for East and West Dunbartonshire local authority areas.

**In 2017/18 the Executive Team will** complete similar analysis for Glasgow City.

There is potential to use the index for comparison of progress between local authorities and across the region if similar analysis is completed for all local authorities.

#### 4.4. Greenspace and Health analysis

The role of people's living environment adjacent to their homes or place of work is recognised as a 'domain' of indicators in the 'Understanding Glasgow' project developed by the Glasgow Centre for Population Health (GCPH). This project aims to inform a wide audience about the health and wellbeing of Glasgow's residents. The GN Opportunities Mapping approach and the Partnership's work on spatial analyses of climate change impacts on vulnerable communities has the potential to provide useful indicators for the Environment Domain of Understanding Glasgow.

The primary way in which the Green Network can positively improve the health of the people who live in the GCV region is by providing opportunities for people to live more active lifestyles. A growing body of evidence shows that inactivity is a major contributory factor in heart disease, hypertension, diabetes and depression. Conversely, just 30 minutes of walking per day can have a dramatic impact on the likelihood of a person developing these conditions. Providing a

living and working environment which encourages people to be more active is part of the role of the GCVGNP.

In 2014/15 the Executive Team developed a Health and Wellbeing dataset for the GN Opportunities Mapping update for Clydeplan. This dataset is comprised of statistics of communities with high level health conditions associated with inactive lifestyles (rates of hospital admissions for heart disease and strokes) and communities with high levels of prescriptions for stress, anxiety and psychosis.

In 2015/16 the Executive Team completed pilot analysis in West Dunbartonshire of the spatial relationship between target communities identified through the Health and Wellbeing dataset and the availability of access to quality greenspace. Reports were prepared which identify opportunities to improve the provision of greenspace to these target communities.

In 2016/17 the Executive Team completed similar analyses in Renfrewshire, South Lanarkshire and East Renfrewshire.

**In 2017/18 the Executive Team will** complete similar analyses in Glasgow and North Lanarkshire.

These analyses are potentially of interest to the Glasgow Centre for Population Health's 'Understanding Glasgow' database and to the Health Boards and Community Health Partnerships and Health Scotland. The Executive Team will promote the analyses to these organisations to explore how the outputs might be used and the analyses improved.

#### 4.5. CSGN Strategic Project Work: Overcoming Barriers to GI Delivery in New Residential Development

The Programme Manager is a regular attendee of the CSGN's Regional Advisory Forum (RAF). The RAF was set up to provide an opportunity for Green Network partnerships and other organisations with a regional role in delivery of the CSGN to share experiences and ideas and to provide input to agenda items to be discussed by the CSGN Board. The RAF is working on issues which should be addressed by the CSGN Programme Committee, the CSGNT Board, and all those organisations with a stake in the CSGN.

In 2014/15 the Executive Team worked on the 'Costing the CSGN' project which emerged from RAF discussions. This work was funded by the CSGNT and contributed to the Partnership's budget as project partner funding.

In 2015/16 the Executive Team extended the strategic work already undertaken for the CSGNT by completing an assessment of the available resources for the delivery of the CSGN. This study is called 'Resourcing the CSGN'.

In 2016/17 the Executive Team worked on the 'Overcoming barriers to the delivery of green infrastructure in new residential development' study in the CSGN area.

**In 2017/18 the Executive Team will** continue to work on the 'Overcoming the barriers to the delivery of green infrastructure in new residential development' study in the CSGN area.

#### 4.6. Encouraging Woodland Creation

In recent years the Partnership has worked on several project that have identified opportunities for woodland creation within the GCV region.

**In 2017/18 the Executive Team will** promote the opportunity for woodland creation on public sector land in Glasgow, Inverclyde, West Dunbartonshire local authority areas and seek to work up these opportunities into Forestry Grant

Schemes or to work with Forest Enterprise Scotland in the delivery and management of the opportunities.

## 5. Geographical Projects for 2017/18

The Executive Team's geographical project work for 2017/18 is show in Table 3 below.

**Table 3. Summary of Geographical Project work 2017/18**

<b>Project</b>	<b>Partners</b>	<b>Comment</b>
1. Strategic Delivery Areas:	CSGNT, TCV	Project proposals and accompanying funding strategies will be completed.
a. Upper Greenock	Inverclyde Council	
b. Clydebank	West Dunbartonshire Council	
c. Yoker / Whitecrook	Glasgow City Council	
2. Gartloch/Gartcosh (SDA):		
a. Integrating Green Infrastructure: Gartcosh Glenboig CGAs	North Lanarkshire Council	Work with developers and planners to integrate GI into planning applications.
b. Integrating Green Infrastructure: Greater Easterhouse	Glasgow City Council	Work with Glasgow City Council to deliver proposals for GI.
c. Seven Lochs Wetland Park	Glasgow City Council, North Lanarkshire Council, FCS, SNH, TCV, Scottish Canals, Transport Scotland	Championing and facilitating GN projects associated with the Seven Lochs area
3. Natural Flood Management Study: River Kelvin Catchment	Glasgow City Council, East Dunbartonshire Council, SEPA, FCS	Deliver a NFM study for the River Kelvin Catchment Potentially Vulnerable Area on behalf of Clyde & Loch Lomond Local Plan District for Flood Risk Management Act.
4. Glasgow Parks Strategy	Glasgow City Council	Assist in the preparation of the new strategy by providing expert opinion and spatial analysis
5. South Lanarkshire Open Space Strategy	South Lanarkshire Council	Assist in the preparation of the new strategy by providing expert opinion and spatial analysis

### 5.1. Strategic Delivery Areas

Strategic work is the purpose of the Partnership and is vital if appropriate local Green Network projects are to be delivered. However, the Partnership also has an objective to help deliver the Green Network across the region.

In 2014/15 the Executive Team worked with the Clydeplan team to update the Green Network spatial priorities ('Opportunities Map') for the second Strategic Development Plan. 16 'Strategic Delivery Areas' (SDAs) were identified where GN priorities are

matched by land use opportunities. Working with a Development Officer from the CSGNT and in discussion with local partners, four of these SDAs were selected and approved by the Board for the preparation of Action Plans.

In 2015/16 the CSGNT Development Officer and the Executive Team worked with local stakeholders to identify the opportunities that exist to deliver the Green Network and information on the necessary actions to be taken to bring about delivery. Green Network strategies were completed for three SDAs.

In 2016/17 Action Plans were completed to facilitate the delivery of the Green Network in these locations

**In 2017/18 the Executive Team will** work with local stakeholders to work up detailed project proposals for specific sites and prepare funding strategies. The project proposals will be informed by engagement with local people and community organisations. The community engagement work will be supported by a 'Urban Rewilding' officer employed by TCV and supported through HLF funding.

## 5.2. Gartloch Gartcosh (SDA)

The area of north Glasgow which includes Greater Easterhouse and stretches into North Lanarkshire as far as Stepps, Moodiesburn, Glenboig and Coatbridge was identified in the 2006 GCV Structure Plan as a 'corridor of growth', meaning it has potential for new areas of residential expansion. Community Growth Areas have been identified which aim to accommodate 4,500 new homes. The need to accommodate these new developments and the areas of significant wildlife habitat led to the early commissioning of a Green Network strategy which sought to encourage good development and delivery of the Green Network whilst protecting sensitive habitats. The Gartloch Gartcosh Green Network Strategy was completed in January 2008.

The Strategy recommended that the creation of a new Wetland Park of national significance should sit at the heart of the Gartloch Gartcosh Green Network. A Wetland Park vision and masterplan published in March 2013 sets out the overall park strategy and more detailed Green Network / green infrastructure plans examine how the vision will be implemented linked to the development of Community Growth Areas (CGAs) in both GCC and NLC. The Executive Team's role has been to co-ordinate and to drive the project forward.

However, the delivery of the Wetland Park will not deliver the full Green Network for the area as proposed in the strategy. Integration of the Green Network into the existing urban areas and green infrastructure into the new developments will be crucial.

In 2016/17 the Executive Team's role shifted from leading the development phase of the Seven Lochs Heritage Project to working with partners to take forward the wider green network linked to the Wetland Park and the adjoining urban areas. This focused on the development of green infrastructure within CGAs in partnership with Glasgow and North Lanarkshire councils, and the continued planning and design of green links within and around the park.

### **In 2017/18 the Executive Team will:**

- Work with planning authorities and developers to integrate multi-functional green infrastructure into planning guidance and masterplans for the CGAs
- Work with partners to develop and deliver the wider green network within the Gartloch Gartcosh SDA ensuring there are links to the Seven Lochs Wetland Park

### 5.3. Natural Flood Management Study: River Kelvin Catchment

The production of Natural Flood Management (NFM) maps is a requirement of the Flood Risk Management (Scotland) Act. They are part of a suite of tools which will be used in the Flood Risk Management Planning Process to help to produce Scotland's first set of national co-ordinated responses to managing flooding.

The need for several NFM studies in Potentially Vulnerable Areas has been identified by SEPA, local authorities and other partners in the Clyde and Loch Lomond FRM district. Glasgow City Council acts as leader authority for the district.

The Partnership has been asked to deliver three NFM studies over the course of the next few years for the district.

These are located in:

- Yoker Mains and Yoker Burns catchments
- River Kelvin catchment
- White Cart catchment.

The studies will:

- propose new natural flood management measures ;
- provide guideline costs; and,
- model hydrological impacts.

These studies provide the Partnership with the opportunity to align natural flood management measures with the delivery of wider Green Network objectives and delivery proposals. Funding for delivery of the measures is likely to be forthcoming from Scottish Government based on these studies.

In 2016/17 the Executive Team worked to deliver a NFM study for the Yoker catchments. This study will inform greenspace project proposals emerging from the Clydebank and Yoker SDAs action planning project.

**In 2017/18 the Executive Team will** work to deliver a NFM study for the River Kelvin catchment.

### 5.4. Glasgow Parks Strategy

Glasgow's Land & Environmental Services (LES) intend to develop a ten-year Parks Strategy for Glasgow (2017-2027), to build on the 2005 Best Value review of Parks and Open Spaces, and to align the emerging themes of Glasgow's Open Space Strategy to their parks and open spaces. In doing so, they are keen to reflect the emerging policy, strategy and research position, both citywide, regionally and nationally, and to align service outcomes to the objectives set at these levels.

There will be a number of stages to the process, and the intention is to work effectively with stakeholders such as the GCVGNP throughout the process, so that Partnership's expertise is built into the process and so that their approach is evidence based.

In 2016/17 the Executive Team began work with LES to provide:

- contribution to 'end of stage' review/monitoring meetings
- assistance to generate evidence based maps (building on the GOSS and Pan 65 mapping). This will help to identify which assets are considered to have the greatest and least potential to contribute to strategic priorities and user needs, to inform future asset management and service delivery.

**In 2017/18 the Executive Team will** continue the work began with LES in 2016/17 to assist them to complete their Parks Strategy.



It is anticipated that the Executive Team will be able to build on previous GIS analysis to inform the Parks Strategy. This is likely to include:

- Greenspace and health analysis
- Green Network and climate change adaptation analysis

#### 5.5. South Lanarkshire Open Space Strategy

South Lanarkshire Council are working to complete an update of their Open Space Strategy in 2017/18. Recent work completed by the Partnership has the potential to significantly inform the strategy:

- Greenspace and Health Analysis
- Green Network and climate change adaptation analysis
- Green Network Access analysis (completed for South Lanarkshire's GN Indicator)
- Open Space audit
- Green Network 'Blueprint' – (nodes and connection framework completed 2016/17).

**In 2017/18 the Executive Team will** assist South Lanarkshire to incorporate these analyses into the Open Space Strategy and assist in presenting the outputs of the strategy to be relevant to a wide stakeholder audience, e.g.: Land Services; Planning Policy; Development Management; Corporate Management (assets and climate change adaptation); Other landowning public sector agencies (e.g. Forest Enterprise Scotland, NHS Lanarkshire); Health professionals.

### **6. Communications work for 2017/18**

In 2016/17 the Executive Team focussed on showcasing key projects to make the case for continued funding. Case Studies were created for:

- Maidenhill - an exemplar of Green Infrastructure development;
- Clyde Gateway - Retrofitting the Green Network; and
- GN Thinking - setting the agenda.

For 2017/18, the Team have created an updated Showcase film and 10 year Partnership Review brochure promoting a timeline of activity which highlights the significant progress made to date in pursuing the Green Network Vision. It is hoped this demonstrates the value of the Partnership in ambitiously pursuing the Green Network agenda. A new case study, Seven Lochs – an exemplar of Green Network planning and delivery, has been developed to add weight to the showcase work.

2017/18 will see the continued promotion of the 'Showcase' theme. Specific activity will include:

- A 'celebrating 10 years of the Green Network' event – we will invite John Swinney MSP to join us potentially out at Easterhouse to promote the Partnership's success
- Continued promotion of the Partnership 'showcase' film
- Issue of the '10 year Partnership Review' brochure to new politicians
- A refreshed website launched autumn 2017

Additionally, the 2017/2018 period will see continued monitoring and improvements to our digital and social media platforms. We will

- Continue Communications Outputs

In 2017/18 the Executive Team will:

- Prepare and circulate regular GN News Updates and Enews Flashes;
- Increase the number of GN News and Twitter sign-ups;
- Promote our LinkedIn site;
- Engage with partner PR contacts to ensure a steady flow of GN News to them;
- Prepare and update our Digital (web and Social Media) sites regularly;
- Continue to adjust promotional approaches due to analytics intelligence.





## Appendix 2: GCVGNP Programme Management Budget 2017/18

	2016/17		2017/18
	Budget	Projection	Budget
<b><u>Income</u></b>			
East Dunbartonshire	5,589	5,589	5,589
East Renfrewshire	4,758	4,758	4,758
Glasgow City	31,019	31,019	31,019
Inverclyde	4,322	4,322	4,322
North Lanarkshire	17,306	17,306	17,306
Renfrewshire	9,040	9,040	9,040
South Lanarkshire	16,497	16,497	16,497
West Dunbartonshire	4,855	4,855	4,855
<b>Total Local Authority Income</b>	<b>93,386</b>	<b>93,386</b>	<b>93,386</b>
SNH	37,354	33,619	33,619
Forestry Commission Scotland	37,354	32,955	33,619
Glasgow Centre for Population Health	14,008	14,008	14,008
SEPA	4,669	4,669	4,669
<b>Total Other Partners</b>	<b>93,385</b>	<b>85,251</b>	<b>85,915</b>
Project Income (Central Scotland GN)	23,230	23,230	30,699
<b>Total Income</b>	<b>210,001</b>	<b>201,867</b>	<b>210,000</b>
<b><u>Expenditure</u></b>			
<b><u>Employee Costs</u></b>			
Salaries	131,705	111,947	117,300
Superannuation	22,324	21,341	22,300
National Insurance	10,694	11,133	12,300
Travel, Accommodation & Subsistence	1,320	976	1,300
Training	500	200	500
<b>Total Employee Costs</b>	<b>166,543</b>	<b>145,596</b>	<b>153,700</b>
<b><u>Property Costs</u></b>			
Rent/Rates/Electricity	21,000	21,806	21,000
Contract Cleaning	900	1,210	900
<b>Total Property Costs</b>	<b>21,900</b>	<b>23,016</b>	<b>21,900</b>
<b><u>Supplies &amp; Services</u></b>			
Office Setup	100	154	100
IT/LAN Hardware	200	100	200
IT Software & Support	3,600	3,520	3,600
Marketing	8,000	8,168	8,000
<b>Total Supplies &amp; Services</b>	<b>11,900</b>	<b>11,942</b>	<b>11,900</b>
<b><u>Administration Costs</u></b>			
Internal Copying	0	0	2,100
Stationery & Consumables	2,560	3,087	500
Postage	460	343	500
Telephones	840	720	800
Conferences & Courses	500	300	500
Books & Publications	0	20	0
Finance & Administration Services	5,200	16,750	18,000
<b>Total Administration Costs</b>	<b>9,560</b>	<b>21,220</b>	<b>22,400</b>
<b><u>Payments to Other Bodies</u></b>			
Hospitality	97	93	100
<b>Total Payments to Other Bodies</b>	<b>97</b>	<b>93</b>	<b>100</b>
<b>Total Expenditure</b>	<b>210,000</b>	<b>201,867</b>	<b>210,000</b>
<b>Net Surplus/(Deficit)</b>	<b>1</b>	<b>(0)</b>	<b>0</b>
<b><u>Revenue Reserves</u></b>			
Balance as at 1 April	42,300	42,300	42,300
Drawdown in Year	0	(0)	0
<b>Balance as at 31 March</b>	<b>42,300</b>	<b>42,300</b>	<b>42,300</b>





## **Glasgow and Clyde Valley Green Network Partnership**

### **BUSINESS PLAN 2017-20**

**GCV Green Network Partnership**  
Lower Ground Floor, 125 West Regent Street, Glasgow G2 2SA



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# **GLASGOW AND CLYDE VALLEY GREEN NETWORK PARTNERSHIP BUSINESS PLAN 2017-20**

## **1. INTRODUCTION**

### **1.1. The GCVGNP Business Plan**

This Business Plan provides guidance to the Glasgow & Clyde Valley Green Network Partnership Board (hereafter referred to as the 'GN Partnership Board') on delivery of the Glasgow & Clyde Valley Green Network Programme (hereafter referred to as the 'GN Programme') for the three year period 2017-20.

### **1.2. GCVGN Partnership Aims and Objectives**

The GCV Green Network Partnership aims to make the Glasgow city region one of Europe's most attractive places to live, work and play through the creation of a large functional Green Network.

The purpose of the Partnership is to work strategically to add value to the work of those organisations already acting to deliver green networks within the Glasgow and Clyde Valley (GCV) region.

The aim of the Partnership's work is to develop a co-ordinated approach that will deliver a major improvement in the scale and quality of green network provision across the GCV city region. The Partnership's work is designed to facilitate delivery of improvements to the physical environment of the region in a way and on a scale that would not otherwise be achieved.

Specific objectives of the Partnership are:

1. to help deliver the Green Network across the Strategic Development Plan area;
2. to champion green network activity across the GCV region;
3. to act as a catalyst and facilitator to help:
  - a) deliver a regional component of the Central Scotland Green Network (CSGN);
  - b) embed the Green Network within regional and local policy;
  - c) develop regional partnerships for green network activity;
  - d) promote a strategic approach to project development;
  - e) secure effective and high quality long term management of the green network
  - f) access additional resources to support green network work;
  - g) increase the profile of the Green Network; and
  - h) create a regional linkage to other greenspace initiatives

### **1.3. The Central Scotland Green Network**

The Glasgow and Clyde Valley region is a significant regional component of the Central Scotland Green Network (CSGN), a National Development in the third national Planning Framework. The delivery of the Glasgow and Clyde Valley Green Network is entirely consistent with the delivery of the CSGN and the Partnership will work with other regional partnerships in the CSGN activity area and the CSGN Trust to deliver our shared goals and vision.

A CSGN Regional Advisory Forum provides a forum to share experience between organisations working for the delivery of the CSGN and with the CSGN Trust.

In April 2014 the CSGN became the CSGN Trust, by merging the Central Scotland Forest Trust and its delivery capacity with the CSGN Support Unit. The new arrangements provide an opportunity for the relationship between the two organisations to be strengthened and mutually supportive. The Chair of the GCVGN Partnership is a director of the CSGNT.

In September 2016 the chair of the GCVGNP signed a concordat with the chair of the CSGNT which is intended to 'formally set out the relationship between key parts of the CSGN architecture, namely the CSGNT and the formally constituted Regional Partnerships'. Amongst other things the CSGNT/GCVGNP concordat states that:

- CSGNT commits to promote the interests and activities of the GCVGNP wherever possible within the architecture of the CSGN;
- GCVGNP commits to realise the CSGN Vision within the GCVGNP area.

#### **1.4. The National Planning Framework**

Scotland's third National Planning Framework (NPF3) was published in June 2014. It sets out a long term vision for the development of Scotland.

NPF3 is the spatial expression of the Scottish Government's Economic Strategy - with a focus on supporting sustainable economic growth and the transition to a low carbon economy. NPF3 sets out the Scottish Government's ambition for Scotland as a whole, and highlights the distinctive opportunities for sustainable growth in cities and towns, rural areas and coast and islands.

NPF3 is to be taken into account in all strategic and local development plans in Scotland. Fourteen national developments across Scotland are identified to deliver the strategy.

The Central Scotland Green Network is one of the fourteen national developments identified in NPF3. The plan states:

*"Remediation of derelict land, prioritised action in disadvantaged communities and active travel (walking and cycling) should be the priorities for the CSGN Trust and others during the lifetime of NPF3".*

#### **1.5. Scottish Planning Policy**

Scottish Planning Policy (SPP) was published in June 2014. It sets out national planning policies which reflect Scottish Ministers' priorities for operation of the planning system and for the development and use of land. The SPP promotes consistency in the application of policy across Scotland whilst allowing sufficient flexibility to reflect local circumstances.

The new SPP includes a subject policy headed 'Maximising the benefits of Green Infrastructure'. It refers to NPF3's aim to significantly enhance green infrastructure networks, particularly in and around our cities and towns, and goes on to identify the policy principles for green infrastructure as:

- Planning should protect, enhance and promote green infrastructure, including open space and green networks, as an integral component of successful placemaking.
- The planning system should:

- consider green infrastructure as an integral element of places from the outset of the planning process;
- assess current and future needs and opportunities for green infrastructure to provide multiple benefits;
- facilitate the provision and long-term, integrated management of green infrastructure and prevent fragmentation; and
- provide for easy and safe access to and within green infrastructure, including core paths and other important routes, within the context of statutory access rights under the Land Reform (Scotland) Act 2003.

## **2. DELIVERING ON THE PARTNERSHIP'S REMIT**

The Partnership's remit is outlined in Paragraph 1.2, taken from the Partnership's Terms of Reference (Appendix 1). The programme plan for 2017-20 will strive to deliver tangible outputs in pursuit of the Partnership's purpose, aim and objectives.

### **2.1. Purpose: to work strategically and add-value**

Since the launch of the Partnership in 2007, the work programme of the Partnership has focussed on the development of strategies which help partners to prioritise resources where delivery of the Green Network will be most efficient, effective in soliciting additional resources and ultimately capable of realising desired outcomes. The dedicated resource which the Partnership provides allows the development of Green Network strategies and provides added value to individual partner's efforts through improved effectiveness in the targeting of limited resources. Examples of such work programme outputs are:

- Green Network Strategies
  - Clyde Gateway; Clyde Waterfront; Ravenscraig; Inverclyde; Gartloch Gartcosh
- Green Network Opportunities Mapping
  - For Clydeplan; for local authorities; for landholders

### **2.2. Aim: to develop a co-ordinated approach to delivery**

Much of the Partnership's work programme has been involved in the development of strategic plans which aim to co-ordinate delivery of a particular Green Network theme, or of the Green Network in a certain geographic area where a multi-partner approach to delivery is required. Some examples are:

- Thematic co-ordination
  - Sow and Grow Everywhere (SAGE); Sustainable Backcourts; GCV Wood Energy Study; Branching Out
- Geographic co-ordination
  - Seven Lochs Wetland Park Masterplan; V&DL Growth Corridors Study; Green Network and Climate Change Adaptation

### **2.3. Objective 1: to help deliver across the SDP area**

Since its launch the Partnership's work programme has delivered valued outputs to all partners and parts of the Clydeplan area.

Opportunities Mapping outputs for Clydeplan by default cover the whole region. The subsequent local authority Opportunities Mapping reports provided more specific information for the whole region by local authority area.

The Green Network Strategies completed to date provide specific recommendations for Green Network delivery for large parts of the region. The initial focus for the selection of these strategy locations was based on major regeneration locations and community growth areas identified in the 2006 GCV Structure Plan.

Thematic project work (e.g. SAGE; Climate Change Adaptation) has looked to interpret the opportunities for Green Network delivery associated with the particular theme across the whole region.



## **2.4. Objective 2: to champion the Green Network across the GCV region**

The Partnership has been an effective champion for the concept of a GCV Green Network and continues to work hard to maintain and progress the understanding and appreciation of the Green Network to those who can be instrumental in effecting its delivery.

The Partnership's communication and promotional work is respected by our peers. We have used monitoring and feedback processes to ensure our efforts to champion the Green Network are effective

Activities specifically resourced by the Partnership to champion the GCV Green Network have included:

- GCVGNP Launch: June 2007 – Cabinet Secretary John Swinney
- 'Seeing the Bigger Picture' Campaign: 2008 – GCVGN Video
- 'Putting You in The Picture' Campaign: 2009
- 'Adding Value' Campaign: 2010
- 'Better Places: Design & Delivery' Campaign: 2012
- 'Showcasing the GCVGNP' Campaign': 2015
- '10-year Review' Campaign: 2016

## **2.5. Objective 3: to act as a catalyst and facilitator**

The Partnership's terms of reference divide this objective into eight 'sub-objectives'. Each one of these 'sub-objectives' are preceded with **"To act as a catalyst and facilitator to help:"**

### **2.5.1. deliver a regional component of the Central Scotland Green Network (CSGN);**

The remit of the Partnership is compatible with that of the CSGN. Co-operation and liaison with the CSGNT Board and the CSGN Regional Advisory Forum through active participation of the Chair and Programme Manager in these two governance elements of the CSGN ensure that the Partnership's work to deliver the GCV Green Network means that a regional component of the CSGN is also delivered. Our mutual endeavour is now enshrined in the CSGNT/GCVGNP concordat (see paragraph 1.3).

### **2.5.2. embed the Green Network within regional and local policy;**

The Green Network is now a foundation theme in Clydeplan and is referred to in all Local Plans or LDPs. The development of the Opportunities Mapping work has been enthusiastically used by planners and policy makers and has been instrumental in assisting in the development of Green Network supplementary planning guidance. Other project work such as the Partnerships Integrated Green Infrastructure work is facilitating the change in the understanding of the role of the Green Network in providing valuable ecosystem services in the built environment and this is beginning to be reflected in regional and local policy.

### **2.5.3. develop regional partnerships for green network activity;**

The Partnership has not been instrumental in effecting the development in regional partnerships, but has been successful in forming new partnerships related to specific areas of work, for example:

- IGI Design Studies (partners included: GCC, SEPA, SG, SNH, MGSDP)
- IHN & RBMP (partners SEPA)
- Gartloch Gartcosh Green Network (partners: GCC, NLC, FCS, SNH, RSPB, TCV)

#### **2.5.4. promote a strategic approach to project development;**

Since its inception the Partnership has used the Strategic Development Plan as the strategic guide for the focus of the Partnership's work programme. For example, it was through the Structure Plan that Green Network Strategies were undertaken on the Clyde Waterfront; Clyde Gateway; Ravenscraig and Gartloch Gartcosh. More recently, spatial analysis of Green Network priorities and opportunities has identified 16 Strategic Delivery Areas, four of which now feature in the Partnerships Programme Plan. In this way the Partnership is using a strategic approach to project development for its own work programme.

The strategic projects that form part of the Partnership's work programme are promoted and disseminated to delivery partners to inform their approach to project delivery.

#### **2.5.5. secure effective and high quality long term management of the green network**

Land managers face a perennial problem to secure sufficient resources to sustain the quality of their Green Network assets. The Partnership has recognised this issue and includes 'sustaining quality' as a design element in its Integrated Green Infrastructure Approach. However, the solution to the problem is by no means easy.

The Partnership is exploring new financial mechanisms and partnerships which aim to provide a model for assisting land managers to design in financial mechanisms and management regimes which provide for the long term management of the Green Network.

#### **2.5.6. access additional resources to support green network work;**

The remit of the Partnership includes the aim 'to deliver a major improvement in the scale and quality of green network provision across the GCV city region'. Although there is some opportunity to achieve this aim through increased effective use of existing resources, the extent of the ambition of the Partnership's vision necessitates that additional resources will have to be applied to the task to achieve the aim. In a period of economic austerity this is a major challenge.

The Partnership has delivered two major studies for the CSGNT which have assessed the capital cost for delivery of the CSGN ("Costing the CSGN") and the extent of available resources to meet that capital cost ("Resourcing the CSGN"). These studies underline the scale of the task and the necessity to secure all available resources and apply them to the task.

#### **2.5.7. increase the profile of the Green Network**

Clearly the profile of the Green Network has increased since the launch of the Partnership when few people were aware of the term let alone understood what it meant. The Partnership's communications work (e.g. the 'See the Bigger Picture', 'Better Places: Design & Delivery', and the "10-year Review" campaigns) and the promotion of the outputs of the work programme (e.g. the

“Showcasing of the GCVGNP”) has had a significant effect on raising awareness and, moreover, appreciation of the value of the Green Network to the city region.

Monitoring of key stakeholders shows that the profile of the Green Network is increasing with our target audiences. However, there is an ongoing need to work to sustain and increase the profile so that those with a potential role in delivering the Green Network realise that potential.

#### **2.5.8. create a regional linkage to other greenspace initiatives**

The Partnership has been a regional link to other greenspace initiatives since its launch (e.g. greenspace scotland’s Quality of Life group; CSGNT’s Regional Advisory Forum).

The Partnership’s Executive Team also attend meetings to add value to the work of regional initiatives (e.g. North Lanarkshire’s Natural Environment Partnership). The Partnership also uses social media to stay in touch with greenspace-related activity within and beyond the region.

### 3. Delivering the Partnership's Remit

#### 3.1. Board Workshop: October 2016

A workshop was held in October 2016 for Partnership's Board to consider 'Delivering the Partnership's Remit'. The intention of the workshop was that its outputs should be reflected in the 2017–20 Business Plan.

The objective for the workshop was:

To seek the Board's input into the future work programme of the Partnership to ensure it continues to deliver its remit.

The workshop comprised of three sessions which focussed on three objectives of the Partnership's remit, and to answer the posed question:

Objective 3 a) Deliver a regional component of the CSGN;

- *What do we need to do to increase the rate and scale of Green Network delivery?*

Objective 3 d) Promote a strategic approach to project development;

- *How do we find sufficient capacity to deliver the Green Network in all SDAs and the Blueprint action plan?*

Objective 3 e) Secure effective and high quality long-term management of the Green Network.

- *If the Partnership is to engage with the long-term management problem, where should it start?*

The following conclusions were drawn from the workshop outputs:

1. Finding more capacity for project development will lead to greater delivery;
2. The economic case for, and benefits of the GN should be promoted;
3. New funding mechanisms should be investigated to facilitate project delivery;
4. There should be no diversion from taking a strategic approach to GN delivery;
5. The long-term management issues of greenspace is not a priority for the GCVGNP at this time.

##### **3.1.1. Finding more capacity for project development will lead to greater delivery.**

The Partnership should request partner organisations and others (including CSGNT) for potential secondments to the Executive Team to work as GN project development officers. Such requests should be seen as an opportunity for partner organisations to express greater corporate commitment to GN delivery. Partnership should prepare job descriptions and person specifications for this role.

##### **3.1.2. The economic case for, and benefits of the GN should be promoted.**

The economic case for, and benefits of the GN should be promoted, particularly within Scottish Government and the development industry. This is seen as part of the solution to engendering greater delivery. Discussions should be held with

CSGNT to ascertain if they should lead on developing the economic case and promotion within government, national agencies and industry.

### **3.1.3. New funding mechanisms should be investigated to facilitate project delivery.**

The Executive Team should continue to explore opportunities for funding project delivery and explore new funding mechanisms. Studies completed by the Partnership, i.e. 'Resourcing the CSGN' study, reveal funding is a shared problem across the CSGN area, and therefore this should be a shared task with the CSGNT and other organisations in the CSGN's Regional Advisory Forum.

### **3.1.4. There should be no diversion from taking a strategic approach to GN delivery.**

This should be balanced with pragmatism, and 'easier wins' for GN delivery should be taken within the 'framework' of strategic delivery. The Partnership's work to date has identified 16 Strategic Delivery Areas and the GN 'Blueprint' will identify a long list of required GN delivery and enhancement works. Within these there will be 'easier wins' which should be the focus of early delivery, while more difficult locations are being considered.

### **3.1.5. The long-term management issues of greenspace is not a priority for the GCVGNP at this time.**

The Partnership's priority should be to facilitate greater delivery, but ensure that long-term management solutions are integrated within delivery. The long-term management issue is an overarching problem for the CSGN and therefore should be considered at that scale and by all organisations with a role in seeing it delivered. Discussions should be held with CSGNT to ascertain if they should consider championing the issue. If, in the future, sufficient capacity could be found within the Executive Team then the Partnership could take a leading role on this issue as it has done on other GN issues in the past (e.g. greenspace quality, greenspace mapping).

## **3.2. An Assessment of Programme Output**

Table 4 below shows an assessment of the Partnership's work programme output to date against the Partnership's remit. It also suggests an emphasis for the work programme through to 2020.

**Table 4. An assessment of the Partnership's outputs to date against the Partnership's remit**

REMIT	Progress to date	Emphasis for Programme 2017-20
<b>Purpose:</b> work strategically / add value		Sustain
<b>Aim:</b> co-ordinated delivery		Sustain
<b>Objectives:</b>		
1. to help deliver across SDP area		Sustain
2. to champion the GN		Sustain
3. to catalyse & facilitate:		
a) a CSGN regional component		Explore ways to increase team capacity
b) embed the GN in policy		Sustain
c) develop regional partnerships		Sustain
d) strategic project development		Combine with pragmatic delivery
e) long-term management of GN		Not a current priority. Build into project delivery.

f) access to additional resources		Sustain
g) increase the profile of the GN		Sustain
h) a link to other initiatives		Sustain

## **4. PROGRAMME PLAN 2017-20**

### **4.1. GN Partnership and Programme**

The Partnership's 'Terms of Reference' is appended (Appendix 1). The Partnership will continue to pursue its remit as defined at its inception. However, the governance arrangements have been adjusted to provide political oversight and scrutiny of the Partnerships use of local authority resources. This scrutiny will be provided by the GCV Strategic Development Planning Authority Joint Committee.

Each December, the Business Plan and the annual Programme Plan and the associated budget will be presented to the GCVSDPA Joint Committee for approval of the allocation of local authority funds. A 'direction of travel' for budgets for the subsequent two years will also be presented.

The Annual Programme Plan will reflect changing demands for Green Network related project work, however it is likely that the strategic and analytical nature of the Partnerships work will continue as a valued output to individual Partner organisations. Selected geographical project work will also continue where there is a clear role for the Partnership to add value and to test out new approaches which can be replicated elsewhere.

### **4.2. Partnership Programme**

The Partnership's work programme for 2017-2020 will focus on the following areas of activity:

#### **4.2.1. Identification of the Strategic Green Network ('Blueprint')**

The Partnership will complete a spatial identification of the strategic GCV Green Network which developed with local authority partners (The GCV Green Network 'Blueprint').

An action plan for the delivery of the 'Blueprint' will be prepared. This will identify potential projects to enhance existing Green Network assets, and new assets that need to be delivered to secure the network of quality spaces that are required for the GCV Green Network.

The Partnership will work to embed the 'Blueprint' and its supporting action plan within relevant strategies and policy documents in the region.

#### **4.2.2. Strategic Delivery Areas**

The 16 Strategic Delivery Areas (SDAs) identified within Clydeplan will continue to be the focus of the Partnership's role to facilitate Green Network delivery. Project development staff capacity will be deployed to the SDAs where there is a need to bring additional capacity to act as a catalyst for project delivery.

#### **4.2.3. Providing support to Partners**

The Partnership's work programme will look to respond to requests for assistance from Partner organisations when they meet strategic priorities (either thematic or spatial) or when they provide opportunities to transfer learning to other partners.

#### **4.2.4. Strategic Analysis**

The Partnership will continue to undertake strategic analysis to support the development of policies related to the Green Network and project proposals for Green Network delivery. The strategic analysis may be in the form of interpretation of spatial datasets (such as Green Networks Opportunities mapping) or the analysis or review of delivery mechanisms and resources (such as the 'Costing the CSGN' study).

#### **4.2.5. Communications & Promotion**

The Partnership's communications should focus on delivering Green Network messages to target audiences within Scottish Government, local authorities and in the development sector.

The messages will promote the value of the GCV Green Network to individuals and organisations living and working within the region and to wider society, as well as the added value the Partnership brings to the task of realising the shared vision of the GCV Green Network.

The outcome of the communications effort should be that the Green Network is embedded in policies, strategies, plans and programmes of a wider range of agencies involved in land use management and environmental service delivery, as well as increasing requests for input to the development of the policies, strategies etc by the Partnership.

### **4.3. Finances 2017-20**

A budget to support the annual Programme Plan will be prepared and agreed with Partners in advance of the presentation of the programme Plan to the GCVSDPA Joint Committee each December.

No projection for funding is included for the financial years 2017-2020. In previous business plans projections have been based on current spending and made allowance for a notional inflation figure. With current levels of uncertainty over funding commitments from partners beyond the current year and the uncertainty of impacts of rising cost the value of projecting income from individual partners and expenditure on individual account headings is meaningless.

However, the Partnership's core team is working on a minimum budget of £210k/annum if it continues to remain in its current form. If income from funding partners remains at this level and can allow for rising costs of staff and office accommodation and facilities then budgetary expenditure will follow a similar breakdown to 2017/18.

### **4.4. Partnership Reserves**

In November 2011 the Board agreed to a plan to reduce Partnership reserves to £50k, which is deemed to be the necessary level of reserves for the Partnership. The Board agreed to reduce the Partnership's reserves to £50k by the end of 2016/17. This has been achieved and reserves will sit at £42,300 entering 2017/18.



## **APPENDICES**

### **Appendix 1. Terms of Reference**

#### **GLASGOW AND CLYDE VALLEY GREEN NETWORK PARTNERSHIP TERMS OF REFERENCE**

##### **1. INTRODUCTION**

- 1.1 The purpose of these Terms of Reference is to set down the nature and structure of the Glasgow and Clyde Valley Green Network Partnership (the Partnership), its remit, governance and funding arrangements.

##### **2. REMIT**

- 2.1 The purpose of the Partnership is to work strategically to add value to the work of those organisations already acting to deliver green networks within the Glasgow and Clyde Valley (GCV) region.

- 2.2 The aim of the Partnership's work is to develop a co-ordinated approach that will deliver a major improvement in the scale and quality of green network provision across the GCV city region. The Partnership's work is designed to facilitate delivery of improvements to the physical environment of the region in a way and on a scale that would not otherwise be achieved.

- 2.3 Specific objectives of the Partnership are:

- to help deliver the Green Network across the Strategic Development Plan area;
- to champion green network activity across the GCV region;
- to act as a catalyst and facilitator to help:
  - deliver a regional component of the Central Scotland Green Network (CSGN);
  - embed the Green Network within regional and local policy;
  - develop regional partnerships for green network activity;
  - promote a strategic approach to project development;
  - secure effective and high quality long term management of the green network
  - access additional resources to support green network work;
  - increase the profile of the Green Network; and
  - create a regional linkage to other greenspace initiatives.

##### **3. GOVERNANCE AND ORGANISATIONAL STRUCTURE**

- 3.1 The Glasgow and Clyde Valley Strategic Development Planning Authority (GCVSDPA) Joint Committee will act for its constituent local authorities (referred to in Section 4) to agree local authority funding in support of the Partnership's Business Plan.

- 3.2 No later than Thirty-first December in each year the Programme Manager will present the Partnership's Business Plan and revenue estimates to the GCVSDPA Joint Committee for approval, in respect of the Local Authority contributions.

- 3.3 The financial year end position for the Partnership will be incorporated within the annual accounts of the GCVSDPA.

- 3.4 A report for information of the Partnership's progress against Business Plan targets will be presented at least annually to the GCVSDPA Joint Committee.

#### **4. THE PARTNERS**

4.1 The Partnership will comprise the following organisations, all of which have statutory responsibility for the ownership, development, management and/or use of green and open space, or as an agency have an interest in the ecosystem services green networks can provide. The Partners represent the existing key greenspace area teams or programmes which are vital to the delivery of the GCV Green Network:

- Clydeplan
- East Dunbartonshire Council
- East Renfrewshire Council
- Forestry Commission Scotland
- Glasgow Centre for Population Health
- Glasgow City Council
- Inverclyde Council
- North Lanarkshire Council
- Renfrewshire Council
- Scottish Enterprise
- Scottish Environment Protection Agency
- Scottish Natural Heritage
- South Lanarkshire Council
- West Dunbartonshire Council

4.2 As the Partnership develops and evolves it may be appropriate for the Board to invite other organisations to join the Partnership.

4.3 The Partners will drive the development of the Partnership's work at a strategic level and will play an important role in helping to secure resources and align programmes of action for green network activity. The Partners will also have an important role in the delivery of aspects of the Green Network.

#### **5. PARTNERSHIP BOARD**

5.1 The Partnership Board ("the Board") will have responsibility for overall strategic direction and development of the work of the Partnership.

5.2 The Board will comprise of one senior officer from each of the Partner organisations. It is expected that the nominated officer will attend all Board meetings, although a substitute may attend should absence of the nominated officer be unavoidable. Board members (and substitutes) representing local authorities should be nominated by an Executive Director of the appropriate local authority department.

5.3 The Chair of the Board will be the GCVSDPA Manager. The Vice Chair of the Board will be the GCVSDPA Assistant Manager. In the event that the Chair or Vice Chair is unable to attend a meeting, those Board members present may elect their own Chair for that meeting.

5.4 The Board will meet as required and at least quarterly to receive reports and review progress. The Board will also monitor the Partnership's financial position. Once a year the Board will review the overall strategic direction of the work of the Partnership and propose the budgets and required contributions from the Partners for approval by the GCVSDPA Joint Committee, as detailed in section 3.2.

5.5 The Quorum for Board meetings will be one third of the membership of the Board, including the Chair (or Vice Chair).

5.6 Meetings of the Board will be held at a central Glasgow location unless otherwise agreed.

5.7 All meetings of the Board will be minuted.

## **6. EXECUTIVE TEAM**

- 6.1 A small executive team will be recruited to manage the development and delivery of the Programme on behalf of the Strategic Partners. The executive team will be led by a Programme Manager.
- 6.2 The Programme Manager will be recruited by a Panel of Board members as agreed by the Board. The recruitment of any Executive Team members will be carried out by the Programme Manager.
- 6.3 Additional members of staff, out with the Executive Team, may be recruited as the Programme progresses, in accordance with the Business Plan and in line with processes of the Administering Partner.
- 6.4 The line management and performance appraisal of the Programme Manager will be provided by the GCVSDPA Manager.

## **7. FINANCIAL & ADMINISTERING ARRANGEMENTS**

- 7.1 Procedures for the administration of finance will be the financial regulations, codes and contract standing orders of the GCVSDPA Joint Committee.
- 7.2 In the event of the Partnership being terminated the incorporated Local Authorities of the GCVSDPA Joint Committee shall meet all costs, expenses and outgoings whatsoever reasonably incurred by the Administering Partner as a result of the termination of the Partnership. Further the GCVSDPA Joint Committee shall allocate any assets which the Partnership may have amongst the local authorities on the recommendation of the Board.
- 7.3 The Partnership will retain sufficient financial reserves in its accounts to offset any liabilities of the Partnership.
- 7.4 Partners will be required to give one year's written notice to the GCVSDPA Joint Committee of their intention to withdraw from the Partnership. Partners will continue to be liable for any financial contribution or other commitments until their membership is terminated.

## **8. BUSINESS PLAN**

- 8.1 Development and delivery of the Partnership's work will be managed within the framework provided by the Business Plan. This Plan will be prepared by the Programme Manager in consultation with Partners and presented to the Board no later than Thirty-first December in each year for consideration and approval.
- 8.2 Progress will be monitored by the Board on a quarterly basis through reference to outputs identified in the current Business Plan. The Programme Manager will be responsible for preparing a quarterly progress report to the Board.

## **9. REVIEW**

- 9.1 The Terms of Reference may be reviewed and amended at any time with the agreement of all Partners.

## Appendix 2. Financial Projections

### Programme Management Budget 2017- 18

	2016/17		2017/18
	Budget	Projection	Budget
<b>Income</b>			
East Dunbartonshire	5,589	5,589	5,589
East Renfrewshire	4,758	4,758	4,758
Glasgow City	31,019	31,019	31,019
Inverclyde	4,322	4,322	4,322
North Lanarkshire	17,306	17,306	17,306
Renfrewshire	9,040	9,040	9,040
South Lanarkshire	16,497	16,497	16,497
West Dunbartonshire	4,855	4,855	4,855
<b>Total Local Authority Income</b>	<b>93,386</b>	<b>93,386</b>	<b>93,386</b>
SNH	37,354	33,619	33,619
Forestry Commission Scotland	37,354	32,955	33,619
Glasgow Centre for Population Health	14,008	14,008	14,008
SEPA	4,669	4,669	4,669
<b>Total Other Partners</b>	<b>93,385</b>	<b>85,251</b>	<b>85,915</b>
Project Income (Central Scotland GN)	23,230	23,230	30,699
<b>Total Income</b>	<b>210,001</b>	<b>201,867</b>	<b>210,000</b>
<b>Expenditure</b>			
<b>Employee Costs</b>			
Salaries	131,705	111,947	117,300
Superannuation	22,324	21,341	22,300
National Insurance	10,694	11,133	12,300
Travel, Accommodation & Subsistence	1,320	976	1,300
Training	500	200	500
<b>Total Employee Costs</b>	<b>166,543</b>	<b>145,596</b>	<b>153,700</b>
<b>Property Costs</b>			
Rent/Rates/Electricity	21,000	21,806	21,000
Contract Cleaning	900	1,210	900
<b>Total Property Costs</b>	<b>21,900</b>	<b>23,016</b>	<b>21,900</b>
<b>Supplies &amp; Services</b>			
Office Setup	100	154	100
IT/LAN Hardware	200	100	200
IT Software & Support	3,600	3,520	3,600
Marketing	8,000	8,168	8,000
<b>Total Supplies &amp; Services</b>	<b>11,900</b>	<b>11,942</b>	<b>11,900</b>
<b>Administration Costs</b>			
Internal Copying	0	0	2,100
Stationery & Consumables	2,560	3,087	500
Postage	460	343	500
Telephones	840	720	800
Conferences & Courses	500	300	500
Books & Publications	0	20	0
Finance & Administration Services	5,200	16,750	18,000
<b>Total Administration Costs</b>	<b>9,560</b>	<b>21,220</b>	<b>22,400</b>
<b>Payments to Other Bodies</b>			
Hospitality	97	93	100
<b>Total Payments to Other Bodies</b>	<b>97</b>	<b>93</b>	<b>100</b>
<b>Total Expenditure</b>	<b>210,000</b>	<b>201,867</b>	<b>210,000</b>
<b>Net Surplus/(Deficit)</b>	<b>1</b>	<b>(0)</b>	<b>0</b>
<b>Revenue Reserves</b>			
Balance as at 1 April	42,300	42,300	42,300
Drawdown in Year	0	(0)	0
<b>Balance as at 31 March</b>	<b>42,300</b>	<b>42,300</b>	<b>42,300</b>

## **Budget Assumptions**

### **General**

1. The Programme Management budget for the Green Network Partnership represents cash resources under direct management and control of the GCV Green Network Partnership Board.

### **Green Network Partnership**

#### ***Programme Management Budget Income***

2. The budget assumes that local authorities and partner agencies commit to funding contributions as identified through to the end of financial year 2017/18.
3. The financial contributions shown do not include any valuation of time by Board members or other in-kind support for management and administration of the GN Partnership.

#### ***Programme Management Budget Expenditure***

4. The budget assumes that Executive Team costs remain similar through to March 2018. No allowance has been made for increases in office and administration costs.
5. Salary, superannuation and National Insurance costs for 2017/18 assume that:
  - No staff will leave during the year,
  - Pay award of 1% applicable from 1st April,
  - Communications Officer works part-time until September (0.6 FTE) and thereafter part-time at 0.8 FTE,
  - No overtime,
  - No staff will be promoted or receive an upgrade, and
  - Administrative Support is provided by Glasgow & the Clyde Plan Strategic Development Planning Authority.
6. Office accommodation and services costs calculated as 25% of total Clydeplan Strategic Development Planning Authority costs.