

**HEARINGS MANAGMENT SUB-GROUP
RENFREWSHIRE AREA SUPPORT TEAM**

DATE: 14TH JANUARY 2020

TIME: 14:00

VENUE: SCRA GLEN LANE

MEMBERSHIP: EDI HANLEY (CHAIR); EILEEN ANDERSON (ROTA MANAGER); MARION ROBINSON (ROTA MANAGER); ANGELA STEVENSON (PANEL REP); JIM MELROSE (DEPUTE AREA CONVENER); ANGELA MITCHELL (SCRA) LESLEY KING/NICOLA HARKNESS (SCRA)

AGENDA

APOLOGIES

EILEEN ANDERSON; ANGELA MITCHELL;

PRESENT

Edi Hanley; Angela Stevenson; Marion Robinson; Jim Melrose; Lesley King; Angela Cramb

1. RESIGNATIONS

None.

2. SABBATICAL

Two PM'S – one male & one female

3. HEARING STATS - 13TH NOVEMBER 2019 – 13TH JANUARY 2020

(a) Deferred Cases

28 Total

10	RP Failed to attend
1	RP & SW Not available to attend
2	RP's did not receive paperwork
3	No reports from SW
1	SW did not attend
1	SW Report received too late to issue
1	Education report lacking information &

	unable to make decision
1	Education report, requested by previous panel, not available
4	Appointement of Safeguarders
1	Conflict of Interest between Legal Rep and Panel Member
1	SW Assessment, requested by previous panel, not available
1	Residence order still at court
1	Duty SW in attendance who was not familiar with case/family

(b) Cancelled Sessions

6 Total

1	Reporter on Holiday
2	Reporter training
1	Reporter unavailable
1	Standby session (3/1) – Social Work still on annual leave
1	3 Pm's travelled to Dumbarton to find session cancelled due to Legal Rep being ill.

(c) SECURE HEARINGS

11 Panel Members supplied in total all for Kibble Secure

1	East Lothian
3	Borders
1	Edinburgh
3	Inverness
3	Midlothian

(d) EXTRA CASES/HEARING SESSIONS

1	Emergency Transfer added to session
1	Emergency Secure Authorisation added to session
1	Case arranged for Dumbarton – cancelled after PM's arrived

1	30 th Dec – was standby session – called in for 1 case
1	3 rd January – standby session – called in for 1 case
1	6 th January was originally standby session but full session plus PHP

(e) SWAPS

Four Full Session Swaps & one Single case swap for conflict of interests

(f) CONTINUITY

One Case – All three PM's – Dumbarton Case (see cancelled stats)

4. PASTORAL CARE

None required

5. PANEL MEMBER STRENGTH

PM strength is currently 80 members, with 55 Females and 25 Males.

6. AOCB

(a) RE-APPOINTMENT

JM advised that there are 3 panel members due for re-appointment this year, to date none have indicated they do not wish to be re-appointed, however just to be aware that may affect panel member strength.

(b) DIGITAL TRAINING & NEW SYSTEMS

JM raised several questions around what information will be available and extracted from the new digital systems once live & who will input/extract relevant data. JM is of the view that all current information collated and discussed by this group should be available (with exception of deferred cases) from system and therefore there may no longer be a need for this group to continue.

Further discussion is required with Area Convener on roles/responsibilities and impact on any groups.

Angela Cramb to confirm exactly what information that panel members will be able to see about themselves on the new digital platform, following further enquiry from JM about a particular area of the new system under volunteer management. It was discussed that no information should be getting input about Panel Members unless it has been discussed with them first hand and that all need to be aware about the rights of panel members under FOI and Subject Access Request legislation. **ACTION AC**

(c) NEW CHAIR ROTA SYSTEM

There has been further guidance issued to all Panel Members by Marion around how the new process for chairing should work. Initial informal feedback has been mainly positive, albeit it is only week one of implementation. The new system will be trialled until June and then an assessment will be made from feedback on success or further modification if required.

Some questions have been raised by Panel Members about consultation with them before implementation of changes, although some changes are outwith the control of the local AST, such as Care Review Changes, it was agreed that panel members should be given as much notice as is practically possible, about upcoming changes which may affect them directly.

It was agreed that the Newsletter would be ideal for distributing information and the question asked is where and when is the next Newsletter?

ACTION FOLLOW UP WITH L & D TEAM /John Leckie/Alex MacDonald

(d) LEGAL REPS & FORMAL DECISION MAKING

It has been agreed that SCRA will notify local solicitors of the upcoming changes to the process for requesting delay to start of hearings to consult with their clients. Thereafter a further communication will be sent to all PM's toward the end of January to advise that the new procedure will go live from February 2020.

(e) GENERAL

3 Panel Members to participate in video for Social Work training – Identified by EH, filming did not go ahead due to a Senior Social Worker who was involved in the project, having sustained an injury.

7. DATE OF NEXT MEETING

25th February 2020 2pm at Glen Lane