

Minute of Meeting

Procurement Sub-committee

Date	Time	Venue
Tuesday, 29 March 2016	14:00	Council Chambers (Renfrewshire), Council Headquarters, Renfrewshire House, Cotton Street, Paisley, PA1 1AN

PRESENT

Councillors Bibby, Audrey Doig, Gilmour, Grady, Harte, Henry, Holmes, Lawson, K MacLaren, M MacLaren, Murrin, Noon and Williams.

CHAIR

Councillor Holmes, Convener, presided.

IN ATTENDANCE

S MacDougall, Director of Community Resources; F Hughes, Procurement Manager, S Gibb, Senior Procurement Specialist, D Taggart, Procurement Category Manager, K Thomson, Category Manager, C Laughlan, Assistant Category Manager and K Scott, Assistant Category Manager (all Chief Executive's); L Feely, Housing Asset and Investment Manager (Development & Housing Services); A MacArthur, Head of Finance, J Lynch, Head of Property and A McNaughton, Senior Committee Services Officer (all Finance & Resources); and L Gillan, Procurement Data Specialist (Scotland Excel).

DECLARATIONS OF INTEREST

There were no declarations of interest intimated prior to the commencement of the meeting.

1(a) CONTRACT AUTHORISATION REPORT: ANCHOR CENTRE RE-ROOFING

There was submitted a joint report by the Chief Executive and the Director of Development & Housing Services relative to the award of a Standard Building Works Contract with Contractors Design (SBCC/D/Scot 2013) for re-roofing works to the Anchor Centre, 51-55 Stock Street, Paisley.

The report advised that two companies had submitted tenders that were assessed for capacity, experience and track record, and technical and financial capabilities. Following evaluation, the tender from Curtis Moore (Cladding Systems) Limited represented the most economically advantageous offer.

DECIDED:

(i) That the Head of Corporate Governance be authorised to award the contract for the re-roofing works at the Anchor Centre, reference RC/OC/111/16, to Curtis Moore (Cladding Systems) Limited;

(ii) That it be noted that the value of this contract was £386,867.86 excluding VAT; and

(iii) That it be noted that the date of commencement of the works was early April 2016 and the date for completion was 16 weeks from the date of commencement of the works with the actual date of commencement to be confirmed in the letter of acceptance.

1(b) CONTRACT AUTHORISATION REPORT: LOCHWINNOCH BRIDGE STRENGTHENING DECK REPLACEMENT

There was submitted a joint report by the Chief Executive and the Director Community Resources relative to the award of a NEC3 Engineering and Construction Option B Contract (April 2013) for the Lochwinnoch Bridge Strengthening Deck Replacement.

The report advised that seven companies had submitted tenders that were assessed for capacity, experience and track record, and technical and financial capabilities. Following evaluation, the tender from Coffey Construction Limited represented the most economically advantageous offer.

DECIDED:

(i) That the Head of Corporate Governance be authorised to award the contract for Lochwinnoch Bridge Strengthening Deck Replacement, reference RC1601_5298(ITT11121, to Coffey Construction Limited;

(ii) That it be noted that the value of the contract was £785,367.74 excluding VAT; and

(iii) That it be noted that the contract was expected to commence on 8 April 2016 for a duration of 21 weeks with the actual date of commencement to be confirmed in the letter of acceptance.

1(c) CONTRACT AUTHORISATION REPORT: RE-ROOFING WORKS FOR LOCHWINNOCH AND INCHINNAN PRIMARY SCHOOLS

There was submitted a joint report by the Chief Executive and the Director of Finance & Resources relative to the award of two Standard Building Contracts with Quantities for use in Scotland (SBC/Q/Scot 2011) for re-roofing works at Lochwinnoch and Inchinnan Primary Schools.

The report advised that three companies had submitted tenders that were evaluated against a set of award criteria which was based on price/quality ratio/community benefits of 60%/30%/10% and each Lot was evaluated separately. Following evaluation the tenders from Keepmoat Regeneration Limited in respect of both Lots 1 and 2 represented the most economically advantageous offers.

DECIDED:

(i) That the Head of Corporate Governance be authorised to award the individual contracts for re-roofing works at Lochwinnoch Primary School (Lot 1) and the re-roofing works at Inchinnan Primary School (Lot 2), reference RC/OC/125/16, to Keepmoat Regeneration Limited;

(ii) That it be noted that the value of Lot 1 was £307,353.58 excluding VAT and the value of Lot 2 was £365,188.73 excluding VAT; and

(iii) That it be noted that the date of commencement of work at both sites was early May 2016 for a duration of 18 weeks from the date of commencement for Lot 1 and 16 weeks for Lot 2 with the actual date of commencement to be confirmed in each letter of acceptance.

1(d) CONTRACT AUTHORISATION REPORT: HOUSING ENERGY EFFICIENCY AND CARBON REDUCTION PROGRAMMES, 2015/16

There was submitted a joint report by the Chief Executive and the Director of Development & Housing Services relative to continuation of the existing contract arrangements with E.ON UK Limited in order to undertake a third phase of insulation improvements to Council properties and owner-occupied homes in Renfrewshire that met the criteria for assistance from the Housing Energy Efficiency Programme: Area Based Schemes (HEEPS:ABS). HEEPS:ABS was a Scottish Government initiative, delivered by the Council, to tackle fuel poverty and increase energy efficiency in homes.

The report explained that additional funding had been made available to the Council from HEEPS:ABS that would allow another 124 homes to benefit from external insulation works.

DECIDED:

(i) That the Head of Corporate Governance be authorised to continue the current contract with E.ON UK Limited for the provision of ECO support on qualifying projects for 2015/16, subject to the availability of sufficient levels of HEEPS:ABS funding to support qualifying projects; and

(ii) That the Head of Corporate Governance be authorised to extend the contract to deliver the additional funding being made available for Phase 3 of the project.

1(e) CONTRACT AUTHORISATION REPORT: STRATEGIC REVIEW OF STREET LIGHTING - LED LANTERN REPLACEMENT

There was submitted a joint report by the Chief Executive and the Director of Community Resources relative to the award of a contract for the Strategic Review of Street Lighting – LED Lantern Replacement 2016/17, reference RC1602_5540_ITT11689.

The report advised that two companies had submitted tenders that were evaluated against a set of criteria which was based on price:quality ratio of 70:30%. Following evaluation, the tender from Amey OW Limited represented the most economically advantageous offer.

DECIDED:

(i) That the Head of Corporate Governance be authorised to award the contract for the Strategic Review of Street Lighting – LED Lantern Replacement 2016/17 to Amey OW Limited;

(ii) That it be noted that the value of the contract was £813,109.72, with an additional 10% contingency spend for unforeseen works; and

(iii) That it be noted that the contract would commence on 28 April 2016 with works scheduled to complete on 2 September 2016.

EXCLUSION OF PRESS AND PUBLIC

The Sub-committee resolved that the press and public be excluded from the meeting during consideration of the following item of business as it was likely in view of the nature of the business to be transacted that if members of the press and public were present there would be disclosure to them of exempt information as defined in paragraph 9 of Part I of Schedule 7A of the Local Government (Scotland) Act 1973.

1(f) CONTRACT AUTHORISATION REPORT: SUPPLY, INSTALLATION AND IMPLEMENTATION OF ENTERPRISE RESOURCE PLANNING (ERP)

There was submitted a joint report by the Chief Executive and the Director of Finance & Resources relative to the award of a contract for the supply, installation and implementation of an Enterprise Resource Planning (ERP) Solution.

The report advised that four companies had submitted tenders that were assessed on capacity, experience and track record, and technical and financial capabilities. Following evaluation, the tender from Agilisys Limited represented the most economically advantageous offer.

DECIDED:

- (i) That the Head of Corporate Governance be authorised to award the contract for the supply, installation and implementation of an Enterprise Resource Planning (ERP) Solution, reference RC/RC/102/16, to Agilisys Limited, subject to the Director of Finance & Resources reaching appropriate agreement on matters including the type and nature of the milestones proposed under the total cost solution and finalising the service levels required;
- (ii) That it be noted that the initial contract was for 5 years with the option to extend on two separate occasions each for a further 12 months; and
- (iii) That it be noted that the value of the contract was as detailed in the report for the full period and where both extension periods were utilised.