

Minute of Meeting Renfrewshire Appointment Board - Head of Business Services

Date	Time	Venue
Tuesday, 16 June 2015	13:00	CMR 1, Council Headquarters, Renfrewshire House, Cotton Street, Paisley, PA1 1AN

PRESENT

Councillors E Devine, Audrey Doig, Grady, Holmes, Lawson, J MacLaren and M Macmillan.

CHAIR

Councillor M Macmillan, Convener, presided.

IN ATTENDANCE

A Russell, Director of Finance & Resources and D Marshall, Head of HR & Organisational Development and R Laouadi, Principal HR Adviser (Finance & Resources).

DECLARATIONS OF INTEREST

There were no declarations of interest intimated prior to the commencement of the meeting.

EXCLUSION OF PRESS AND PUBLIC

The Board resolved that the press and public be excluded from the meeting during consideration of the following item of business as it was likely in view of the nature of the business to be transacted, that if members of the press and public were present, there would be disclosure to them of exempt information as defined in paragraph I of part I of schedule 7A of the Local Government Scotland (Act) 1973.

1 **APPOINTMENT OF HEAD OF BUSINESS SERVICES - SHORT LEET**

There were submitted copies of the forms of application for the candidates for the post of Head of Business Services. The Board considered the applications in detail and agreed the shortleed of candidates who would be invited to attend the assessment centre on 19 June, 2015 and the interviews to be held on 22 June, 2015.

DECIDED: That the candidates as agreed be shortleeted for attendance at the assessment centre on 19 June, 2015 and the interviews to be held at the meeting of this Board to be held on 22 June, 2015.