
CLYDE MUIRSHIEL PARK AUTHORITY



Report to: Joint Committee
On: 19 February 2016

Report
By
Regional Park Manager

SUBJECT: QUARTERLY HEALTH AND SAFETY REPORT

1.0 Purpose of Report:

- 1.1 To inform members of the Joint Committee of the Park Authority's Quarterly Health and Safety monitoring report for October to December 2015.

2.0 Recommendation:

That members of the Joint Committee:-

- 2.1 Note that there were no RIDDOR reportable accidents or occupational diseases and a low number of other accidents considering the range of activities that take place in the Park.
- 2.2 Note that the problem of water ingress at Muirshiel Visitor Centre continues to be under investigation but has improved following repairs.

Members wishing further information regarding this report should contact Mr David Gatherer, Regional Park Manager, Clyde Muirshiel Park Authority, 01505 842 882.

3.0 Background:

- 3.1 The Park Authority is a member of Renfrewshire Council's Corporate Health and Safety Committee. This meets quarterly and is attended by representatives of the council's departments and the joint boards and joint committees.

4.0 Quarterly Health and Safety Monitoring Report:

- 4.1 The quarterly Health and Safety monitoring report is normally presented to the Park Authority as part of the regular meetings cycle:-

Joint Committee meeting	H & S quarter reported
February	Oct, Nov & Dec.
June	Jan, Feb & March
September	April, May & June
December	July, Aug & Sept.

- 4.2 The summary monitoring report to Renfrewshire Corporate H&S Committee is presented as Appendix 1 for the consideration of the Joint Committee. The report details accident statistics, management action and training.
- 4.3 There were no RIDDOR reportable accidents. During this quarter, one member of staff slipped on the entry surface at Barnbrock. This has subsequently been power washed to prevent a recurrence.
- 4.4 Water ingress at the roof of Muirshiel Visitor Centre is still occurring. However following a visit by a plumber and a slater there has been a marked improvement. Further investigations are required to fully rectify the problem.
- 4.5 During the period Oct – Dec 2015 five Health & Safety related courses were attended. These ranged from Chainsaw handling training to Food Safety and Hygiene for Catering, in all 33 members of staff took part in this training. Three Health & Safety related Toolbox Talks were also delivered.
- 4.6 Clyde Muirshiel Regional Park continues to work with Renfrewshire Council Health & Safety Officers to align its Health & Safety policies, plans and accident prevention programs with those currently in use within Renfrewshire Council. However the reduction in staffing levels has slowed progress. The Health & Safety Plan has now been put place for 2015-16 to address this and the Park's Health & Safety Committee has expressed confidence that the targets will be met.

5.0 Conclusion:

- 5.1 This quarterly report shows a continued low accident rate in the Park, and the implementation of the 2015-16 Health & Safety plan should ensure that this trend continues.

Appendix 1



To: RENFREWSHIRE CORPORATE HEALTH AND SAFETY COMMITTEE

On: June 2014

CLYDE MUIRSHIEL REGIONAL PARK HEALTH & SAFETY REPORT October - December 2015

This report is prepared by Clyde Muirshiel Regional Park in accordance with the terms of reference for the Corporate Health and Safety Committee, the purpose of which is to evaluate ongoing health and safety performance.

1. Accident Statistical Information including violence and aggression reports

Clyde Muirshiel does not have access to Renfrewshire Council's electronic reporting, so accidents/incidents are recorded on a paper based system.

As can be seen in the table below, during the period of October to December 2015 there were no RIDDOR reportable incidents and one injury to Park staff.

Type of Accident	Number of Accidents (Staff)	Number of Accidents (Visitors/Volunteers)	% of Total Accidents
Slip/Trip/Fall	1	0	100%
TOTALS	1		100%

2. Accident prevention programs

Clyde Muirshiel Regional Park continues to work with Renfrewshire Council Health & Safety Officers to align its Health & Safety policies, plans and accident prevention programs with those currently in use within Renfrewshire Council.

3. Training

During the period October – December 2015 five Health & Safety related courses were attended. These ranged from Chainsaw handling training to Food Safety and Hygiene for Catering, in all 33 members of staff took part in this training. Three Health & Safety related Toolbox Talks were also delivered.

4. Occupational Health

Clyde Muirshiel Park uses the Occupational Health Service where appropriate. There was one referral and no 'Did-Not-Attend' incidences during the period.

No HSE reportable occupational diseases were recorded during in this quarter.

5. Update on CMRP Health & Safety Management

During periods of heavy rainfall, water has continued to penetrate the roof and drip on to electrical fixtures at Muirshiel Visitor Centre. Some repairs have been done and the source of the problem has still to be confirmed. Both a plumber and a slater have initiated repairs.

Appendix A: Provision of Training - July 2015 to June 2016

<u>Section 1</u> Health and safety training courses (training planner)	2 nd ¼ July – Sept	3 rd ¼ Oct- Dec	4 th ¼ Jan – Mar	1 st ¼ Apr – June
Accident investigation				
Display screen equipment assessment				
Fire risk assessment				
Fire wardens training				
Risk assessment				
Manual handling - (objects) risk assessment				
Violence and aggression				
Working safely accredited by IOSH				
Supervising safely accredited by IOSH				
<u>Section 2</u> Health and safety training courses available on request				
Managing safely accredited by IOSH				
Construction safety awareness				
Manual handling risk assessment (people)				
COSHH awareness				
Quality of working life (stress) risk assessment				
Corporate policy on alcohol and substance misuse				
Manual handling (objects) practical training				
Risk Management				
<u>Section 3</u> Any other appropriate health and safety training courses, or bespoke courses				
Risk Assessment (refresher on new format)				
British Canoe Union Orientation				
Chainsaw - Felling Medium Size Trees		1		
Ladder Awareness		16		
PA1 and PA6 / Stem injection and ecoplugs pesticide use		4		
Elementary Food Hygiene (outdoor)				
Food Hygiene Certificate		11		
First Aid at Work – 2 Day Refresher				
First Aid at Work – 3 Day		1		
Feeling Fitter refresher				
Induction (inc Health & Safety)				
Kayak/Canoe 4 star instructor training				
RYA Senior Instructor Training				
Tree climbing/felling/safety				
White Water Safety & Rescue Training				
Walk Leader Training				
Managing Grievance and Discipline				

Contribution to the National Outcomes of report on H&S monitoring.
 Completed by W D Gatherer, Regional Park Manger Date 19 February 2016.

1. We live in a Scotland that is the most attractive place for doing business in Europe	
2. We realise our full economic potential with more and better employment opportunities for our people	H&S monitoring and reporting contributes to the achievement of our economic potential and our opportunities for our people.
3. We are better educated, more skilled and more successful, renowned for our research and innovation	
4. Our young people are successful learners, confident individuals, effective contributors and responsible citizens	
5. Our children have the best start in life and are ready to succeed	
6. We live longer, healthier lives	H&S monitoring and reporting contributes to the safety and welfare of staff and visitors.
7. We have tackled the significant inequalities in Scottish society	
8. We have improved the life chances for children, young people and families at risk	
9. We live our lives safe from crime, disorder and danger	H&S monitoring and reporting contributes to the safety and welfare of staff and visitors.
10. We live in well-designed, sustainable places where we are able to access the amenities and services we need	H&S monitoring and reporting contributes to the development of well-designed, sustainable places.
11. We have strong, resilient and supportive communities where people take responsibility for their own actions and how they affect others	
12. We value and enjoy our built and natural environment and protect it and enhance it for future generations	
13. We take pride in a strong, fair and inclusive national identity	
14. We reduce the local and global environmental impact of our consumption and production	
15. Our public services are high quality, continually improving, efficient and responsive to local people's needs	H& S monitoring and reporting is a component of quality public services.