

## Minute of Meeting

### Glasgow & the Clyde Valley Strategic Development Planning Authority Joint Committee

Date	Time	Venue
Monday, 08 June 2015	11:15	The Library, Glasgow City Council, City Chambers, George Square, Glasgow, G2 1DU

#### PRESENT

Councillors Dempsey (East Dunbartonshire Council); Scanlon (Glasgow City Council); Wilson (Inverclyde Council); Curran (North Lanarkshire Council); Dunsmuir (South Lanarkshire Council); and O'Neill (West Dunbartonshire Council).

Councillor Curran, Convener, presided.

#### IN ATTENDANCE

S Tait, Strategic Development Plan Manager and D McDonald, Assistant Strategic Development Plan Manager (both Strategic Development Plan Core Team); H Holland, Land Planning & Development Manager (East Dunbartonshire Council); G McCarney, Planning and Building Standards Manager (East Renfrewshire Council); F Barron, Head of Planning & Building Control (Glasgow City Council); S Jamieson, Head of Economic & Social Regeneration (Inverclyde Council); L Bowden, Business Manager (Strategic Planning) (North Lanarkshire Council); M McGlynn, Head of Planning & Building Control (South Lanarkshire Council); P Clifford, Building and Planning Standards Manager and A Williamson, Team Leader Forward Planning (both West Dunbartonshire Council); and F Carlin, Head of Planning & Development, D Forbes, Finance Manager, E Coventry, Democratic Services Officer, M McKillop, Senior Auditor, K Brown, Committee Services Officer and E Currie, Committee Services Officer (all Renfrewshire Council).

#### APOLOGIES

Councillors Moir (East Dunbartonshire Council); Buchanan (East Renfrewshire Council); Cameron (Glasgow City Council); Coyle (North Lanarkshire Council); Kelly and Nicolson (Renfrewshire Council); and McAllister (West Dunbartonshire Council).

#### DECLARATIONS OF INTEREST

There were no declarations of interest intimated prior to the commencement of the meeting.



## 1 **MINUTE**

There was submitted the Minute of the meeting of the Joint Committee held on 9 March, 2015.

**DECIDED:** That the Minute be approved.

## 2 **UNAUDITED ANNUAL ACCOUNTS 2014/15**

There was submitted a joint report by the Treasurer and Strategic Development Plan Manager relative to the Annual Accounts for 2014/15.

The report noted that the Accounts in respect of the year ended 31st March, 2014 had been completed and forwarded to Audit Scotland for audit. The Accounts highlighted a deficit for the year of £28,578 against a budgeted breakeven position. In accordance with the Local Authority Accounts (Scotland) Regulations 2014 and in a change to previous practice, the Unaudited Accounts had only been signed by the Treasurer as proper officer. In accordance with the new guidelines, the Audited Accounts would be signed by the Convener, the Strategic Development Plan Manager and the Treasurer.

**DECIDED:**

(a) That the report be noted; and

(b) That it be noted that upon completion of the audit, the Audited Accounts would be presented to a future meeting of the Joint Committee.

## 3 **ANNUAL AUDIT PLAN 2014/15**

There was submitted a joint report by the Treasurer and Strategic Development Plan Manager relative to the Annual Audit Plan 2014/15 for the Joint Committee and which outlined Audit Scotland's planned activities in their audit of the 2014/15 financial year.

The report highlighted that the Annual Audit Plan 2014/15 included a section on Audit Issues and Risks. Within this section, Audit Scotland had identified a risk of 'management override of controls'. This was included in the audit plans of all bodies which Audit Scotland worked with, in light of international standards on auditing. The inclusion of this risk was not a reflection of increased risk within the Glasgow and the Clyde Valley Strategic Development Planning Authority and Audit Scotland had confirmed that they had not found any issues on this in previous years.

**DECIDED:** That the Annual Audit Plan 2014/15 by Audit Scotland be noted.

#### 4 **INTERNAL AUDIT ANNUAL REPORT 2014/15**

There was submitted a report by the Chief Auditor relative to the internal audit annual report 2014/15.

The report intimated that the internal audit annual report 2014/15 for the Glasgow and the Clyde Strategic Development Planning Authority outlined the role of Internal Audit, the performance of the Internal Audit Team, the main findings from the internal audit work undertaken in 2014/15 and contained an audit assurance statement. A copy of the annual report was appended to the report.

**DECIDED:** That the content of the Annual Report be noted.

#### 5 **HOUSING NEED AND DEMAND ASSESSMENT: APPRAISAL AND PUBLICATION**

There was submitted an update report by the Strategic Development Plan Manager relative to the Housing Need and Demand Assessment (HNDA).

The report intimated that the Centre for Housing Market Analysis (CHMA) in their scrutiny role had provided an initial appraisal of the HNDA in March 2015. On 21 May, 2015, following a number of minor amendments and clarifications to the HNDA, the CHMA provided their final appraisal and assessed the process and methodology used to produce the Glasgow and the Clyde Valley HNDA as “robust and credible”, subject to the receipt of the signatories of the senior housing and planning officials of the eight authorities. Sign off was duly achieved and the final HNDA was published online on 28 May, 2015.

The report highlighted that the HNDA outputs would directly inform the preparation of Housing Supply Targets and the strategic housing land requirement for the Proposed Strategic Development Plan and this would be taken forward with the Glasgow and the Clyde Valley Housing Market Partnership. The Partnership would also undertake a review of the processes around the HNDA preparation and this may form the basis of a future report to the Joint Committee.

**DECIDED:** That the report be noted.

#### 6 **MAIN ISSUES REPORT - CONSULTATION RESPONSES**

There was submitted an update report by the Strategic Development Plan Manager relative to the consultation process for the Strategic Development Plan (SDP) Main Issues Report (MIR) which ran for a period of eight weeks from 30 January to 27 March, 2015.

The report highlighted that there were 85 responses received, 82 in respect of the MIR itself and three related to the Environmental Report. Appendix 1 to the report listed the organisations and individuals who had responded and Appendix 2 to the report provided an overview of the responses received. In collaboration with the authorities, consideration was now being given as to how the issues raised could be taken forward into the Proposed Plan due for publication in early 2016.

Following receipt of the responses, a number of policy areas required additional technical work and further consultation with the Key Agencies and stakeholders to develop appropriate responses in the proposed SDP. Additionally, following the MIR responses and a recommendation from the SDP Review in 2014, consideration was being given to the development of a more outcome focused approach to the Action Programme. The intention was to describe more fully the added value role that Clydeplan plays and the actions required of Clydeplan and its key delivery partners in delivering the Clydeplan strategy. The Action Programme would be reported to a future meeting of the Joint Committee.

**DECIDED:** That the outcome of the MIR consultation including the overview of responses as detailed in Appendix 2 to the report, the main emerging themes and the implications for the work programme in the progression towards preparation of the Proposed Plan during 2015, be noted.

## **7 DATE OF NEXT MEETING**

**DECIDED:** That it be noted that the next meeting of the Joint Committee would be held on Monday, 14th September, 2015 at the offices of North Lanarkshire Council.

## **8 VALEDICTORY**

Prior to the closure of the meeting Councillor Curran referred to the imminent retiral of Ewan Coventry, Democratic Services Officer, Renfrewshire Council and on behalf of the Joint Committee, thanked Ewan for his contribution to the work of the Joint Committee and wished him well for the future.