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**To:** Planning and Climate Change Policy Board

**On:** 24 January 2023

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**Report by:** Chief Executive and Director of Finance and Resources

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**Heading:** Revenue and Capital Budget Monitoring as at 11 November 2022

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## **1. Summary of Financial Position**

- 1.1. The projected revenue outturn at 31 March 2023 for those services reporting to the Planning and Climate Change Policy Board is a breakeven position.
- 1.2. There are no capital projects reporting to the Planning and Climate Change Policy Board.
- 1.3. This is summarised in the table below and further analysis is provided in the Appendices.

<b>Division</b>	<b>Revised Annual Budget £000</b>	<b>Projected Annual Outturn £000</b>	<b>Budget Variance (Adv) / Fav £000</b>	<b>Budget Variance %</b>
Planning Services	511	511	0	0.0

## **2. Recommendations**

- 2.1. Members are requested to:
  - (a) Note the projected Revenue outturn position detailed in Table 1 above; and
  - (b) Note the budget adjustments detailed at section 4.

### **3. Revenue**

- 3.1. The Revenue Budget Monitoring report at Appendix 1 identifies a projected breakeven position for all services reporting to this Policy Board. Detailed division service reports can also be found here, together with an explanation of any significant projected variances.
- 3.2. The projected outturn is based on information currently available, and assumptions made by service budget holders. Any changes to these projections will be detailed in future reports to the Board.
- 3.3. The main reasons for the projected outturn position are indicated below the tables showing both the subjective analysis (what the budget is spent on) and the objective analysis (which division is spending the budget).
- 3.4. The projected breakeven position, a shift from the previously reported £0.150m overspend, reflects an improvement in the estimated level of receipts to be generated in the period to 31 March 2023. Trends will continue to be monitored due to the current economic and financial climate. Employee costs are being contained within existing resources across the service.

### **4. Revenue Budget Adjustments**

- 4.1. There have been no budget adjustments processed since the previous report to board.

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### **Implications of this report**

1. **Financial** – The projected budget outturn position for the revenue budget reported to the Planning and Climate Change Board is breakeven. Income and expenditure will continue to be monitored closely for the rest of the financial year and, where necessary, steps will be taken to mitigate any overspend.

Any changes to current projections in Revenue budgets will be reported to the board as early as possible, along with an explanation for the movement.

2. **HR and Organisational Development**  
None directly arising from this report.
3. **Community/Council Planning**  
None directly arising from this report.
4. **Legal**  
None directly arising from this report.

**5. Property/Assets**

None directly arising from this report.

**6. Information Technology**

None directly arising from this report.

**7. Equality and Human Rights**

The recommendations contained within this report have been assessed in relation to their impact on equalities and human rights. No negative impacts on equality groups or potential for infringement of individuals' human rights have been identified arising from the recommendations contained in the report because for example it is for noting only. If required following implementation, the actual impact of the recommendations and the mitigating actions will be reviewed and monitored, and the results of the assessment will be published on the Council's website.

**8. Health and Safety**

None directly arising from this report.

**9. Procurement**

None directly arising from this report.

**10. Risk**

The potential risk that the Council will overspend its approved budgets for the year will be managed at a Council-wide level by the Chief Executive and Directors.

**11. Privacy Impact**

None directly arising from this report.

**12. Cosla Policy Position**

N/a.

**13. Climate Risk**

None directly arising from this report.

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**List of Background Papers**

None

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**RENFREWSHIRE COUNCIL**  
**REVENUE BUDGET MONITORING STATEMENT 2022/23**  
**1 April 2022 to 11 November 2022**

**POLICY BOARD : PLANNING SERVICES**

Objective Summary	Approved Annual Budget at Period 6	Budget Adjustments	Revised Annual Budget at Period 8	Projected Outturn	Budget Variance (Adverse) or Favourable		Previous Projected Outturn Variance	Movement
	£000	£000	£000	£000	£000	%	£000	£000
Planning Strategy & Place	541	0	541	517	24	4.4%	40	(16)
Development Management	156	0	156	129	27	17.3%	(84)	111
Building Standards	(186)	0	(186)	(135)	(51)	(27.4%)	(106)	55
<b>NET EXPENDITURE</b>	<b>511</b>	<b>0</b>	<b>511</b>	<b>511</b>	<b>0</b>	<b>0.0%</b>	<b>(150)</b>	<b>150</b>

Objective Heading	Key Reasons for Projected Variance
Planning Strategy & Place	The projected underspend relates to in year vacancies.
Development Management	The projected underspend relates to in year vacancies.
Building Standards	The projected overspend relates to staffing costs where vacancies are filled as they arise to maintain service provision meaning turnover targets are not being achieved.

**RENFREWSHIRE COUNCIL**  
**REVENUE BUDGET MONITORING STATEMENT 2022/23**  
**1 April 2022 to 11 November 2022**

**POLICY BOARD : PLANNING SERVICES**

Subjective Summary	Approved Annual Budget at Period 6	Budget Adjustments	Revised Annual Budget at Period 8	Projected Outturn	Budget Variance (Adverse) or Favourable		Previous Projected Outturn Variance	Movement
	£000	£000	£000	£000	£000	%	£000	£000
Employees	1,384	(0)	1,384	1,384	0	0.0%	(28)	28
Premises Related	1	0	1	1	0	0.0%	0	0
Transport Related	15	0	15	15	0	0.0%	0	0
Supplies and Services	161	0	161	161	0	0.0%	0	0
Third Party Payments	0	0	0	0	0	0.0%	0	0
Transfer Payments	101	0	101	101	0	0.0%	0	0
Support Services	317	0	317	317	0	0.0%	0	0
Depreciation and Impairment Losses	0	0	0	0	0	0.0%	0	0
<b>GROSS EXPENDITURE</b>	<b>1,979</b>	<b>(0)</b>	<b>1,979</b>	<b>1,979</b>	<b>0</b>	<b>0.0%</b>	<b>(28)</b>	<b>28</b>
Income	(1,468)	0	(1,468)	(1,468)	0	0.0%	(122)	122
<b>NET EXPENDITURE</b>	<b>511</b>	<b>(0)</b>	<b>511</b>	<b>511</b>	<b>0</b>	<b>0.0%</b>	<b>(150)</b>	<b>150</b>