

PROCUREMENT SUB-COMMITTEE

**MINUTE OF MEETING OF THE PROCUREMENT SUB-COMMITTEE
HELD ON 21ST JANUARY, 2015**

PRESENT

Councillors Murrin, Grady, Williams, Mack, Henry, Bibby, Gilmour, Audrey Doig, Noon, Holmes, Harte and Nicolson.

Councillor Holmes, Convener presided.

IN ATTENDANCE

A Russell, Acting Director of Finance & Corporate Services; J Lynch, Head of Property Services and B Spence, Housing Investment Manager (both Development & Housing Services); F Hughes, Procurement Manager, B Lambert, Senior Procurement Specialist, C Laughlan and K Scott, Assistant Category Managers, and P Shiach, Committee Services Officer (all Finance & Corporate Services).

APOLOGY

Councillor McGurk

DECLARATIONS OF INTEREST

There were no declarations of interest intimated prior to the commencement of the meeting.

1. CONTRACT AUTHORISATION REPORTS

(a) Appointment of a contractor to carry out the restoration and refurbishment of the Russell Institute, Paisley

There was submitted a joint report by the Acting Director of Finance & Corporate Services and the Director Development & Housing Services relative to the appointment of a contractor to carry out the restoration and refurbishment of the Russell Institute, Paisley.

The report advised that while the Council did not currently own the building, negotiations with the owners, Greater Glasgow and Clyde NHS, on the transfer of ownership were at an advanced stage, and it was anticipated that Renfrewshire Council would take ownership of the building during January, 2015.

The report indicated that at the deadline for the return of tenders, four bids had been received. Following evaluation, two tender submissions met the bid selection criteria. Details of the criteria and ratings used to evaluate the bids were contained in the report.

DECIDED:

- (i) That the Head of Legal & Democratic Services be authorised, subject to the satisfactory conclusion of the property transfer negotiations with Greater Glasgow and Clyde NHS, to award the contract for the restoration and refurbishment of the Russell Institute, Paisley RC1411_3056(ITT6215) to Central Building Contractors (Glasgow) Limited;
- (ii) That it be noted that it was anticipated that the contract would commence on 16th February, 2015, with the design consultation stage; and

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- (iii) That it be noted that the restoration and refurbishment work would commence on 8th June, 2015 with completion due on 6th May, 2016.
- (b) **Measured Term Contract for Year 6 under the Framework Agreement for Housing Capital Investment Internal Works Programme (Years 6-9)**

There was submitted a joint report by the Acting Director of Finance & Corporate Services relative to the award of two Measured Term Contracts (MTC) under the framework agreement for the Housing Capital Investment Internal Works Programme (Years 6-9).

The report intimated that one MTC would be directly awarded under Lot 1 of the agreement which covered the refurbishing of kitchens and bathrooms, and rewiring. The second MTC would be awarded under Lot 2 of the agreement which covered the upgrading of gas and electric heating systems.

The report advised that the MTC would be directly awarded to the most economically advantageous tender received during the tender process for the framework agreement.

DECIDED:

- (i) That the Head of Legal & Democratic Services be authorised to award the following MTCs under the Council's framework agreement for Housing Capital Investment Internal Works Programme as follows:
 - Lot 1 – Refurbishment of kitchens and bathrooms, and rewiring to Mitie Property Services (UK) Limited;
 - Lot 2 – Upgrade of gas and electric heating systems to Mitie Property Services (UK) Limited;
 - (ii) That it be noted that the MTCs would be in place for a period of one year from the date of award, with the anticipated date of award being on or after 2nd February, 2015; and
 - (iii) That it be noted that the anticipated spend over both MTCs in the period of one year would be up to £3m.
- (c). **Provision of Housing for Single Homeless People and Families**

There was submitted a joint report by the Acting Director of Finance & Corporate Services and the Director of Development & Housing Services relative to the award of the contract for the provision of housing support services for single homeless people and families.

The report indicated that at the deadline for the return of tenders, two bids had been received. Following evaluation both submissions met the bid selection criteria. Details of the criteria and ratings used to evaluate the bids were contained in the report.

DECIDED:

- (i) That the Head of Legal & Democratic Services be authorised to award the contract for the provision of housing support services for single homeless people and families, (contract reference RC1409_2972 ITT 6059) to Blue Triangle (Glasgow) Housing Association Limited; and
- (ii) That it be noted that the contract term would be for three years at a value of up to £447,765.00 excluding VAT, with an option to extend for a further one year period on two

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occasions, bringing the total contract length, if extended, to five years with a maximum value of £746,275.00 excluding VAT.

(d) **Street Lighting Improvement – Johnstone Town Centre.**

There was submitted a joint report by the Acting Director of Finance & Corporate Services and the Director of Community Resources relative to entering into a contract under the terms of Lot 2 of the framework agreement for street lighting maintenance, repairs, improvements and developments.

The report indicated that all four contractors on the framework agreement were invited to tender to participate in the mini competition, and at the deadline for the return of tenders, only one bid, Lightways (Contractors) Limited had been received.

DECISION:

- (i) That the Head of Legal & Democratic Services be authorised to award the contract for Street Lighting Improvement Works at Johnstone Town Centre to Lightways (Contractors) Limited with a contract value of £258,662.10;
- (ii) That it be noted that the period of the contract would be 20 weeks with an anticipated start date of 9th February, 2015; and
- (iii) That an additional £30,000 contingency sum on the contract for unforeseen circumstances required on site, be authorised.