

## **Notice of Meeting and Agenda Glasgow & the Clyde Valley Strategic Development Planning Authority Joint Committee**

<b>Date</b>	<b>Time</b>	<b>Venue</b>
Monday, 10 December 2018	11:15	Glasgow City Council, Ground Floor, Exchange House, 231 George Street, Glasgow, G1 1RX,

KENNETH GRAHAM  
Clerk

### **Membership**

Councillors Johnston and Moir (East Dunbartonshire Council); Lafferty and Miller (East Renfrewshire Council); Elder and MacLean (Glasgow City Council); Clocherty and Wilson (Inverclyde Council); Curran and Magowan (North Lanarkshire Council); Begg and McGurk (Renfrewshire Council); Anderson and Fulton (South Lanarkshire Council); and McColl and O'Neill (West Dunbartonshire Council).

Councillor O'Neill (Convener); Councillor Wilson (Vice-Convener).

### **To Follow Item**

I refer to the agenda for the meeting of the Glasgow & the Clyde Valley Strategic Development Planning Authority Joint Committee to be held on 10 December 2018 at 11.15 am and enclose the undernoted report relative to item 2 - Revenue Budget Monitoring - previously marked 'to follow'.

## **Items of business**

### **2 Revenue Budget Monitoring**

**3 - 6**

Report by Treasurer and Strategic Development Plan Manager.

**GLASGOW AND THE CLYDE VALLEY STRATEGIC DEVELOPMENT PLANNING  
AUTHORITY JOINT COMMITTEE**

**To:** Joint Committee

**On:** 10 December 2018

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**Report by:** The Treasurer and the Strategic Development Plan Manager

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**Heading:** Revenue Budget Monitoring Report to 9<sup>th</sup> November 2018

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**1. Summary**

1.1 Gross Expenditure and income are breakeven. This is summarised in point 4.

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**2 Recommendations**

2.1 It is recommended that members consider the report.

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**3 Budget Adjustments Since Last Report**

3.1 There have been no budget adjustments since the start of the financial year.

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**4 Budget Performance**

<b>4.1 Current Position</b>	<b>Breakeven</b>
<i>Previously Reported</i>	<i>N/A</i>

The overspend of £5,000 within Employee Costs is due to the continuation of the secondment to Glasgow Region Team. This has been offset with an over recovery in income of £5,000, relating to the secondment.

## **4.2 Projected Year End Position**

The projected year end position is a breakeven position as the current overspend in Employee Costs will be offset against an over recovery in income.

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**RENFREWSHIRE COUNCIL**  
**REVENUE BUDGET MONITORING STATEMENT 2018/19**  
**1st April 2018 to 9th November 2018**

**JOINT COMMITTEE : GLASGOW & CLYDE VALLEY STRATEGIC DEVELOPMENT PLANNING AUTHORITY**

Description (1)	Agreed Annual Budget (2)	Year to Date Budget (3)	Actual (6) = (4 + 5)	Budget Variance		
£000's	£000's	£000's	£000's	£000's	%	
Employee Costs	449	242	247	(5)	-2.1%	overspend
Premises Related	67	30	30	0	0.0%	breakeven
Supplies & Services	75	16	16	0	0.0%	breakeven
Support Services	20	0	0	0	0.0%	breakeven
Transfer Payments	1	1	1	0	0.0%	breakeven
Transport Costs	6	0	0	0	0.0%	breakeven
<b>GROSS EXPENDITURE</b>	<b>618</b>	<b>289</b>	<b>294</b>	<b>(5)</b>	<b>-1.7%</b>	<b>overspend</b>
Contributions from Local Authorities	(580)	(580)	(580)	0	0.0%	breakeven
Other Income	(38)	(1)	(6)	5	0.0%	over-recovery
<b>INCOME</b>	<b>(618)</b>	<b>(581)</b>	<b>(586)</b>	<b>5</b>	<b>0.8%</b>	<b>over-recovery</b>
<b>TRANSFER (TO)/FROM RESERVES</b>	<b>0</b>	<b>(292)</b>	<b>(292)</b>	<b>0</b>		

	£000's
Bottom Line Position to 9th November 2018 is an overspend of	(0)
Anticipated Year End Budget Position is breakeven	0
Opening Reserves	(277)
Projected to breakeven	0
Projected Closing Reserves	(277)

**Glossary of Terms**

**Employee Costs** - Includes direct employee costs such as salary costs, overtime and indirect employee Costs such as training, recruitment advertsing

**Premises Related** - This group includes expenses directly related to the running of premises and land. Includes rates, rents and leases, utilites, contract cleaning

**Supplies & Services** - This includes all direct supplies and service expenses incurred by the committee. Also includes administrative costs such as stationary, postages, printing in addition to ICT equipment, telephony equipment and non recruitment related advertising.

**Support Services** - Includes central support charges e.g Renfrewshire Council SLA

**Transfer Payments** - Includes costs of payments to individuals for which no good or services are received in return e.g Apprenticeship Levy (previously reported under employee costs)

**Transport Costs** - This group includes all costs associated with the provision, hire or use of transport, including travelling allowances. Includes taxi and car hire costs, Includes staff mileage (previously reported employee costs)

