

Minute of Meeting

Infrastructure, Land and Environment Policy Board

| Date | Time | Venue |
|------------------------|-------|--|
| Wednesday, 29 May 2019 | 13:00 | Council Chambers (Renfrewshire), Council Headquarters, Renfrewshire House, Cotton Street, Paisley, PA1 1AN |

Present

Councillor Jennifer Marion Adam-McGregor, Councillor Stephen Burns, Councillor Jacqueline Cameron, Councillor Michelle Campbell, Councillor Eddie Devine, Councillor Audrey Doig, Councillor Natalie Don, Councillor Neill Graham, Councillor John Hood, Councillor Karen Kennedy, Councillor Scott Kerr, Councillor James MacLaren, Councillor Cathy McEwan, Councillor Will Mylet

Chair

Councillor McEwan, Convener, presided.

In Attendance

G McNeil, Director of Environment & Infrastructure; S McFadden, City Deal Project Director, B Walker, Depute Project Director (City Deal) and C Grainger, Planning & Performance Manager (all Chief Executive's); O Reid, Head of Communities & Public Protection and C Dalrymple, Communities & Regulatory Manager (both Communities, Housing & Planning Services); G Hutton, Head of Operations & Infrastructure, K Anderson, Amenity Services Manager - Waste, G Hannah, Strategic Change Manager, and K Gray, StreetScene Manager (all Environment & Infrastructure); and K Graham, Head of Corporate Governance, J Lynch, Head of Property Services, D Farrell, Finance & Business Partner, F Hughes, Asset Manager and A McNaughton, Senior Committee Services Officer (all Finance & Resources).

Declarations of Interest

There were no declarations of interest intimated prior to the commencement of the meeting.

1 Revenue Budget Monitoring Report

There was submitted a joint revenue budget monitoring report by the Directors of Finance & Resources and Environment & Infrastructure for the period 1 April 2018 to 1 March 2019 in respect of services reporting to this Policy Board.

DECIDED: That the report be noted.

2 Capital Budget Monitoring Report

There was submitted a joint capital budget monitoring report by the Directors of Finance & Resources and Environment & Infrastructure for the period 1 April 2018 to 1 March 2019 in respect of services reporting to this Policy Board.

DECIDED: That the report be noted.

3 Operational Performance Report

There was submitted a progress update report by the Director of Environment & Infrastructure relative to operational performance of services and key projects since the last Policy Board report in March 2019.

The report detailed main projects and activities delivered by: roads and StreetScene; fleet and social transport services; waste services; transportation and infrastructure services; environment and place/Team Up to Clean Up; and service changes. A range of key indicators highlighted performance over the period.

Councillor McEwan, seconded by Councillor Campbell, moved that the operational performance update detailed within the report be approved.

Councillor J MacLaren, seconded by Councillor Devine, moved as an amendment, that the operational performance update detailed within the report be approved, subject to missed bins being reported for up to 7 days and not 2 days as detailed within the report.

On the roll being called the following members voted for the amendment: Councillors Devine, Hood, Kennedy, Kerr and J MacLaren.

The following members voted for the motion: Councillors Adam-McGregor, Burns, Cameron, Campbell, Audrey Doig, Don, Graham, McEwan and Mylet.

5 members having voted for the amendment and 9 members having voted for the motion, the motion was accordingly declared carried.

DECIDED: That the operational performance update detailed within the report be approved.

4 Environment & Infrastructure Service Improvement Plan: Overview of Performance 2018/19

There was submitted a report by the Director of Environment & Infrastructure relative to an overview of performance to deliver the Environment & Infrastructure Service Improvement Plan during the period 1 April 2018 to 31 March 2019. The Service Improvement Action Plan and Performance Scorecard, attached as the appendix to the report, detailed progress against the previously agreed priorities for the service.

The report explained that organisational changes during the period had transferred responsibility for public protection matters to Communities, Housing & Planning Services and consequently these matters were now reported within that Service Improvement Plan.

It was noted that this outturn report would also be submitted to the Finance, Resources & Customer Services Policy Board in respect of activity falling within that Board's remit.

DECIDED:

- (a) That it be noted that this report reflected the new service structure for Environment & Infrastructure;
- (b) That progress and performance to deliver the Environment & Infrastructure Service Improvement Plan 2018/19, as detailed within the appendix to the report and as specific to the areas of activity delegated to this Policy Board, be noted; and
- (c) That it be noted that this outturn report would also be submitted to the Finance, Resources & Customer Services Policy Board in respect of activity falling within that Board's remit.

5 Communities, Housing & Planning Service Improvement Plan: Overview of Performance 2018/19

There was submitted a report by the Director of Communities, Housing & Planning Services relative to an overview of performance to deliver the Communities, Housing & Planning Service Improvement Plan during the period 1 April 2018 to 31 March 2019. The Service Improvement Action Plan and Performance Scorecard, attached as the appendix to the report, detailed progress against the previously agreed priorities for the service.

The report explained that organisational changes during the period had altered the remit of services and consequently this Service Improvement Plan included some actions that had previously been the responsibility of Children's Services or the former Environment & Communities Service. Regeneration and City Deal actions had been transferred to

the Chief Executive's Service and progress on these matters would now be reported within the Chief Executive's Service Improvement Plan.

It was noted that the report had been submitted to the Infrastructure, Land & Environment Policy Board only in respect of activity falling with the Board's remit and had also be submitted to the Communities, Housing & Planning Policy Board in relation to matters falling within that Board's remit.

DECIDED:

- (a) That the report be noted;
- (b) That it be noted that the Communities, Housing & Planning Service Improvement Plan outturn report had been submitted to this Board only in respect of activity that was within the remit of this Board and had also been submitted to the Communities, Housing & Planning Policy Board in respect of activity that was within that Board's remit;
- (c) That progress relative to areas of service performance within the remit of this Board be noted; and
- (d) That progress relative to actions and performance in the action plan be noted.

6 Code of Practice: "Well Managed Highway Infrastructure"

Under reference to paragraph 11 of the Minute of the meeting of the Infrastructure, Land & Environment Policy Board held on 28 August 2018, there was submitted a report by the Director of Environment & Infrastructure relative to the revision of inspection policies for roads and footways following publication of a Code of Practice "Well Managed Highway Infrastructure" and guidance by the Scottish Chief Officers of Transportation in Scotland (SCOTS).

The report explained the new risk-based approach to inspections and set out, in the Appendix to the report, a revised inspection policy that was based on the Code of Practice and which tailored inspections to the priorities, needs and resources of Renfrewshire.

DECIDED: That the new inspection policy establishing the Council's implementation of the Code of Practice, Well Managed Highways, as set out in the Appendix to the report, be approved.

7 Referral from Petitions Board: Petition re measures to improve safety and mitigate the perception of danger at the junction between Kelburn Oval and Glasgow Road, Paisley

Under reference to paragraph 2 of the Minute of the meeting of the Petitions Board held on 25 March 2019, there was submitted a report by the Director of Finance & Resources relative to the referral by the Petitions Board that the Infrastructure, Land & Environment Policy Board approved its decision that Council officers investigate if measures could

be taken to improve safety and mitigate the perception of danger at this particular junction and report back to this Policy Board.

DECIDED:

(a) That the Petition Board's decision that Council officers investigate if measures could be taken to improve safety and mitigate the perception of danger at the junction between Kelburne Oval and Glasgow Road, Paisley, be approved; and

(b) That a report on the outcome be submitted to this Policy Board in due course.

8 Consultation on Reforming the UK Packaging Producer Responsibility Scheme

There was submitted a report by the Director of Environment & Infrastructure relative to a consultation regarding possible reforms to the UK Packaging Producer Responsibility Scheme being carried out by the Department of Environment, Food & Rural Affairs (DEFRA) on behalf of the UK, Scottish and Welsh Governments.

The consultation sought views on measures to reduce the amount of unnecessary and difficult to recycle packaging and increase the amount of packaging that could be recycled through reforms to the packaging producer responsibility scheme, including the proposal that full net costs of managing packaging waste were placed on businesses that used packaging and who were best placed to influence its design, consistent with the polluter pays principle and the concept of extended producer responsibility.

Responses would help to design an effective extended producer responsibility scheme to packaging and would put in place the necessary regulatory framework to deliver change. As the closing date for responses was 13 May 2019, the Director of Environment & Infrastructure had submitted the Council's response which was detailed in the Appendix to the report. Homologation of the decision to submit the response as detailed in the Appendix to the report by the due date was now sought.

DECIDED:

(a) That the consultation carried out by DEFRA on reforming the UK packaging producer responsibility scheme be noted; and

(b) That the decision by the Director of Environment & Infrastructure to submit the Council's response as detailed in the Appendix to the report by the due date of 13 May 2019 be homologated.

9 Voluntary Professional Dog Walking Scheme

Under reference to paragraph 15 of the Minute of the meeting of the Infrastructure, Land & Environment Policy Board held on 30 May 2018, there was submitted a report by the Director of Environment & Infrastructure relative to establishing a voluntary registration scheme for professional dog walkers.

The report explained that there was no legislation for licensing of dog walking companies currently and no provision for enforcement by local authorities. However, the Council's Community Safety Partnership sought to reassure dog owners that professional dog walking companies in Renfrewshire were compliant with fundamental good practice principles. It was proposed that a voluntary scheme be introduced to register professional dog walkers. Such a scheme would improve public perception of local dog walking companies, reassure pet owners that their dogs were well-treated and would demonstrate the Council's commitment to raising standards in this regard.

The scheme would operate in a similar manner to the responsible dog owners pledge and require the professional dog walker to sign up to adhere to similar best practice. Registered dog walkers could potentially be included on the Council's Trusted Trader Scheme.

DECIDED:

- (a) That the introduction of a voluntary dog walking scheme for professional dog walkers be agreed; and
- (b) That a report on progress detailing the terms and operation of the scheme be submitted to this Board in due course.

10 Environment & Infrastructure Health, Safety & Wellbeing Plan 2019/20

There was submitted a report by the Director of Environment & Infrastructure relative to the Environment & Infrastructure Health, Safety and Wellbeing Plan 2019/20.

The Plan was attached as the Appendix to the report and detailed performance during 2018/19, set out future objectives for the current financial year 2019/20 and identified a range of actions to support and improve health and safety compliance and performance.

DECIDED:

- (a) That the Environment & Infrastructure Health, Safety & Wellbeing Plan 2019/20, as appended to the report, be approved in terms of the elements within the remit of this Board; and
- (b) That it be noted that the Environment & Infrastructure Health, Safety & Wellbeing Plan 2019/20 would be submitted to the Finance, Resources & Customer Services Policy Board for approval of the elements within the remit of that Board.

11 Johnstone Bowling Club - Long Lease Request

There was submitted a report by the Director of Finance & Resources relative to a proposal that Renfrewshire Leisure be granted consent to approve a new 21-year sub-lease of the club premises at Park Road, Johnstone to Johnstone Bowling Club. A map appended to the report outlined the site to be leased.

DECIDED:

- (a) That consent be provided to Renfrewshire Leisure to grant a new 21-year sub-lease of the premises to Johnstone Bowling Club on the terms and conditions detailed within the report;
- (b) That the Head of Corporate Governance be authorised to provide the Council's consent for Renfrewshire Leisure to conclude the sub-lease with Johnstone Bowling Club, based on the heads of terms detailed in the report and on such other terms as required to protect the Council's interest; and
- (c) That it be noted that a change to the existing lease between Renfrewshire Leisure and the Council was required, to include the basement store and access route as indicated on the plan, which would subsequently be sub-let to Johnstone Bowling Club.

12 Disposal of Land at St Ninians Crescent, Paisley

There was submitted a report by the Director of Finance & Resources relative to the disposal of land at St Ninian's Crescent, Paisley to Link Housing Association (part of the Link Group) for the development of affordable housing. A map appended to the report detailed the land to be disposed.

DECIDED: That the Head of Property Services and the Head of Corporate Governance be authorised to dispose of the land at St Ninians Crescent, Paisley, as identified on the map appended to the report, to Link Housing Association on the terms and conditions set out within the report.

13 Disposal of Land at Millarston Drive, Paisley

There was submitted a report by the Director of Finance & Resources relative to the disposal of land at Millarston Drive, Paisley to Link Housing Association (part of the Link Group) for the development of affordable housing. The map appended to the report detailed the land to be disposed.

DECIDED: That the Head of Property Services and the Head of Corporate Governance be authorised to dispose of the land at Millarston Drive, Paisley, as identified on the map appended to the report, to Link Housing Association on the terms and conditions set out within the report.

14 Temporary Licences to Occupy Land to Provide Working Areas for City Deal Construction

There was submitted a joint report by the Chief Executive and the Director of Finance & Resources relative to securing short-term licences to occupy certain land for construction working areas to implement the Glasgow Airport Investment Area Project and the Clyde Waterfront and Renfrew Riverside Project (the projects) that facilitate City

Deal infrastructure developments, as listed in the Appendix to the report.

DECIDED:

- (a) That it be agreed that the Council enter into licences to occupy the areas of land listed in the Appendix to the report, for periods in excess of 12 months; and
- (b) That the Head of Property Services, in consultation with the Head of Corporate Governance, be authorised to finalise the terms and conditions of and to sign missives for those licences with the relevant land owners

15 Community Asset Transfer Request - Former Public Toilets, 19 Inchinnan Road, Renfrew

There was submitted a report by the Director of Finance & Resources relative to an Asset Transfer request from Kustom Kruisers for a long-term lease of 30 years of the former public toilets at 19 Inchinnan Road, Renfrew, in accordance with the Community Empowerment (Scotland) Act 2015. The map appended to the report identified the property to be leased.

DECIDED:

- (a) That the Community Asset Transfer Request be approved;
- (b) That the Head of Corporate Governance and the Head of Property Services be authorised to conclude a long-term lease of 30 years with Kustom Kruisers on the terms detailed within the report and on such other terms as required to protect the Council's interest; and
- (c) That it be noted that the Community Asset Transfer Panel held on 28 January 2019 had determined to support this asset transfer request.

EXCLUSION OF PRESS AND PUBLIC

The Board resolved that the press and public be excluded from the meeting during consideration of the following items of business as it was likely, in view of the nature of the business to be transacted, that if members of the press and public were present, there would be disclosure to them of exempt information as defined in paragraphs 8 and 9 of Part I of Schedule 7A of the Local Government (Scotland) Act 1973.

16 Proposed Sale of Kersland School, Paisley

- Information relating to the financial or business affairs of any particular person (including the authority holding that information);

17 Disposal of Land within the Advanced Manufacturing Innovation District Scotland

- Information relating to the financial or business affairs of any particular person (including the authority holding that information);