

## Minute of Meeting Renfrewshire Health and Social Care Integration Joint Board Audit Committee

Date	Time	Venue
Friday, 28 June 2019	09:00	Abercorn Conference Centre, Renfrew Road, Paisley, PA3 4DR

### Present

Councillor Lisa-Marie Hughes (Renfrewshire Council); Dorothy McErlean (Greater Glasgow & Clyde Health Board); and David Wylie (Health Board staff member involved in service provision).

### Chair

Councillor Lisa-Marie Hughes, Chair, presided.

### In Attendance

Ken Graham, Head of Corporate Governance (Clerk), Karen Campbell, Assistant Chief Internal Auditor, and Elaine Currie, Senior Committee Services Officer (all Renfrewshire Council); and David Leese, Chief Officer, Sarah Lavers, Chief Finance Officer, Jean Still, Head of Administration and James Higgins, Project Officer (all Renfrewshire Health and Social Care Partnership).

### Apology

Alan McNiven (third sector representative).

### Declarations of Interest

There were no declarations of interest intimated prior to the commencement of the meeting.

## **1 Minute**

The Minute of the meeting of the Integration Joint Board (IJB) Audit Committee held on 25 January 2019 was submitted.

**DECIDED:** That the Minute be approved.

## **2 Internal Audit Annual Report 2018/19**

The Chief Internal Auditor submitted a report relative to the Internal Audit annual report on the IJB for 2018/19. The report intimated that the Public Sector Internal Audit Standards required that the Chief Internal Auditor deliver an annual internal audit opinion on the overall adequacy and effectiveness of the internal control environment which could be used by the organisation to inform its governance statement.

The report intimated that the annual report outlined the internal audit work carried out for the year ended 31 March 2019. The annual internal audit opinion must conclude on the overall adequacy and effectiveness of the organisation's framework of governance, risk management and control.

The annual report for the IJB was attached as an appendix to the report and included the Chief Internal Auditor's independent and objective opinion as to the adequacy and effectiveness of the internal control environment. In forming the opinion, the Chief Internal Auditor had conducted a review of the internal audit reports issued to the IJB in the year and the internal audit annual reports from partner organisations.

**DECIDED:** That the Internal Audit annual report for 2018/19 be noted.

## **3 Summary of Internal Audit Reports**

The Chief Internal Auditor submitted a report providing a summary of internal audit reports.

The report intimated that a risk-based Internal Audit Plan for 2018/19 had been approved at the meeting of the IJB Audit Committee held on 26 January 2019. In line with the Public Sector Internal Audit Standards, Internal Audit must communicate the results of each engagement to the IJB Audit Committee.

Appendix 1 to the report provided details of those audit engagements completed during the period 19 May 2018 to 10 June 2019 with the overall assurance rating and the number of recommendations in each risk category. The committee summary for each report was also appended. Where recommendations had been made, relevant managers had put action plans in place to address the issues raised.

**DECIDED:** That the report be noted.

## **4 Proposed Dates of Meetings of the IJB Audit Committee 2019/20**

The Clerk submitted a report relative to proposed dates of meetings of the IJB Audit Committee in 2019/20.

**DECIDED:**

(a) That meetings of the IJB Audit Committee be held at 9.00 am on 20 September 2019, 31 January 2020 and at a date to be advised in June 2020; and

(b) That meetings of the IJB Audit Committee be held in the Abercorn Conference Centre, Renfrew Road, Paisley unless that venue was unavailable or unsuitable, in which case it be delegated to the Clerk and Chief Officer, in consultation with the Chair, to determine an alternative venue.