

To: Procurement Sub Committee

On: 11 March 2015

**Joint Report
by
Director of Finance and Resources & Director of Community Resources**

**CONTRACT AUTHORISATION REPORT – PAISLEY TOWN CENTRE BUS
FACILITIES IMPROVEMENTS**

1. Summary

- 1.1 The purpose of this report is to seek the approval of the Procurement Sub-Committee to award a contract to Mac Asphalt Limited for the Paisley Town Centre Bus Facilities Improvement Works at various Streets, including, Weir Street/Sneddon Street, St Mirren Street, Smithhills Street & Gauze Street located within the town centre.
 - 1.2 The contract was tendered in accordance with the below EU Threshold Open Procedure (Works) and the Council's Standing Orders Relating to Contracts. A Contract Strategy was agreed by the Director of Community Resources and the Procurement Manager on 22nd December 2014.
 - 1.3 This contract is anticipated to commence on 7th April and will be for a period of 16 weeks from date of commencement.
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2. Recommendations

2.1 It is recommended that the Procurement Sub-Committee:

- (a) Authorise the Head of Legal and Democratic Services to award a contract for the Paisley Town Centre Bus Facilities Improvement Works to Mac Asphalt Limited for the sum of £1,135,183.62.
 - (b) It is further recommended that the Procurement Sub Committee authorise that an additional 10% may be spent on this contract for unforeseen works which are required on site.
 - (c) Note that it is anticipated the contract will commence on 7th April 2015 for a period of 16 weeks, this contract start date will be confirmed in the contract award letter.
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3. Background

- 3.1 The Council's Community Resources Service has received funding from Strathclyde Partnership for Transport (SPT) of £1.8M for the upgrade of public transport infrastructure in Paisley Town Centre.
- 3.2 This contract forms part of this upgrade of public transport infrastructure within Paisley Town Centre and was tendered in accordance with the below EU Threshold Open Procedure (Works) and the Councils Standing Orders Relating to Contracts.
- 3.3 A contract notice was published via the Public Contracts Scotland advertising portal on the 8th January 2015. The contract has been tendered under the Public Contracts (Scotland) Regulations 2012, as amended, in so far as they apply. By the deadline date for submissions of tenders, 12 Noon on 28th January 2015, a total of fifteen (15) companies had downloaded the tender documentation with three (3) of those companies submitting a tender response.
- 3.4 The three (3) tender submissions received were evaluated against a pre-determined set of Bid Selection Criteria by officers from the Corporate Procurement Unit, Corporate Insurance, Corporate Health & Safety and Community Resources which assessed each tenderer against completeness of their submission. All (3) companies met the Bid Selection Criteria and were then evaluated against a set of Award Criteria. The Award Criteria were based on a Price / Quality / Community Benefit ratio of 70% / 20% / 10%. The scores relative to the Award Criteria of each tenderer meeting the Bid Selection Criteria is noted as follows:

	Caley Construction Limited	John McGeady Limited	Mac Asphalt Limited
Price	45.15%	51.86%	70.00%
Quality	11.00%	10.10%	17.80%
Community Benefit	06.85%	07.20%	07.45%
Total	63.00%	69.16%	95.25%

3.5 It is recommended that Mac Asphalt Limited, as the most economically advantageous tenderer, is awarded the contract for the Paisley Town Centre Bus Facilities Improvements Works.

3.6 The contract value will be £1,135,183.62 excluding VAT as tendered by Mac Asphalt Limited. This spend will be met from the SPT Funding of £1.8M held by Community Resources.

3.7 Mac Asphalt Limited have committed to delivery of the following community benefits:

- 2 Modern Apprenticeships;
- 2 Jobs for the Unemployed;
- 1 Work Experience Placement for age 16+years
- 1 Work Experience Placement for age 14-16 years
- Provide 1 Industry Awareness Day ;and
- 1 Supply Chain Briefing with SMEs

Implications of the Report

1. **Financial** - The financial status of Mac Asphalt Limited has been assessed by undertaking a Dun and Bradstreet evaluation and it is confirmed that the company have satisfied the Council's requirements in relation to financial capacity.

Financial costs in respect of this contract will be met from SPT Funding of which part of this funding has been budgeted for spend this Financial Year.

2. **HR & Organisational Development** - Not applicable

3. **Community Planning** - Community benefits have been offered as detailed in section 3.7 of this report.

Greener – The recommended contractor has an environmental policy which demonstrates that they give consideration to the impact their business and processes have on the environment.

4. **Legal** - The process has been conducted in compliance with the Renfrewshire Council's Standing Orders Relating to Contracts for below EU threshold works contracts and the Public Contracts (Scotland) Regulations 2012, as amended.
5. **Property Assets** - Not applicable
6. **Information Technology** - Not applicable
7. **Equality & Human Rights** – The recommendation contained within this report have been assessed in relation to their impact on equalities and human rights. No negative impacts on equality groups or potential for infringement of individuals' human rights have been identified arising from the recommendations contained in the report. If required following implementation, the actual impact of the recommendations and the mitigating actions will be reviewed and monitored, and the results of the assessment will be published on the Council's website.
8. **Health & Safety** – Mac Asphalt Limited's health and safety procedures have been assessed and evaluated to confirm that they met the minimum requirements regarding health & safety.
9. **Procurement** – The procurement procedures outlined within this report shall ensure that the Council meets its statutory requirements in respect of procurement procedures, efficiency and modern Government.
10. **Risk** – Mac Asphalt Limited's Insurances provision has been assessed and meets the minimum requirements regarding risk for this contract.
11. **Privacy Impact** – Not applicable

List of background papers

- (a) None

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