

To: JCB Non-Teaching

On: 26 October 2016

Report by: Director of Finance and Resources

Heading: Timetable of Meetings

1. **Summary**

- 1.1 The JCB Non-Teaching requires to agree a timetable of meetings for 2017.
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2. **Recommendations**

- 2.1 That the Board considers, and, if appropriate, approves arrangements for meetings of the Board during 2017, as detailed in the report.
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3. **Background**

- 3.1 Section 6 of the Constitution of the JCB Non-Teaching details to the requirement of the employees' JCB to meet as and when required, but not less than four times per year. At its meeting held on the 23 April, 2014 the Board agreed that the frequency of the JCB Non-Teaching Board be increased from four to six meetings per year.
- 3.2 A timetable of Board meetings until the end of 2016 was agreed at the meeting of the Board held on 10 September, 2015. Accordingly

proposed arrangements for meetings of the JCB Non Teaching during 2017 require to be considered and agreed by the Board.

3.3 It has been the practice that meetings of the Board are held at 3pm

3.4 Following consultation, the following dates are proposed:-

- Wednesday 8 February 2017
- Wednesday 26 April 2017
- Wednesday 14 June 2017
- Wednesday 13 September 2017
- Wednesday 25 October 2017
- Wednesday 13 December 2017

Implications of the Report

1. **Financial** - None
2. **HR & Organisational Development** - None
3. **Community Planning – None**
4. **Legal** - None
5. **Property/Assets** - None
6. **Information Technology** – None
7. **Equality & Human Rights** - The Recommendations contained within this report have been assessed in relation to their impact on equalities and human rights. No negative impacts on equality groups or potential for infringement of individuals' human rights have been identified arising from the recommendations contained in the report. If required following implementation, the actual impact of the recommendations and the mitigating actions will be reviewed and monitored, and the results of the assessment will be published on the Council's website.
8. **Health & Safety** – None

- 9. **Procurement** – None
- 10. **Risk** – None
- 11. **Privacy Impact** – None

List of Background Papers - None

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