

Notice of Meeting and Agenda Forum for Empowering Communities Group

Date	Time	Venue
Thursday, 28 November 2019	15:30	Engage Renfrewshire, 1 Falcon Crescent, Paisley, PA3 1NS

KENNETH GRAHAM
Head of Corporate Governance

Membership

M Mathieson, Barnados; I McLean, Bridgewater Housing Association; A McNiven, Engage Renfrewshire; J Wilby, Paisley West & Central Community Council; S McLellan, RAMH; S Cruickshank, Renfrewshire Access Panel; K Taylor, Renfrewshire Citizens Advice Bureau; N Hanssen, ROAR; and L Devine, Save the Children.

Chair

A McNiven, Chief Executive, Engage Renfrewshire.

Members of the Press and Public

Members of the press and public wishing to attend the meeting should report to the reception where they will be met and directed to the meeting.

Further Information

This is a meeting which is open to members of the public.

A copy of the agenda and reports for this meeting will be available for inspection prior to the meeting at the Customer Service Centre, Renfrewshire House, Cotton Street, Paisley and online at <http://renfrewshire.cmis.uk.com/renfrewshire/CouncilandBoards.aspx>

For further information, please either email democratic-services@renfrewshire.gov.uk or telephone 0141 618 7112.

Items of business

Apologies

Apologies from members.

Declarations of Interest

Members are asked to declare an interest in any item(s) on the agenda and to provide a brief explanation of the nature of the interest.

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| 1 | Minute of Previous Meeting | 1 - 4 |
| | Minute of previous meeting held on 4 September 2019. | |
| 2 | Rolling Action Log | 5 - 6 |
| | Report by Director of Finance & Resources. | |
| 3 | Cancer Journey | |
| | Presentation by A McLinden, MacMillan Cancer. | |
| 4 | DEAR Proposed New Outcomes, Relation to Forum & New Buddies | |
| | Verbal presentation by S Kraft, Planning and Policy Development Officer, Chief Executive's Service, Renfrewshire Council. | |
| 5 | Youth Participatory Budget Learning Points | |
| | Verbal presentation by S Graham, Partnerships Planning and Development Manager, Chief Executive's Service, Renfrewshire Council. | |
| 6 | Greener Communities Climate Change | |
| | Verbal presentation by I Cunningham, Third Sector Development Officer, Engage Renfrewshire. | |
| 7 | Forum Membership Update | |
| | Report by Director of Finance & Resources. (Not Available - To Follow) | |
| 8 | Community Planning Local Partnership Update | |
| | Verbal Update by S Graham, Partnerships Planning and Development Manager, Chief Executive's Service, Renfrewshire Council. | |
| 9 | Bins Issue | |
| | Verbal presentation by N Hanssen, Chief Executive, ROAR. | |
| 10 | Local Collaborative Project Updates | |
| | Presentation by Community & Partnership Manager, Engage Renfrewshire. | |

11 Timetable of Meetings

7 - 8

Report by Director of Finance & Resources.

12 Update from other relevant Community Planning Groups

Verbal update by relevant members.

Minute of Meeting Forum for Empowering Communities

Date	Time	Venue
WEDNESDAY 4 SEPTEMBER 2019	14:00	Engage Renfrewshire, 1 Falcon Crescent, Paisley, PA3 1NS

Present

M Mathieson, Barnados; I McLean, Bridgewater Housing Association; A McNiven, Engage Renfrewshire; N Hansen, ROAR; and L Devine, Save the Children.

Chair

A McNiven, Chief Executive, Engage Renfrewshire, presided.

In Attendance

K McIntyre (Engage Renfrewshire); S Graham, Nicola Drummond and C MacDonald (all Renfrewshire Council); and R Robertson, Renfrewshire Health & Social Care Partnership.

Apologies

K Taylor, CAB; J Wilby, Paisley West & Central Community Council; S Cruickshank, Renfrewshire Access Panel; and S McLellan, RAMH.

Declarations of Interest

There were no declarations of interest intimated prior to commencement of the meeting.

ADDITIONAL ITEM

The Chairperson indicated that there was an additional item in relation to Sanctuary Gardens, Underwood Road, Paisley which had not been included in the notice calling the meeting. The Chairperson, being of the opinion that the item, which is dealt with at item 4 of this Minute, was urgent authorised its consideration.

1 MINUTE OF PREVIOUS MEETING

There was submitted the Minute of the meeting of the Renfrewshire Forum for Empowering Communities Group held on 12 June 2019.

DECIDED: That the Minute be approved.

2 MATTERS ARISING

It was noted that a Partnership Post was currently being advertised for the DEAR Group

3 ROLLING ACTION LOG

The Rolling Action Log was submitted for approval.

DECIDED:

- (a) That the updates be noted; and
- (b) That the Rolling Action Log be approved.

4 SANCTUARY GARDENS, UNDERWOOD ROAD, PAISLEY

A presentation was given by S Graham relative to the new Sanctuary Gardens based at Underwood Road.

The presentation highlighted that the garden space was helping to tackle social isolation in Paisley. People's awareness of the West End Growing Grounds Association charity had surged after it switched its location to Underwood Road. Housing provider Sanctuary worked with its contractor and the Council to move the charity's allotments from nearby Sutherland Street.

DECIDED: That the presentation be noted.

5(a) TEAM UP TO CLEAN UP

N Davidson gave a presentation relative to the Team Up to Clean Up campaign. She gave a brief background as to how the project was established; detailed the work that had been achieved so far; indicated how the project operated; highlighted some of the successes; and outlined how the Green Spaces, Play Parks and Villages Fund Operated.

DECIDED: That the presentation be noted.

5(b) COMMUNITY EMPOWERMENT FUND

S Graham gave a presentation relative to the Community Empowerment Fund. He gave a brief background to the establishment of the Fund; outlined the requirements for projects; highlighted some of the positive outcomes and successful applicants; and detailed key dates for applications.

DECIDED: That the presentation be noted.

6 RENFREWSHIRE COMMUNITY FALLS PREVENTION GROUP UPDATE

N Hansen advised that a new Community Falls Group had been established which focused on early intervention and prevention of loneliness and falls. She indicated that a communication and training programme had been established and the Group was looking for relevant partners to enable community engagement. It was noted that the leaflet "Do you want to keep your dignity" was available for distribution throughout Renfrewshire.

DECIDED: That the verbal presentation be noted.

5 LOCAL PARTNERSHIP UPDATE

There was submitted a report by the Chief Executive, Renfrewshire Council relative to an update on the Local Partnership meetings.

The report advised that seven Local Partnerships had been established to provide a focus for partnership working in localities to address priorities. The Partnerships would have greater involvement with community representatives and partner organisations, while retaining the function of allocating funding to local community activity. It was noted that the first meetings would take place between 19 March and 4 April 2019 and a programme of further meetings and events would be scheduled to take place during 2019/20. There then followed a discussion in relation to Local Partnerships, key strategies and priorities. L Devine, Save the Children advised that if communities were applying for Greenspace Funding they would not be eligible if the projects were on Council land. It was noted that this would impact on future projects being developed by local partnerships and . It was agreed that

DECIDED: That the report and verbal update be noted.

6 YEAR OF YOUNG PEOPLE INFORMATION

S Graham gave an update relative to activities taking place within partner organisation to celebrate Year of Young People. He advised that Members had provided information in relation how young people were listened to within their organisations, including arrangements for young people to be board members. The information had now been collated and would be shared with members.

DECIDED:

(a) That the verbal update be noted; and

(b) That it be agreed that the collated Year of Young People information be shared with Members.

7 UPDATES FROM OTHER COMMUNITY PLANNING GROUPS

Under reference to Item 10 of the Minute of the meeting of the Forum for Empowering Communities Group held on 3 December 2018, A McNiven proposed that the following Members be nominated to feedback on the activity of the various Community Planning Partnership groups and the Future Paisley Partnership Board, this was agreed:-

Oversight Group – Stuart Graham
Executive Group – Alan McNiven
Improving Life Chances – Karen McIntyre
HSCP Strategic Planning Group – Karen McIntyre/John Wilby
Future Paisley Partnership – Alan McNiven




Nominated members who had been present at the last meeting of the various groups gave a verbal update in respect of:

Oversight Group;
Health & Social Care Partnership Strategic Planning Group;
Improving Life Chances Group: and
Executive Group.

It was noted that the Future Paisley Partnership Board update would be given at the next meeting of the Forum for Empowering Communities.

DECIDED:

- (a) That the nominations in relation to feedback on the activity of the various community planning partnership groups be agreed; and
- (d) That the updates be noted.

RENFREWSHIRE COUNCIL RENFREWSHIRE FORUM FOR EMPOWERING COMMUNITIES GROUP ROLLING ACTION LOG						
 Action is on track  Areas for concern that will impact on completion date if not fixed. Action required to bring up to satisfactory level  Past deadline date and action required.			KEY Action is on track Areas for concern that will impact on completion date if not fixed. Action required to bring up to satisfactory level Past deadline date and action required.			
Action No.	Action	Action Owner	Status	Expected Date of Completion	Actual Date of Closure	Update & Comments
<u>RFG.13.12.17(4b)</u>	<u>Greener Communities</u> an informal grouping be convened of third sector organisations with expertise and interest in environmental issues as a sounding board for responding to greener issues.	AMcN/SG				<u>RFG.25.06.18(2)</u> S Graham advised that invitations were going out shortly. <u>RFG.12.06.19(2)</u> Meetings have taken place and Greener Group to be set up. <u>RFG.04.09.19(3)</u> Meeting to be set up with City Deal to discuss Greener Agenda.
<u>RFG.12.06.19(2)</u>	Membership of the Forum to be reviewed and update to be submitted to next Forum meeting	CMacD				<u>RFG.04.09.19(8) – Future Arrangements</u> <ul style="list-style-type: none"> Agreed to keep membership same at present but to look at holding a bigger meeting on a 6-monthly basis; To look at future agenda items and the possibility of holding thematic meetings with membership/attendees to be taken into consideration for these meetings; To contact the DEAR Group with regard to membership of the Group; To create member biographies including their responsibilities and which communities they are empowering
<u>RFG.12.06.19(7)</u>	<u>Community Planning Conferences</u> 1 Members asked to support and publicise conferences to encourage wide participation 2 Members encouraged to either facilitate or take a stand at the conferences	AMcN				



To: **Forum for Empowering Communities Group**

On: **28 November 2019**

Report by:
Director of Finance & Resources

**TIMETABLE OF MEETINGS FOR THE
FORUM FOR EMPOWERING COMMUNITIES GROUP
JANUARY 2020 TO DECEMBER 2020**

1 Summary

The purpose of the report is to submit for consideration the proposed calendar of meeting dates for the Forum for Empowering Communities Group for the period January 2020 to December 2020.

2 Recommendation

That the timetable of meetings from January 2020 to December 2020, as indicated within the report, be agreed.

3 Background

- 3.1 At the last meeting of the Forum for Empowering Communities Group which was held on 4 September 2019 it was agreed that a report would be submitted to the next meeting of the Forum outlining a schedule of meetings for 2020 and that the meetings would alternate between Tuesday and Thursday afternoons and would commence at 2pm.



- 3.2 The proposed dates are as follows:
- Thursday 5 March 2020 at 2pm to be held in Engage meeting room
 - Tuesday 2 June 2020 at 2pm to be held in Engage meeting room
 - Thursday 3 September 2020 at 2pm to be held in Engage meeting room
 - Tuesday 17 November 2020 at 2pm to be held in Engage meeting room
- 3.3 The timetable takes account of all standard meetings of the Forum for Empowering Communities Group but does not take into account any ad-hoc meetings which might be held as and when necessary.

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