

# Minute of Meeting

## Renfrewshire Health and Social Care Integration Joint Board

Date	Time	Venue
Friday, 14 September 2018	10:00	Abercorn Conference Centre, Renfrew Road, Paisley, PA3 4DR

### Present

Councillor Jacqueline Cameron, Councillor Jennifer Adam-McGregor and Councillor Scott Kerr (all Renfrewshire Council); Dr Donny Lyons, Morag Brown, Dorothy McErlean and Dr Jennifer Armstrong (proxy for Dr Linda de Caestecker) (all Greater Glasgow & Clyde Health Board); Karen Jarvis (Registered Nurse); Alex Thom (Registered Medical Practitioner (non-GP)); Liz Snodgrass (Council staff member involved in service provision); Helen McAleer (unpaid carer residing in Renfrewshire); Graham Capstick (Trade Union representative for Health Board); Dr Stuart Sutton (Registered Medical Practitioner (GP)); Alan McNiven (third sector representative); David Leese, Chief Officer and Sarah Lavers, Chief Finance Officer (both Renfrewshire Health and Social Care Partnership); and John Trainer (proxy for Peter Macleod, Chief Social Work Officer (Renfrewshire Council)).

### Chair

Dr Donny Lyons, Chair, presided.

### In Attendance

Ken Graham, Head of Corporate Governance (Clerk) and Dave Low, Senior Committee Services Officer (both Renfrewshire Council); and Iain Beattie, Head of Health and Social Care (Paisley), Christine Lavery, Head of Mental Health, Addictions and Learning Disability Services, Fiona Mackay, Head of Strategic Planning & Health Improvement, Jackie Dougall, Head of Health and Social Care (West Renfrewshire) and Jean Still, Head of Administration (all Renfrewshire Health and Social Care Partnership).

## **Apologies**

Councillor Lisa-Marie Hughes (Renfrewshire Council); Dr Linda de Caestecker (Greater Glasgow & Clyde Health Board); John Boylan (Trade Union representative for Council); Stephen Cruickshank (service user residing in Renfrewshire); Peter Macleod, Chief Social Work Officer (Renfrewshire Council); and David Wylie (Health Board staff member involved in service provision).

## **Declaration of Interest**

Dr Lyons declared a non-financial interest in item 8 on the agenda as he was a member of the Mental Health Tribunal for Scotland. He intimated that it was his intention to remain in the meeting and take part in any discussion.

## **1 Minute**

The Minute of the meeting of the Integration Joint Board (IJB) held on 29 June 2018 was submitted.

With reference to item 7 of the Minute, it was noted that the number of alcohol related hospital admissions should be per 1,000 population and not 1,00 as detailed in the Minute. It was agreed that paragraph 5 of item 7 of the Minute be amended to reflect this change.

**DECIDED:** That the Minute, as amended, be approved.

## **2 Recruitment Process: Head of Health and Social Care (Paisley)**

The Chief Officer submitted a report relative to the recruitment process for the post of Head of Health and Social Care (Paisley).

The report intimated that following the recent resignation of Iain Beattie, Head of Health and Social Care (Paisley), with effect from 30 September 2018, steps had been taken to put in place an interim acting-up arrangement pending the full recruitment process to the post on a permanent basis.

The interim acting-up arrangement had been offered to qualified social work candidates within Renfrewshire Council and Peter McCulloch had been appointed on an interim basis from 3 September 2018.

The report proposed that the full recruitment process commence for the Head of Health and Social Care (Paisley) in line with the principles of the organisational change arrangements applicable to the parent organisations.

Members thanked Iain for his contribution to the organisation.

**DECIDED:**

(a) That the content of the report be noted; and

(b) That the Chief Officer take forward the recruitment process to recruit to the role on a substantive basis.

### **3 Financial Report - 1 April to 31 July 2018**

The Chief Finance Officer submitted a report relative to the revenue budget position at 31 July 2018 and the projected year-end position for the year ended 31 March 2019, as detailed in appendices 1 and 2 to the report.

The overall revenue position for the HSCP for the year-to-date and projected outturn for 2018/19 was a breakeven position as detailed in the report.

The key pressures were highlighted in sections 4 and 5 of the report. Appendices 3 and 4 to the report provided a reconciliation of the main budget adjustments applied this current financial year; Appendix 5 to the report detailed the 2018/19 adults social care financial allocation to the HSCP; and Appendix 6 to the report detailed the projected movement in reserves.

The report intimated that in line with the approved Reserves Policy, in order to provide future security against unexpected cost pressures and aid financial stability, any net underspend within 2017/18 would be transferred to reserves at the end of the financial year. Alternatively, general reserves might be required to mitigate against the budget pressures referred to within the report.

The report provided an update on proposed changes to the delegated adult social care budget settlement; the Living Wage increase for 2018/19; and the National Care Home Contract 2018/19.

The Board expressed concern at the number of nursing vacancies, particularly in relation to school nurse provision.

#### **DECIDED:**

- (a) That the current in -year position as at 31 July 2018 be noted;
- (b) That the projected year-end position for 2018/19 be noted;
- (c) That delegated authority be given to the Chief Officer to carry out in-year non-recurring budget virements as required, as detailed in paragraph 4.3 of the report;
- (d) That the Scottish Government's medium-term financial strategy and the potential implications of a reduction in grant funding to Renfrewshire Council in future year financial settlements and the implications this might have on the resources available for the adult social care budget be noted;
- (e) That in this context and to support structured financial and strategic service planning arrangements to be progressed over the coming weeks and months, the indicative uplift in resources for the delegated adult social care budget for 2019/20 onwards be noted; and
- (f) That the concern expressed at the number of nursing vacancies, particularly in relation to school nurse provision, be noted.

## **4 Audited Annual Accounts 2017/18**

Under reference to item 6 of the Minute of the meeting of the IJB held on 29 June 2018, the Chief Finance Officer submitted a report relative to the audited annual accounts for the IJB for 2017/18, a copy of which formed the appendix to the report.

The report intimated that Audit Scotland had provided an audit opinion which was free from qualification. It was noted that Audit Scotland had also submitted a report to the IJB Audit Committee held earlier in the morning which detailed matters arising over the course of the audit.

Councillor Kerr, as Chair of the earlier IJB Audit Committee, advised that the Audit Committee recommended approval of the audited accounts 2017/18 for signature in accordance with the Local Authority Accounts (Scotland) Regulations 2014.

**DECIDED:** That the audited annual accounts 2017/18 be approved for signature in accordance with the Local Authority Accounts (Scotland) Regulations 2014.

## **5 Performance Framework 2018/19**

The Chief Officer submitted a report relative to the HSCP Performance Framework for 2018/19.

The report intimated that performance would be presented to all meetings of the IJB and that the full scorecard would be presented twice-yearly, at mid-year and end of year 2018/19. Performance would be reported in a number of ways including updates from service area; exception reporting; updates on survey results as they became available; and benchmarking performance on the national indicators against other Scottish HSCPs.

The report included a list of all proposed indicators and targets for 2018/19 set against the nine national outcomes, as detailed in the appendix to the report, and a weblink to the 2017/18 annual report.

**DECIDED:**

(a) That the proposed indicators and targets for 2018/19, as set out in the appendix to the report, be approved; and

(b) That the Renfrewshire HSCP Annual Performance Report 2017/18 be noted.

## **6 Change and Improvement Programme Update**

Under reference to item 2 of the Minute of the meeting of the IJB held on 29 June 2018 the Chief Officer submitted a report providing an update on the HSCP's evolving Change and Improvement Programme including the three service reviews of learning disabilities; older people services; and charging, eligibility criteria and thresholds.

The report intimated that the Change and Improvement Programme was being delivered through three workstreams, 1. optimising joint and integrated working and shifting the balance of care; 2. statutory requirements, national policy and compliance; and 3. service reviews to support the delivery of our market facilitation statement and strategic and financial plans.

**DECIDED:** That the content of the report be noted.

## **7 GP Contract and Primary Care Improvement Plan**

Under reference to item 10 of the Minute of the meeting of the IJB held on 29 June 2018, the Chief Officer submitted a report relative to the final Renfrewshire HSCP Primary Care Improvement Plan (PCIP), a copy of which formed the appendix to the report.

The report intimated that the PCIP had been approved by the GP Sub-committee of the Area Medical Committee on 31 July 2018 and that a Renfrewshire Primary Care Transformation Group had been established to provide oversight and assurance regarding progress. The group would review progress on the PCIP and delivery of the agreed outcomes and continued to develop plans in partnership for 2019/2021. Implementation of the PCIP would also be monitored by the Local Medical Committee.

**DECIDED:**

- (a) That the Renfrewshire PCIP be approved;
- (b) That it be noted that ongoing communication and engagement would guide further iterations of the local PCIP; and
- (c) That it be agreed that further iterations of the PCIP be provided to the IJB.

## **Declaration of Interest**

Dr Lyons having declared an interest in the following item of business remained in the meeting.

## **8 Mental Health Strategy 2017/27 - Action 15 Plan**

The Chief Officer submitted a report relative to the draft initial Action 15 Plan which had been submitted to the Scottish Government on 31 July 2018, a copy of which formed the appendix to the report.

The report intimated that Action 15 was one of the 42 actions/commitments in the national Mental Health Strategy 2017/27. Scottish Government Ministers had given a commitment to provide funding to support the employment of 800 additional mental health workers across Scotland to improve access to mental health services for those in need.

At a Greater Glasgow and Clyde level, the share of the national workforce target, were it be distributed equally, would be 179 additional mental health workers to be achieved in four years. Renfrewshire's share of this would be 27.2 by 2021/22. It was noted that it was essential that the Health Board and HSCPs worked across boundaries and took a collaborative approach due to the way that mental health services were delivered and it was necessary to optimise use of resources in support of delivery of the GGC mental health services. A key principle underpinning the collaborative approach was that there should be equitable contributions from HSCPs to agreed pan-Greater Glasgow and Clyde investments based on NRAC shares. Each HSCP would be accountable to its

own board for use of resources.

The initial Action 15 Plan had a range of proposals both board-wide and Renfrewshire only and required to be submitted to the Scottish Government by 30 September 2018.

It was proposed that proposal 4 relative to the establishment of a Children Affected by Parental Mental Health post be deleted from the Action 15 Plan and that a report on the proposal to establish a Children Affected by Parental Mental Health post be submitted to a future meeting of the IJB; and that proposal 12 relative to the Borderline Personality Disorder (BPD) Service be amended to read 'Glasgow City' and not 'board-wide' as stated. This was agreed.

**DECIDED:**

(a) That proposal 4 relative to the establishment of a Children Affected by Parental Mental Health post be deleted from the Action 15 Plan and that a report on the proposal to establish a Children Affected by Parental Mental Health post be submitted to a future meeting of the IJB;

(b) That proposal 12 relative to the Borderline Personality Disorder (BPD) Service be amended to read 'Glasgow City' and not 'board-wide' as stated;

(c) That subject to the above amendments, the initial Action 15 Plan be noted;

(d) That it be noted that the Head of Mental Health, Addictions and Learning Disability Services would continue to work with other Greater Glasgow and Clyde HSCPs to develop the board-wide proposals and locally with colleagues in Renfrewshire to develop Renfrewshire only proposals; and

(e) That authority be delegated to the Chief Officer to finalise the Action 15 Plan and submit this to the Scottish Government by 30 September 2018.

## **9 Non-financial Governance Update**

The Chief Officer submitted a report providing an update on the non-financial governance arrangements in place from 1 April 2017.

The report provided performance information regarding Freedom of Information and the Publication Scheme; health and safety; complaints; civil contingencies and business continuity; insurance and claims; risk management; and general data protection regulations.

**DECIDED:** That the content of the report be noted.

## **10 Moving Forward Together - NHSGGC Transformation Strategy**

The Chief Officer submitted a report updating members on the development of NHS Greater Glasgow and Clyde's transformation strategy 'Moving Forward Together'.

The report intimated that the Moving Forward Together strategy had been approved by NHS Greater Glasgow and Clyde in June 2018 and described a new system of care organised in the most effective way to provide safe, effective person-centred and sustainable care to meet the current and future needs of the population and provide best value.

The strategy identified the six Integration Joint Boards within the NHS Greater Glasgow and Clyde area as key partners in delivering the vision of the strategy. The report detailed the implementation phases of the plan and the next steps to be taken within each implementation phase.

Dr Jennifer Armstrong gave a presentation to members which included information on the key principles of the strategy; the blueprint for transformation; and the next steps in the programme.

**DECIDED:** That the content of the report and presentation be noted.

## **11 Date of Next Meeting**

**DECIDED:** That it be noted that the next meeting of the IJB would be held at 10.00 am on 23 November 2018 in the Abercorn Conference Centre, Renfrew Road, Paisley.

## **Valedictories**

Dr Lyons intimated that this would be the last meeting of the Board for Liz Snodgrass (Council staff member involved in service provision); Helen McAleer (unpaid carer residing in Renfrewshire); and Mr Ian Beattie (Head of Health and Social Care (Paisley)). He acknowledged their input to the work of the Board and wished them well for the future.