

## Notice of Meeting and Agenda Forum for Empowering Communities

Date	Time	Venue
Wednesday, 15 March 2017	16:00	Engage Renfrewshire, 1 Falcon Crescent, Paisley, PA3 1NS

KENNETH GRAHAM  
Head of Corporate Governance

### Membership

L O'Brien, Barnados; I McLean, Bridgewater Housing Association; A McNiven, Engage Renfrewshire; A Fraser, Linstone Housing Association; J Wilby, Paisley West End & Central Community Council; S McLellan, RAMH; S Cruickshank, Renfrewshire Access Panel; K Taylor, Renfrewshire Citizens Advice Bureau; S Graham, Renfrewshire Council; R Robertson, Renfrewshire Health & Social Care Partnership; and J Kiddie, Renfrewshire Law Centre.

### Chair

A McNiven, Chief Executive, Engage Renfrewshire.

### Members of the Press and Public

Members of the press and public wishing to attend the meeting should report to the customer service centre where they will be met and directed to the meeting.

## Further Information

This is a meeting which is open to members of the public.

A copy of the agenda and reports for this meeting will be available for inspection prior to the meeting at the Customer Service Centre, Renfrewshire House, Cotton Street, Paisley and online at [www.renfrewshire.cmis.uk.com/renfrewshire/CouncilandBoards.aspx](http://www.renfrewshire.cmis.uk.com/renfrewshire/CouncilandBoards.aspx)

For further information, please either email [democratic-services@renfrewshire.gov.uk](mailto:democratic-services@renfrewshire.gov.uk) or telephone 0141 618 7112.

## Items of business

### Apologies

Apologies from members.

### Declarations of Interest

Members are asked to declare an interest in any item(s) on the agenda and to provide a brief explanation of the nature of the interest.

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|----------|--|----------------|
| <b>1</b> | <b>Minute of Previous Meeting</b>                      | <b>5 - 12</b>  |
|          | Minute of previous meeting held on 1 February 2017.    |                |
| <b>2</b> | <b>Rolling Action Log</b>                              | <b>13 - 14</b> |
|          | Report by Director of Finance & Resources.             |                |
| <b>3</b> | <b>Update from Thematic Boards</b>                     | <b>15 - 30</b> |
|          | Report by Director of Finance & Resources.             |                |
| <b>4</b> | <b>Community Planning Governance Arrangements</b>      |                |
|          | Discussion & workshop on the new governance structure. |                |





## Minute of Meeting Forum for Empowering Communities

Date	Time	Venue
Wednesday, 01 February 2017	16:00	Engage Renfrewshire, 1 Falcon Crescent, Paisley, PA3 1NS

### PRESENT

I McLean, Bridgewater Housing Association; A McNiven, Engage Renfrewshire; S McLellan, RAMH; K Wallace, Renfrewshire Wide Credit Union; K Taylor, Renfrewshire Citizens Advice Bureau; S Graham, Renfrewshire Council; R Robertson, Renfrewshire Health & Social Care Partnership; and M Gallacher, Scottish Fire and Rescue Service.

### CHAIR

A McNiven, Chair, presided.

### IN ATTENDANCE

Very Rev L Hood and M Hershaw, both Commission on Parliamentary Reform; I Cunningham, S Miller, J Ferrie, H Kay and K Miller (all Engage Renfrewshire); and A Scott, S Tkacenko and C MacDonald (all Renfrewshire Council).

### APOLOGIES

Lynne O'Brien, Barnardos; A Clark, Create; and J Wilby, Paisley West & Central Community Council.

### DECLARATIONS OF INTEREST

There were no declarations of interest intimated prior to commencement of the meeting.

**1 MINUTE OF PREVIOUS MEETING**

There was submitted the Minute of the meeting of the Forum for Empowering Communities Thematic Board held on 16 November 2016.

**DECIDED:** That the Minute be agreed.

**2 ROLLING ACTION LOG**

The Rolling Action Log was submitted for approval.

**DECIDED:**

- (a) That the updates be noted; and
- (b) That the Rolling Action Log be agreed.

**SEDERUNT**

M Gallacher left the room.

**3 COMMISSION ON PARLIAMENTARY REFORM**

The Very Reverend Lorna Hood addressed members of the Board and advised that the Commission on Parliamentary Reform was established by the Presiding Officer to look at how the Scottish Parliament could engage better with the people of Scotland and how its work could be improved to deliver better scrutiny. She advised that having a strong, effective parliament was in all our interests. The laws passed and the Government policy considered at Holyrood directly affected many aspects of our daily lives therefore it was important that as many people as possible had a clear say in how those laws and policies would work.

She gave a brief overview of what the Commission were trying to achieve; outlined the four key principles; detailed the strategy to enable the Scottish Parliament to go back to its roots in being open, transparent and truly participative; and highlighted the ways that people could get involved and have their say.

Discussion took place on Cross Party groups, evidence to committees and participation in Parliamentary events. Board Members intimated that the Parliament should develop more imaginative and interactive educational materials to help people understand the difference between Parliament and Government; that all documents should use plain English, breaking up difficult technical information into manageable chunks; feedback should be given immediately after engagement to encourage continued interest and involvement; more digital platforms such as Skype should be used to involve more people; and there should be more focus on in depth engagement such as mini-publics.

It was noted that an on-line survey was open for everyone and the Commission were also seeking written views prior to 15 February 2017. It was noted that the Commission would submit its report to the Presiding Officer in June 2017.

**DECIDED:** That the presentation and discussion be noted.

#### **4 COMMUNITY JUSTICE - RENFREWSHIRE LOCAL OUTCOMES IMPROVEMENT PLAN**

There was submitted a report by the Head of Child Care and Criminal Justice, Children's Services, Renfrewshire Council relative to the Community Justice Local Outcomes Improvement Plan.

The report advised that the Community Justice Scotland Act 2016 required statutory partners to work together to prepare a plan for their local authority area, to be submitted to Community Justice Scotland by March 2017. A National Strategy for Community Justice and Outcomes, Performance and Improvement Framework was published on 24 November 2016 which partners had a duty to regard in their planning process.

Community Justice Renfrewshire had produced a Community Justice Local Outcomes Improvement Plan a copy of which was attached as an appendix. The plan set out their assessment against national outcomes and identified local priorities for action, along with a participation statement detailing actions taken to involve community bodies and third sector bodies in community justice and the preparation of the plan. It was noted that the draft had been sent for consultation to Community Justice Scotland and wider community consultation was also planned.

A Scott, Criminal Justice Service Manager spoke to the report and advised that the recommendation, as indicated within the report, had been amended. The report was not looking for approval but rather to note the content; that it would be subject to consultation and minor amendments; and to note that the Plan would be submitted to the Community Planning Partnership Board for approval for submission to Community Justice Scotland.

Discussion took place and it was agreed that the Community Justice approach be shared with the local housing associations through the FLAIR group.

#### **DECIDED:**

- (a) That the contents of the Community Justice Renfrewshire Local Outcomes Improvement Plan as outlined in appendix A be noted;
- (b) That the report would continue to be subject to consultation and minor amendments; and
- (c) That it be noted that the Community Justice Renfrewshire Local Outcomes improvement Plan would be submitted to the Community Planning Partnership Board for approval for submission to Community Justice Scotland.
- (d) That it be agreed that the Community Justice approach be shared with the local housing associations through the FLAIR group.

#### **5 COMMUNITY PLANNING & ASSET TRANSFER GUIDANCE**

There was submitted a report by the Chief Executive of Engage Renfrewshire relative to further guidance which had been published by Scottish Government in November and December 2016 regarding different aspects of the Community Empowerment (Scotland) Act 2015, relevant to Community Planning And Asset Transfer.

**DECIDED:** That the provisions of the finalised Community Planning Guidance, draft final Asset Transfer Guidance for Community Transfer Bodies and draft final Asset Transfer Guidance for Relevant Authorities be noted.

## **6 COMMUNITY PLANNING GOVERNANCE ARRANGEMENTS**

There was submitted a report by the Head of Policy and Commissioning, Chief Executive's Service, Renfrewshire Council relative to the proposed new Community Planning governance arrangements.

The report advised that following discussion with Conveners and Lead Officers of the Community Planning Thematic Boards and agreement by Renfrewshire Council Community Planning Partnership Board, community planning structures in Renfrewshire would be changed from the second quarter of 2017. The review of community planning arrangements recognised that much good work had been achieved through the community planning Boards since they were established in 2013. The purpose of the changes to the community planning structures was to build on existing strengths of the Renfrewshire Community Planning Partnership, take account of changes to the partnership landscape since 2013 and further strengthen and streamline community planning meeting arrangements. A report detailing the new governance arrangements had been agreed by Renfrewshire Community Planning Partnership Board on 7 December 2016 and was attached as an appendix.

The new arrangements would commence from May 2017, with an early focus on delivery of the Local Outcome Improvement Plan (LOIP) and associated Locality Plans by 1 October 2017. Engagement with communities on development of the LOIP/Locality Plans would take place in February/March and May/June 2017. The Local Outcome Improvement Plan and Locality Plans would require to be signed off by all community planning partners by September 2017 prior to publication by 1 October 2017.

It was noted that the remaining meetings of the existing Community Planning Board structure would play a key role in shaping the priorities of the new LOIP and ensure that the positive elements of existing partnership working and delivery would transition effectively to the new working arrangements. In particular, the Forum for Empower Communities Thematic Board was asked to consider at its next meeting key questions which were detailed within the report.

The report intimated that Forum for Empowering Communities Thematic Board had made significant progress in delivering outcomes of the community plan that the Forum had led on. It was noted that it had been particularly successful in developing genuine community and third sector commitment to, and ownership of, the community plan. The Forum had been retained in the new Community Planning structure and it was intended that its remit would be enhanced.

### **DECIDED:**

(a) That the changes to the governance structure of Renfrewshire Community Planning Partnership and, in particular, the continuation of Renfrewshire Forum For Empowering Communities with an enhanced role within the new community planning arrangements be noted; and



(b) That it be agreed that Board Members participate in work which would take place during the first six months of 2017 to finalise details of the new arrangements and ensure an effective transition to new working arrangements.

## **SEDERUNT**

S McLellan entered the room during the next item of business.

### **7 RENFREWSHIRE COUNCIL STAKEHOLDER ENGAGEMENT**

There was submitted a report by the Partnerships Planning and Development Manager, Chief Executive's Service, Renfrewshire Council relative to the design and development of a Stakeholder Engagement Framework.

The report advised that a Stakeholder Engagement Framework was currently being developed in order to ensure a systematic and consistent approach to Council engagement with its partners, service users and communities. A presentation on the Stakeholder Engagement Framework was made previously to the Renfrewshire Forum For Empowering Communities on 30 March 2016, at which time the Forum had agreed to act as a Reference Group on the development of the external stakeholder aspect of this work, provide expertise and content for sections of the Framework and sign off before presentation to the Community Planning Partnership Board.

It was noted that the Stakeholder Engagement Framework would complement the development of the Local Outcome Improvement Plan and Locality Plans, as required by the Community Empowerment (Scotland) Act 2015 and also the requirement of the Fairer Scotland programme, published in 2016, for 1% of Council budgets be subject to Participatory Budgeting processes. It would also align with current and planned work to strengthen engagement with Community Councils, the Digital Renfrewshire Strategy and a review of the operation of Local Area Committees. An outline of the contribution required of Renfrewshire Forum For Empowering Communities to develop the Stakeholder Engagement Framework was set out within the report.

The report indicated that in terms of the Forum for Empowering Communities contribution to the development of the Stakeholder Engagement Framework, the next step was to establish a sub-committee of the Forum to contribute to the external stakeholder aspect of the Stakeholder Engagement Framework. Discussion took place in relation to establishing the sub-committee and I MacLean, K Taylor, S McLellan and R Roisin volunteered to take part in the sub-group.

### **DECIDED:**

(a) That it be agreed that a sub-committee of the Forum for Empowering Communities be established to provide content and advice on the development of the external stakeholder engagement component of the Stakeholder Engagement Framework;

(b) That it be agreed that members of the Forum would serve on the sub-committee to carry out the work outlined at (a) above; and

(c) That it be agreed that the sub-committee would be remitted to consider the list of issues outlined within the report.

## **8 ASPIRING COMMUNITIES FUND**

There was submitted a report by the Chief Executive, Engage Renfrewshire relative to the Aspiring Communities Fund.

The report advised that the purpose of the fund was to enable communities to establish new services addressing poverty/inequalities, support staff posts within community organisations, and accelerate projects/services delivering long-lasting community solutions. Application forms for the Aspiring Communities Fund would be available on the Scottish Government website by the end of January 2017, with events to be held across Scotland in February 2017 to coincide with the launch of the fund.

It was noted that the fund would be open for applications from January 2017 to December 2018 and applications from community bodies, including community anchor organisations, third sector and other community organisations were welcome. A copy of the press release was attached as an appendix.

### **DECIDED:**

(a) That the opening of the Aspiring Communities Fund for applications by end of January 2017 be noted; and

(b) That the promotion of applications to the Aspiring Communities Fund from community organisations in Renfrewshire that had contributed to Renfrewshire Community Planning partnership outcomes be noted.

## **9 FAIRER SCOTLAND ACTION PLAN**

There was submitted a report by the Chief Executive, Engage Renfrewshire relative to the launch of the Fairer Scotland Action Plan.

The report advised that the Fairer Scotland Action Plan was a first government response to the Fairer Scotland conversation and a range of wider sources. It outlined 50 actions aimed to help tackle poverty, reduce inequality and build a fairer and more inclusive Scotland.

The Fairer Scotland Action Plan was built on five high-level ambitions for the period to 2030: a fairer Scotland for all; ending child poverty; a strong start for all young people; fairer working lives; and a thriving third age.

The report intimated that the Scottish Government had agreed to issue a progress report by the end of 2019, setting out what had been achieved. A follow up Citizens Forum would take place in the second half of the current parliament, inviting many of those who took part in the previous conversations to help identify new areas of focus.

### **DECIDED:** That the report be noted.

## **10 PAISLEY 2021 - COMMUNITY, BUSINESS & EDUCATION ENGAGEMENT AND PARTICIPATION WORKSTREAM UPDATE**

A McNiven gave a verbal update on the progress of Paisley 2021 bid.

He advised that the overall project remained on track for delivery. An education programme had been put in place and the Paisley 2021 Partnership Board was looking for the third sector to support the bid and to use the promotional materials as much as possible.

**DECIDED:** That the verbal update be noted.

**11 TACKLING POVERTY UPDATE**

A McNiven gave a verbal update on the progress of the Tackling Poverty Action Plan which was approved by the Council and the Community Planning Partnership Board in June 2015.

**DECIDED:** That the verbal update be noted.

**12 UPDATE FROM THEMATIC BOARDS**

Feedback reports from the members who had been present at the various Thematic Boards were submitted for noting.

**DECIDED:** That the feedback provided within the reports be noted.



# RENFREWSHIRE COUNCIL RENFREWSHIRE FORUM FOR EMPOWERING COMMUNITIES ROLLING ACTION LOG

<div> <div> <div></div> <div></div> <div></div> </div> <div> <div>Action is on track</div> <div>Areas for concern that will impact on completion date if not fixed. Action required to bring up to satisfactory level</div> <div>Past deadline date and action required.</div> </div> <div> <div><b>KEY</b></div> </div> </div>					
Action No.	Action	Action Owner	Status	Expected Date of Completion	Actual Date of Closure
RF.10.09.13(8)	<u>Development of Targets &amp; Baselines.</u>	Forum Members		Future Meeting	
					<p><b>RF.12.11.13(6)</b></p> <p>Priorities for third sector work to be further discussed and a presentation to the relevant thematic Boards setting out potential third sector contribution to delivery of the action plans would take place. Each Forum representative to submit a presentation to their respective Thematic Board outlining the actions the Forum will deliver that contribute to the Themed targets.</p> <p><b>January 2016</b></p> <p>(a) S Graham to send to each Thematic Board representative a list of actions in each Thematic Board's action plan that relates directly to Forum involvement.</p> <p>(b) In consultation with the Forum representative on each Thematic Board, Engage Renfrewshire support staff on each Board to agree with C. MacDonald a date for a presentation to each Board by the Forum representative.</p> <p><b>RF.30.08.16(3) – Year 3 Progress Report</b></p> <p>A report to be brought back to a future meeting of the Board which has tracked the development of the living wage commitment.</p> <p><b>RF.01.02.17 (2)</b></p> <p>Targets and Baselines have been superseded by the Review and revised targets and baselines will be developed.</p> <p><b>August 2016</b></p> <p>Localised events held in 2016 in Elderslie and Foxbar. Event now being planned in conjunction with Renfrewshire Carers Forum for November 2016.</p> <p><b>RF.16.11.16(2)</b></p> <p>Verbal update noted.</p> <p><b>RF.30.03.16(7)</b></p> <p>(a) The Living Streets report to be submitted to the relevant Community Planning boards for consideration; and</p> <p>(b) Renfrewshire Access Panel to undertake further Living Streets reports of appropriate locations in Renfrewshire.</p> <p>The Living Streets report has been submitted to the Greener Board and will be submitted to the remaining Community Planning Boards in the November 2016 Board cycle.</p> <p><b>September 2016</b></p>
RF.27.01.15(2)	<u>Local Engagement Events</u> Names are being collected for development of engagement activity within Foxbar.				
RF.27.01.15(5)	<u>Streets for All</u> Contact to be made with Renfrewshire Council, the Safer and Stronger Renfrewshire Thematic Board, the Jobs and Economy Thematic Board and the Greener Renfrewshire Thematic Board to discuss the possibility of introducing safer pavements as an equality outcome for Renfrewshire Council and the Community Planning Partnership			Future meeting	

Action No.	Action	Action Owner	Status	Expected Date of Completion	Actual Date of Closure	Update & Comments
						Agreed that a set of action be agreed and included in report prior to submission to Thematic Boards. <b>RF.16.11.16(2)</b> Item deferred to next meeting. <b>RF.01.02.17(2)</b> This action will be carried over into the new governance arrangements.
<b>RF.01.09.15(8)</b>	<b>Promoting And Supporting The Third Sector</b> Forum will deliver a presentation to the Community Planning Partnership Board on practical ways for statutory partners to support local third sector organisations Lead Officer and Empowering Communities Manager develop the presentation.	Lead Officer/ SG		Future meeting		<b>January 2016</b> A McNiven/S Graham to write to third sector organisations to identify potential placements for professionals within third sector organisations and discuss the possibility of college accreditation with West College Scotland. <b>RF.16.11.16(2)</b> Item deferred to next meeting of CPP Board. <b>15 February 2017</b> Presentation given to the CPP Board.
<b>RF.09.02.16(4)</b>	<b>Community Learning &amp; Development Regulations and Strategic Plan</b> The Senior Officer responsible for the CLD Regulations and Strategic Plan to report key successes and milestones through the Forum for Empowering Communities.	A Conboy		Future meeting		<b>August 2016</b> Discussions taking place to agree CLD governance arrangements between the Forum and the Children and Young People's Board <b>RF.16.11.16(2)</b> Verbal update noted. <b>RF.01.02.17(2)</b> This action will be carried over into the new governance arrangements.
<b>RF.30.03.16</b>	<b>Stakeholder Engagement Framework</b> (a) Board to act as a Reference Group on the development of the external stakeholder aspect of the Engagement Framework; (b) Board to provide expertise on content and sections or advise who could assist; (c) Board to sign off the framework before it is presented to the CPP Board; and (d) Board to suggest a name for the framework.					<b>August 2016</b> Development of the Stakeholder Engagement Framework continuing and an update to be reported at the meeting of the Forum in November 2016. <b>RF.16.11.16(2)</b> Verbal update noted. <b>RF.01.02.17(7)</b> Sub-Committee to be set up and names have been put forward. <b>RF.16.11.16(2)</b> Verbal update noted. <b>RF.01.02.17(5)</b> Report noted.
<b>RF.30.08.16(4)</b>	<b>Community Empowerment - Outline Content of Proposed Toolkit</b> The finalised toolkit to be submitted for approval to a future meeting of Renfrewshire Forum For Empowering Communities.					



To: **Renfrewshire Forum for Empowering Communities**

On: **15 March 2017**

Report by:

Lead Officer, Forum for Empowering Communities

### **UPDATE FROM THEMATIC BOARDS**

## **1. Summary**

- 1.1 Renfrewshire Forum for Empowering Communities draws members from local Third Sector and community operated organisations within Renfrewshire. It has been developed to reflect organisations that have a spread of knowledge, important resources, operate as local employers and can help support general communication to a wide community of service users within the communities of Renfrewshire.
- 1.2 The Forum deploys a member to attend each of the other 5 Community Planning Partnership Thematic Board meetings. Each Forum member is supported by a member of Engage Renfrewshire staff and is required to update the Forum on the progress/activity of their respective nominated Board.
- 1.3 The updates are attached as Appendix 1.

## **2. Recommendations**

- 2.1 It is recommended that Renfrewshire Forum for Empowering Communities Thematic Board note the updates.





## UPDATE FROM THEMATIC BOARDS FOR RENFREWSHIRE FORUM FOR EMPOWERING COMMUNITIES

<b>NAME OF PERSON(S) ATTENDING BOARD MEETING REPRESENTING THE FORUM:</b> John Wilby, Iain Cunningham
<b>NAME OF BOARD ATTENDED:</b> Greener Renfrewshire Thematic Board
<b>DATE OF MEETING:</b> 30 <sup>th</sup> January 2017
<p><b>CLIMATE CHANGE/SUSTAINABLE ACTION PLANS (SEAPs)</b></p> <p>A presentation was given by C Dunn and J Kaczmariski from Keep Scotland Beautiful in relation to Climate Change/Sustainable Energy Action Plans.</p> <p>The presentation gave a brief overview of the Sustainable Scotland Network;</p> <ul style="list-style-type: none"> <li>• Highlighted Renfrewshire Council's strengths</li> <li>• Detailed the Climate Change Plan and the background of SEAPs</li> <li>• Outlined the next steps in the process and discussed why Renfrewshire Council should pursue a SEAP.</li> </ul> <p><b>PHOTO VOLTAIC CARPORT RENFREWSHIRE HOUSE</b></p> <p>A presentation was given by C Thorpe, Corporate Energy &amp; Asset Manager, Development &amp; Housing Services, Renfrewshire Council in relation to a proposed Solar Carport project.</p> <p>The presentation gave a brief overview of the project; detailed the proposed solar Carport project; highlighted examples of PV panels; and outlined details of the PV system and the possible annual savings.</p> <p><b>PUBLIC SECTOR CLIMATE CHANGE DUTIES REPORTING 2015/16</b></p> <ul style="list-style-type: none"> <li>• All 32 local authorities in Scotland have signed up to the Scotland's Climate Change Declaration.</li> <li>• All have acknowledged the importance of climate change and are committed to reducing greenhouse gas emissions; and working in partnership with their communities to respond to climate change.</li> <li>• All local authorities play a key role in helping to tackle the challenges and have committed to preparing an annual report detailing progress in mitigating and adapting to climate change.</li> </ul> <p><b>COMMUNITY PLANNING GOVERNANCE ARRANGEMENTS</b></p> <p>Following discussion with Conveners and Lead Officers of the Community Planning Thematic Boards and agreement by Renfrewshire Community Planning Partnership Board and Renfrewshire Council;</p> <ul style="list-style-type: none"> <li>• Community planning structures in Renfrewshire would be changed from the second quarter of 2017.</li> <li>• The review of community planning arrangements recognised that much good work had</li> </ul>



been achieved through the community planning Boards since they were established in 2013.

- Take account of changes to the partnership landscape since 2013 and further strengthen and streamline community planning meeting arrangements
- The new arrangements will commence from May 2017, with an early focus on delivery of the Local Outcome Improvement Plan (LOIP) and associated Locality Plans by 1 October 2017.
- Engagement with communities on development of the LOIP/Locality Plans would take place in February/March and May/June 2017.
- The Local Outcome Improvement Plan and Locality Plans would require to be signed off by all community planning partners by September 2017 prior to publication by 1 October 2017.

The Greener Renfrewshire Thematic Board had been successful in developing shared leadership of the Greener agenda among partners and the contribution of the three sub-groups was recognised. It was envisaged that the work programme of the Greener Renfrewshire Thematic Board would be mainstreamed across the work of the other groups in the structure.

### **SCOTTISH GOVERNMENT'S AIR QUALITY STRATEGY CLEANER AIR FOR SCOTLAND – THE ROAD TO A HEALTHIER FUTURE (CAFS)**

The purpose of CAFS was to provide a national cross-government strategy which set out how the Scottish Government and its partner organisations proposed to achieve further reductions in air pollution in order to fulfil Scotland's air quality responsibilities as soon as possible. The strategy outlined a series of actions across a range of policy areas and introduced a number of important initiatives. These included;

- National Modelling Framework intended to provide a standard air quality assessment methodology for use across Scotland
- National Low Emissions Framework which would assist local authorities in determining effective measures for addressing air quality issues within their areas
- National air quality public awareness campaign.

The actions that local authorities would be expected to deliver included;

- The production of corporate travel plans which were consistent with air quality action plans and the encouragement of Freight Quality Partnerships.

### **RENFREWSHIRE CYCLING STRATEGY 2016/2025**

The current local cycling policy position had evolved in response to the initial Cycling Strategy for Renfrewshire, produced in 2004, and the Renfrewshire Local Transport Strategy 2007

- In addition mention was made within the report of the increased focus on cycling within a national context, with national targets set for cycling and a Cycling Action Plan published
- The Scottish Planning Policy, which strongly supported cycling, and the SPT Regional Transport Strategy 2014/17



- City Deal had been a step change for the partnership authorities and that the Renfrewshire projects included substantial elements of cycling infrastructure

Against this background, the proposed Renfrewshire Cycling Strategy 2016/25, the link to which was detailed in the report, reviewed the context and performance of cycling uptake and infrastructure, set objectives for moving forward and achieving 2020 targets and made a number of recommendations in respect of actions required to achieve a step change.

## **RENFREWSHIRE RESPONSIBLE DOG OWNERSHIP STRATEGY**

The strategy recognised that the significant majority of dog owners were responsible and that having a dog could be a hugely rewarding experience, but also recognised that owning a dog came with responsibilities.

- Across Scotland there continued to be a persistent minority of dog owners who adversely affected communities through their lack of control over their dogs' behaviour. As well as causing welfare issues for their pet
- Irresponsible dog owners allowed their dogs to cause a nuisance or even a danger to others.

Particular reference was made to the significant number of complaints received annually related to dog fouling and the significant work undertaken locally to tackle dog fouling and irresponsible dog ownership.

- The introduction of legislation during 2016 had provided an opportunity for a review of the Council's procedures in relation to dog controls.
- A key outcome of this review was the development of a strategy for promoting responsible dog ownership, which brought together successful elements, including education, communication and enforcement campaigns, into a single planned co-ordinated approach to promote and support responsible dog ownership in the area.

The proposed strategy focused on four priorities which had been highlighted following consultation;

- enhanced partnership working
- promoting responsible behaviours
- tackling persistent offenders and improved enforcement
- tackling out of control dogs and the delivery of a number of key outcomes

These key outcomes included increased awareness among dog owners and the general public regarding the responsibilities of dog ownership and control;

- Reduction in the number of stray dogs or dogs under investigation that had not been micro-chipped,
- an increase in the number of dog owners who adhered to the responsible dog ownership pledge,
- Increase in the number of dogs in Council rented properties that had been microchipped



- Reduction in the number of complaints regarding dog control issues, a reduction in the number of dog owners who failed to pick up after their dogs
- Increase in the number of Fixed Penalty Notices issued for dog fouling

Subject to approval it was proposed that the strategy be implemented throughout 2017 in three key phases;

- Phase 1: Initial Communications and Enforcement Activities,
- Phase 2: Partnership Engagements, and
- Phase 3: Targeted Campaigns and Enforcement.

The strategy would be reviewed during December 2017 and March 2018 to determine the success of the approach and the key priorities for 2018/19.

### **SCOTTISH ENVIRONMENT PROTECTION AGENCY (SEPA): ONE PLANET PROSPERITY – OUR REGULATORY STRATEGY**

The strategy established a clear purpose for SEPA which sought to support and create both social and economic benefits for Scotland by devising and delivering environmental improvements. It was highlighted that this approach was a step change from SEPA's previous focus, which had been purely on environmental issues. In addition it reflected the Scottish Government's commitment to better regulation and was consistent with the approach adopted by the Council. The report outlined the principles and organisational objectives which SEPA were committing to with their regulatory strategy, together with the anticipated benefits for communities, businesses and stakeholders.

### **GREENER TRANSPORT SUB-GROUP MINUTE**

The report provided details of the meeting of the Greener Transport Sub-Group which took place on 19 January 2017.

### **OVERVIEW OF INITIATIVES AND GOOD PRACTICE**

The report by the Head of Public Protection provided an overview of recent developments, initiatives and funding streams made available to Community Planning Partnerships in Scotland.

### **ANY ADDITIONAL COMMENTS:**

**PLEASE BACK TO CAROL MACDONALD, SENIOR COMMITTEE SERVICES OFFICER AT LEAST 1 WEEK PRIOR TO NEXT PRE AGENDA MEETING. IF YOU ARE UNSURE OF DATES PLEASE CONTACT CAROL AT [carol.macdonald@renfrewshire.gcsx.gov.uk](mailto:carol.macdonald@renfrewshire.gcsx.gov.uk) OR PHONE 0141 618 5967**

## UPDATE FROM THEMATIC BOARDS FOR RENFREWSHIRE FORUM FOR EMPOWERING COMMUNITIES

<b>NAME OF PERSON(S) ATTENDING BOARD MEETING REPRESENTING THE FORUM:</b> Stuart Miller
<b>NAME OF BOARD ATTENDED:</b> Safer & Stronger Renfrewshire Thematic Board
<b>DATE OF MEETING:</b> 7 <sup>th</sup> February 2017
<p><b>Presentation by Police Scotland.</b> Provided overview of their key objectives for the Policing 2026 programme. This is a collaborative and strategic programme of work which aims to transform the police service over the next 10 years. A new operating model will come into operation from 4<sup>th</sup> April. This will include police officers being dedicated to small geographical areas to create a consistent local identity. These changes have been put in place after a on-line survey called “your views count” and looking at new implications affecting policing in Scotland, for example The Empowerment Act, changing population demographics, changing workforce and driverless cars.</p> <p><b>Counter Terrorism &amp; Corruption</b>          This is very different and distinct from the strategies and plans running in England &amp; Wales. Renfrewshire has recruited a Cyber Security Officer. Exercise Agora Archway is planned for later this year in the Renfrewshire area. This will be the first of its type in the UK.</p> <p><b>Community Planning Partnership</b>          Stuart Graham provided an overview of the agreed changes to the CPP. Safer &amp; Stronger to consider what areas of focus the new mechanism will look like.</p> <p><b>Community Justice</b>          Community Justice Renfrewshire was created in response to the Community justice Scotland Act 2016. This will replace the Community Justice Authorities. Engagement with people with convictions has identified employment as a significant factor that would support a positive lifestyle. Engagement with Recruit with Conviction has led to the establishment of the Engagement Employability Network, with events and workshops planned with local employers during 2017.</p>
<b>ANY ADDITIONAL COMMENTS:</b>  10 <sup>th</sup> January 2017 Paisley was confirmed as having successfully achieved Purple Flag status.
<b>PLEASE BACK TO CAROL MACDONALD, SENIOR COMMITTEE SERVICES OFFICER AT LEAST 1 WEEK PRIOR TO NEXT PRE AGENDA MEETING. IF YOU ARE UNSURE OF DATES PLEASE CONTACT CAROL AT <a href="mailto:carol.macdonald@renfrewshire.gcsx.gov.uk">carol.macdonald@renfrewshire.gcsx.gov.uk</a> OR PHONE 0141 618 5967</b>



## UPDATE FROM THEMATIC BOARDS FOR RENFREWSHIRE FORUM FOR EMPOWERING COMMUNITIES

**NAME OF PERSON(S) ATTENDING BOARD MEETING REPRESENTING THE FORUM:**

Lynne O'Brien & Karen Miller

**NAME OF BOARD ATTENDED:**

Children & Young People Thematic Board

**DATE OF MEETING:**

9 February 2017

- **Community Planning Governance Arrangements**  
Report by Head of Policy & Commissioning, Chief Executive's Service, Renfrewshire Council.
- **Health & Wellbeing Survey**
- **Dartington update** that will influence the future Children's Services Delivery. There will be key meetings to cascade the information from the study. Engagement with the 3rd sector is key in the Children's Services planning processes.

There is a dedicated Voluntary Sector Forum meeting to discuss the Dartington findings. Lynne O'Brien is happy to provide joint input into a future meeting re this alongside Karen Miller and Joe Ferrie.

**ANY ADDITIONAL COMMENTS:**

- Police Scotland Event took place 22 February 2017 @ Tannahill Centre Paisley to celebrate the success of 23 Police Scotland Youth Volunteers receiving Saltire Awards. In addition Special Constables & Adult Volunteers received Saltire Summit Awards. Police Scotland also presented Bronze Awards.

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## UPDATE FROM THEMATIC BOARDS FOR RENFREWSHIRE FORUM FOR EMPOWERING COMMUNITIES

<b>NAME OF PERSON(S) ATTENDING BOARD MEETING REPRESENTING THE FORUM: A MCNIVEN</b>
<b>NAME OF BOARD ATTENDED: CPP BOARD</b>
<b>DATE OF MEETING: 15 FEBRUARY 2017</b>
<p><b>KEY POINTS:</b></p> <p><b>RENFREWSHIRE ALCOHOL &amp; DRUG PARTNERSHIP</b></p> <p>The presentation outlined the quality principles and the strategic priority outcome areas; highlighted the Community Planning Partnership outcomes and accountability arrangements; detailed performance and health and wellbeing statistics; gave a brief overview of intervention strategies and tools used; and indicated the Alcohol &amp; Drug Partnership priorities and challenges.</p> <p>Discussion took place on the performance statistics and in particular statistics pertaining to the Renfrewshire Council area. It was agreed that the Renfrewshire Health &amp; Social Care Partnership would submit to a future meeting a more detailed breakdown of the performance statistics.</p> <p><b>POLICE SCOTLAND RENFREWSHIRE &amp; INVERCLYDE NEW SERVICE DELIVERY MODEL</b></p> <p>The presentation gave an overview of the key objectives; highlighted the factors driving the changes; outlined projected statistics of population and workforce for 2026; indicated the implications for policing; and outlined the details of changes to the delivery model.</p> <p><b>RENFREWSHIRE LOCAL OUTCOME IMPROVEMENT PLAN –TIMELINE PROGRESS UPDATE</b></p> <p>The report and presentation updated members on the development of the Renfrewshire Local Outcome Improvement Plan (LOIP) and Locality Plans which would be signed off by all community planning partners by September 2017 prior to publication by 1 October 2017.</p> <p>The presentation detailed the timetable of events; highlighted the second phase of engagement; and gave a brief indication of finalisation and publication.</p> <p>The report advised that data analysis had been carried out to inform an initial set of community engagement meetings during February/March 2017 through Local Area Committees, the Community Councils Forum and other meetings of community groups. It was noted that further survey and engagement work with communities would take place electronically throughout spring 2017, with public engagement events scheduled for June 2017. A timeline of the timetable for development of the LOIP and Locality Plans was outlined within the report.</p> <p>A number of partner engagement strategies had been put in place in relation to the strategic needs and transition to the new governance structures which were approved in December 2016. The Partnership Board, through the remaining meetings, would be invited</p>



to discuss the role that the Executive Group and Oversight Group would wish to play in the development of the LOIP; engagement with partners to ensure the positive elements of existing partnership working and delivery transitioned effectively to the new working arrangements; and a separate session on strategic needs analysis for community planning partners would be arranged for spring 2017.

## **RENFREWSHIRE LOCAL OUTCOME IMPROVEMENT PLAN - COMMUNITY JUSTICE**

The report advised that the Community Justice Scotland Act 2016 required statutory partners to work together to prepare a plan for their local authority area, to be submitted to Community Justice Scotland by March 2017. A National Strategy for Community Justice and Outcomes, Performance and Improvement Framework was published on 24 November 2016 which partners had a duty to regard in their planning process.

Community Justice Renfrewshire had produced a Community Justice Local Outcomes Improvement Plan a copy of which was attached as an appendix. The plan set out their assessment against national outcomes and identified local priorities for action, along with a participation statement detailing actions taken to involve community bodies and third sector bodies in community justice and the preparation of the plan. It was noted that the draft had been sent for consultation to Community Justice Scotland and wider community consultation was also planned.

A McNiven indicated that discussion had taken place at the Forum for Empowering Communities Thematic Board relative to the Community Justice approach and it was agreed that this approach would be shared with the local housing associations through the FLAIR group.

## **JOINT INSPECTION OF SERVICES FOR ADULTS**

The report advised that currently, no further details on the shape, focus and specific arrangements for the joint inspection had been shared and Renfrewshire Health & Social Care Partnership was seeking clarification on the joint inspection and how this would work in practice. The joint inspection of services for adults would encompass the work of a number of community planning partners and so part of the purpose of this report was to raise awareness of the upcoming inspection of fieldwork.

S Black reminded Members of the role that Partners had played in the Joint Inspection of Services for Children and Young People and advised that this Joint Inspection should also have a focus on the role of the wider Community Planning Partnership and not just the Services for Adults in Renfrewshire. In that respect it was important to prepare for the Inspection and it was agreed that a report detailing an action plan for Renfrewshire Community Planning Partnership in respect of the Joint Inspection of Services for Adults be submitted to a future meeting.

S Black also intimated that she would be contacting the Local Area Network to discuss concerns relative to the timing and notice given to Renfrewshire Council and Renfrewshire Health & Social Care Partnership in respect of the Joint Inspection.



## **PROMOTING AND SUPPORTING THE THIRD SECTOR**

A presentation was given by the Chief Executive, Engage Renfrewshire relative to promoting and supporting the Third Sector.

The presentation outlined the purpose of the initiative to support and promote the third sector; indicated the type of professional support that was required; outlined the options available; and detailed the next steps.

## **COMMUNITY PLANNING AND ASSET TRANSFER GUIDANCE**

The report advised that the Community Planning Guidance, (Part 2) of the Community Empowerment (Scotland) Act 2015, provided a summary of expectations for community planning partnerships in achieving their purpose of improving outcomes and tackling inequalities. Detailed supporting guidance was also provided in terms of the principles of effective community planning, development of the Local Outcome Improvement Plan and Locality Plans. The summary of expectations was attached as an appendix to the report and a link to the Community Planning Guidance in relation to Relevant Authorities and Community Transfer Bodies was provided within the report.

It was noted that each relevant authority would require to consider the implications of the Guidance within its own organisation and in this respect Renfrewshire Council would present a paper on Asset Transfer to the full Council meeting on 23 February 2017.

Although each individual Community Transfer Relevant Authority would require to take decisions on individual cases where asset transfer was requested by a Community Transfer Body, it was proposed that Renfrewshire Community Planning partners would work together to share experience and best practice on asset transfer, in association with Renfrewshire Forum for Empowering Communities. It was proposed that a paper for developing a common approach by relevant authorities in Renfrewshire to asset transfers be submitted to a future meeting of Renfrewshire Community Planning Partnership Board or its successor Executive Group.

## **ANY ADDITIONAL COMMENTS:**

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## UPDATE FROM THEMATIC BOARDS FOR RENFREWSHIRE FORUM FOR EMPOWERING COMMUNITIES

**NAME OF PERSON(S) ATTENDING BOARD MEETING REPRESENTING THE FORUM: S GRAHAM AND I MCLEAN**

**NAME OF BOARD ATTENDED: JOBS AND THE ECONOMY THEMATIC BOARD**

**DATE OF MEETING: 16 FEBRUARY 2017**

**KEY POINTS:**

**SCOTTISH INDEX OF MULTIPLE DEPRIVATION 2026 RELEASE: RENFREWSHIRE RESULTS**

The report indicated that a new release of the Scottish Index of Multiple Deprivation (SIMD) was issued on the 31 August 2016 providing new data on relative deprivation across Scotland at local authority and small area level.

**COMMUNITY PLANNING GOVERNANCE ARRANGEMENTS**

The report detailed the proposed new Community Planning governance arrangements.

In terms of the Jobs and Economy Board, it was recognised that significant progress had been made in delivering the outcomes of this theme. In particular, the Jobs & the Economy Renfrewshire Thematic Board had been successful in developing joint working to improve job opportunities for young people. The three year performance report submitted to the Community Planning Partnership Board in September 2016 recorded particular progress in a number of areas. These included an increase in the number of VAT/PAYE registered businesses and an improvement in the survival rate of businesses.

**RENFREWSHIRE ECONOMIC PANEL UPDATE**

The verbal report advised that the establishment of the Renfrewshire Economic Leadership Panel would act as a forum for collaboration, integration of ideas, actions and resources from the Renfrewshire business community. It was anticipated that the Panel would play an important role in overseeing the implementation of the Economic Framework and its priorities; facilitate collaborative working and coordination of activities among those across Government and from the private and community and voluntary sectors; would ensure transparent and open communications and



identification of opportunities, or the unblocking of any obstacles to growth for Renfrewshire, and develop in partnership the longer term economic strategy for Renfrewshire.

It was noted that the Panel was currently being set up and would likely commence after the summer recess.

#### **RENFREWSHIRE CHAMBER OF COMMERCE – QUARTERLY ECONOMIC INDICATOR**

The Chief Executive, Renfrewshire Chamber of Commerce submitted a report relative to the Quarterly Economic Indicators in respect of Scotland and the Renfrewshire Area.

#### **RENFREWSHIRE CHAMBER OF COMMERCE – RENFREWSHIRE CHAMBER OF COMMERCE UPDATE**

A verbal update was given by the Chief Executive of Renfrewshire Chamber of Commerce on the recent activities of the Chamber.

#### **REGENERATION UPDATE**

The report advised that the new Renfrewshire Economic Framework, which had been presented to the Board in June 2016, emphasised the importance of economic and social regeneration to the future of Renfrewshire. Over a number of years the Council along with its community planning partners, the private and third sectors had planned and undertaken a wide variety of regeneration initiatives to support local communities and boost the local economy. The report drew out some of the current initiatives and future plans that the Council aimed to co-ordinate the delivery of in the next few years.

#### **RENFREWSHIRE ECONOMIC DEVELOPMENT NEWSLETTER – JANUARY 2017**

The newsletter by Economic Development provided an overview of employment activity and economic development in Renfrewshire TO January 2017. The newsletter illustrated the Renfrewshire labour market position and advised how Renfrewshire fared in comparison to the rest of the country.

#### **ANY ADDITIONAL COMMENTS:**

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