

**To: Procurement Sub Committee**

**On: 3<sup>rd</sup> June 2015**

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**Report by:**

**Report  
by  
Director of Finance and Resources**

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**Heading:**

**Contract Authorisation Report**  
**Installation of a Dual-Purpose Football/Rugby 3G Sports Pitch at  
Castlehead High School, Paisley.**

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**1. Summary**

- 1.1 The purpose of this contract authorisation report is to seek the approval of the Procurement Sub Committee to appoint a Contractor to carry out the Installation of a 3G Dual-Purpose Football/Rugby Sports Pitch at Castlehead High School, Paisley.
- 1.2 The contract was tendered as a Works Contract using the Open Procedure and in accordance with the Councils Standing Orders Relating to Contracts. A Contract Strategy was prepared by the Corporate Procurement Unit and agreed by the Head of Property Services and the Procurement Manager.

## **2. Recommendations**

- 2.1. It is recommended that the Procurement Sub Committee authorise the Head of Legal and Democratic Services to award the contract for the Installation of a Dual-Purpose Football/Rugby 3G Sports Pitch at Castlehead High School, Paisley, RC1503\_3652 (ITT7496), to Allsports Construction and Maintenance Limited.
  - 2.2. The value of the contract is £353,417.57 excluding VAT.
  - 2.3. The contract will commence on the 29<sup>th</sup> June 2015 with completion due 12 weeks later on the 18<sup>th</sup> September 2015.
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## **3. Background**

- 3.1 This contract was tendered in accordance with the Councils Standing Orders Relating to Contracts.
- 3.2 A contract notice was published in the Public Contracts Scotland advertising portal on the 27<sup>th</sup> March 2015 with the tender documentation available for downloading from the Public Contracts Scotland – Tender website. The contract has been tendered under the Public Contracts (Scotland) Regulations 2012, as amended.
- 3.3 During the tendering period 17 companies expressed an interest in the contract. By the closing date set for the return of electronic tenders, 12 noon on Friday 17<sup>th</sup> April 2015, 7 companies' submitted tenders, 1 company declined to tender and 9 did not respond.
- 3.4 The 7 electronic tender responses received were opened on 17<sup>th</sup> April 2015 and were evaluated against a pre-determined set of Bid Selection Criteria by officers from the Corporate Procurement Unit, Property Services, Corporate Insurance and Corporate Health & Safety. All 7 companies passed the Bid Selection process.
- 3.5 The 7 companies were then evaluated against a set of Award Criteria. The Award Criteria were based on a price / quality ratio of 60% / 40%. The scores relative to the Award Criteria of each is noted below. Allsports Construction and Maintenance Limited were identified as the bidder who had submitted the most economically advantageous tender.

	Price Score (60%)	Quality Score (40%)	Total Score	Final Placing
Allsports Construction and Maintenance Limited	58.82%	35.45%	94.27%	1 <sup>st</sup>
White Horse Contractors (Northern) Limited	54.38%	33.90%	88.28%	2 <sup>nd</sup>
Doe Sport (North) Limited	60%	27.25%	87.25%	3 <sup>rd</sup>
W H Malcolm Limited	57.95%	28.90%	86.85%	4 <sup>th</sup>
Crawford Contracts Group Limited	53.97%	29.30%	83.27%	5 <sup>th</sup>
Covanburn Contracts Limited	50.35%	30.20%	80.55%	6 <sup>th</sup>
Sportsmasters UK Limited	53.73%	21.35%	75.08%	7 <sup>th</sup>

- 3.6 The Council has committed £5m to the refurbishment of sports grounds throughout the Renfrewshire area and hopes to supplement this amount with grants from sportscotland. The cost of this project will be funded through this budget stream.
- 3.7 The returned tender cost for this contract is in line with the project budget.
- 3.8 The recommended contractor, Allsports Construction and Maintenance Limited, have committed to delivery of the following community benefits:
- 1 job for an unemployed person.
  - 1 work experience placement for person 16+ years of age.
  - 1 industry awareness day.
  - 1 workplace visit.

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## Implications of the Report

### 1. Financial

The financial status of the provider recommended for award of this contract was assessed and satisfied the Council's requirements in relation to financial stability.

### 2. HR & Organisational Development

Not Applicable

### 3. Community Planning

Allsports Construction and Maintenance Limited have committed to delivery of community benefits as detailed in point 3.8 of this report.

**Children and Young People**

Increasing opportunities for children and young people to become more engaged in sporting activities.

**Community Care, Health and Well-being**

Creating a healthier community through investing in modern sports facilities available for community use.

4. **Legal**

The tendering procedures for the establishment of this contract were in accordance with the Renfrewshire Council's Standing Orders Relating to Contracts and the Public Contracts (Scotland) Regulations 2012, as amended.

5. **Property Assets**

Installation of an all weather pitch will improve the value of this Council asset and generate additional income for the Council through lets to sports clubs.

6. **Information Technology**

Not Applicable

7. **Equality & Human Rights**

(a) The Recommendations contained within this report have been assessed in relation to their impact on equalities and human rights. No negative impacts on equality groups or potential for infringement of individuals' human rights have been identified arising from the recommendations contained in the report because for example it is for noting only. If required following implementation, the actual impact of the recommendations and the mitigating actions will be reviewed and monitored, and the results of the assessment will be published on the Council's website.

8. **Health & Safety**

Allsports Construction and Maintenance Limited's health and safety submission has been evaluated by Renfrewshire Council's Corporate Health and Safety Section and has met the minimum requirements regarding health & safety.

9. **Procurement**

The procurement procedures outlined within this report shall ensure that the Council meets statutory requirements in respect of procurement procedures, efficiency and modern Government.

10. **Risk**

Corporate Risk have vetted the indemnity provision held by the recommended provider and have confirmed that it satisfied the minimum requirement relative to this appointment.

11. **Privacy Impact**

Not Applicable

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**List of background papers**

- (a). Report to the Sport, Leisure and Culture Policy Board on the 21<sup>st</sup> August 2014 by the Director of Education and Leisure Services entitled Renfrewshire Draft Sport Strategy (2014-2024) “Renfrewshire Sport – A Way of Life”.
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