

Notice of Meeting and Agenda Audit, Risk and Scrutiny Board

Date	Time	Venue
Monday, 22 May 2023	15:00	Council Chambers (Renfrewshire), Council Headquarters, Renfrewshire House, Cotton Street, Paisley, PA1 1AN

MARK CONAGHAN
Head of Corporate Governance

Membership

Councillor Andy Doig (Convener): Councillor Kevin Montgomery (Depute Convener):

Councillor Jennifer Adam: Councillor Chris Gilmour: Councillor John Gray: Councillor Lisa-Marie Hughes: Councillor Robert Innes: Councillor James MacLaren: Councillor Janis McDonald:

PLEASE NOTE

There is a Petitions Board meeting at 2pm in the Council Chamber on 22 May and the Audit, Risk & Scrutiny Board is at 3pm. Therefore the Audit meeting will either commence at 3pm or at the conclusion of the meeting of the Petitions Board, whichever is the later.

Further Information

This is a meeting which is open to members of the public.

A copy of the agenda and reports for this meeting will be available for inspection prior to the meeting at the Customer Service Centre, Renfrewshire House, Cotton Street, Paisley and online

at <http://renfrewshire.cmis.uk.com/renfrewshire/CouncilandBoards.aspx>

For further information, please email
democratic-services@renfrewshire.gov.uk

Members of the Press and Public

Members of the press and public wishing to attend the meeting should report to the customer service centre where they will be met and directed to the meeting.

Hybrid Meeting

Please note that this meeting is scheduled to be held in the Council Chambers. However, it is a hybrid meeting and arrangements have been made for members to join the meeting remotely should they wish.

Webcasting of Meeting

This meeting will be filmed for live or subsequent broadcast via the Council's internet site – at the start of the meeting the Convener will confirm if all or part of the meeting is being filmed. To find the webcast please navigate to

<https://renfrewshire.public-i.tv/core/portal/home>

AUDIT

Apologies

Apologies from members.

Declarations of Interest

Members are asked to declare an interest in any item(s) on the agenda and to provide a brief explanation of the nature of the interest.

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|----------|--|----------------|
| 1 | Unaudited Annual Governance Statement 2022/23 | 7 - 16 |
| | Report by Director of Finance & Resources. | |
| 2 | Internal Audit Annual Report 2022/23 | 17 - 36 |
| | Report by Chief Auditor. | |
| 3 | Summary of Internal Audit Reports for Period 1 January to 31 March 2023 | 37 - 48 |
| | Report by Chief Auditor. | |
| 4 | Internal Audit - External Quality Assessment | 49 - 70 |
| | Report by Chief Auditor. | |
| 5 | Internal Audit Charter | 71 - 78 |
| | Report by Chief Auditor. | |

MONITORING & REVIEWING SERVICE DELIVERY PERFORMANCE POLICIES AND PRACTICE

- | | | |
|----------|--|------------------|
| 6 | Risk Management Annual Report 2022/23 | 79 - 88 |
| | Report by Director of Finance & Resources. | |
| 7 | Risk Report May 2023 | 89 - 108 |
| | Report by Director of Finance & Resources. | |
| 8 | Local Government Benchmarking Framework 2021/22 | 109 - 128 |
| | Report by Chief Executive. | |

9	Absence Statistics for Quarter 4 of 2022/23	129 - 136
	Report by Director of Finance & Resources.	

ANNUAL PROGRAMME

10	Charges for Bulk Items Uplift for the Elderly - Lead Officer John Kilpatrick	137 - 144
	Report by Lead Officer.	

AUDIT

Exempt Item

Exempt documents are no longer available in print format. You will require to log in to Audit, Risk & Scrutiny Exempt Items to access documents. Please note that access to exempt documents is now restricted.

EXCLUSION OF PRESS AND PUBLIC

The Board may by resolution exclude the press and public from the meeting during consideration of the following items of business as it is likely, in view of the nature of the business to be transacted, that if members of the press and public are present, there could be disclosure to them of exempt information as defined in paragraph 12 of Part I of Schedule 7A of the Local Government (Scotland) Act, 1973.

11	Summary of Internal Audit Investigation Reports for Period 1 January to 31 May 2023
	Report by Chief Auditor.

