

**RENFREWSHIRE COMMUNITY PLANNING PARTNERSHIP**

**MINUTE OF THE MEETING OF THE**  
**RENFREWSHIRE FORUM FOR EMPOWERING COMMUNITIES**  
**HELD ON 27<sup>TH</sup> JANUARY, 2015**

**PRESENT**

A McNiven (Engage Renfrewshire); S Cruickshank (Renfrewshire Access Panel); and S McLellan (RAMH).

Alan McNiven presided.

**IN ATTENDANCE**

C MacDonald and G Buchanan (both Renfrewshire Council); S Graham, A Bradford, J Ferrie, S Miller and I Cunningham (all Engage Renfrewshire); L O'Brien (Barnardos).

**APOLOGIES**

J Wilby (Paisley West & Central Community Council); I McLean (Bridgewater Housing Association); A Fraser (Linthouse Housing Association); and N Middleton (Renfrewshire CHP Public Participation Forum).

A McNiven welcomed everyone to the meeting and intimated that it was hoped that L O'Brien, Assistant Director, Barnardos Scotland who worked very closely with partners across Children's Services in Renfrewshire would be joining the Forum and act as the Forum representative at the Children & Young People Thematic Board.

1.	<b>MINUTE OF MEETING OF 11<sup>TH</sup> NOVEMBER, 2014</b>	<b>ACTION</b>
	<p>There was submitted the Minute of the Renfrewshire Forum for Empowering Communities held on 11<sup>th</sup> November, 2014.</p> <p>Under reference to Clinical Services Review a paper was tabled which outlined the half day community event which took place on 14<sup>th</sup> January, 2015.</p> <p>It was intimated that in relation to the Living Wage S McLellan met with Councillor M Holmes to make arrangements to meet with the Council's Procurement team to develop a shared strategy on how to deliver economical services which acknowledged reasonable rewards for staff.</p> <p>In relation to the Advice Services Review it was noted that a report went through Finance &amp; Resources Policy Board on 21<sup>st</sup> January, 2015 to advise the Board of the outcome of the original proposal and seek approval of grant funding as an alternative way forward for both Renfrewshire Citizens Advice Bureau and Renfrewshire Law Centre. A McNiven advised that it was essential that the Advice Service was robust enough to allow for more strategic service development and improvement and to accommodate the recommendations resulting from</p>	

	<p>the Tackling Poverty Commission report.</p> <p>Under reference to Local Engagement events it was noted that Engage were looking at organisations in the Bridgewater area in Erskine to ascertain if any were currently undertaking a public engagement exercise in order that they could piggy-back on to it. S Graham also advised that names were being collected for development of engagement activity within Foxbar.</p> <p><b><u>DECIDED:</u></b> That the minute otherwise be approved.</p>	<b>Agreed</b>
2.	<p><b>ROLLING ACTION LOG</b></p> <p>The Rolling Action Log was submitted for approval.</p> <p><b><u>DECIDED:</u></b></p> <p>(a) That action RF.13.05.14(3) be removed from the action log;</p> <p>(b) That the Rolling Action Log be noted.</p>	<p><b>Agreed</b></p> <p><b>Noted</b></p>
3.	<p><b>RENFREWESHIRE FORUM FOR EMPOWERING COMMUNITIES YEAR 1 PROGRESS REPORT</b></p> <p>There was submitted a report by Engage Renfrewshire outlining the activity of the Forum in its first year of operation and progress made in identifying baselines for performance indicators.</p> <p>The report identified key achievements during Year 1; the performance against year 1 targets; and areas for improvement and remedial action.</p> <p><b><u>DECIDED:</u></b> That the Year 1 Progress Report be noted.</p>	<b>Noted</b>
4.	<p>(a) <b>SOCIAL ENTERPRISE EVENT – 11 DECEMBER 2014</b></p> <p>There was submitted a report by Engage Renfrewshire relative to the Social Enterprise event held on 11<sup>th</sup> December 2014. The report advised that the event was attended by 63 participants and provided an opportunity for social enterprises to share experiences. Included in the event was the launch of a £100,000 Renfrewshire Social Enterprise fund for up to twenty social enterprises.</p> <p>Discussion took place on the different types of communication used by organisations and in particular communication through film. It was agreed to look at organisations that use this type of media.</p> <p><b><u>DECIDED:</u></b></p> <p>(i) That communication through media/film be investigated and reported to a future meeting; and</p>	

	<p>(ii) That the report be noted.</p> <p>(b) <b>SOCIAL ENTERPRISE SMALL GRANTS FUND</b></p> <p>There was submitted a report by Economic Development relative to the Social Enterprise Small Grants Fund. The report outlined the background and national/local context and advised of the work being undertaken in this area.</p> <p><b><u>DECIDED:</u></b> That the report be noted.</p>	<b>Noted</b>
5.	<p><b>STREETS FOR ALL</b></p> <p>There was submitted a joint report by the Renfrewshire Access Panel and Engage Renfrewshire relative to initiating discussions with other Community Planning Boards regarding using good practice identified in Living Streets "Streets for All?" report in order to improve the accessibility of streets, pavements and public places within Renfrewshire.</p> <p><b><u>DECIDED:</u></b></p> <p>(a) That it be agreed that contact be made with Renfrewshire Council, the Safer and Stronger Renfrewshire Thematic Board, the Jobs and Economy Thematic Board and the Greener Renfrewshire Thematic Board to discuss the possibility of introducing safer pavements as an equality outcome for Renfrewshire Council and the Community Planning Partnership; and</p> <p>(b) That the report be noted.</p>	<p><b>Agreed</b></p> <p><b>Noted</b></p>
6.	<p><b>POVERTY COMMISSION</b></p> <p>A McNiven gave an verbal update on the progress of the Tackling Poverty Commission. He advised that a meeting would take place on Friday 30<sup>th</sup> January, 2015 to write up the recommendations; look at the design of the report; and discuss the publication and launch of the report.</p> <p><b><u>DECIDED:</u></b> That the verbal update be noted.</p>	<b>Noted</b>
7.	<p><b>UPDATE FROM THEMATIC BOARDS</b></p> <p>The Forum heard feedback from the members who had been present at the various Thematic Boards.</p> <p><b><u>DECIDED:</u></b> That the feedback be noted.</p>	<b>Noted</b>

8.	<p><b>ANY OTHER BUSINESS</b></p> <p>A McNiven advised that a review of members and support officers representing the Forum at the five other thematic boards was currently underway and he would advise the Clerk of the outcome in due course.</p> <p><b><u>DECIDED:</u></b> That the information be noted.</p>	<p><b>Noted</b></p>
9.	<p><b>DATE OF NEXT MEETING</b></p> <p>It was agreed that the next Forum meeting would take place on Tuesday 5<sup>th</sup> May, 2015 at 4.00pm within Engage Renfrewshire.</p> <p><b><u>DECIDED:</u></b> That the meeting date be noted.</p>	<p><b>Noted</b></p>