

# **GLASGOW AND THE CLYDE VALLEY STRATEGIC DEVELOPMENT PLANNING AUTHORITY JOINT COMMITTEE**

**To:** Joint Committee

**On:** 10 September 2018

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**Report by:** The Treasurer and the Strategic Development Plan Manager

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**Heading:** Corporate Purchasing Card Expenditure 1<sup>st</sup> April 2018 to 17<sup>th</sup> August 2018

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## **1. Summary**

- 1.1 At the Joint Committee meeting of 20<sup>th</sup> June 2016, members requested that a list of expenses incurred through corporate procurement card payment be submitted to the Joint Committee on a quarterly basis.
  - 1.2 A list of expenses by type and employee for the period 1<sup>st</sup> April 2018 to 17<sup>th</sup> August 2018.
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## **2 Recommendations**

- 2.1 It is recommended that members note the report.
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## **3 Corporate Procurement Card Expenditure**

- 3.1 In the period from 1<sup>st</sup> April 2018 to 17<sup>th</sup> August 2018 a total of £360.63 was spent by Corporate Procurement Card. Details can be found in the table below.
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**CPC Expenditure for the Period 1st April 2018 to 17th August 2018**

	Travel & Subsistence	Operational Supplies and Services	Total
SDP Manager	£36.60		£36.60
Assistant SDP Manager	£67.60		£67.60
Strategic Planner	£0.00		£0.00
Admin Officer	£7.20		£7.20
Operational Supplies and Services		£249.23	£249.23
<b>Total</b>	<b>£111.40</b>	<b>£249.23</b>	<b>£360.63</b>