

## Notice of Meeting and Agenda Council

Date	Time	Venue
Thursday, 28 June 2018	09:30	Council Chambers (Renfrewshire), Council Headquarters, Renfrewshire House, Cotton Street, Paisley, PA1 1AN

KENNETH GRAHAM  
Head of Corporate Governance

### Membership

Councillor Jennifer Marion Adam-McGregor: Councillor Tom Begg: Councillor Derek Bibby: Councillor Bill Binks: Councillor Bill Brown: Councillor Stephen Burns: Councillor Jacqueline Cameron: Councillor Michelle Campbell: Councillor Carolann Davidson: Councillor Eddie Devine: Councillor Andy Doig: Councillor Audrey Doig: Councillor Natalie Don: Councillor Alison Jean Dowling: Councillor Edward Grady: Councillor Neill Graham: Councillor Jim Harte: Councillor John Hood: Councillor Lisa-Marie Hughes: Councillor Karen Kennedy: Councillor Scott Kerr: Councillor Paul Mack: Councillor Alistair Mackay: Councillor James MacLaren: Councillor Kenny MacLaren: Councillor Mags MacLaren: Councillor Eileen McCartin: Councillor Colin McCulloch: Councillor Marie McGurk: Councillor John McIntyre: Councillor John McNaughtan: Councillor Kevin Montgomery: Councillor Will Mylet: Councillor Emma Rodden: Councillor Jim Sharkey: Councillor John Shaw: Councillor James Sheridan: Councillor Andy Steel: Councillor Jane Strang:

Provost Lorraine Cameron (Convener): Councillor Cathy McEwan (Depute Convener): Councillor Iain Nicolson (Leader): Councillor Jim Paterson (Depute Leader)

### To Follow Item

I refer to the agenda for the meeting of the Council to be held on 28 June 2018 at 9.30 am and enclose the undernoted Minutes relative to item 1 previously marked 'to follow':

## **Items of business**

### **1 To Follow Minutes**

**3 - 28**

The following Minutes were marked 'to follow'

Placing Requests and Exclusions Appeals Panel, 19 June 2018, pages 415-416

Local Review Body, 19 June 2018, pages 417-419

Placing Requests and Exclusions Appeals Panel, 20 June 2018, pages 420-423

Leadership Board, 20 June 2018, pages 424-434

Please also find attached:

replacement pages 307 and 308 of the Minute of the Meeting of the Paisley North Local Area Committee held on 24 May 2018; and

replacement page 340 of the Minute of the Infrastructure, Land and Environment Policy Board held on 30 May 2018.

## Minute of Meeting

### Placing Requests and Exclusions Appeals Panel

Date	Time	Venue
Tuesday, 19 June 2018	10:00	Johnstone Town Hall, Ludovic Square, Johnstone, PA5 8EG

#### Present

Councillors Jennifer Adam-McGregor and Jane Strang, and Mrs E McNamara, (Lay Representative).

#### Chair

Councillor Adam-McGregor, Convener, presided.

#### In Attendance

D Briggs, Senior Solicitor (Litigation) and P Shiach, Committee Services Officer (both Finance & Resources).

#### Declarations of Interest

There were no declarations of interest intimated prior to the meeting.

## **EXCLUSION OF PRESS AND PUBLIC**

The Appeals Panel resolved that the press and public be excluded from the meeting during consideration of the following item of business as it was likely, in view of the nature of the business to be transacted, that if members of the press and public were present there would be disclosure to them of exempt information as defined in paragraph 1 of Part I of Schedule 7A of the Local Government (Scotland) Act 1973.

### **1 St. Andrews Academy: Appeal Against Refusal of a Placing Request - SAA/06/18**

Consideration was given to an appeal against the refusal of a placing request to St Andrew's Academy.

C Adam, Senior Solicitor, (Finance & Resources), A Gallagher, Resource Manager (Children's Services), both representing the Education Authority, were invited into the meeting together with Mr K Henry, Headteacher.

The appellants were also invited into the meeting and advised the Panel that it was their intention to withdraw their placing request.

**DECIDED:** That is be noted that Appeal SAA/06/18 in relation to the refusal of a placing request to St Andrew's Academy had been withdrawn.

## Minute of Meeting

### Local Review Body

Date	Time	Venue
Tuesday, 19 June 2018	14:00	Council Chambers (Renfrewshire), Council Headquarters, Renfrewshire House, Cotton Street, Paisley, PA1 1AN

### Present

Councillor Bill Binks, Councillor Stephen Burns, Councillor Marie McGurk, Councillor Iain Nicolson

### Chair

Councillor McGurk, Convener, presided.

### In Attendance

S Marklow (Planning Adviser to the Local Review Body)(Development & Housing); A McLaughlin, Senior Solicitor (Legal Adviser to the Local Review Body); and R Devine, Senior Committee Services Officer (Clerk to the Local Review Body) (both Finance & Resources).

Prior to commencement of the meeting members of the Local Review Board, the Clerk and independent advisers were introduced.

### Declarations of Interest

There were no declarations of interest intimated prior to the meeting.

## **1 Procedure Note**

The Convener summarised the procedure to be followed at the meeting of the Local Review Body (LRB), a copy of which had been circulated to members prior to the meeting.

The Convener advised that it had been brought to her attention that documentation had been omitted from the agenda issued to members of the LRB. Accordingly, copies of the documentation which accompanied the Notice of Review and the applicant's response to the email from the Planning Authority, dated 7 December, 2017, detailed on page 97 of the agenda, were circulated; The Convener allocated time to enable members of the LRB to consider the documentation tabled.

## **2 Notice of Review**

Consideration was given to a Notice of Review for the erection of three dwelling houses at 25 New Street, Kilbarchan, PA10 2LN (planning application 17/0792/PP).

The following materials were before the members in relation to the Notice of Review:

- (i) Decision Notice dated 9 February 2018;
- (ii) Planning application (17/0792/PP), together with supporting documents;
- (iii) Report of handling together with documents referred to in the report;
- (iv) Notice of Review, together with supporting statement and productions; and
- (v) Original and further representations.

## **3 Further Procedure**

The Convener confirmed that the LRB had to decide whether it had enough information before it to make a decision or whether any other further procedure was required to allow the LRB to reach a decision on whether to grant planning permission.

It was agreed that the LRB had sufficient information before it to determine the review without further procedure.

## **4 Consideration of Materials**

Having decided to proceed to determination without further procedure, there followed a discussion during which relevant provisions of the Adopted Local Development Plan 2014, supplementary guidance and material considerations in relation to the proposal were discussed including whether the proposals would constitute over-development of the site and assessment of the impact that the proposed development would have on the surrounding area. It was the consensus that planning permission should be refused for the reasons identified by the Planning Officer as detailed in the Report of Handling.

**DECIDED:**

That planning application 17/0792/PP be refused for the following reasons:-

1. The proposal did not fully accord with the provisions of the Development Plan and other material considerations were not considered to carry sufficient weight to justify the granting of planning permission.
2. The proposal was contrary to Policy P1 of the Adopted Local Development Plan 2014, the associated New Development Supplementary Guidance 'Delivering the Places Strategy' and Renfrewshire's Places Residential Design Guide to the nature of the proposal, the size of the site and the changes in levels. The relationship between the dwellings would result in an unacceptable impact on the lower dwelling and overlooking of the rear garden area, limiting its effective use. As a result, the development would appear as over-development of the site and an acceptable residential environment would not be created.
3. The proposal was contrary to Policy ENV 3 of the Adopted Renfrewshire Local Development Plan 2014 and associated New Development Supplementary Guidance as a result of inappropriately sited buildings at heights and in a location which would be generally visible in the street scene and which would fail to contribute positively to the character of the area. As such the application proposal would not protect, preserve and enhance the visual amenity and character of the conservation area.





## Minute of Meeting

### Placing Requests and Exclusions Appeals Panel

Date	Time	Venue
Wednesday, 20 June 2018	10:00	Johnstone Town Hall, Ludovic Square, Johnstone, PA5 8EG

#### Present

Councillor Jennifer Adam-McGregor and Councillor Jane Strang, and Mrs E McNamara, (Lay Representative).

#### Chair

Councillor Adam-McGregor, Convener, presided.

#### In Attendance

D Briggs, Senior Solicitor (Litigation) and P Shiach, Committee Services Officer (both Finance & Resources).

#### Declarations of Interest

There were no declarations of interest intimated prior to the commencement of the meeting.

## **EXCLUSION OF PRESS AND PUBLIC**

The Appeals Panel resolved that the press and public be excluded from the meeting during consideration of the following items of business as it was likely, in view of the nature of the business to be transacted, that if members of the press and public were present there would be disclosure to them of exempt information as defined in paragraph 1 of Part I of Schedule 7A of the Local Government (Scotland) Act 1973.

### **1 Gryffe High School: Appeal Against the Refusal of a Placing Request - GH/18/01**

Consideration was given to appeals against the refusal of placing requests to Gryffe High School.

C Adam, Senior Solicitor, (Finance & Resources), G Mckinlay, Head of Schools (Children's Services), both representing the Education Authority, were invited into the meeting together with Mr C Johnson, Headteacher. The appellants in relation to appeals GH/18/01; GH/18/02; GH/18/03; and GH/18/05 were invited into the meeting. The Panel was advised that appellants in relation to GH/18/04 and GH/18/06 were not in attendance.

The Senior Solicitor (Litigation) outlined the procedure to be followed in hearing the appeals.

C Adam then presented the case for the Education Authority and led evidence from G McKinlay in relation to the circumstances surrounding the refusal of the placing requests.

The appellants in relation to GH/18/02; GH/18/03; and GH/18/05 then left the hearing.

The appellants in relation to GH/18/01 then presented their case.

Each side having been given the opportunity to cross examine and sum up, were thanked for their attendance and left the hearing.

**DECIDED:** That one or more of the grounds of refusal specified on Section 28(A) (3) and (3A) of the Education (Scotland) Act 1980 existed and that in all the circumstances, it was appropriate to confirm the Education Authority's decision and that the appeal be not upheld.

### **2 Gryffe High School: Appeal Against the Refusal of a Placing Request - GH/18/02**

Consideration was given to appeal GH/18/02 against the refusal of a placing requests to Gryffe High School.

C Adam, Senior Solicitor, (Finance & Resources), G Mckinlay, Head of Schools (Children's Services and C Johnston, were invited into the meeting together with the appellants.

The appellants then presented their case.

Each side having been given the opportunity to cross examine and sum up, were thanked for their attendance and left the hearing.

**DECIDED:** That one or more of the grounds of refusal specified on Section 28(A) (3) and (3A) of the Education (Scotland) Act 1980 existed and that in all the circumstances, it was appropriate to confirm the Education Authority's decision and that the appeal be not upheld.

### **3 Gryffe High School: Appeal Against the Refusal of a Placing Request - GH/18/03**

Consideration was given to appeal GH/18/03 against the refusal of a placing request to Gryffe High School.

C Adam, Senior Solicitor, (Finance & Resources), G Mckinlay, Head of Schools (Children's Services and C Johnston, were invited into the meeting together with the appellants.

The appellants then presented their case.

Each side having been given the opportunity to cross examine and sum up, were thanked for their attendance and left the hearing.

**DECIDED:** That one or more of the grounds of refusal specified on Section 28(A) (3) and (3A) of the Education (Scotland) Act 1980 existed and that in all the circumstances, it was appropriate to confirm the Education Authority's decision and that the appeal be not upheld.

### **4 Gryffe High School: Appeal Against the Refusal of a Placing Request - GH/18/04**

Consideration was given to appeal GH/18/04 against the refusal of a placing request to Gryffe High School. The appellant was not in attendance.

**DECIDED:** That one or more of the grounds of refusal specified on Section 28(A) (3) and (3A) of the Education (Scotland) Act 1980 existed and that in all the circumstances, it was appropriate to confirm the Education Authority's decision and that the appeal be not upheld.

### **5 Gryffe High School: Appeal Against the Refusal of a Placing Request - GH/18/05**

Consideration was given to appeal GH/18/05 against the refusal of a placing request to Gryffe High School.

C Adam, Senior Solicitor, (Finance & Resources), G Mckinlay, Head of Schools (Children's Services and C Johnston, were invited into the meeting together with the appellants.

The appellants then presented their case.

Each side having been given the opportunity to cross examine and sum up, were thanked for their attendance and left the hearing.

**DECIDED:** That one or more of the grounds of refusal specified on Section 28(A) (3) and (3A) of the Education (Scotland) Act 1980 existed and that in all the circumstances, it was appropriate to confirm the Education Authority's decision and that the appeal be not upheld.

**6 Gryffe High School: Appeal Against the Refusal of a Placing Request - GH/18/06**

Consideration was given to appeal GH/18/06 against the refusal of a placing request to Gryffe High School. The appellant was not in attendance.

**DECIDED:** That one or more of the grounds of refusal specified on Section 28(A) (3) and (3A) of the Education (Scotland) Act 1980 existed and that in all the circumstances, it was appropriate to confirm the Education Authority's decision and that the appeal be not upheld.

## Minute of Meeting Leadership Board

Date	Time	Venue
Wednesday, 20 June 2018	13:00	Council Chambers (Renfrewshire), Council Headquarters, Renfrewshire House, Cotton Street, Paisley, PA1 1AN

### Present

Councillor Derek Bibby, Councillor Jacqueline Cameron, Councillor Eddie Devine, Councillor Andy Doig, Councillor Lisa-Marie Hughes, Councillor James MacLaren, Councillor Eileen McCartin, Councillor Cathy McEwan, Councillor Marie McGurk, Councillor John McIntyre, Councillor John McNaughtan, Councillor Iain Nicolson, Councillor Jim Paterson, Councillor John Shaw, Councillor James Sheridan

### Chair

Councillor Nicolson, Convener, presided.

### In Attendance

S Black, Chief Executive; M Crearie, Director of Development & Housing Services; S MacDougall, Director of Environment & Communities; A Russell, Director of Finance & Resources; L McIntyre, Head of Policy & Commissioning and A Armstrong-Walter, Strategic Partnerships and Inequalities Manager (both Chief Executive's); A Morrison, Head of Regeneration; B Walker, Depute Project Director, City Deal, and R Cooper, Economic Development Manager (all Development & Housing Services); G McNeil, Head of Operations & Infrastructure (Environment & Communities); K Graham, Head of Corporate Governance, A MacArthur, Head of Finance, E Shields, Business Services Manager and L Belshaw, Democratic Services Manager (all Finance & Resources); D Leese, Chief Officer and I Beattie, Head of Health & Social Care (Paisley) (both Renfrewshire Health & Social Care Partnership); and J McKellar, Chief Executive, Renfrewshire Leisure.

## **Declarations of Interest**

Councillor McCartin declared a non-financial interest in respect of Item 11 of the agenda as she was a member of one of the grant recipients. She indicated that it was her intention to remain in the meeting.

Councillor Andy Doig declared a financial interest in respect of Items 15 and 16 of the agenda as he was the husband of an employee of Renfrewshire Leisure Limited. He indicated that it was his intention to leave the meeting during consideration of this item and not to take part in any discussion or voting thereon.

Councillor Hughes declared a non-financial interest in respect of Items 15 and 16 of the agenda as she was Chair of the Board of Renfrewshire Leisure Limited. Councillor Hughes indicated that as she had a general dispensation from the Standards Commission which allowed her to take part and to vote in relation to such matters it was her intention to remain in the meeting during consideration of these items.

Councillor McCartin declared a non-financial interest in respect of Items 15 and 16 of the agenda as she was a member of the Board of Renfrewshire Leisure Limited. Councillor McCartin indicated that as she had a general dispensation from the Standards Commission which allowed her to take part and to vote in relation to such matters it was her intention to remain in the meeting during consideration of these items.

### **1 Revenue Budget Monitoring**

There was submitted a revenue budget monitoring report by the Directors of Finance & Resources, Development & Housing Services and the Chief Finance Officer, Renfrewshire Health & Social Care Partnership summarising the financial position as at 2 March 2018 for those services reporting to this Board.

**DECIDED:** That the budget position be noted.

### **2 Capital Budget Monitoring**

There was submitted a capital budget monitoring report by the Director of Finance & Resources summarising the capital expenditure position as at 2 March 2018 for those services reporting to this Board.

**DECIDED:** That the report be noted.

### **3 Scottish Government Appropriate Adult Scheme Consultation**

There was submitted a report by the Chief Officer, Renfrewshire Health & Social Care Partnership relative to consultation by the Scottish Government on their plans to place the existing, non-statutory, Appropriate Adult services on a statutory footing.

The report detailed the proposed amendments to the current scheme and the draft response on behalf of the Council was appended to the report. It was considered that a statutory service would ensure that vulnerable people who came into contact with the justice system received the same level of high quality support across Scotland. The

report intimated that the role of an 'Appropriate Adult' was primarily to facilitate communication during police procedures between the police and vulnerable suspects, accused, victims and witnesses, aged 16 or over, who had communication difficulties as a result of a mental disorder. The Appropriate Adult service for Renfrewshire was currently provided by Glasgow City Council as part of Glasgow and Partners Emergency Social Work Services under out-of-hours contracted arrangements. However, delivery of these services varied across the country, in some areas being delivered by local authorities, in others provided by health and social care partnerships or contracted out to third parties.

**DECIDED:** That the response to the consultation as appended to the report be approved for submission to the Scottish Government; and that the report be otherwise noted.

## 4 Adult Social Work Services

There was submitted a report by the Chief Officer, Renfrewshire Health & Social Care Partnership providing a review of activity and performance as at 31 March 2018 of adult social work services.

The report intimated that the functions that must be delegated by local authorities to integration joint boards (IJB) were set out in the Public Bodies (Joint Working) (Prescribed Local Authority Functions, etc) (Scotland) Regulations 2014, and these were detailed in the report. The report provided an overview of adult social work performance and intimated that the Renfrewshire IJB scorecard reported on 21 adult social work indicators alongside a variety of health service indicators. All indicators were reported under nine national health and wellbeing outcomes and these were listed in the report together with the most recently reported performance data. It was noted that 12 indicators were for data only; five indicators were currently rated green - meeting target; three indicators were currently rated red - alert; and one indicator was rated as amber - warning. Details of corrective action being taken on the indicators rated as red were outlined in the report.

The report also detailed the outcome of the joint inspection of adult health and social care services in Renfrewshire undertaken by the Care Inspectorate and Healthcare Improvement Scotland which took place between October and December 2017. It was noted that on the whole the report was positive and key successes were highlighted together with areas for improvement.

### **DECIDED:**

- (a) That the report updating activity and performance of adult social work services delegated to the IJB be noted; and
- (b) That it be noted that a future performance report would be presented in December 2018.

## 5 Invest in Renfrewshire Future Funding and Services

There was submitted a report by the Director of Development & Housing Services relative to the Invest in Renfrewshire programme. It was noted that £10.5 million of funding was made available from the Council for the period 2012/18 which was matched by similar levels of EU funding for the same period. It was noted that the Council had committed a further £4.5 million to continue the Invest in Renfrewshire programme for the next five years and the report outlined the revised approach which continued a range

of economic development services and supported new approaches to grow the Renfrewshire economy and support unemployed people into work. The report outlined the economic position of Renfrewshire, including new emerging issues of persisting high levels of unemployment; the increasing ability gap between those working and not working; pockets of very high deprivation; and the uncertainty of future economic growth.

It was proposed that members be provided with more detailed information on policies/programmes in place for those aged over 50. It was further proposed that a report be submitted to a future meeting of the Board in relation to BREXIT. This was agreed.

Councillor Nicolson, seconded by Councillor McGurk, moved that the future budget of £4.5 million for the Invest in Renfrewshire Programme for 2018/23 approved as part of the Council's 2018 budget report be noted; that it be agreed that Renfrewshire Council should aim to maximise ESF and ERDF match funding for services over that period and that the Chief Executive be authorised to oversee and bring forward applications to this end; and that the revised services and priorities of the Invest in Renfrewshire programme as outlined in the report be agreed.

Councillor Andy Doig, seconded by Councillor Bibby, moved as an amendment that recommendation 2(iv) be added "Council has had notable success in the recent past in reducing youth unemployment, which is and should continue to be, an objective of Council policy. Council further resolves that lowering unemployment in the 50 plus age group is a key challenge for Renfrewshire, and should now be a major focus of the Invest in Renfrewshire programme."

The Board further agrees to insert "and other areas with similar SMID profiles" at Clause 4.3, paragraph 4, after "Ferguslie Park", and also at Clause 6.5.2 after "Ferguslie Park".

On the roll being called the following members voted for the amendment: Councillors Bibby, Devine, Andy Doig and Sheridan.

The following members voted for the motion: Councillors J Cameron, Hughes, J MacLaren, McCartin, McEwan, McGurk, McIntyre, McNaughtan, Nicolson, Paterson and Shaw.

4 members having voted for the amendment and 11 members having voted for the motion, the motion was accordingly declared carried.

### **DECIDED:**

- (a) That the future budget of £4.5 million for the Invest in Renfrewshire programme for 2018/23 approved as part of the Council's 2018 budget report be noted;
- (b) That it be agreed that Renfrewshire Council should aim to maximise European Structural Funding and European Regional Development Funding match funding for services over that period and that the Chief Executive be authorised to oversee and bring forward applications to this end;
- (c) That the revised services and priorities of the Invest in Renfrewshire Programme as outlined in the report be agreed;
- (d) That members be provided with more detailed information on policies/programmes in place for those aged over 50; and
- (e) That a report be submitted to a future meeting of the Board in relation to BREXIT.



## 6 Update - City Deal, Infrastructure and Employability Projects and Advanced Manufacturing Innovation District

There was submitted a report by the Director of Development & Housing Services providing an update on the progress of the Renfrewshire Council infrastructure and labour market projects being delivered as part of the Glasgow City Region City Deal, including the Glasgow Airport Investment Area Project; the Clyde Waterfront and Renfrew Riverside Project; the Airport Access Project and the Labour Market Programme. The report also provided an update on the proposed Advanced Manufacturing Innovation District Scotland (AMIDS) which would be home to the new National Manufacturing Institute for Scotland (NMIS).

The report intimated that the Chief Executive had been invited to join the NMIS Strategic Leadership Group. The group would meet two/three times per year in an advisory capacity and would provide strategic leadership to and oversight of the NMIS programme; ensure NMIS was driven by the current and future needs of industry; champion NMIS across Scotland, the UK and internationally; and provide scrutiny and challenge to maximise impact.

The report referred to the conditional purchase of two sites required for the Clyde Waterfront and Renfrew Riverside project and referred to the delay in completing one purchase as a result of delayed planning approval which had been 'called in by the Scottish Ministers'. The report proposed that the Council took on responsibility for the discharge of a Prevention of Pollution Control (PPC) licence.

Reference was made to the letter by the Minister for Transport and the Islands which had been circulated to members in relation to a request by the Council that consideration be given to the re-regulation of bus services which referred to proposals for local franchising of bus services. It was proposed that members be provided with information in relation to the difference between re-regulation and franchising. This was agreed.

### **DECIDED:**

- (a) That the progress made in relation to the City Deal Infrastructure and Labour Market projects be noted;
- (b) That the progress made and the work being undertaken to develop terms of reference with the Scottish Government and Scottish Enterprise for the delivery of AMIDS and to maximise the potential of AMIDS and NMIS for Renfrewshire and the City Region be noted;
- (c) That it be noted that the Chief Executive had been invited by Cabinet Secretary for Economy, Jobs and Fair Work, to join the NMIS Strategic Leadership Group, to be co-chaired by the Cabinet Secretary and the Director of Global Manufacturing at Rolls Royce;
- (d) That the Heads of Property Services and Corporate Governance be authorised to amend the draft terms in the voluntary acquisition of land referred to in paragraph 5.5 of the report to enable the Council to discharge the PPC licence after trading at the site ceased; and
- (e) That in relation to the letter by the Minister for Transport and the Islands which had been circulated to members in relation to a request by the Council that consideration be given to the re-regulation of bus services which referred to proposals for local franchising of bus services, members be provided with information in relation to the difference between re-regulation and franchising.

## 7 Renfrewshire Economic Profile May 2018

There was submitted a report by the Director of Development & Housing Services relative to the Renfrewshire economic profile as at May 2018 which would be brought to the Board at six-monthly intervals to allow changes in the local economy to be tracked over time. The report intimated that the range of indicators presented had been extended from previous reports. The report assessed a selection of statistics against the strategic objectives of the Council and Community Plans. Economic statistics were provided on the basis of population, employment, business, tourism and housing.

It was proposed that members be provided with details of the Invest Programme with particular reference to the assistance provided to support small businesses. This was agreed

**DECIDED:** That the May 2018 Renfrewshire Economic Profile be noted and that members be provided with details of the Invest Programme with particular reference to the assistance provided to support small businesses.

## 8 Paisley Learning and Cultural Hub

There was submitted a report by the Director of Development & Housing Services providing an update on progress of the Paisley Learning and Cultural Hub project, outlining key milestones in the project programme and noting that a comprehensive refurbishment of the building at 22 High Street, Paisley had been identified as the final preferred option to be progressed. Hubwest Scotland was the preferred procurement route and would facilitate the project. It was noted that pending the outcome of detailed planning and building warrant submissions, the main works construction phase would commence in September 2019, concluding in March 2021 with the current programme stating that the building would be operational from summer 2021.

**DECIDED:**

- (a) That it be agreed that following completion of all preliminary studies and survey as part of the due diligence process and final project assessment programme that a comprehensive refurbishment of the existing building at 22 High Street, Paisley was the final preferred option to be progressed;
- (b) That the project milestones as it progressed to the next stage be noted; and
- (c) That a further report be submitted to the appropriate Board requesting approval to proceed to financial close with Hub West Scotland.

## 9 Thomas Coats Memorial Church

There was submitted a report by the Director of Development & Housing Services relative to the planned closure of Thomas Coats Memorial Church, Paisley, summarising the preparatory activity undertaken by the Church's stakeholders and outlining the potential implications of the Church ceasing to operate as a place of worship. Thomas Coats Memorial Church was a Category A listed building, completed in 1894 and used as place of worship by the Baptist Church. The report referred to the request from Thomas Coats Preservation Trust for Council involvement and that options would be considered during the coming months following which a further report would be submitted to the Board on any recommended action

**DECIDED:**

- (a) That the intentions of the Thomas Coats Memorial Church Trustees be noted;
- (b) That the input of Renfrewshire Council and other stakeholders in supporting the Trustees to seek an alternative use for Thomas Coats Memorial Church be noted; and
- (c) That the potential outcomes should the Trustees be unable to establish an alternative use prior to the Church's planned closure be noted.

**10 Community Empowerment Fund**

There was submitted a report by the Chief Executive relative to proposals for the administration of the Council's Community Empowerment Fund of £1.5 million which was established by the Council at its meeting held on 2 March 2018 to support community asset transfers.

The key objectives of the fund would be to support community organisations to acquire and develop community assets and to support and develop community organisations with a specific focus on assisting those organisations that wished to acquire and develop community assets by supporting the development of the business plan for an asset; developing the organisational capacity to manage and develop an asset; and upfront investment in assets prior to or after transfer. Applicants to the fund would be able to demonstrate a positive impact for local communities; that the community were involved in the design and delivery of the project; good working relationships and partnerships with others; that the project was financially sustainable; a strategic fit with the fund objectives and criteria; value for money and leverage of additional funding and/or resources. The report outlined the application process and intimated that the award of funding did not commit the Council to a particular outcome as part of the asset transfer process, neither did it commit the Council to funding any proposal developed through the available funding process which would be subject to a separate decision-making process. Applications to the Fund would be considered by the Communities, Housing & Planning Policy Board. Guidance for applicants was appended to the report.

It was proposed that members be provided with information in relation to community asset transfers on whether assets would revert to the Council if the community organisation to which an asset had been transferred subsequently failed. This was agreed.

**DECIDED:**

- (a) That the key objectives of the Community Empowerment Fund as outlined in the report be agreed;
- (b) That the guidance for applications as appended to the report, which would be used by officers to guide the application process, be approved;
- (c) That it be agreed that allocations of the Community Empowerment Fund be approved by the Communities, Housing & Planning Policy Board as detailed in the report; and
- (d) That members be provided with information in relation to community asset transfers on whether assets would revert to the Council if the community organisation to which an asset had been transferred subsequently failed.

## **Declaration of Interest**

Councillor McCartin, having previously declared an interest in the following item, remained in the meeting.

## **11 Culture, Heritage and Events Fund**

There was submitted a report by the Director of Development & Housing Services relative to the award of grants totalling £100,240, from the Culture, Heritage and Events Fund. It was noted that 20 applications had been received by the deadline of 10 May 2018, of which 12 were recommended for approval.

Councillor Nicolson, seconded by Councillor Paterson, moved that the high level of interest generated in the seventh round of the culture, heritage and events fund be noted; that the recommended grant awards, as detailed in section 4 of the report, to the total value of £100,240 be approved; and that it be noted that funds committed to date totalled £815,866 which left £324,114 available from the fund approved by the Council for projects up to 2021.

Councillor Bibby, seconded by Councillor Andy Doig, moved as an amendment that the Board notes the decision of the CHEF Assessment Panel to reject the grant application in regard to the Kilbarchan Weaving Centre. The Board acknowledges that the Kilbarchan Weavers Cottage is one of the top visitor attractions within Renfrewshire, and is recognised both locally and nationally as a major heritage site. Accordingly, the Council will undertake further discussions with the grant applicant to help identify alternative funding from the Council and its partners, and will report the outcome of these discussions to the September Leadership Board. In terms of standing order 27 this was accepted by the mover and seconder of the motion.

### **DECIDED:**

- (a) That the high level of interest generated in the seventh round of the culture, heritage and events fund be noted;
- (b) That the recommended grant awards, as detailed in section 4 of the report, to the total value of £100,240 be approved;
- (c) That it be noted that funds committed to date totalled £815,886 which left £324,114 available from the fund approved by the Council for projects up to 2021; and
- (d) That the Board noted the decision of the CHEF Assessment Panel to reject the grant application in regard to the Kilbarchan Weaving Centre. The Board acknowledged that the Kilbarchan Weavers Cottage was one of the top visitor attractions within Renfrewshire, and was recognised both locally and nationally as a major heritage site. Accordingly, the Council would undertake further discussions with the grant applicant to help identify alternative funding from the Council and its partners, and would report the outcome of these discussions to the September Leadership Board meeting.

## **12 Tackling Poverty Programme**

There was submitted a report by the Chief Executive relative to the proposed £5 million Tackling Poverty Programme over the next five years, securing continuation of key projects with a focus on low-income families with children. It was recognised that there were also opportunities to review projects to make sure delivery models were most effective and to explore opportunities to align more closely to mainstream service

provision. It was highlighted that it was essential that the programme remained flexible over the five-year period in order to respond to continued evaluation of projects and any relevant emerging priorities or issues. It was noted that the introduction of the Child Poverty (Scotland) Act gave local authorities a statutory responsibility to report on their activities to mitigate child poverty and their contribution to meeting Scotland's child poverty targets from 2019. The proposed programme would support these requirements and contribute to wider aspirations to tackle child poverty

**DECIDED:**

- (a) That the content of the Tackling Poverty Programme outlined at section 4 of the report be approved; and
- (b) That the arrangements for performance and reporting at section 5 of the report be approved.

### **13 Universal Credit Full Service Rollout September 2018**

There was submitted a report by the Director of Finance & Resources relative to the 'roll out' across the UK of Universal Credit Full Digital Service. The report provided an update in relation to Council plans to support customers to access and maintain their Universal Credit claim and mitigate the impact on Council services and revenue. The report intimated that Universal Credit (UC) was a key component of the UK Government's welfare reform programme combining six working age benefits into a single monthly payment, paid to one person in the household. UC had existed in Renfrewshire since 2015, however only for a limited group of 1689 people. The full UC roll out would be a significant undertaking with over 20,000 people in Renfrewshire likely to be eligible. The report highlighted that in addition to additional support that would be required for customers, UC presented an increased risk to the Council, particularly on the Housing Revenue Account and Council Tax revenue as well as implications for workforce planning. The report set out the Council's strategic response; resources set aside to assist in managing the impact; and planning and activities being undertaken.

**DECIDED:**

- (a) That the preparations being made by the Council to offer support and information to the people directly affected by Universal Credit Full Service rollout be noted;
- (b) That the work being undertaken to mitigate the impact of UC on the Council be noted; and
- (c) That the continuation of the Claimant Support Officer role and the Digiteer Volunteer Coordinator role using the resources set aside by the Council to assist in managing the impact of UC on Renfrewshire's residents be noted.

### **Sederunt**

Councillor Andy Doig left the meeting prior to consideration of the following item.

### **14 Renfrewshire Citizens Advice Bureau**

There was submitted a report by the Chief Executive, at the request of the Administration group, relative to the recent award of a contract by the Council to Renfrewshire Citizens' Advice Bureau (RCAB) to provide general advice and specialist

legal advice services. It was noted that all elected members had received communication from RCAB expressing concern that additional grant funding was also required to support the core costs of the organisation, over and above the value of the contract awarded.

It was proposed that members be provided with information in relation to the number of expressions of interest received and the costs of the procurement exercise. This was agreed.

**DECIDED:**

- (a) That the engagement activity being progressed in partnership with RCAB regarding recent concerns raised in relation to its ongoing funding be noted;
- (b) That an extension to 30 September 2018 of existing grant funding arrangements to RCAB at a cost of £87,000 be agreed;
- (c) That it be noted that a further report would be submitted to this Board in September 2018 to update members on the outcome of the further engagement with RCAB and options for delivery of services; and
- (d) That members be provided with information in relation to the number of expressions of interest received and the costs of the procurement exercise.

## **Declarations of Interest**

Councillors Hughes and McCartin having previously declared an interest in relation to items 15 and 16 remained in the meeting.

## **15 Renfrewshire Leisure - Nomination of Board Members**

There was submitted a report by the Chief Executive relative to the nomination of independent directors to the Board of Renfrewshire Leisure Limited (RL). The report intimated that RL operated with 11 directors, three of whom were appointed by the Council, six were represented the business, sport and cultural community and there were two employee directors. Independent directors were appointed by the Council guided by a nominations committee established by RL. Following a recruitment exercise, the nominations committee had made recommendations to the Council for the appointment of three independent directors.

**DECIDED:** That the nomination committee recommendations for the appointment of the following three independent directors to the Board of RL be approved:

Scott Fleming, Independent Director - Digital and IT

Sharon Mair, Independent Director - Cultural Strategy

Anne McMillan, Independent Director - Finance and Governance

## **16 Renfrewshire Leisure - Six-monthly Monitoring Report**

There was submitted a report by the Chief Executive relative to the performance of Renfrewshire Leisure over the previous six-month period in terms of the services agreement. The report highlighted key achievements; provided a summary of the environment in which Renfrewshire Leisure was operating; considered performance against operational indicators, and outlined the main priorities for the next six

months. The report also referred to the recent performance audit by Audit Scotland of Scottish councils' use of arms-length external organisations (ALEOs). Although Renfrewshire Leisure was not one of the case studies examined, the report contained a number of key recommendations which would be considered by officers of the Council together with Renfrewshire Leisure.

**DECIDED:** That the performance update and progress being made by Renfrewshire Leisure in the delivery of the services agreement be noted.





**DECIDED:** That the report be noted.

## **6 Applications for Local Area Committee Grant Funding**

There was submitted a report by the Director of Finance & Resources relative to applications received for local area committee funding.

**DECIDED:** That the applications for funding be determined as follows:-

### **SINGLE AREA AWARDS**

Whitehaugh Tenants' and Residents' Association – adaptation to meeting room at Kelburne Cricket Club

Councillor Kenny MacLaren, seconded by Councillor Mylet, moved that consideration of the application be continued.

Councillor Sharkey, seconded by Councillor Adam-McGregor, moved as an amendment that an award of £7,190 be made.

In terms of Standing Order 30 the Convener intimated that the vote would be by a show of hands.

On a vote being taken, 7 members voted for the amendment and 2 members voted for the motion. The amendment was accordingly declared carried and an award of £7,190 was made.

Cotton Club – Castle Semple activities for older people – Awarded £1,400

8th Paisley Boys' Brigade – events to celebrate 125th anniversary – Awarded £4,100

Anchor Bowling Club – replacement of bowling green banking

Councillor Mylet, seconded by Councillor Adam-McGregor, moved that consideration of the application be continued.

Councillor Graham, seconded by Councillor McIntyre, moved as an amendment that an award of £10,000 be made.

In terms of Standing Order 30 the Convener intimated that the vote would be by a show of hands.

On a vote being taken, 3 members voted for the amendment and 4 members voted for the motion. The motion was accordingly declared carried and consideration of the application was continued.

Renfrewshire Leisure Active Schools Active Schools – extra-curricular sports clubs

Councillor Adam-McGregor, seconded by Councillor McNaughtan, moved that an award of £9,500 be made.

Councillor Sharkey, seconded by Councillor Kennedy, moved as an amendment that the application be declined.

On a vote being taken, the following members voted for the motion: Councillors Adam-McGregor, Graham, K MacLaren, McIntyre, McNaughtan and Mylet.

The following members voted for the amendment: Councillors Davidson, Kennedy and Sharkey.

6 members having voted for the motion and 3 members having voted for the amendment, the motion was accordingly declared carried and that an award of £9,500 be made.

Renfrewshire Environmental Trust – creation of raised garden beds at the Disability Resource Centre – Awarded £1,000

The Tannahill Centre – ‘Activate’ course costs

Councillor Sharkey, seconded by Councillor Davidson, moved that the application be declined.

Councillor Adam-McGregor, seconded by Councillor McNaughtan, moved as an amendment that an award of £5,000 be made.

On a vote being taken, the following members voted for the motion: Councillors Davidson and Sharkey.

The following members voted for the amendment: Councillors Adam-McGregor, Graham, Kennedy, K MacLaren, McIntyre, McNaughtan and Mylet.

2 members having voted for the motion and 7 members having voted for the amendment, the amendment was accordingly declared carried and that an award of £5,000 be made.

Cameron Dance Group – hall hire for display and dress rehearsal – Awarded £2,000

Friends of Barshaw Park – redesign of garden area – Awarded £10,000 in principle subject to receipt of further information

Spinningdale Residents’ Association – maintenance of grass banking

Councillor Kennedy, seconded by Councillor Davidson, moved that an award of £900 be made.

Councillor Adam-McGregor, seconded by Councillor Mylet, moved as an amendment that the application be declined.

On a vote being taken, the following members voted for the motion: Councillors Davidson, Kennedy and Sharkey.

(b) That it be agreed that arrangements be made to share, for their views and comments, the findings of the impact assessment Johnstone and Renfrew with the key stakeholders who had contributed to the process and also the wider public of Johnstone and Renfrew;

(c) That it be agreed that the key findings of the impact assessment Johnstone and Renfrew would inform any future detailed design principles, as would be tailored to both town centres;

(d) That it be noted that a further report would be submitted to the next meeting of this Policy Board, to be held on 29 August 2018, following feedback and comments from the key stakeholders and wider public of Johnstone and Renfrew, as referred to in paragraphs 1.7 and 2.2 of the report; and

(e) That it be agreed that consideration of an annual charge for residents and businesses parking permits for Paisley and potentially Johnstone and Renfrew be continued until the further report, referred to in (d) above, was submitted to this Policy Board on 29 August 2018 for consideration.

## **ADJOURNMENT**

Councillor Graham intimated that he proposed to put forward, for consideration by the Board, an amendment to the recommendations detailed in the report. It was agreed that the meeting be adjourned to enable the amendment to be reduced to writing in terms of Standing Order 25 and circulated to members of the Policy Board.

The meeting adjourned at 1.40pm and reconvened at 1.45pm.

Councillor Graham, seconded by Councillor Binks moved, as an amendment that recommendations 2.4 and 2.5 of the report be brought and presented to full Council for approval.

On the roll being called the following members voted for the amendment: Councillors Binks, Davidson, Devine, Graham, Hood, Kennedy and J MacLaren

The following members voted for the motion: Councillors Adam-McGregor, Burns, Cameron, Campbell, Audrey Doig, Don and McEwan.

7 members voted for the amendment and 7 members voted for the motion. There being an equality of votes cast, the Convener used her second and casting vote in favour of the motion which was accordingly declared carried.

## **DECIDED:**

(a) That the findings of the impact assessment as carried out into the introduction of parking charges in Johnstone and Renfrew be noted;

(b) That it be agreed that arrangements be made to share, for their views and comments, the findings of the impact assessment Johnstone and Renfrew with the key stakeholders who had contributed to the process and also the wider public of Johnstone and Renfrew;

(c) That it be agreed that the key findings of the impact assessment Johnstone

