



## **Renfrewshire Valuation Joint Board**

### **Notice of Meeting and Agenda Renfrewshire Valuation Joint Board.**

<b>Date</b>	<b>Time</b>	<b>Venue</b>
Friday, 17 November 2023	14:00	Inverclyde Council, Municipal Buildings, Clyde Square, GREENOCK, PA15 1LZ

MARK CONAGHAN  
Clerk

### **Membership**

Councillor Audrey Doig (Convener): Councillor Paul Cassidy (Depute Convener)

Councillor Annette Ireland, Councillor Andrew Morrison, Provost Mary Montague and Councillor David Macdonald (East Renfrewshire Council); Councillor Graeme Brooks, Councillor James Daisley and Councillor Innes Nelson (Inverclyde Council); and Councillor Graeme Clark, Councillor Kevin Montgomery, Councillor Sam Mullin, Councillor Bruce MacFarlane, Councillor Kenny MacLaren, Councillor Mags MacLaren and Councillor Andy Steel (Renfrewshire Council).

### **Hybrid Meeting**

Please note that this meeting is scheduled to be held in the Council Chambers. However, it is a hybrid meeting and arrangements have been made for members to join the meeting remotely should they wish.

## **Further Information**

This is a meeting which is open to members of the public.

A copy of the agenda and reports for this meeting will be available for inspection prior to the meeting at the Customer Service Centre, Renfrewshire House, Cotton Street, Paisley and online at <http://renfrewshire.cmis.uk.com/renfrewshire/CouncilandBoards.aspx>

For further information, please email  
[democratic-services@renfrewshire.gov.uk](mailto:democratic-services@renfrewshire.gov.uk)

## **Members of the Press and Public**

Members of the press and public wishing to attend the meeting should report to the customer service centre where they will be met and directed to the meeting.

## Items of business

### Apologies

Apologies from members.

### Declarations of Interest and Transparency Statements

Members are asked to declare an interest or make a transparency statement in any item(s) on the agenda and to provide a brief explanation of the nature of the interest or the transparency statement.

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|-----------|---|----------------|
| <b>1</b>  | <b>Minute</b>   | <b>5 - 12</b>  |
|           | Minute of meeting of the Joint Board held on 15 September 2023.                     |                |
| <b>2</b>  | <b>Revenue Budget Monitoring</b>  | <b>13 - 16</b> |
|           | Report by Treasurer.  |                |
| <b>3</b>  | <b>Internal Audit Engagement - Governance Arrangements - Information Governance</b> | <b>17 - 20</b> |
|           | Report by Chief Auditor.  |                |
| <b>4</b>  | <b>Electoral Registration Update Report</b>   | <b>21 - 28</b> |
|           | Report by Assessor & Electoral Registration Officer.                                |                |
| <b>5</b>  | <b>Performance Report</b>   | <b>29 - 32</b> |
|           | Report by Assistant Assessor & Electoral Registration Officer.                      |                |
| <b>6</b>  | <b>Non-domestic Proposals and Appeals</b>   | <b>33 - 44</b> |
|           | Report by Assistant Assessor & Electoral Registration Officer.                      |                |
| <b>7</b>  | <b>Non-domestic Rates Reform Update</b>   | <b>45 - 48</b> |
|           | Report by Assessor & Electoral Registration Officer.                                |                |
| <b>8</b>  | <b>Property Report</b>  | <b>49 - 50</b> |
|           | Report by Assessor & Electoral Registration Officer.                                |                |
| <b>9</b>  | <b>Recruitment Policy</b>   | <b>51 - 58</b> |
|           | Report by Assistant Assessor & Electoral Registration Officer.                      |                |
| <b>10</b> | <b>Trade Union Facility Time Reporting</b>  | <b>59 - 60</b> |
|           | Report by Assistant Assessor & Electoral Registration Officer.                      |                |

## **11 Date of Next Meeting**

Note that the next meeting of the Joint Board will be held at 2.00 pm on 23 February 2024 in the offices of Renfrewshire Council.