



Renfrewshire Valuation Joint Board

To: Renfrewshire Valuation Joint Board

On: 19 November 2021

Report
by
Clerk

Arrangements for Future Meetings

1. Summary

1.1 The Joint Board's Procedural Standing Orders state that:

5. The board will agree the dates, times and places for its ordinary meetings. The board will meet from time to time in each constituent authority area and will normally hold at least four meetings a year.

1.2 On that basis, at a meeting of the Joint Board held on 30 June 2017, meeting dates, times and venues for Joint Board meetings were agreed from June 2017 to June 2022 in the offices of all three constituent authorities.

1.2 To allow the business of the Joint Board to continue during the pandemic and period of lockdown, arrangements were made for meetings of the Joint Board to be facilitated remotely using the Microsoft Teams platform and all members were provided with guidance and training on the use of the platform to allow meetings to be held successfully.

1.3 These meetings are recorded on Microsoft Teams, uploaded to YouTube and Renfrewshire Council's website which allows members of the public to be updated on the work of the Joint Board.

1.4 Renfrewshire Council host hybrid meetings using a Public-I hybrid meeting system together with Microsoft Teams; East Renfrewshire Council will use the Public-I hybrid meeting system together with Microsoft Teams from early 2022; and Inverclyde Council host hybrid meetings using a WebEx hybrid meeting system together with Microsoft Teams.

1.5 As Renfrewshire Council provides the secretariat for Joint Board meetings, and in consultation with the Convener, it is proposed that future Joint Board meetings be hybrid meetings and that arrangements be made to hold these meetings in the Council Chamber in Renfrewshire House allowing members to either attend meetings 'in person' or join remotely using Microsoft Teams.

- 1.6 East Renfrewshire and Inverclyde Councils are in agreement with this approach for future meetings.

2. Recommendations

- 2.1 That future meetings of the Joint Board be hybrid meetings and that arrangements be made to hold these meetings in the Council Chamber in Renfrewshire House allowing members to either attend meetings 'in person' or join remotely using Microsoft Teams; and
- 2.2 That the Clerk, in consultation with the Convener and Depute Convener, be requested to develop a protocol for the conduct of hybrid meetings.

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