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# CLYDE MUIRSHIEL PARK AUTHORITY

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Report to: Consultative Forum  
On: 2 September 2016

Report  
By  
Clerk to the Joint Committee

SUBJECT: MINUTES OF MEETINGS OF THE CONSULTATIVE FORUM

## 1.0 Background

- 1.1 At the meeting of the Consultative Forum held on 27 May 2016 a number of members sought clarification on why the Minutes of meetings of the Consultative Forum were submitted to the next meeting of the Joint Committee.
- 1.2 The Minute of Agreement, constituting the Park Authority, between Renfrewshire, Inverclyde and North Ayrshire Councils states that:

26(vi) The Park Consultative Forum shall meet not less than twice during each year on such dates and at such times and places as they shall themselves determine. In determining where and when to meet the Park Consultative Forum shall have regard to the desirability of maximising access to the Park Authority and minimising the expense involved in advising the Park Authority. **Minutes of each meeting of the Park Consultative Forum shall be submitted to the next meeting of the Park Authority.**
- 1.3 The Minute of Agreement was last updated in 2004 and in light of the terms and actions set out in the Park Strategy 2016/21, considered at the earlier meeting of the Joint Committee, officers from the constituent authorities will undertake a review of the Procedural Standing Orders and Minute of Agreement of the Park Authority and report the outcome of this review back to a future meeting of the Joint Committee. The submission of the Consultative Forum Minutes would be considered as part of any review of the Minute of Agreement.

2.0 Recommendations:

- 2.1 That it be noted that in terms of the Minute of Agreement, constituting the Park Authority, between Renfrewshire, Inverclyde and North Ayrshire Councils, Minutes of meetings of the Consultative Forum are to be submitted to the next meeting of the Park Authority; and
- 2.1 That it be noted that the submission of the Consultative Forum Minutes would be considered as part of any review of the Minute of Agreement.