






**RENFREWSHIRE COUNCIL
RENFREWSHIRE FORUM FOR EMPOWERING COMMUNITIES GROUP
ROLLING ACTION LOG**

	Action is on track	KEY
	Areas for concern that will impact on completion date if not fixed. Action required to bring up to satisfactory level	
	Past deadline date and action required.	

Action No.	Action	Action Owner	Status	Expected Date of Completion	Actual Date of Closure	Update & Comments
<u>RFG.12.06.19(2)</u>	Membership of the Forum to be reviewed and update to be submitted to next Forum meeting	CMacD				<p>Members to complete their biography forms and send it along with a recent photograph by no later than 13 January 2020 to the Clerk</p> <p><u>RFG.05.03.20(5)</u> Clerk to email members again who have not submitted their biographies.</p> <p><u>RFG171120</u> Clerk advised responses received and bio handbook in progress</p> <p><u>RFG.11.03.21(2)</u> Clerk to send out existing bios for refresh and send out forms to new members for completion..</p> <p><u>RFG180621 (2)</u> Email sent and awaiting responses.</p> <p><u>RFG110322(2)</u> It was noted that the biographies were completed and the on-line booklet was being finalied.</p>
<u>RFG 03.09.20(4)</u>	<p>MUTUAL SUPPORT</p> <p>(a) Discussion/Support group support sessions to be set up; and</p> <p>(b) Members to notify the Chair of their interest in participating in the Group.</p>	AMcN/ALL				<p><u>RFG 17.11.20</u> Meeting will take place on 2nd December and further update will be given to Members after that date</p> <p><u>RFG.11.03.21(2)</u> Members were updated and advised more meetings in diary for 2021..</p> <p><u>RFG 9.9.21(2)</u> It was intimated that a meeting was held in September and A McNiven would be writing to participants</p>
<u>RFG180621 (5)</u>	<p>SOCIAL RENEWAL PLAN</p> <p>Agreed that an update be submitted to a future meeting</p>	AMcN	