

Report for the Chief Executive Officers Management Group

February 2015

Spend Activity and Estimated Forecast Savings Report - Q2 2014/15

1. Introduction

The purpose of this report is to provide the group with an update to spend activity and estimated savings achieved through the Scotland Excel collaborative contracts during Q2 2014/15. This report includes additional spend data provided by suppliers since the last meeting. The report covers four quarters from 1 Oct 2013 (Q3 2013/14) to 30 September 2014 (Q2 2014/15).

2. Update

This report covers 60 contracts in quarter 3, 53 contracts in quarter 4, 51 contracts in quarter 1 and 53 contracts in the latest reporting period. Appendix 1 sets out the reported spend and estimated savings for each council. Appendix 2 shows the same spend and estimated savings totals but is split by contract and sorted in descending order of total actual spend. The total number of contracts available is 53 as the report includes legacy contracts and renewed contracts i.e. advertising services, heavy vehicles, meats - fresh, prepared and cooked, milk, paint, road maintenance, sacks and liners, salt, signage, street lighting materials, telecare equipment, tyres, vehicles and plant hire, washroom solutions and waste containers.

The details included in the appendices form the basis of the business review reports that the Scotland Excel regional teams prepare and discuss with nominated procurement representatives in each council.

A supplier return rate of 92% has currently been achieved for Q2 which has been issued to Council procurement teams for review.

3. Summary of Reporting to Date

The table below shows spend and savings figures recorded over the last three years and the number of contracts included in our reporting database:

Period	Quarter	No. Contracts	Spend (£000's)	Est. Savings (£000's)
2011/2012	Q3	45	£46,982.0	£3,257.7
2011/2012	Q4	47	£68,749.6	£4,936.8
2012/2013	Q1	53	£59,590.5	£4,242.4
2012/2013	Q2	52	£61,998.0	£4,288.6
2012/2013	Q3	53	£69,031.8	£4,462.3
2012/2013	Q4	56	£84,385.5	£6,072.0
2013/2014	Q1	59	£71,241.5	£5,155.3
2013/2014	Q2	58	£74,224.9	£4,385.4
2013/2014	Q3	60	£75,835.5	£4,340.4
2013/2014	Q4	53	£83,511.9	£4,989.9
2014/2015	Q1	51	£71,730.3	£4,306.8
2014/2015	Q2	53	£73,781.2	£4,462.2
TOTAL			£841,062.7	£54,899.8

4. Summary

The Chief Executive Officers Management Group is invited to note the participation levels and associated benefits estimates.

Appendix 1 (Expenditure Summary per Council)

Contract Spend and Estimated Savings Report

1. Expenditure/Estimated Savings Summary -Year To Date as at: Q2 (Jul 2014 - Sep 2014)



Organisation	Contracts Available	Contracts Used	Participation	Quarter 3			Quarter 4			Quarter 1			Quarter 2			Total		
				Actual Spend (£)	Estimated Saving (£)	Actual Spend (£)	Actual Spend (£)	Estimated Saving (£)	Actual Spend (£)	Actual Spend (£)	Estimated Saving (£)	Actual Spend (£)	Actual Spend (£)	Estimated Saving (£)	Actual Spend (£)	Estimated Saving (£)	Forecast Spend (£)	Actual v Forecast %
Aberdeen City Council	53	41	77%	2,974,008	165,871	4,022,205	216,371	3,146,433	173,252	3,695,171	193,178	13,837,817	748,672	13,014,638	106.3%			
Aberdeenshire Council	53	44	83%	6,854,201	510,808	5,951,811	452,919	4,748,524	544,144	5,007,172	657,664	22,561,708	2,165,536	22,903,445	98.5%			
Angus Council	53	35	66%	1,157,116	51,863	1,351,352	170,908	676,585	57,849	783,449	61,409	3,968,502	342,029	5,448,104	77.8%			
Argyll & Bute Council	53	37	70%	1,373,887	59,449	1,600,910	90,950	1,888,127	101,907	1,396,671	77,692	6,259,595	329,997	7,841,028	79.8%			
City of Edinburgh Council	53	38	72%	4,150,280	343,729	4,194,781	331,760	3,828,072	303,844	4,130,022	329,781	16,303,156	1,309,115	22,302,416	73.1%			
Clackmannanshire Council	53	37	70%	443,277	39,750	637,659	53,283	891,557	46,475	1,036,121	74,669	3,008,614	214,178	3,130,845	96.1%			
Comhairle nan Eilean Siar	49	24	49%	355,763	9,673	445,812	30,874	490,459	27,670	209,349	16,006	1,501,383	84,224	2,575,278	58.3%			
Dumfries & Galloway Council	53	37	70%	2,141,537	115,839	1,809,780	128,529	1,897,743	116,635	1,258,719	97,136	7,107,779	458,140	8,992,690	79.0%			
Dundee City Council	53	32	60%	1,774,678	43,396	1,754,967	60,117	2,211,040	63,468	2,179,059	26,922	7,919,744	193,904	8,812,619	89.9%			
East Ayrshire Council	53	30	57%	1,002,134	85,905	1,323,306	78,764	1,058,529	64,977	1,255,866	38,666	4,639,835	268,312	5,864,631	79.1%			
East Dunbartonshire	53	39	74%	2,207,427	137,104	1,726,349	109,988	1,430,395	91,359	1,269,930	64,165	6,634,100	402,616	9,543,681	69.5%			
East Lothian Council	53	35	66%	1,437,769	102,830	1,416,865	111,380	1,371,830	90,684	1,155,318	80,456	5,381,782	385,350	7,712,300	69.8%			
East Renfrewshire Council	53	38	72%	1,216,610	56,122	1,461,405	87,405	1,693,184	56,101	1,103,096	53,362	5,474,294	252,990	5,491,666	99.7%			
Falkirk Council	53	38	72%	1,653,860	75,166	1,811,878	81,299	1,894,354	55,293	1,728,186	69,738	7,088,279	281,496	11,755,378	60.3%			
Fife Council	53	35	66%	4,771,297	184,845	5,342,436	270,807	3,407,855	89,642	3,329,166	110,084	16,850,753	655,379	21,010,818	80.2%			
Glasgow City Council	52	26	50%	3,291,445	252,831	3,737,655	290,623	3,789,509	360,608	3,499,051	296,185	14,317,661	1,200,246	23,265,189	61.5%			
Highland Council	51	36	71%	3,639,746	70,969	2,634,931	103,861	2,663,402	130,324	2,915,126	159,512	11,853,204	464,666	17,756,317	66.8%			
Inverclyde Council	53	38	72%	610,342	28,951	847,844	26,718	759,912	22,602	742,873	28,953	2,960,971	107,223	5,697,796	52.0%			
Midlothian Council	53	38	72%	1,556,678	74,247	2,055,476	86,584	1,430,821	81,873	1,962,372	94,936	7,005,347	337,640	7,284,494	96.2%			
North Ayrshire Council	53	39	74%	2,627,503	176,000	2,766,044	230,956	1,932,815	133,255	2,364,262	144,438	9,690,625	684,650	9,974,204	97.2%			
North Lanarkshire Council	53	35	66%	2,768,900	202,280	4,583,361	261,857	2,949,053	195,974	5,011,713	329,181	15,313,027	989,291	17,475,552	87.6%			
Orkney Islands Council	48	23	48%	673,824	31,785	460,567	26,102	493,287	76,685	347,952	51,319	1,975,631	185,890	1,503,588	131.4%			
Perth & Kinross Council	53	37	70%	2,009,741	98,228	1,886,910	96,449	1,549,185	122,037	1,390,696	133,046	6,835,532	449,760	7,871,812	86.8%			
Renfrewshire Council	53	42	79%	2,790,230	131,584	6,061,831	225,064	2,979,360	124,341	2,698,623	126,736	14,480,044	607,724	11,800,941	122.7%			
Scottish Borders Council	53	40	75%	1,328,006	111,542	1,506,411	98,035	1,575,962	130,618	1,645,362	90,841	6,055,741	431,035	5,893,526	102.8%			
Shetland Islands Council	48	23	48%	207,665	16,383	351,789	-15,757	285,205	17,987	254,107	19,674	1,098,766	38,286	2,417,088	45.5%			
South Ayrshire Council	53	36	68%	1,525,118	142,142	1,662,561	133,959	1,994,642	128,760	1,547,798	113,524	6,728,118	518,385	7,610,535	88.4%			
South Lanarkshire Council	53	41	77%	5,513,496	238,883	6,455,255	300,207	5,249,599	225,446	7,292,879	247,798	24,511,229	1,012,334	24,475,304	100.1%			
Stirling Council	53	28	53%	450,661	26,244	690,702	42,286	609,210	42,025	579,274	32,174	2,329,848	142,729	3,719,117	62.6%			
The Moray Council	53	40	75%	1,488,354	82,380	921,738	85,771	1,375,953	95,906	997,897	70,234	4,783,942	334,291	8,163,863	58.6%			
West Dunbartonshire	53	43	81%	2,122,227	79,212	2,147,774	78,243	2,069,121	83,017	2,538,061	100,031	8,877,182	340,503	8,588,567	103.4%			
West Lothian Council	53	42	79%	4,975,821	381,612	4,415,905	418,418	3,690,344	257,594	3,131,734	291,251	16,213,803	1,348,875	13,559,668	119.6%			
Associate Members	46	26	57%	2,444,356	51,128	2,317,913	29,366	1,764,265	31,725	2,070,816	46,725	8,597,350	158,944	6,902,027	124.6%			
Tayside Contracts	50	26	52%	2,299,505	161,669	3,155,759	195,775	3,983,950	162,719	3,253,284	134,691	12,692,499	654,854	14,304,441	88.7%			
Totals:				75,835,464	4,340,419	83,511,940	4,989,869	71,730,284	4,306,799	73,781,173	4,462,177	304,858,860	18,099,264	354,663,567	86.0%			

Notes:

1. Contracts Available - The number of contracts available to members during the full reporting period (inclusive of those contracts that may have expired within the reporting timeframe).
2. Contracts Used - The number of contracts which spend has been recorded against during the reporting period (inclusive of those contracts that may have expired within the reporting timeframe).
3. Actual Spend - Total actual spend (net of saving) on contracts during the reporting period compiled using spend data returns provided by contracted suppliers.
4. Saving - Calculated using the estimated forecast saving percentage figure attributed to each contract as per Executive Sub-Committee reports (or variation thereof subsequently agreed with the customer).
5. Forecast Spend - Estimated total spend anticipated in the reporting period.

Contract Spend and Estimated Savings Report

2. Breakdown of Spend by Contract -Year To Date as at: Q2 (Jul 2014 - Sep 2014)

Appendix 2 (Expenditure Summary per Contract)

Ref	Contract	Start Date	Quarter 3			Quarter 4			Quarter 1			Quarter 2			Total		
			Actual Spend (£)	Estimated Saving (£)		Actual Spend (£)	Estimated Saving (£)		Actual Spend (£)	Estimated Saving (£)		Actual Spend (£)	Estimated Saving (£)		Actual Spend (£)	Forecast Spend (£)	Actual v Forecast %
1411	Groceries & Provisions	01/05/2012	4,873,739	312,152		5,499,899	352,573		4,649,967	305,836		3,873,818	257,324		18,897,422	14,478,309	130.5%
0612	Light Vehicles	16/07/2013	3,201,008	65,327		8,222,525	167,807		2,797,990	57,100		3,226,774	65,853		17,448,197	356,086	85.2%
1112	Secure Care	01/07/2013	3,736,897	-72,387		3,835,647	-72,387		4,388,182	-81,967		4,254,656	-81,260		16,215,381	-309,787	89.1%
0712	Educational Materials	01/04/2013	2,837,113	163,152		5,317,476	306,995		3,424,973	200,428		2,995,791	172,446		14,575,353	843,021	88.7%
1212	Frozen Foods	01/07/2013	4,052,022	158,013		4,232,774	166,103		3,530,860	138,639		2,673,922	103,721		14,489,578	566,475	111.4%
0213	Heavy Vehicles	13/01/2014				4,046,775	0		3,746,150	0		5,714,313	0		13,507,238	0	54.5%
0513	Library Books & Textbooks	01/11/2013	2,173,705	43,191		4,995,509	100,619		2,264,042	44,694		2,688,396	53,048		12,121,653	241,552	86.6%
2709	Heavy Vehicles	01/01/2010	11,732,308	288,499								11,732,308	288,499		11,732,308	3,670,020	319.7%
0713	Vehicle & Plant Hire	05/12/2013	1,507,153	20,376		3,267,851	46,052		3,508,860	49,340		3,144,336	44,252		11,428,200	160,020	77.8%
1711	Plumbing Materials	01/04/2012	3,387,906	370,871		2,660,137	310,788		2,825,924	322,383		2,152,799	251,731		11,026,765	1,255,773	127.4%
1110	Street Lighting Materials	01/07/2011	2,067,577	-23,011		2,656,922	-22,040		2,584,497	-23,040		3,320,635	-24,903		10,629,631	-92,995	136.8%
0112	Bitumen Products	01/03/2013	1,595,610	155,571		1,535,826	168,771		4,370,438	428,553		3,105,953	297,023		10,607,826	1,049,917	90.8%
1011	Domestic Furniture and Furnishings (SWF)	13/05/2013	1,853,916	214,226		2,407,566	281,599		2,518,147	295,293		3,643,462	439,719		10,423,091	1,230,837	53.7%
1511	Electrical Materials	01/04/2012	2,705,715	191,961		2,955,104	233,632		2,289,016	151,696		2,399,877	199,203		10,349,712	776,492	132.8%
0810	Hygiene Products	01/05/2011	2,399,516	193,657		2,646,617	216,970		2,993,032	255,493		2,170,346	167,877		10,209,511	833,996	138.9%
0313	Recycle/Refuse Containers	01/11/2013	1,925,500	430,745		2,928,638	659,918		1,970,243	389,968		2,161,169	571,876		8,985,550	2,052,507	136.7%
4010	Building and Timber Materials	01/04/2011	2,221,779	53,565		2,307,646	72,036		2,203,130	21,644		2,052,514	20,164		7,855,068	167,409	117.1%
0212	Vehicle Parts	01/01/2013	1,841,290	96,910		2,160,793	113,726		1,952,819	102,780		1,925,921	101,364		7,880,821	414,780	86.5%
1210	Security	03/05/2011	1,743,998	214,670		1,623,231	206,120		1,684,005	213,522		2,020,873	242,710		7,072,108	877,022	107.6%
0410	Salt	01/07/2010	3,447,532	-164,383		1,988,557	-110,136		1,292,126	-56,266					6,728,214	-330,784	98.8%
0412	Personal Protective Equipment	01/04/2013	1,485,537	141,978		1,853,853	183,475		1,694,355	174,161		1,575,698	164,073		6,609,443	663,688	133.1%
0312	Education & Office Furniture	01/03/2013	1,721,959	159,963		2,405,672	223,478		812,185	75,449		1,483,835	137,843		6,423,652	596,733	182.9%
0910	Meats - Fresh, Prepared & Cooked (incl. Fresh Fish)	01/10/2010	1,734,761	267,731		1,796,604	282,077		1,296,470	201,235		1,171,225	171,896		5,999,059	922,938	161.6%
2610	Fostering	28/03/2013	817,986	0		1,090,727	0		1,660,162	0		2,389,631	0		5,988,505	0	0
0113	Tyres for Vehicles & Plant	01/11/2013	541,505	52,250		1,118,368	107,913		1,305,718	125,990		1,613,518	155,690		4,579,110	441,844	83.6%
1410	Asbestos	01/04/2011	1,021,828	69,869		1,017,096	69,545		910,331	62,245		1,071,263	73,249		4,020,519	274,907	85.3%
3510	Presentation & Audio Visual Equipment	01/04/2011	779,229	115,377		1,525,632	217,515		700,744	103,423		772,467	117,884		3,778,072	554,199	79.7%
1313	Milk	01/03/2014				655,570	-76,916		1,656,338	-194,438		1,106,792	-121,731		3,418,700	-393,085	70.6%
0211	Telecare Equipment	12/01/2012	762,413	72,402		921,647	95,597		789,713	76,736		825,191	84,088		3,298,964	328,822	106.5%
1012	Organic Waste	01/04/2013	427,554	45,577		446,166	39,179		1,221,909	107,373		1,203,139	101,192		3,298,768	293,321	49.6%
1709	Milk	01/03/2010	1,550,565	-32,015		1,116,074	-21,282					2,666,639	-53,297		2,671,183	2,671,183	99.8%
1811	Catering Sundries	01/10/2012	689,671	35,997		735,279	40,604		683,389	36,218		542,237	28,463		2,650,576	141,284	106.5%
1010	Prepared Meals	15/09/2011	607,564	48,927		607,564	47,159		608,379	48,003		590,226	45,723		2,463,309	189,812	92.9%
1011b	Domestic Furniture and Furnishings (TA)	13/05/2013	235,364	19,270		304,441	35,705		487,315	48,106		1,379,256	110,558		2,406,376	213,639	62.2%
0111	Engineering Consultancy	18/03/2013	275,848	30,801		768,098	63,299		637,190	68,917		710,731	56,346		2,391,867	219,363	34.5%
0413	Trade Materials (ironmongery, trade tools, paint)	03/03/2014	334,917	30,201		334,917	30,201		945,597	78,153		1,060,063	80,439		2,340,577	188,793	55.6%
0710	Washroom Solutions	01/10/2010	393,073	267,976		388,821	265,764		581,317	324,074		449,550	303,658		1,812,762	1,161,472	166.9%
0310	Road Maintenance Materials	01/06/2010	821,954	69,866		540,593	40,623		414,184	41,621					1,776,732	152,110	82.8%
2013	Salt	01/07/2014										1,509,170	-75,109		1,509,170	3,913,336	38.6%
0512	Vehicle & Plant Hire	01/11/2012	1,415,373	84,875								1,415,373	84,875		1,415,373	3,429,168	41.3%
0610	Signage	07/01/2011	283,391	119,654		320,223	136,999		264,753	110,352		259,978	114,176		1,128,346	481,181	98.5%
3509	Advertising Services	02/11/2009	464,336	9,476											464,336	9,476	23.4%
1311	Waste Disposal Equipment	01/03/2012	63,718	3,566		244,618	7,448		65,935	3,085		60,335	3,321		434,606	17,421	190.908
1713	Road Maintenance Materials	01/07/2014										212,590	21,925		212,590	17,925	43.8%
2809	Tyres	01/11/2009	207,317	17,861								207,317	17,861		207,317	17,861	45.3%
1213	Agency Workers - Social Care	01/08/2014										193,708	0		193,708	0	4.4%
2109	Waste Containers	01/11/2009	100,417	15,688								100,417	15,688		100,417	2,507,005	4.0%

Contract Spend and Estimated Savings Report

2. Breakdown of Spend by Contract -Year To Date as at: Q2 (Jul 2014 - Sep 2014)

Ref	Contract	Start Date	Quarter 3		Quarter 4		Quarter 1		Quarter 2		Total		
			Actual Spend (£)	Estimated Saving (£)	Actual Spend (£)	Estimated Saving (£)	Actual Spend (£)	Estimated Saving (£)	Actual Spend (£)	Estimated Saving (£)	Actual Spend (£)	Forecast Spend (£)	Actual v Forecast %
3810	Paint	02/05/2011	59,369	6,028	30,484	2,341			75,016	6,344	89,854	8,369	0
0613	Roadstone	01/07/2014									75,016	6,344	2,964,042
0510	Sacks and Liners	01/06/2010									20,874	5,984	830,435
0311	Children's Residential Care	14/08/2014		5,984			0	0	0	0	0	0	17,244,475
1413	Recyclable & Residual Waste	07/07/2014							0	0	0	0	4,692,271
0812	Household WEEE and Batteries	01/04/2013	0	0	0	0	0	0	0	0	0	0	0
1613	Street Lighting Materials	01/07/2014							0	0	0	0	2,618,781
Totals:			75,835,464	4,340,419	83,511,940	4,989,869	71,730,284	4,306,799	73,781,173	4,462,177	304,858,860	18,099,264	354,663,567
													86.0%