

# RENFREWSHIRE COUNCIL RENFREWSHIRE FORUM FOR EMPOWERING COMMUNITIES ROLLING ACTION LOG

| <div> <div> <div></div> <div></div> <div></div> </div> <div> <div>Action is on track</div> <div>Areas for concern that will impact on completion date if not fixed. Action required to bring up to satisfactory level</div> <div>Past deadline date and action required.</div> </div> <div>KEY</div> </div> |                                                                                                                                                                                                                                                                                                                                                                                                                           |                  |        |                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
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| Action No.                                                                                                                                                                                                                                                                                                  | Action                                                                                                                                                                                                                                                                                                                                                                                                                    | Action Owner     | Status | Expected Date of Completion | Actual Date of Closure                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| RF.10.09.13(8)                                                                                                                                                                                                                                                                                              | <u>Development of Targets &amp; Baselines.</u>                                                                                                                                                                                                                                                                                                                                                                            | Forum Members    |        | Future Meeting              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
|                                                                                                                                                                                                                                                                                                             |                                                                                                                                                                                                                                                                                                                                                                                                                           |                  |        |                             | <p><b>RF.12.11.13(6)</b><br/>Priorities for third sector work to be further discussed and a presentation to the relevant thematic Boards setting out potential third sector contribution to delivery of the action plans would take place. Each Forum representative to submit a presentation to their respective Thematic Board outlining the actions the Forum will deliver that contribute to the Themed targets.</p> <p><b>January 2016</b><br/>(a) S Graham to send to each Thematic Board representative a list of actions in each Thematic Board's action plan that relates directly to Forum involvement.<br/>(b) In consultation with the Forum representative on each Thematic Board, Engage Renfrewshire support staff on each Board to agree with C. MacDonald a date for a presentation to each Board by the Forum representative.</p> <p><b>January 2016</b><br/>Draft Action Plan in development.</p> <p><b>RF.30.03.16(9)</b><br/>Revised Action Plan agreed and will be reviewed regularly.</p> |
| RF.17.11.15(8)                                                                                                                                                                                                                                                                                              | <u>Widening Opportunities for School Work Experience Placements</u><br>(a) The issue of barriers to appropriate work placement opportunities for young people with disabilities to be raised with the Children & Young People Thematic Board.<br>(b) The Forum to look at third sector employment engagement strategies and collate a list of organisations that could provide work placements for disabled young people. | Lead Officer/ SG |        | Future Meeting              | Mar 16                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
|                                                                                                                                                                                                                                                                                                             |                                                                                                                                                                                                                                                                                                                                                                                                                           |                  |        |                             | <p><b>January 2016</b><br/>A McNiven/S Graham to write to third sector organisations to quantify the number of placements that could be offered in the sector.</p> <p><b>RF.30.03.16(9)</b><br/>Funding released from the Tackling Poverty Programme to provide supported volunteering and work experience opportunities targeted at young people with Additional Support Needs.</p> <p><b>August 2016</b><br/>First phase of work experience for 15 pupils completed in Renfrewshire Access Panel/Environmental Training Team. Future opportunities to be sourced through Volunteer Managers Forum.</p>                                                                                                                                                                                                                                                                                                                                                                                                         |
| RF.27.01.15(2)                                                                                                                                                                                                                                                                                              | <u>Local Engagement Events</u><br>(i) Engage looking at organisations in the Bridgewater area in Erskine to ascertain if any are currently undertaking a public engagement exercise in order that they can piggy-back on                                                                                                                                                                                                  |                  |        |                             | <p><b>RF.09.02.16(2)</b><br/>The key points from the Charrette in Erskine to be incorporated into a report which will form part of draft strategy plan for Erskine.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |

| Action No.                   | Action                                                                                                                                                                                                                                                                                                                                                              | Action Owner           | Status | Expected Date of Completion | Actual Date of Closure | Update & Comments                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
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|                              | to it.<br>(ii) Names are being collected for development of engagement activity within Foxbar.                                                                                                                                                                                                                                                                      |                        |        |                             |                        | <b>August 2016</b><br>Localised events held in 2016 in Elderslie and Foxbar. Event now being planned in conjunction with Renfrewshire Carers Forum.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| <b><u>RF.27.01.15(5)</u></b> | <b><u>Streets for All</u></b><br>Contact to be made with Renfrewshire Council, the Safer and Stronger Renfrewshire Thematic Board, the Jobs and Economy Thematic Board and the Greener Renfrewshire Thematic Board to discuss the possibility of introducing safer pavements as an equality outcome for Renfrewshire Council and the Community Planning Partnership |                        |        | Future meeting              |                        | <b><u>RF.30.03.16(7)</u></b><br>(a) The Living Streets report to be submitted to the relevant Community Planning boards for consideration; and<br>(b) Renfrewshire Access Panel to undertake further Living Streets reports of appropriate locations in Renfrewshire.<br><br>The Living Streets report has been submitted to the Greener Board and will be submitted to the remaining Community Planning Boards in the August/September 2016 Board cycle.                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| <b><u>RF.05.05.15(3)</u></b> | <b><u>Community Empowerment (Scotland) Act 2015</u></b><br>Symposium event to be developed around the Community Empowerment Bill and Asset Transfer and to liaise with Council staff, Housing Associations and DTAS to participate in the event.                                                                                                                    | Lead Officer           |        | Future meeting              |                        | <b><u>RF.17.11.15(7)</u></b><br>Engage Renfrewshire to organise an event around transfer of assets in 2016, following the publication of Scottish Government Guidance on the Community Empowerment (Scotland) Act.<br><br><b><u>RF.09.02.16(4)</u></b><br>Engage Renfrewshire would progress the organisation an event around transfer of assets, as agreed at the meeting on 17 November 2015, but that this event would be arranged before the publication of Scottish Government guidance on the Community Empowerment (Scotland) Act.<br><br><b><u>RF.30.03.16(2)&amp;(5)</u></b><br>A session on asset transfer to take place at the Community Planning Conference on 20 May, 2016.<br>Sub-Group to be established to develop a Community Empowerment (Scotland) Act 2015 action plan;<br>(b) Further reports on the progress of the Sub-Group to be submitted to future meetings of the Board. |
| <b><u>RF.01.09.15(6)</u></b> | <b><u>Community Council Elections</u></b><br>examine the availability of resources to assist ethnic and disabled people become members of their community councils.                                                                                                                                                                                                 | Lead Officer/<br>A McN |        | Future meeting              |                        | <b>August 2016</b><br>Outline content for a Community Empowerment Toolkit presented to the Forum in August 2016.<br><br><b><u>RF.17.11.15(3)</u></b><br>An analysis of the data from the equalities monitoring form to be passed to Engage Renfrewshire for analysis and development.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| <b><u>RF.01.09.15(8)</u></b> | <b><u>Promoting And Supporting The Third Sector</u></b><br>Forum will deliver a presentation to the                                                                                                                                                                                                                                                                 | Lead                   |        | Future meeting              |                        | <b>February 2016</b><br>Information passed to Engage<br><br><b>January 2016</b><br>A McNiven/S Graham to write to third sector organisations to identify potential placements for professionals within third sector                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |

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|                       | Community Planning Partnership Board on practical ways for statutory partners to support local third sector organisations Lead Officer and Empowering Communities Manager develop the presentation.                                                                                                                                                                                              | Officer/ SG      |        |                             |                        | organisations and discuss the possibility of college accreditation with West College Scotland.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| <u>RF-17.11.15(4)</u> | <u>Renfrewshire Forum for Communities Development</u><br>(a) Forum to invite members of other Boards to a development session to discuss the contribution of the Forum to other thematic agendas;<br><br>(b) Forum Members originally co-opted for the duration of the Advice Services review confirm that they wish to retain their place on the Forum, following the conclusion of the review. | Lead Officer/ SG |        | Future meeting              |                        | <u>RF-30.03.16(10)</u><br>(a) An invitation be extended to additional third sector organisations that have the capacity to contribute across the range of issues that the Forum addressed to join the Forum For Empowering Communities Thematic Board;<br>(b) Forum Board Members to nominate a substitute from their organisation to attend meetings in the event that they are unable to attend; and<br>(c) Chair of the Forum write to appropriate organisations to invite them to join the Forum For Empowering Communities Thematic Board.<br><br><u>August 2016</u><br>Members have been contacted regarding continuing to be represented at the Forum. |
| <u>RF-09.02.16(4)</u> | <u>Community Learning &amp; Development Regulations and Strategic Plan</u><br>The Senior Officer responsible for the CLD Regulations and Strategic Plan to report key successes and milestones through the Forum for Empowering Communities.                                                                                                                                                     | A Conboy         |        | Future meeting              |                        | <u>August 2016</u><br>Discussions taking place to agree CLD governance arrangements between the Forum and the Children and Young People's Board                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| <u>RF-30.03.16</u>    | <u>Stakeholder Engagement Framework</u><br>(a) Board to act as a Reference Group on the development of the external stakeholder aspect of the Engagement Framework;<br>(b) Board to provide expertise on content and sections or advise who could assist;<br>(c) Board to sign off the framework before it is presented to the CPP Board; and<br>(d) Board to suggest a name for the framework.  |                  |        |                             |                        | <u>August 2016</u><br>Development of the Stakeholder Engagement Framework continuing and an update will be reported at the meeting of the Forum in November 2016.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |