

GLASGOW AND THE CLYDE VALLEY STRATEGIC DEVELOPMENT PLANNING AUTHORITY JOINT COMMITTEE

To: Joint Committee

On: 12 December 2016

Report by: The Treasurer and the Strategic Development Plan Manager

Heading: Corporate Purchasing Card Expenditure to 11th November 2016

1. Summary

- 1.1 At the Joint Committee meeting of 20th June 2016, members requested that a list of expenses incurred through corporate procurement card payment be submitted to the Joint Committee on a quarterly basis.
 - 1.2 A list of expenses by type and employee for the period 20th August 2016 to 11th November 2016 is provided at section 3.
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2 Recommendations

- 2.1 It is recommended that members note the report.
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3 Corporate Procurement Card Expenditure

- 3.1 In the period from 20th August 2016 to 11th November 2016 a total sum of £1,588.21 was expended by Corporate Procurement Card. £392.48 related to operational supplies and services, with £1,195.73 being spent on travel and subsistence and conferences and courses for Core Team employees. Details can be found in the table below.
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CPC Expenditure for the Period 20th August 2016 to 11th November 2016

	Travel & Subsistence	Conferences & Courses	Total
SDP Manager	£262.75	£240.00	£502.75
Assistant SDP Manager	£41.15	£90.00	£131.15
Planning Analyst	£29.80		£29.80
Strategic Planner	£204.03		£204.03
Conference		£328.00	£328.00
Total	£537.73	£658.00	£1,195.73