

## **Notice of Meeting and Agenda Scotland Excel Joint Committee**

Date	Time	Venue
Friday, 12 June 2015	10:45	City Chambers, Glasgow City Council, 80 George Square, Glasgow, G2 1DU

KENNETH GRAHAM  
Head of Corporate Governance

### **Further Information**

This is a meeting which is open to members of the public.

A copy of the agenda and reports for this meeting will be available for inspection prior to the meeting at the Customer Service Centre, Renfrewshire House, Cotton Street, Paisley and online at [www.renfrewshire.gov.uk/agendas](http://www.renfrewshire.gov.uk/agendas).

For further information, contact  
[democratic-services@renfrewshire.gov.uk](mailto:democratic-services@renfrewshire.gov.uk).

## Items of business

### Apologies

Apologies from members.

### Declarations of Interest

Members are asked to declare an interest in any item(s) on the agenda and to provide a brief explanation of the nature of the interest.

## 1 Minutes

### 1(a) Minute of Joint Committee 5 - 12

Submit minute of Joint Committee meeting on 5 December, 2014.

### 1(b) Minutes of the Executive Sub Committee 13 - 60

Submit minutes of the Executive Sub Committee meetings on 5 December, 2014 and, 30 January, 6 March, 27 March, 15 May, 2015.

### 1(c) Minute of Chief Executive Officers Management Group 61 - 64

Submit minute of the Chief Executive Officers Management Group meeting on 23 March, 2015.

## 2 Three Year Strategic Plan and Operating Plan 65 - 108

Report by the Director

## 3 Budget Allocation Report 109 - 112

Report by Director

## 4 Update on Rebate Development Activity 113 - 114

Report by Director

<b>5(a)</b>	<b>Membership of Chief Executive Officers Management Group</b>	<b>115 - 116</b>
	Report by Clerk	
<b>5(b)</b>	<b>Membership of Executive Sub Committee</b>	<b>117 - 118</b>
	Report by Clerk	
<b>6</b>	<b>Scotland Excel Unaudited Annual Accounts 2014-15</b>	<b>119 - 152</b>
	Report by the Treasurer	
<b>7</b>	<b>Local Authority Accounts (Scotland) Regulations 2014</b>	<b>153 - 156</b>
	Report by the Treasurer and the Clerk	
<b>8</b>	<b>Scotland Excel Annual Audit Plan 2014-15</b>	<b>157 - 178</b>
	Report by the Treasurer	
<b>9</b>	<b>Internal Audit Annual Report 2014/15</b>	<b>179 - 190</b>
	Report by Chief Auditor	
<b>10</b>	<b>Organisation Information Report</b>	<b>191 - 192</b>
	Report by Director	
<b>11</b>	<b>Update on the Contract Delivery Plan</b>	<b>193 - 200</b>
	Report by Director	
<b>12</b>	<b>Spend and Savings Report</b>	<b>201 - 208</b>
	Report by Director	
<b>13</b>	<b>Assessing Procurement Capability – Progress So Far and Plans for the Future</b>	<b>209 - 212</b>
	Report by Director	

#### **14    Date of next meeting**

The next meeting will be held on Friday 27 November, 2015