



Minute of Meeting Renfrewshire Area Support Team

Date	Time	Venue
Tuesday, 13 December 2022	14:00	Corporate Meeting Room 3, Council Headquarters, Renfrewshire House, Cotton Street, Paisley, PA1 1AN

PRESENT

Derek Brama; Craig Campbell; Jacqueline Doherty; Edi Hanley; Alex MacDonald; Jim Melrose; Ewan McNaught and Anne Tucker.

CHAIR

D Brama, Area Convener, presided.

ALSO PRESENT

L King, Locality Reporter and P Wilson, Area Service Improvement Partner (CHS).

IN ATTENDANCE

P Shiach Senior Committee Services Officer, (Finance and Resources).

APOLOGIES

Councillor Hughes, R MacLeod and M Robinson.

DECLARATIONS OF INTEREST

There were no declarations of interest intimated by members prior to the meeting.

ADDITIONAL ITEM

The Area Convener indicated that there was one additional item of business which had not been included in the notice calling the meeting. The Area Convener, being of the opinion that the item which was dealt with at item 7 of the agenda was competent and relevant, authorised its consideration.

1 MINUTE OF PREVIOUS MEETING

There was submitted the Minute of the previous meeting of Renfrewshire Area Support Team (AST) held on 25 October 2022.

DECIDED: That the Minute be approved.

2 MATTERS ARISING

DECIDED: It was noted that there were no matters arising

3 LOCALITY REPORTER MANAGER - UPDATE

The Locality Reporter Manager provided a verbal update report on local Scottish Children's Reporter Administration (SCRA) operational arrangements, in particular with regard to staffing arrangements where the temporary contracts for cover for Reporters vacancies had been extended; staffing arrangements for the Christmas/New Year period; heating issues within the Glen Lane Office; and issues with the delivery of papers as a result of industrial action by Royal Mail.

The Locality Reporter Manager was then heard in answer to questions from members on the content of the report.

DECIDED: That the report be noted.

4 RECRUITMENT AND RETENTION SUB GROUP (PPAS)

There was submitted the Minute of the meeting of the Recruitment and Retention Sub-group held on 22 November 2022.

The Minute provided information in relation to an update on observations, rota and CSAS; interviews of panel member applicants; support for PPAs; theme 2 of the Area Plan; support for Panel Members; and Panel Member re-appointments in 2023.

The Depute Area Convener was then heard in answer to questions and comments from the Committee on the Minute.

DECIDED: That the Minute be approved.

5 HEARINGS MANAGEMENT SUB GROUP

There was submitted the Minute of the meeting of the Hearings Management Sub-group held on 6 December 2022.

The Minute provided information in relation to sabbaticals, resignations; hearing statistics for the period 11 October to 5 December 2022; pastoral care; panel strength; rotas; technical issues; and trauma informed practice.

A full discussion took place with regard to issues around chair training, particularly with regard to a cohort within the current panel members who were unwilling to undertake Management of Hearings training at this time, and it was suggested that a presentation be undertaken at a future local training event on chairing. It was further suggested that PPAs, when undertaking observations, could be encouraged to identify Panel Members who had the skill set to be trained in Management of Hearings training. It was also indicated that previous practice had been for the three hearings in a session to be chaired by different members to allow Panel Members to gain confidence and experience.

DECIDED:

- a) That a presentation be undertaken at a future local training event on Management of Hearings training;
- b) That when undertaking observations, PPAs be encouraged to identify Panel Members with suitable skill sets to be trained in MoH training; and
- c) That the Minute be otherwise approved.

6 LEARNING & DEVELOPMENT SUB-GROUP

There was submitted the Minute of the meeting of the Learning and Development Sub-group held on 5 December 2022.

The Minute provided updates on pre-service training; Learning Academy training; local training and support; observations; in-service training; Kibble visits; population of the learning and development space on the Renfrewshire Teams Channel; Trauma informed Practice LDC training; MOH/Enhanced practice update; the requirement for additional group members; and training issues in relation to the 2023 re-appointment exercise.

DECIDED: That the Minute be approved.

7 AREA SUPPORT IMPROVEMENT PARTNER - UPDATE

The Area Support and Improvement Partner provided a verbal update on the national position in relation to the outcome of the autumn recruitment campaign; PPA pathways for training for January 2023; the Hearing System Working Group; the Issues List; the emerging themes report which was available on the Teams channel; and the Mackie Report which was now expected to be published in April 2023.

The Area Support and Improvement Partner was then heard in answer to questions from members of the update.

DECIDED: That the information be noted.