

Minute of Meeting Scotland Excel Chief Executive Officers Management Group

Date	Time	Venue
Monday, 20 June 2022	10:00	Remotely by MS Teams,

Present

Angela Scott (Aberdeen City Council); Annmarie O'Donnell (City of Glasgow Council); Greg Colgan (Dundee City Council); Alan Russell (Renfrewshire Council); and Craig Fergusson (South Lanarkshire Council).

In Attendance

J Welsh, Chief Executive, H Carr, Head of Strategic Procurement, M Robertson, Marketing and Communications Manager, E Hay and M Mitchell, both Strategic Procurement Managers, J McKechnie, Assistant Category Manager and K Forrest, Office Manager (all Scotland Excel); and M Conaghan, Head of Corporate Governance and E Currie, Senior Committee Services Officer (both Renfrewshire Council).

Apologies

Eddie Fraser (East Ayrshire Council) and Cleland Sneddon (South Lanarkshire Council).

Conflicts of Interest

There were no conflicts of interest intimated prior to the commencement of the meeting.

1 **Minute**

There was submitted the Minute of the meeting of the Chief Executive Officers Management Group (CEOMG) held on 16 February 2022.

DECIDED: That the Minute be approved.

Sederunt

Angela Scott joined the meeting during consideration of the following item of business.

2 **Chief Executive's Update Report**

There was submitted a report by the Chief Executive of Scotland Excel providing an update on key developments within Scotland Excel since the meeting of the CEOMG held on 16 February 2022.

The report provided detailed updates on Scotland Excel's framework portfolio; the contract delivery plan; supply chain disruption; the Scotland Excel Academy; projects being undertaken with member councils and associate members; community wealth building; climate change; new associate members and the Scotland Excel Annual Conference 2022.

DECIDED: That the report be noted.

3 **Presentation: Care Update (including NCS)**

H Carr, Head of Strategic Procurement, gave a presentation in relation to care, including NCS.

The presentation provided information in relation to residential rehabilitation, family-based support, children's residential care and education, and the national care home contract re-design; the fee setting process for both children's services and adult social care; and the Scottish Government working groups and the social care work being undertaken with CoSLA and SOLACE in relation to the National Care Service.

Following discussion, it was agreed that the Chief Executive of Scotland Excel submit a report to the next meeting of this Group in relation to work on the National Care Service.

DECIDED:

(a) That the presentation be noted; and

(b) That the Chief Executive of Scotland Excel submit a report to the next meeting of this Group in relation to work on the National Care Service.

Sederunt

Greg Colgan left the meeting prior to consideration of the following item of business.

4 **Presentation: Update on Five-year Strategy (Stakeholder Engagement)**

M Robertson, Marketing and Communications Manager, gave a presentation in relation to the stakeholder engagement around Scotland Excel's five-year strategy.

The presentation provided background information and provided an update on Scotland Excel's evolved approach for the new five-year strategy; detailed the vision and mission of the strategy; the corporate goals; and the stakeholder engagement that would be undertaken.

Following discussion, it was agreed that Scotland Excel consult with wider professional groups; that the wording within the strategy document be emboldened; that Scotland Excel's partnership approach be further highlighted; and that Scotland Excel make contact with SOLACE around delivering a session at the upcoming conference.

DECIDED:

(a) That the presentation be noted; and

(b) That Scotland Excel consult with wider professional groups; embolden the language within the strategy document; further highlight the partnership approach; and make contact with SOLACE around delivering a session at the upcoming conference.

5 **Presentation: Strategic Sourcing Opportunities**

H Carr, Head of Strategic Procurement, gave a presentation on strategic sourcing opportunities.

The presentation provided information on the spend profile by category; the need for broader market analysis; construction materials; source material; the product mix; the fleet framework; and corporate issues.

Following discussion, it was agreed that Council Chief Executives and Directors of Finance be provided with more visibility and understanding around the matters raised during the presentation in order to commit to changes and be aware of the available opportunities in relation to savings.

DECIDED:

(a) That the presentation be noted; and

(b) That Council Chief Executives and Directors of Finance be provided with more visibility and understanding around the matters raised during the presentation in order to commit to changes and be aware of the available opportunities in relation to savings.

At this point in the meeting, the Chair intimated that due to time restrictions the following item of business be considered at the next meeting of this group.

6 **Presentation: Scotland Excel - Demonstrating Member Value**

DECIDED: That this presentation be delivered at the next meeting of this Group.

7 **Date of Next Meeting**

DECIDED: That it be noted that the next meeting of this Group would be held at 10.00 am on 17 August 2022.