

Notice of Meeting and Agenda

Audit, Risk and Scrutiny Board

Date	Time	Venue
Tuesday, 28 May 2019	10:00	Corporate Meeting Room 1, Council Headquarters, Renfrewshire House, Cotton Street, Paisley, PA1 1AN

KENNETH GRAHAM
Head of Corporate Governance

Membership

Councillor Tom Begg: Councillor Stephen Burns: Councillor Michelle Campbell: Councillor Alison Jean Dowling: Councillor Neill Graham: Councillor Jim Harte: Councillor Emma Rodden:

Councillor Bill Binks (Convener): Councillor Jim Sharkey (Depute Convener):

Further Information

This is a meeting which is open to members of the public.

A copy of the agenda and reports for this meeting will be available for inspection prior to the meeting at the Customer Service Centre, Renfrewshire House, Cotton Street, Paisley and online

at <http://renfrewshire.cmis.uk.com/renfrewshire/CouncilandBoards.aspx>

For further information, please either email

democratic-services@renfrewshire.gov.uk or telephone 0141 618 7112.

Members of the Press and Public

Members of the press and public wishing to attend the meeting should report to the customer service centre where they will be met and directed to the meeting.

Apologies

Apologies from members.

Declarations of Interest

Members are asked to declare an interest in any item(s) on the agenda and to provide a brief explanation of the nature of the interest.

AUDIT

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| 1 | Training for Audit, Risk & Scrutiny Board Members
Report by Chief Auditor. | 1 - 4 |
| 2 | Summary of Internal Audit Reports for Period 01
January to 30 April 2019
Report by Chief Auditor. | 5 - 16 |
| 3 | Summary of Outstanding Internal Audit
Recommendations
Report by Chief Auditor. | 17 - 24 |
| 4 | Internal Audit Annual Report 2018/19
Report by Chief Auditor. | 25 - 44 |
| 5 | Audit Scotland - Management Report 2018/19
Report by Director of Finance & Resources. | 45 - 60 |

CORPORATE GOVERNANCE

- | | | |
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| 6 | Annual Review of Compliance with the Local Code of
Corporate Governance 2019
Report by Chief Executive. | 61 - 124 |
| 7 | Unaudited Annual Governance Statement 2018/19
Report by Director of Finance & Resources. | 125 - 134 |

RISK MANAGEMENT

- | | | |
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| 8 | Risk Management Annual Report 2018/219
Report by Director of Finance & Resources. | 135 - 146 |
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- 9 **Strategic, Corporate & Service Risk Report, April 2019** 147 - 186
Report by Director of Finance & Resources.

MONITORING, REVIEWING SERVICE DELIVERY PERFORMANCE, POLICIES & PRACTICES

- 10 **Absence Statistics 2018/19 - 01 October to 31 March 2019** 187 - 194
Report by Director of Finance & Resources.
- 11 **Audit Scotland - Local Government in Scotland, Challenges & Performance 2019** 195 - 262
Report by Chief Executive.
- 12 **Audit Scotland Reports - Audit of Housing and Council Tax Benefit Risk Assessment Report and Housing Benefit Performance Audit 2017/18 - Annual Update Report** 263 - 302
Report by Director of Finance & Resources.

ANNUAL PROGRAMME

- 13 **The Effectiveness of Fair Trade within Renfrewshire (Lead Officer- Craig Doogan)** 303 - 310
Report by Lead Officer.
- 14 **Review of Bus Deregulation and Effect on Transport Services in Renfrewshire (Lead Officer - Jamie Mackie)** 311 - 318
Report by Lead Officer.
- 15 **Maintenance of Multi-Occupancy Accommodation (Mixed Tenure Buildings) (Lead Officer - Dorothy Kerr)** 319 - 326
Report by Lead Officer.

EXCLUSION OF PRESS AND PUBLIC

The Board may by resolution exclude the press and public from the meeting during consideration of the following items of business as it is likely, in view of the nature of the business to be transacted, that if members of the press and public are present, there could be disclosure to them of exempt information as defined in paragraphs 1 and 14 of Part I of Schedule 7A of the Local Government (Scotland) Act, 1973.

AUDIT

16 Summary of Internal Audit Reports for Period 01 January to 30 April 2019.

- Information relating to any individual;
- Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of a crime.