

## Notice of Meeting and Agenda Finance & Resources Policy Board

Date	Time	Venue
Wednesday, 11 November 2015	14:00	Council Chambers (Renfrewshire), Council Headquarters, Renfrewshire House, Cotton Street, Paisley, PA1 1AN

KENNETH GRAHAM  
Head of Corporate Governance

### Membership

Councillor Derek Bibby: Councillor Audrey Doig: Councillor Christopher Gilmour: Councillor Jim Harte: Councillor Jacqueline Henry: Councillor Brian Lawson: Councillor Paul Mack: Councillor Kenny MacLaren: Councillor Mags MacLaren: Councillor Alexander Murrin: Councillor Allan Noon: Councillor Tommy Williams:

Councillor Michael Holmes (Convener): Councillor Eddie Grady (Depute Convener)

### Members of the Press and Public

Members of the press and public wishing to attend the meeting should report to the customer service centre where they will be met and directed to the meeting.

### Further Information

This is a meeting which is open to members of the public.

A copy of the agenda and reports for this meeting will be available for inspection prior to the meeting at the Customer Service Centre, Renfrewshire House, Cotton Street, Paisley and online at [www.renfrewshire.gov.uk/agendas](http://www.renfrewshire.gov.uk/agendas).

For further information, please either email [democratic-services@renfrewshire.gov.uk](mailto:democratic-services@renfrewshire.gov.uk) or telephone 0141 618 7112.



## Items of business

### Apologies

Apologies from members.

### Declarations of Interest

Members are asked to declare an interest in any item(s) on the agenda and to provide a brief explanation of the nature of the interest.

- |          |   |                |
|----------|---|----------------|
| <b>1</b> | <b>Procurement Sub Committee</b>  | <b>5 - 16</b>  |
|          | Minutes of the meetings of the Procurement Sub Committee held on 26 August and 16 September 2015 and the Special Procurement Sub Committee held on 19 October 2015. |                |
| <b>2</b> | <b>Joint Consultative Board (Non-Teaching)</b>  | <b>17 - 20</b> |
|          | Minute of the meeting of the Joint Consultative Board (Non-Teaching) held on 3 September 2015.  |                |
| <b>3</b> | <b>Revenue Budget Monitoring Report to 18 September 2015</b>  | <b>21 - 32</b> |
|          | Joint report by the Chief Executive and Director of Finance & Resources.  |                |
| <b>4</b> | <b>Revenue Budget Monitoring Report - Overview to 18 September 2015</b>   | <b>33 - 46</b> |
|          | Report by the Director of Finance & Resources.  |                |
| <b>5</b> | <b>Capital Budget Monitoring Report to 18 September 2015</b>  | <b>47 - 52</b> |
|          | Report by the Director of Finance & Resources.  |                |
| <b>6</b> | <b>Capital Budget Monitoring Report - Overview</b>  | <b>53 - 60</b> |
|          | Report by the Director of Finance & Resources.  |                |
| <b>7</b> | <b>Revenues Collection Statement</b>  | <b>61 - 66</b> |
|          | Report by the Director of Finance & Resources.  |                |
| <b>8</b> | <b>Benefits Administration - Welfare Reform and Performance Statement</b>   | <b>67 - 74</b> |
|          | Report by the Director of Finance & Resources.  |                |

<b>9</b>	<b>Treasury Management Mid-Year Review 2015/16</b>	<b>75 - 84</b>
	Report by the Director of Finance & Resources.	
<b>10</b>	<b>Service Improvement Plan Monitoring Report 2015/18</b>	<b>85 - 128</b>
	Report by the Director of Finance & Resources	
<b>11</b>	<b>Chief Executive's Service Improvement Plan 2015/18: 6-Monthly Monitoring Report</b>	<b>129 - 146</b>
	Report by the Chief Executive.	
<b>12</b>	<b>Corporate Risk Register 2015 - Mid-Year Progress Report</b>	<b>147 - 180</b>
	Report by the Director of Finance & Resources.	
<b>13</b>	<b>Chief Executive's Service Risk Management Plan 2015/16 - Mid-Year Progress Report</b>	<b>181 - 192</b>
	Report by the Chief Executive.	
<b>14</b>	<b>Records Management Policy</b>	<b>193 - 208</b>
	Report by the Director of Finance & Resources.	
<b>15</b>	<b>Revision of Grant Conditions for Voluntary Organisations</b>	<b>209 - 256</b>
	Report by the Director of Finance & Resources.	
<b>16</b>	<b>Application to Paisley Burgh Citizens Fund</b>	<b>257 - 260</b>
	Report by the Director of Finance & Resources.	
<b>17</b>	<b>Civic Hospitality</b>	<b>261 - 264</b>
	Report by the Director of Finance & Resources.	