

# **GLASGOW AND THE CLYDE VALLEY STRATEGIC DEVELOPMENT PLANNING AUTHORITY JOINT COMMITTEE**

**To:** Joint Committee

**On:** 13 March 2017

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**Report by:** The Treasurer and the Strategic Development Plan Manager

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**Heading:** Corporate Purchasing Card Expenditure to 3<sup>rd</sup> February 2017

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## **1. Summary**

- 1.1 At the Joint Committee meeting of 20<sup>th</sup> June 2016, members requested that a list of expenses incurred through corporate procurement card payment be submitted to the Joint Committee on a quarterly basis.
  - 1.2 A list of expenses by type and employee for the period 12<sup>th</sup> November 2016 to 3<sup>rd</sup> February 2017 is provided at section 3.
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## **2 Recommendations**

- 2.1 It is recommended that members note the report.
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## **3 Corporate Procurement Card Expenditure**

- 3.1 In the period from 12<sup>th</sup> November 2016 to 3<sup>rd</sup> February 2017 a total sum of £757.82 was expended by Corporate Procurement Card. £632.62 related to operational supplies and services with £125.20 being spent on travel and subsistence for Core Team employees. Details can be found in the table below.
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**CPC Expenditure for the Period 12th November 2016 to 3rd February 2017**

	Travel & Subsistence	Total
SDP Manager	£101.90	£101.90
Assistant SDP Manager	£23.30	£23.30
Planning Analyst		£0.00
Strategic Planner		£0.00
Conference		£0.00
<b>Total</b>	<b>£125.20</b>	<b>£125.20</b>