

Notice of Meeting and Agenda Audit, Risk and Scrutiny Board

Date	Time	Venue
Monday, 21 January 2019	10:00	Corporate Meeting Room 1, Council Headquarters, Renfrewshire House, Cotton Street, Paisley, PA1 1AN

KENNETH GRAHAM
Head of Corporate Governance

Membership

Councillor Tom Begg: Councillor Stephen Burns: Councillor Michelle Campbell: Councillor Alison Jean Dowling: Councillor Neill Graham: Councillor Jim Harte: Councillor Emma Rodden: Councillor Bill Binks (Convener): Councillor Jim Sharkey (Depute Convener):

Further Information

This is a meeting which is open to members of the public.

A copy of the agenda and reports for this meeting will be available for inspection prior to the meeting at the Customer Service Centre, Renfrewshire House, Cotton Street, Paisley and online at <http://renfrewshire.cmis.uk.com/renfrewshire/CouncilandBoards.aspx>

For further information, please either email democratic-services@renfrewshire.gov.uk or telephone 0141 618 7112.

Members of the Press and Public

Members of the press and public wishing to attend the meeting should report to the customer service centre where they will be met and directed to the meeting.

Items of business

Apologies

Apologies from members.

Declarations of Interest

Members are asked to declare an interest in any item(s) on the agenda and to provide a brief explanation of the nature of the interest.

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AUDIT

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| 1 | Internal Audit and Counter Fraud Progress and Performance for Period to 31 December 2018
Report by Chief Auditor. | 1 - 6 |
| 2 | Summary of Internal Audit Reports for the Period 10 October to 31 December 2018
Report by Chief Auditor. | 7 - 22 |
| 3 | Audit Scotland - Annual Audit Plan 2018/19
Report by Director of Finance & Resources. | 23 - 40 |

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MONITORING & REVIEWING SERVICE DELIVERY PERFORMANCE, POLICIES & PRACTICES

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| 4 | Scottish Information Commissioner - Annual Report 2017/18
Report by Director of Finance & Resources. | 41 - 44 |
| 5 | Commissioner for Ethical Standards in Public Life in Scotland Annual Report 2017/18
Report by Director of Finance & Resources. | 45 - 48 |
| 6 | Scottish Public Services Ombudsman (SPSO) Annual Report 2017/18
Report by Director of Finance & Resources. | 49 - 58 |
| 7 | Records Management Plan Update
Report by Director of Finance & Resources. | 59 - 64 |
| 8 | Review of the Newly-introduced Speed Limit in Brookfield | 65 - 74 |

(Lead Officer - David Wilson)

Report by Lead Officer.

EXCLUSION OF PRESS AND PUBLIC

The Board may by resolution exclude the press and public from the meeting during consideration of the following item of business as it is likely, in view of the nature of the business to be transacted, that if members of the press and public are present, there could be disclosure to them of exempt information as defined in paragraph 14 of Part I of Schedule 7A of the Local Government (Scotland) Act, 1973.

9 Summary of Internal Audit Investigations Findings for Period 01 October to 31 December 2018