

Notice of Meeting and Agenda

Infrastructure, Land and Environment Policy Board

Date	Time	Venue
Wednesday, 26 August 2020	13:00	Microsoft Teams Platform,

KENNETH GRAHAM
Head of Corporate Governance

Membership

Councillor Jennifer Marion Adam-McGregor: Councillor Stephen Burns: Councillor Jacqueline Cameron: Councillor Michelle Campbell: Councillor Carolann Davidson: Councillor Eddie Devine: Councillor Audrey Doig: Councillor Neill Graham: Councillor John Hood: Councillor Karen Kennedy: Councillor Scott Kerr: Councillor James MacLaren: Councillor Will Mylet:

Councillor Cathy McEwan (Convener): Councillor Natalie Don (Depute Convener):

Recording of Meeting

This meeting will be recorded for subsequent broadcast via the Council's internet site. If you have any queries regarding this please contact Committee Services on 07534 058160. To find the recording please follow the link which will be attached to this agenda once the meeting has concluded.

Recording of Meeting

https://www.youtube.com/watch?v=RhSjB_N_vO4&list=PLTB8a5W6y4DX8ZniWIAncpPAwJ1iyR6xO&index=45&t=17s

Apologies

Apologies from members.

Declarations of Interest

Members are asked to declare an interest in any item(s) on the agenda and to provide a brief explanation of the nature of the interest.

Finance

- 1 Revenue and Capital Budget Monitoring Report 1 - 10**

Joint report by Director of Finance & Resources, Director of Environment & Infrastructure and Director of Communities, Housing & Planning.

General

- 2 Infrastructure, Land & Environment - Service Update 11 - 22**

Report by Director of Environment & Infrastructure.

Roads and Transportation

- 3 Transportation Transition Recovery Plan 23 - 28**

Report by Director of Environment & Infrastructure.

Environmental

- 4 Community Engagement on Biodiversity Areas 29 - 36**

Report by Director of Environment & Infrastructure.

Land and Property

- 5 Common Good Register 37 - 48**

Report by Director of Finance & Resources.

- 6 Proposed Renfrewshire Allotment Site Regulations in
terms of the Community Empowerment (Scotland) Act
2015 49 - 60**

Report by Director of Finance & Resources.

- 7 Community Asset Transfer Return 2019/20 61 - 64**

Report by Director of Finance & Resources.

Clyde Muirshiel Park

- 8 Proposal to Dissolve Clyde Muirshiel Regional Park
Authority Joint Committee 65 - 68**

Report by Director of Communities, Housing & Planning Services.

EXCLUSION OF PRESS AND PUBLIC

The Board may by resolution exclude the press and public from the meeting during consideration of the following items of business as it is likely, in view of the nature of the business to be transacted, that if members of the press and public are present, there could be disclosure to them of exempt information as defined in paragraphs 6 and 9 of Part I of Schedule 7A of the Local Government (Scotland) Act, 1973.

Exempt Item

Exempt documents are no longer available in print format. You will require to log in to Infrastructure, Land and Environment Exempt Items to access documents. Please note that access to exempt documents is now restricted.

9 Proposed Sale of Kersland School, Paisley

Report by Director of Finance & Resources.



To: Infrastructure, Land and Environment Policy Board

On: 26 August 2020

Report by: Director of Finance and Resources

Heading: Revenue and Capital Budget Monitoring as at 26 June 2020

1. Summary of Financial Position

- 1.1. The projected Revenue outturn as at 31 March 2021 for Infrastructure, Land and Environment is an overspend position of £3.512m (11.3%) against the revised budget for the year.
- 1.2. The projected Capital outturn as at 31 March 2021 for Infrastructure, Land and Environment is a break even position.
- 1.3. This is summarised over the relevant services in the table below and further analysis is provided in the Appendices.
- 1.4. For the financial year 2020/21, the projected outturn position is split into Core (or business as usual) and COVID-19 related variances to help readers understand the impact of the pandemic on service finances.

Table 1: Revenue						
Division	Revised Annual Budget £000	Projected Outturn Core £000	Projected Outturn COVID-19 £000	Total Projected Outturn £000	Budget Variance £000	Budget Variance %
Environment and Infrastructure	29,570	29,585	3,484	33,069	(3,499)	(11.8%)
Communities, Housing and Planning (Regulatory Services)	1,616	1,625	4	1,629	(13)	(0.8%)

Table 2: Capital						
Division	Revised Annual Budget £000	Projected Outturn Core £000	Projected Outturn COVID-19 £000	Total Projected Outturn £000	Budget Variance £000	Budget Variance %
Environment and Infrastructure	14,289	14,289	0	14,289	0	0%

2. Recommendations

Members are requested to:

- 2.1. Note the projected Revenue outturn position as detailed in Table 1 above, considering that the forecast position is based on best estimates and confirmed government support at this point in time; forecasts are likely to be subject to considerable fluctuation as the full service implications and associated costs of the pandemic become clear;
- 2.2. Note the projected Capital outturn position as detailed in Table 2 above; and
- 2.3. Note the budget adjustments detailed in section 5.

3. Revenue

- 3.1. The Revenue Budget Monitoring report at Appendix 1 identifies a projected annual overspend of £3.512 million (11.3% of total budget) for Infrastructure, Land and Environment. Detailed division service reports can be also be found here, along with an explanation of each significant projected variance.
- 3.2. The projected outturn is based on information currently available and assumptions made by service budget holders. Any changes to these projections will be detailed in future reports to this Board.
- 3.3. The main reason for the projected outturn position are indicated below the tables showing both the subjective analysis (what the budget is spent on) and the objective analysis (which division is spending the budget).

4. Capital

- 4.1. The Capital Investment Programme 2020/21 to 2024/25 was approved by the Council on 9th March 2020. For Infrastructure, Land and Environment the approved capital spend for 2020/21 was £12.452m
- 4.2. The Capital Monitoring report at Appendix 2 indicates adjustments in the approved capital programme of £1.837m. This mainly arises due to budget increases, particularly in relation to Strathclyde Passenger Transport grant awarded for 2020-21, and budget carried forward from 2019-20 into 2020-21.
- 4.3. Further detail, including reasons for significant variances, can be found at Appendix 2.

5. Capital Budget Adjustments

- 5.1. Since the last report, budget changes in totalling £1.837m have arisen which reflect the following:

Budget increases in 2020-21 (£1.225m):

- Strathclyde Passenger Transport grant for 2020-21 (£0.875m);
- Roads & Footways Upgrade (£0.250m) approved by Council to improve priority markings across Renfrewshire's road network;
- Improvements to Cemetery Estate (£0.100m) as part of £0.400m approved by Council over next 3 years to support additional investment in Cemetery infrastructure within Renfrewshire.

Budget Transfers in 2020-21 (£0.280m):

- Number Plate Recognition for Underwood Road Recycling Plant (£0.080m) transfer from Lifecycle Maintenance;
- Core Pathways & Cycleways (£0.200m) from SAMF as approved by Council on 9th March.

Budget Carried Forward from 2019-20 into 2020-21 (£1.024m):

- Vehicle Replacement Programme (£0.123m);
- Bridge Strengthening (£0.262m);
- Lightning Columns & LED Strategy (£0.258m);
- Park Improvement Programme (£0.260m);
- Waste Transfer Station & Multi Purpose Bins (£0.030m);
- Improvements to Cemetery Estate (£0.091m).

Budget Brought Forward to 2019-20 from 2010-21 due to accelerated expenditure (£0.593m):

- Roads and Footways Upgrade (£0.589m);
- Underwood Depot Improvements (£0.004m).

Budget Carried Forward to 2021-22 from 2020-21 (£0.100m)

- Bridge Strengthening (£0.100m) due to expected timing of work at Wright Street Bridge.
-

Implications of this report

1. **Financial** – The projected budget outturn position for Infrastructure, Land and Environment Revenue budget is an overspend of £3.512m. Income

and expenditure will continue to be monitored closely for the rest of the financial year and steps will be taken to mitigate any overspend as far as possible within existing budgets.

The projected outturn position for Infrastructure, Land and Environment Services' Capital budget is breakeven. The Capital programme will continue to be monitored closely for the rest of the financial year.

Any changes to current projections in either Revenue or Capital budgets will be reported to the board as early as possible, along with an explanation for the movement.

2. HR and Organisational Development

None directly arising from this report.

3. Community/Council Planning

None directly arising from this report.

4. Legal

None directly arising from this report.

5. Property/Assets

Capital projects result in lifecycle improvements and replacements to Roads & footways network and vehicles.

6. Information Technology

None directly arising from this report.

7. Equality and Human Rights

The recommendations contained within this report have been assessed in relation to their impact on equalities and human rights. No negative impacts on equality groups or potential for infringement of individuals' human rights have been identified arising from the recommendations contained in the report because for example it is for noting only. If required following implementation, the actual impact of the recommendations and the mitigating actions will be reviewed and monitored, and the results of the assessment will be published on the Council's website.

8. Health and Safety

None directly arising from this report.

9. Procurement

None directly arising from this report.

10. Risk

The potential risk that the Council will overspend its approved budgets for the year will be managed at a Council-wide level by the Chief Executive and Directors.

11. Privacy Impact

None directly arising from this report.

12. Cosla Policy Position

N/a.

13. Climate Risk

None directly arising from this report.

List of Background Papers

Revenue Budget and Council Tax Policy Board report. Council 9th March 2020

Non-housing Capital Investment Programme, Prudential Framework and Treasury Management Strategy, and Capital Strategy 2020/21 – 24/25. Council, 9th March 2020.

Author: Debbie Farrell (Revenue)
Geoffrey Borland (Capital)

RENFREWSHIRE COUNCIL
REVENUE BUDGET MONITORING STATEMENT 2020/21
1st April 2020 to 26th June 2020

POLICY BOARD : INFRASTRUCTURE, LAND AND ENVIRONMENT

Objective Summary	Approved Annual Budget	Budget Adjustments	Revised Annual Budget	Projected Outturn Core Business	Projected Outturn COVID-19	Total Projected Outturn	Budget Variance (Adverse) or Favourable	
	£000	£000	£000	£000	£000	£000	£000	%
Directorate and Service Co-ordination	1,672	311	1,983	1,521	8	1,529	454	22.9%
Refuse Collection	5,268	(56)	5,212	5,110	491	5,601	(389)	(7.5%)
Household Waste Recycling Centres	710	(78)	632	607	45	652	(20)	(3.2%)
Refuse Disposal	7,500	(90)	7,410	7,190	825	8,015	(605)	(8.2%)
Streetscene	5,334	0	5,334	5,220	249	5,469	(135)	(2.5%)
Sustainability and Place	502	65	567	555	3	558	9	1.6%
Fleet Services	(690)	34	(656)	(382)	0	(382)	(274)	(41.8%)
Social Transport	1,461	(6)	1,455	1,423	166	1,589	(134)	(9.2%)
Roads Operations	2,736	0	2,736	2,914	105	3,019	(283)	(10.3%)
Infrastructure and Assets	580	(23)	557	473	42	515	42	7.6%
Flooding	125	0	125	125	0	125	(0)	(0.3%)
Structures	132	0	132	142	0	142	(10)	(7.5%)
Street Lighting	906	0	906	1,008	0	1,008	(102)	(11.3%)
Traffic Management	1,060	0	1,060	1,178	0	1,178	(118)	(11.2%)
Parking of Vehicles	(1,051)	0	(1,051)	(668)	1,050	382	(1,433)	(136.3%)
Strathclyde Partnership for Transport	3,168	0	3,168	3,168	500	3,668	(500)	(15.8%)
Requisition								
Regulatory Services	1,616	0	1,616	1,625	4	1,629	(13)	(0.8%)
NET EXPENDITURE	31,029	157	31,186	31,210	3,488	34,698	(3,512)	(11.3%)

Objective Heading	Key Reasons for Projected Variance
Directorate and Service Co-ordination	A staffing budget realignment exercise is ongoing which will reduce this underspend in future reports.
Refuse Collection	Reduced commercial waste customers, due to business closures, reduced special uplifts, and sale of bins, results in a projected loss of income of £0.3m. Increased employee costs of shielding, absence and adherence to social distancing measures are partially offset by a reduction in employee costs for core service delivery.
Refuse Disposal	A significant increase in household waste for both residual and recycling tonnages, resulting in forecast increase in cost of disposal. In addition there is an expected loss of income from both scrap metal and textile contracts. This is partially offset by a reduction in the tonnages processed through the HWRC's.
Streetscene	The initial response and subsequent service recovery due to the pandemic, and ongoing service delivery has led to an increase in employee and contractor costs
Fleet Services	A review of the charging mechanism for vehicle maintenance has been implemented, with a corresponding budget realignment to follow. This overspend will reduce in future reports
Social Transport	Increased employee costs to deliver food insecurity packages to households across Renfrewshire
Roads Operations	A one of cost pressure on materials cost and increased employee costs during response to the pandemic. Capital improvement works carried out by the service have decreased significantly. Work is underway to increase efficiencies with a view to reducing projected service delivery costs.
Street Lighting	A projected overspend on the cost of festive lighting due to an ongoing increase in the displays across Renfrewshire. This forecast is based on same provision as in 2019/20
Traffic Management	A budget realignment exercise as mentioned above will reduce this overspend in future reports
Parking of Vehicles	Parking charges were suspended from March 2020. The forecast position assumes this suspension will remain in place for the full financial year.
Strathclyde Partnership for Transport Requisition	SPT have indicated they are facing significant commercial income shortfalls which may require support from member councils to address

RENFREWSHIRE COUNCIL
REVENUE BUDGET MONITORING STATEMENT 2020/21
1st April 2020 to 26th June 2020

POLICY BOARD : INFRASTRUCTURE, LAND AND ENVIRONMENT

Subjective Summary	Approved Annual Budget	Budget Adjustments	Revised Annual Budget	Projected Outturn Core Business	Projected Outturn COVID-19	Total Projected Outturn	Budget Variance (Adverse) or Favourable	
	£000's	£000's	£000's	£000's	£000's	£000's	£000's	%
Employees	20,839	(99)	20,740	20,452	555	21,007	(267)	(1.3%)
Premises Related	1,072	22	1,094	1,097	0	1,097	(3)	(0.3%)
Transport Related	6,400	(22)	6,378	6,129	0	6,129	249	3.9%
Supplies and Services	12,538	46	12,584	11,754	908	12,662	(78)	(0.6%)
Third Party Payments	3,203	0	3,203	3,203	500	3,703	(500)	(15.6%)
Transfer Payments	53	0	53	93	0	93	(40)	(75.5%)
Support Services	228	0	228	224	0	224	4	1.8%
Depreciation and Impairment Losses	0	0	0	0	0	0	0	0.0%
GROSS EXPENDITURE	44,333	(53)	44,280	42,952	1,963	44,915	(635)	(1.4%)
Income	(13,304)	210	(13,094)	(11,742)	1,525	(10,217)	(2,877)	(22.0%)
NET EXPENDITURE	31,029	157	31,186	31,210	3,488	34,698	(3,512)	(11.3%)

RENFREWSHIRE COUNCIL
CAPITAL INVESTMENT STRATEGY - NON-HOUSING SERVICES
1st April to 26th June 2020
POLICY BOARD: INFRASTRUCTURE, LAND & ENVIRONMENT

Project Title	Prior Years Expenditure to 31/03/2020*	Current Year 2020-21						Full Programme - All years			
		Approved Budget 2020-21	Budget Adjustments in 2020-21	Revised Budget 2020-21	Projected Outturn 2020-21	Budget Variance (Adverse) or Favourable		Total Approved Budget to 31-Mar-25	Projected Outturn to 31-Mar-25	Budget Variance (Adverse) or Favourable	
	£000	£000	£000	£000	£000			£000	£000		
ENVIRONMENT & INFRASTRUCTURE											
Cycling, Walking & Safer Streets (Funded by Specific C	0	783	0	783	783	0	0%	1,533	1,533	0	0%
Roads/Footways Upgrade Programme	0	7,800	(339)	7,461	7,461	0	0%	30,861	30,861	0	0%
Vehicle Replacement Programme	0	1,800	123	1,923	1,923	0	0%	1,923	1,923	0	0%
Bridge Assessment/Strengthening	0	300	162	462	462	0	0%	562	562	0	0%
Lighting Columns Replacement	0	500	257	757	757	0	0%	757	757	0	0%
Traffic Management	0	1,000	0	1,000	1,000	0	0%	1,000	1,000	0	0%
Core pathways & cycle network	0	0	200	200	200	0	0%	200	200	0	0%
Waste Transfer Station Upgrade	397	0	3	3	3	0	0%	400	400	0	0%
Parks Improvement Programme	2,030	60	260	320	320	0	0%	2,350	2,350	0	0%
LED Street Lighting Strategy	9,370	0	1	1	1	0	0%	9,370	9,370	0	0%
Multi Purpose Bins	52	0	28	28	28	0	0%	80	80	0	0%
Improvements to Cemetery Estate	949	0	191	191	191	0	0%	1,441	1,441	0	0%
Underwood Depot - Workshop Improvements	40	209	(4)	205	205	0	0%	245	245	0	0%
ANPR Recognition Equipment Underwood Road Recycl	0	0	80	80	80	0	0%	80	80	0	0%
Strathclyde Partnership Transport	0	0	875	875	875	0	0%	875	875	0	0%
TOTAL INFRASTRUCTURE, LAND & ENVIRONMENT BOARD	12,838	12,452	1,837	14,289	14,289	0	0%	51,677	51,677	0	0%

*Rolling programmes have a prior year year expenditure of £0 as the expenditure is not directly linked from one year to the next as a singular project.

Objective Heading	Key Reasons for Potential Variance
Vehicle Replacement Programme	Review of departmental structures since Covid-19 has paused the programme. This has potential to delay delivery of some vehicles beyond March 2021 depending on the outcome.
Underwood Depot - Workshop Improvements	Completion date has been delayed due to Covid-19 but still expected to be fully completed during 2020-21.



To: Infrastructure, Land and Environment Policy Board

On: 26 August 2020

Report by: Director of Environment & Infrastructure

Heading: Service Update

1. Summary

- 1.1 This report provides an update to the Infrastructure, Land and Environment Policy Board with a summary of the impact of the covid-19 pandemic on the areas within the Board's remit since March 2020. It also outlines the key priorities and highlights any areas of risk through to autumn.
-

2. Recommendations

It is recommended that the Infrastructure, Land and Environment Policy Board notes the content of this report.

3. Background

- 3.1 In March 2020, working closely with our partners, Renfrewshire Council moved quickly to respond to the emerging coronavirus pandemic, protecting and supporting our employees and communities, particularly vulnerable people across the area.
- 3.2 Colleagues across the Council have shown great commitment and resilience during the covid-19 pandemic delivering essential services, volunteering to support frontline services and helping others to remain safe at home.
- 3.3 In order to ensure effective decision-making and governance, the Emergencies Board was convened on 20 March 2020 and has received regular updates on the different workstreams established to support Renfrewshire throughout the crisis,

highlighting the humanitarian response, reviewing the available data showing the impact on Renfrewshire's people and considering how we can restart services, recover and renew. Detailed reports were also presented to the Council on 25 June 2020.

- 3.4 This report is therefore not intended to provide granular detail of the response, it is to give a broad overview of the key areas impacted by the covid-19 crisis – the service areas paused and restarted, the particular areas of focus now and in the near future and any specific risks and priorities of relevance to this Policy Board.
- 3.5 Whilst this report is a high-level update for Elected Members, we are acutely aware of the impact on our communities of the pandemic - of those who have sadly been bereaved, who have struggled through isolation, have lost their income or have had their health impacted through this crisis. Across services, and with our partners, the Council continues to support our communities and develop our operational and policy response both now and as we continue to move through the recovery route map.

4. Updates for Infrastructure Land and Environment Policy Board

Household waste and recycling

- 4.1 Despite the significant challenges, the service has continued to deliver all essential frontline bin collection services throughout the covid-19 pandemic. The team operated with a reduced workforce and was supported by staff from other services, both from within the department and from other departments, to ensure a consistent collection service has been delivered throughout - including collections for residual waste, recycling, food and garden waste.
- 4.2 Following Scottish Government guidance, Household Waste Recycling Centres (HWRC) were closed during the initial period of the covid-19 outbreak. The HWRC sites reopened on 1 June 2020, some on a part time basis, with materials being reintroduced on a gradual basis until 29th June when all materials were accepted.
- 4.3 Our waste teams have adapted the way they work to ensure we are able to keep everyone safe; this includes implementing new site rules to ensure social distancing is maintained and hygiene requirements are followed. We have also re-designed the site layout and traffic management plans to ensure residents can visit our sites safely.
- 4.4 In order to control queues and ensure staff and public safety temporary traffic management measures were introduced for access to the sites. Usage of the HWRCs has been quite consistent with the public following the communications and bringing the right materials at the right time.
- 4.5 The reintroduction of access for vans and cars with trailers commenced on 13th July at the Linwood site only, in order to assist in controlling the misuse of sites by commercial organisations as the sites are only licenced to accept domestic waste. In addition, automatic number plate recognition equipment has been installed at all sites.

- 4.6 The special uplift service was suspended on Monday 23rd March due to the outbreak of covid-19. The service re-commenced on Monday 6th July with bookings taken from Wednesday 1st July. The service is operating 5 days per week over Monday to Friday and additional safety measures have been put in place to keep our teams safe including a requirement for residents to present their items for uplift 72 hours in advance of their booking date. Residents can book an uplift either online via MyAccount or by calling our Customer Service Centre. No ground clearances are being carried out pending further review.

Roads, Fleet and Social Transport

- 4.7 The roads capital investment programme for 2020/21 was paused due to the outbreak of covid-19 and the subsequent lockdown. In accordance with Scottish Government guidance no planned works were permitted on the public highway until 22nd June 2020. This included all programmed carriageway and footway resurfacing and surface dressing. All works originally programmed for April to June have been rescheduled for September onwards based on their road condition score. The roads and footway resurfacing programmes are attached as an appendix to this report.
- 4.8 Greatly reduced traffic volumes on the public highway have facilitated the completion of urgent works at locations which would have been problematic under normal circumstances. Programmed resurfacing works commenced in July and a coordination exercise is being carried out to ensure the most efficient use of the remaining months in this year.
- 4.9 As part of the development of the capital investment programme 2020/21, an Assets and Infrastructure Community Investment Fund will be established, with an allocation of money set aside for each Local Partnership area. Preparatory work on engagement with elected members and communities has started with consultation planned for Autumn 2020. Once the infrastructure projects have been confirmed works are planned to take place in Spring 2021. A separate report on this will be provided to this board in November 2020.
- 4.10 Planning and coordination are underway to ensure that the Service's Winter Maintenance Plan can commence in October 2020 for preventative and reactive activities to keep Renfrewshire's roads and footpaths network safe and accessible. This includes the training of additional staff to assist with this essential service.
- 4.11 A programme of bus stop improvement works, in partnership with Strathclyde Partnership for Transport, has been delayed by covid-19 restrictions with works carried into the 20/21 programme to encourage greater bus patronage. Site inspections and design has been delayed similarly but work progresses on contractor instructions as resource allows.
- 4.12 The Vehicle Replacement Programme has been delayed due to covid-19 so fleet services are focusing on vehicles and plant required that will be more readily

available and meet the service user requirements as well as year-end financial deadlines.

- 4.13 The Council took delivery of two fully electric 14-seater minibuses in July 2020 taking the number of electric vehicles in the Council fleet to 102.
- 4.14 Grant funding for Non-Public Workplace Charging of £38,000 followed a successful application process with Energy Savings Trust. Six new chargers were installed at Underwood Road Depot in June with a rapid charger for two new fully electric minibuses and five fast chargers for electric vans and cars.
- 4.15 The Service has also been working to re-start the Electric Vehicle Charging Installations under safe working conditions during covid-19, with installations taking place in June 2020 and further works underway and due to be completed by the end of August 2020.
- 4.16 In the early period of lockdown, our Social Transport team were delivering around 900 food parcels a day from Castlehead and Gleniffer High Schools, supporting our colleagues in Soft FM with the planning and distribution of the Community Meals Service to vulnerable people across Renfrewshire. The duties further expanded when they supported the HSCP in the collection and delivery of hand sanitiser and PPE, on a daily basis to Dykebar, Royal Alexandra and Queen Elizabeth hospitals as well as to our front-line staff in social care teams throughout Renfrewshire.
- 4.17 The Service are now providing support vehicles and drivers to those services who are affected by physical distancing requirements. This is mainly to assist colleagues in Waste and StreetScene to ensure they are safely transported around Renfrewshire and continue to deliver these vital services.
- 4.18 Our mechanics, technicians and workshop supervisors are working seven days, across two shifts, to ensure the fleet has scheduled safety inspections and that service repairs are carried out throughout this pandemic.

StreetScene and Team Up to Clean Up

- 4.19 Following the onset of the Coronavirus and restrictions imposed, StreetScene carried out essential frontline services only. This included cleaning streets, emptying litter bins, delivering cemetery operations and responding to emergency health and safety issues, as they arose. The team took a proactive approach to delivery of cemetery operations under the pandemic and quickly sourced additional resources needed to meet demand. StreetScene have also supported Waste Services and food deliveries to help deliver essential frontline services.
- 4.20 The grass cutting service was suspended and restarted in early June when allowed under the government's route map. Over the last 3 months a phased approach has

been undertaken to cut and restore the grass cutting service, with the majority of grass panel now being maintained as per the normal cycle.

- 4.21 Due to the covid-19 pandemic, new volunteer litter picking requests could not approved as services were focusing on essential work and emergencies. However, work continued with regular volunteers carrying out works themselves. Impressive volunteer work was undertaken by local kayakers who cleared the White Cart river, the canal basin in Paisley and Stanley Reservoir and volunteers cleaned up Boden Boo Woods in Erskine.
- 4.22 In May 2020, work began to secure Renfrewshire's most prolific fly tipping hotspots with gates installed at the entry points to the old Craigielea sports field, a high fence erected preventing access to the gorge on Gleniffer Braes, and gates preventing vehicle access to Brownside Farm in Paisley. Work continues with SEPA with regards to large scale fly tipping.

Funding

- 4.23 A separate paper is presented to this Policy Board on the funding made available to local authorities to support active travel and public transport as we move through the Scottish government's Covid-19 route map.
- 4.24 The Council has been awarded £920,000 following our successful application for Transport Scotland's Low Carbon Travel and Transport Challenge Funding linking up existing and planned sustainable travel projects in Renfrewshire. This funding links with the Council's enhanced gateway junction improvement project to give greater priority to pedestrians and cyclists and bring together public spaces in Paisley town centre by developing an inter-connected network of high-quality public realm areas.
- 4.25 We have also been successful in our application for Air Quality Action Plan funding and awarded £38,886 to undertake air quality measures including provision of electric bikes, cycling infrastructure and restoration of the bicycle playground in Robertson Park Renfrew.

Communities, Housing and Planning – Regulatory Services and Communities

- 4.26 An area for increased activity in terms of business regulation was the Health Protection (Coronavirus) (Restrictions) (Scotland) Regulations 2020 which were enacted on 27 March 2020, with powers for Councils to visit and prohibit businesses that were not compliant with the Regulations. In line with the Council Integrated Enforcement Policy, businesses were supported by officers adopting an "engage, explain, encourage and then enforce" model which afforded people the best opportunity to comply before any enforcement action was taken.
- 4.27 Pest Control was restricted to attending emergency calls only e.g. rodents within a property.
- 4.28 The lockdown had an immediate impact on the Council's ability to support Team Up to Clean Up and volunteers were advised that the Council could not deliver litterpickers, bags or any other equipment or facilitate group activities during the

lockdown period. However, support was continued through social media and analysis of engagement on the Team Up to Clean Up Facebook page shows activity overall has increased 72% in the last 60 days alone. Group membership has also increased by almost 300 members during the 4 months of lockdown. Volunteer groups began to use social media channels to share their litterpickers with other group members, cleaning and dropping off equipment outside their homes as litterpicking became viewed as exercise and interest in solo and family litterpicking grew. 176 volunteers gathered over 1,000 bags of litter during lockdown, up to the end of June.

- 4.29 As businesses and home visits decreased, reports of commercial flytipping scaled back, however there was an increase in household waste and furniture being flytipped. Volunteers were instrumental in addressing this and of the 22 flytipping Fixed Penalty Notices issued over the lockdown period, 6 of those were on account of volunteers witnessing activity and offering witness statements to enable tickets to be issued

Scottish Government Routemap easing of lockdown restrictions - Communities, Housing and Planning – Regulatory Services

- 4.30 As the indoor retail sector has continued to open both Environmental Health Officers and Trading Standards Officers visited premises to ensure compliance with the Health Protection (Coronavirus) (Restrictions) (Scotland) Regulations 2020. This included appropriate risk assessments and social distancing within the shop and management of the queues outside.
- 4.31 As pubs and restaurants have also re-opened, officers from Communities and Public Protection have worked closely with colleagues in Police Scotland and Licensing to undertake proactive joint visits. This has ensured that any potential issues have been picked up and addressed quickly with businesses acting positively and responsibly to implement the revised guidance. Further guidance and changes to legislation will continue to influence decisions made by Officers.
- 4.32 Contact tracing -Test and Protect is a critical tool for the UK and Scotland to minimise transmission of COVID-19. The West Local Resilience Partnership has agreed for local authority Environmental Health Officers (EHOs) to work with Greater Glasgow and Clyde Health Board to implement the Test and Trace parts of the model. All 6 local authorities have agreed to release full time equivalent staff at varying degrees, with Renfrewshire Council releasing 2 EHOs (FTE) over a 3 month period.
-

5. Key priorities and risks until next board cycle

Environment & Infrastructure

- 5.1 In terms of key priorities and risk, Elected Members should note that the Corporate Risk Management Group is undertaking a piece of work to review the Council's risk profile in light of the pandemic; many of the existing strategic and corporate risks will be impacted. These risks will be reported to the Audit, Risk and Scrutiny Board in November.
- 5.2 The service-specific key priority areas and risks relating to our recovery work and immediate concerns between now and the next cycle of Board meetings include the continued phased reopening of services ensuring colleagues and customers are kept safe; planning and coordinating our Winter Maintenance Plan to keep Renfrewshire's roads and footpaths safe and accessible – this is due to commence in October 2020 and includes the training of additional staff to assist with this essential service; following the restarting of programmed road resurfacing works in July, a coordination exercise is being carried out to ensure the most efficient use of remaining time this calendar year for this type of work. In addition, the service remains on alert with agile contingency plans in place to continue delivering essential services should a local lockdown be required.

Communities, Housing and Planning – Regulatory Services

- 5.3 Given the unprecedented nature of the COVID-19 pandemic, the Minister for Public Health and Sport agreed to allow local authorities to deviate from certain elements of the Food Law Code of Practice (Scotland) 2019. This provided greater flexibility for local authorities to allocate resources to areas of most critical priority. Whilst helpful during the pandemic, it now leaves the Business Regulation Team with a backlog of premises that need to be inspected moving forward. A national recovery group has been convened to ensure consistency across Scotland and Renfrewshire Council sit on this Group. An up to date Service plan will be produced to outline plans to catch up with inspections.
- 5.4 Community Protection activities – particularly in relation to regulatory services have been placed under significant pressure in responding to the new demands placed on them by the Health Protection (Coronavirus) (Restrictions) (Scotland) Regulations 2020 which were enacted on 27 March 2020. This, together with Test and Protect support will be a continued pressure in the immediate future and will impact on the same areas of service as will be impacted by increased demands arising from the forthcoming ending of the transition period and full implementation of Brexit in January 2021.

Implications of the Report

1. **Financial** – External grant funding awards are set out in section 4 of the report.

2. **HR & Organisational Development** – None

3. **Community & Council Planning** –

Our Renfrewshire is thriving / Reshaping our place, our economy and our future - the service is actively involved in the Invest in Renfrewshire scheme and investing in road network to support and facilitate economic growth.

Creating a sustainable Renfrewshire for all to enjoy - working in partnership with the community to deliver a cleaner Renfrewshire. Promoting and encouraging waste minimisation through reducing, reusing and recycling. Reducing carbon emissions, through LED streetlights and electric and low emission vehicles within the Council fleet.

Our Renfrewshire is well - the services encourages use of our parks and open spaces to promote a healthy and active lifestyle.

4. **Legal** – None.

5. **Property/Assets** – The Council's roads, fleet and open space infrastructure is maintained and enhanced.

6. **Information Technology** – None.

7. **Equality & Human Rights** - The recommendations contained within this report have been assessed in relation to their impact on equalities and human rights. No negative impacts on equality groups or potential for infringement of individuals' human rights have been identified arising from the recommendations contained in the report. If required following implementation, the actual impact of the recommendations and the mitigating actions will be reviewed and monitored, and the results of the assessment will be published on the Council's website

8. **Health & Safety** – None.

9. **Procurement** – None.

10. **Risk** – As noted in section 5, the CRMG are currently reviewing the Council's risk profile in light of the coronavirus pandemic and will report to board in November.

11. **Privacy Impact** – None.

12. **CoSLA Policy Position** – none

13. **Climate Risk** – The Council continues to explore opportunities to secure external funding to deliver sustainable, green infrastructure projects.

14. **Fairer Scotland Duty** - none

List of Background Papers: none

Author: Gordon McNeil, Director of Environment & Infrastructure
e-mail: Gordon.mcneil@renfrewshire.gov.uk

CAPITAL PROGRAMME 2020 - 2021

Scheme Name	Location	m²	Start Date	End Date
Contract No.1 - Surface Treatment				
Surface Dressing				
Jeffreystock Road	Lochwinnoch	2,096	30/07/2020	30/09/2020
Kerse Road	Lochwinnoch	5,148	30/07/2020	30/09/2020
Belltrees Road (Earlshill Farm)	Lochwinnoch	6,247	30/07/2020	30/09/2020
C10 Barnaigh Road	Lochwinnoch	13,083	30/07/2020	30/09/2020
Elliston Castle Road	Howwood	3,432	30/07/2020	30/09/2020
Auchengreoch Road	Johnstone	1,837	30/07/2020	30/09/2020
Candren Road	Linwood	10,971	30/07/2020	30/09/2020
Craigends Road	Linwood	1,634	30/07/2020	30/09/2020
Warlock Road	Bridge of Weir	9,738	30/07/2020	30/09/2020
C50 Lawmarnock Road	Bridge of Weir	11,841	30/07/2020	30/09/2020
Crosslee Road	Houston	10,155	30/07/2020	30/09/2020
Houston Road (Wester Fullwood)	Houston	1,908	30/07/2020	30/09/2020
Houston Road (Formakin Estate)	Bishopton	9,450	30/07/2020	30/09/2020
C22 Old Greenock Road	Bishopton	10,387	30/07/2020	30/09/2020
Leitchland Road	Paisley	2,528	30/07/2020	30/09/2020
Sergeantlaw Road	Paisley	8,882	30/07/2020	30/09/2020
Micro Surfacing				
Edmiston Drive	Linwood	3,028	30/07/2020	30/09/2020
Irvine Drive	Linwood	2,292	30/07/2020	30/09/2020
Berwick Crescent	Linwood	895	30/07/2020	30/09/2020
Rowan Road	Linwood	2,353	30/07/2020	30/09/2020
Richmond Drive	Linwood	1,652	30/07/2020	30/09/2020
Slurry Seal - Footways				
Edmiston Drive	Linwood	1,855	30/07/2020	30/09/2020
Irvine Drive	Linwood	1,602	30/07/2020	30/09/2020
Berwick Crescent	Linwood	364	30/07/2020	30/09/2020
Rowan Road	Linwood	645	30/07/2020	30/09/2020
Richmond Drive	Linwood	647	30/07/2020	30/09/2020
Craig Road	Linwood	815	30/07/2020	30/09/2020
Allison Avenue	Erskine	1,067	30/07/2020	30/09/2020
Aytoun Avenue	Erskine	730	30/07/2020	30/09/2020
Gilmartin Road / Moorburn Place	Linwood	452	30/07/2020	30/09/2020
Contract No. 2 - Patching in Advance of Surface Dressing				
Corsliehill Road	Bridge of Weir		17/08/2020	28/11/2020
Auchencloich Road	Bridge of Weir		17/08/2020	28/11/2020
Burntshields Road	Bridge of Weir		17/08/2020	28/11/2020
C50 Lawmarnock Road	Bridge of Weir		17/08/2020	28/11/2020
Clevans Road	Bridge of Weir		17/08/2020	28/11/2020

Jeffreystock Road	Lochwinnoch	17/08/2020	28/11/2020
Calderside Road	Lochwinnoch	17/08/2020	28/11/2020
Calder Glen Road	Lochwinnoch	17/08/2020	28/11/2020
Overton Road	Howwood	17/08/2020	28/11/2020
Reivoch Road	Howwood	17/08/2020	28/11/2020
Broadfield Road	Howwood	17/08/2020	28/11/2020
Hartfield Road	Howwood	17/08/2020	28/11/2020
Chapel Road	Houston	17/08/2020	28/11/2020
Drumcross Road	Bishopton	17/08/2020	28/11/2020
Old Ferry Road	Erskine	17/08/2020	28/11/2020

Carriageway Resurfacing

A761 Glasgow Road (at Robertson)	Paisley	1138	13/07/2020	19/07/2020
A761 Linwood Road (Linclive to Pegasus Ave))	Paisley	3033	13/07/2020	26/07/2020
A8 Greenock Road (at Nether Southbar)	Bishopton	3650	20/07/2020	26/07/2020
A726 Hurler Road (Northbound)	Paisley	6626	20/07/2020	02/08/2020
A8 Greenock Road	Paisley	3169	20/07/2020	02/08/2020
Pegasus Avenue	Paisley	1800	20/07/2020	26/07/2020
Middlepenny Road	Langbank	2339	27/07/2020	02/08/2020
Drums Crescent	Paisley	2535	27/07/2020	02/08/2020
A8 Greenock Road (at Kingston Road)	Bishopton	2000	03/08/2020	09/08/2020
A726 / Grahamston Rd Roundabout	Paisley	950	03/08/2020	09/08/2020
Gauze Street	Paisley	1978	03/08/2020	09/08/2020
Calder Street	Lochwinnoch	3500	03/08/2020	16/08/2020
A726 Southolm to Centreholm	Erskine	7603	10/08/2020	23/08/2020
Arkleston Road	Paisley	3380	10/08/2020	23/08/2020
High Calside	Paisley	2672	10/08/2020	16/08/2020
Garthland Lane	Paisley	996	17/08/2020	23/08/2020
Spey Avenue	Paisley	5110	17/08/2020	30/08/2020
Queens Road	Elderslie	1723	17/08/2020	23/08/2020
Second Avenue / Third Avenue	Renfrew	2288	24/08/2020	30/08/2020
Balmoral Road	Elderslie	2700	24/08/2020	30/08/2020
Douglas Crescent	Erskine	1654	31/08/2020	06/09/2020
Ferguson Avenue	Renfrew	1348	31/08/2020	06/09/2020
Wardhouse Road	Paisley	1472	31/08/2020	06/09/2020
C23 Glenpatrick Road	Elderslie	6122	31/08/2020	13/09/2020
Park Winding	Erskine	2375	07/09/2020	13/09/2020
Lobnitz Avenue	Renfrew	1281	07/09/2020	13/09/2020
Inverkar Drive	Paisley	840	07/09/2020	13/09/2020
Burnhaven	Erskine	1500	14/09/2020	20/09/2020
Reid Avenue / Pearson Place / Lochhead Avenue	Linwood	2925	14/09/2020	27/09/2020
Brown Street	Renfrew	2146	14/09/2020	20/09/2020
C4 Moss Road	Houston	3824	14/09/2020	27/09/2020
Thornhill Avenue / Thornhill Drive	Elderslie	1628	14/09/2020	20/09/2020
Carruth Road	Bridge of Weir	1513	14/09/2020	20/09/2020
Kilgraston Road	Bridge of Weir	912	16/09/2020	20/09/2020
C22 Old Greenock Road	Erskine	2971	21/09/2020	04/10/2020
Taylor Avenue	Kilbarchan	1703	21/09/2020	27/09/2020
Hazelwood Road	Bridge of Weir	3874	21/09/2020	04/10/2020

St Andrews Drive	Bridge of Weir	3286	21/09/2020	04/10/2020
Old Candren Road	Linwood	1650	28/09/2020	04/10/2020
Charles Avenue	Renfrew	931	28/09/2020	04/10/2020
Gibson Road	Renfrew	2107	28/09/2020	04/10/2020
Milliken Drive	Kilbarchan	1374	28/09/2020	04/10/2020
Allison Avenue	Erskine	1000	05/10/2020	11/10/2020
Cotton Avenue	Linwood	512	05/10/2020	11/10/2020
Ross Avenue	Renfrew	1036	05/10/2020	11/10/2020
Craigends Drive / Fulton Crescent / Cunninghame Crescent	Kilbarchan	2522	05/10/2020	11/10/2020
Ranfurly Road	Bridge of Weir	3549	05/10/2020	18/10/2020
Cambridge Road	Renfrew	770	06/10/2020	11/10/2020
Spencer Drive	Paisley	4665	06/10/2020	18/10/2020
A726 Southbar Road	Erskine	2000	12/10/2020	18/10/2020
Greenfarm Road	Linwood	1579	12/10/2020	18/10/2020
A741 Paisley Road	Renfrew	2427	12/10/2020	18/10/2020
Coldstream Drive	Paisley	511	12/10/2020	18/10/2020
Langside Park	Kilbarchan	2565	12/10/2020	18/10/2020

Framework Lot No.3 - Environmental Network Improvements

Braids Road Reconstruction	Paisley	3232	17/08/2020	27/09/2020
----------------------------	---------	------	------------	------------

Scheme Name	Location	m ²	Proposed	
			Start Date	End Date
Footway Resurfacing				
Sandy Road	Renfrew	874	19/10/2020	01/11/2020
Kilbarchan Road	Johnstone	1140	19/10/2020	01/11/2020
Old Greenock Road	Bishopton	888	02/11/2020	15/11/2020
Beith Road	Johnstone	1632	02/11/2020	15/11/2020
Stirling Drive	Linwood	533	16/11/2020	22/11/2020
Mary Street	Johnstone	478	16/11/2020	22/11/2020
Bridge of Weir Road	Linwood	741	23/11/2020	06/12/2020
Easwaldbank	Kilbarchan	574	23/11/2020	29/11/2020
Park View	Kilbarchan	180	30/11/2020	06/12/2020
Tylney Road	Paisley	1058	07/12/2020	20/12/2020
Hillview Road	Elderslie	1142	07/12/2020	20/12/2020
Glasgow Road	Paisley	780	18/01/2021	07/02/2021
Main Road	Elderslie	1432	18/01/2021	07/02/2021
Gauze Street / Mill Street	Paisley	402	08/02/2021	14/02/2021
Gordon Street / Causeyside Street	Paisley	239	08/02/2021	14/02/2021
Clevans Road	Bridge of Weir	380	15/02/2021	21/02/2021
Wellmeadow Street / Broomlands Street	Paisley	591	15/02/2021	21/02/2021
Lang Avenue	Renfrew	776	22/02/2021	28/02/2021
Woodside Road	Brookfield	23	22/02/2021	07/03/2021
Inchinnan Road	Renfrew	360	01/03/2021	07/03/2021
Longmeadow	Johnstone	378	08/03/2021	14/03/2021
High Street	Johnstone	314	15/03/2021	21/03/2021



To: Infrastructure, Land and Environment Policy Board

On: 26 August 2020

Report by: Director of Environment & Infrastructure

Heading: Transportation Transition Recovery Plan

1. Summary

- 1.1 This report provides an update to the Infrastructure, Land and Environment Policy Board with a summary of the impact of the covid-19 pandemic on public transport in the Renfrewshire and wider Glasgow City region area and the steps being taken to support the recovery of public transport.
- 1.2 In the early stages of the covid-19 pandemic and at the start of the formal lockdown period it was quickly apparent that public transport would be significantly impacted, both due to issues with resourcing services but also the physical distancing measures put in place.
- 1.3 During lockdown the demand for public transport fell by 85 to 95% against the normal pre-covid conditions. As well as the reduced demand, there was a significant reduction in service provision with rail services operating at around 40% capacity and bus services at around 30%, this was in line with the government guidelines for only essential journeys to be taken. During lockdown people were making an average of 1.4 trips per day compared with 2.7 trips per day before lockdown.
- 1.4 Likewise, travel by private car reduced by around 75%, ferry journeys reduced by 95% and plane journeys by 90%. During this period we also witnessed walking and cycling journeys increase significantly, with some areas seeing an increase in cycling journeys of around 50%.
- 1.5 Walking and cycling increased as people stayed in their own local areas for exercise and this initial increase has been supported by the £30million Scottish Government Spaces for People fund released to support Councils deliver temporary active travel improvements. As reported to the Emergencies Board, Renfrewshire has been

successful in securing £700,000 from Sustrans to implement measures to increase active travel opportunities in Renfrewshire.

- 1.6 In relation to the proposed temporary cycling infrastructure, the Service is currently reviewing the feedback from the consultation exercise and incorporating this feedback into the final designs. The majority of the feedback has resulted in some relatively minor amendments to proposed routes, although the proposed route through the Broomlands Street and Wellmeadow area has been significantly amended to Canal Street/George Street in response to concerns raised by local businesses and members. Once the final designs are concluded these will be shared with elected members and key stakeholder groups prior to implementation.
- 1.7 As we move to Phase 3 of the covid-19 routemap the demand for public transport is increasing on a week by week basis and with physical distancing reducing to 1metre, transport operators face the challenge of meeting this increased demand with the capacity restraints that physical distancing provides i.e. a bus with 1m physical distancing in place can only carry 40% of the passengers it could carry pre covid-19.
- 1.8 In order to respond to this challenge Councils are working in partnership with Transport Scotland, our city region partner authorities, SPT, Scotrail and bus operators to manage the increased demand on public transport to prioritise the safety of passengers but also to ensure the supply of services matches the demand.
- 1.9 The Council and city region partner authorities are developing a Transport Transition Recovery Plan detailing a range of appropriate interventions that will support the recovery of public transport across the region and mitigate the potential for an increased reliance on private car journeys.
- 1.10 These interventions will be supported by the announcement of the Transport Minister on 16 July 2020 of the creation of a £10million Bus Priority Rapid Deployment Fund which will provide funding for temporary bus priority infrastructure. The principal behind this is to reduce the impact of congestion on the busiest transport corridors as we continue to progress through the covid-19 route map and out of the crisis.
- 1.11 The infrastructure will be targeted to the areas with the highest concentrations of congestion in order to make bus journeys quicker and more reliable for passengers which aims to support the bus industry with incentivising bus trips instead of private vehicle journeys.
- 1.12 The main areas of infrastructure under consideration are the reallocation of road space to buses, reallocation of parking provision to buses, implementation of bus lanes and bus gates and consideration of traffic light prioritisation.
- 1.13 The Council will be submitting a bid to the fund as part of a city region submission with the list of priority interventions being agreed between the city region authorities, SPT and bus operators.

- 1.14 The range of interventions which are under consideration within Renfrewshire are attached as Appendix 1. At this stage these proposals are at an early stage of assessing feasibility and will range from short to medium term with appropriate consultation being carried out in the areas where the interventions are required.
-

2. Recommendations

It is recommended that the Infrastructure, Land and Environment Policy Board:

- 2.1 Notes the content of this report and that further progress updates will be reported to this Policy Board.
-

3. Background

- 3.1 As we continue to response to the easing of the current restrictions in how we access services, employment or how we socialise, there is a need to ensure the transport system is fit to meet the demand placed on it across the country. The Council has engaged with all relevant stakeholders at an early stage to ensure that appropriate action can be taken to support the transport system and ensure employment can be accessed by all throughout these challenging times.
- 3.2 The transport system has managed to work through the phases of the lockdown routemap and has risen to the challenges provided to date. Those challenges inevitably include the perception of whether passengers can use public transport safely and with confidence.
- 3.3 In order to ensure the supply of public transport can meet the demand placed on it over the coming weeks and months it will be necessary to take action to support public transport providers throughout this period. Those actions may range from promotional campaigns, enforcement activity to support current road restrictions or the introduction of additional infrastructure.

Bus Priority Rapid Deployment Fund

- 3.4 On 16 July 2020, the Transport Minister announced the launch of a £10million Bus Priority Rapid Deployment Fund to support local authorities with the provision of bus infrastructure to assist the recovery of bus operators during the move through the covid-19 route map.
- 3.5 The fund will allow local authorities to work with bus operators to implement temporary measures including bus lanes or gates in order to make journeys quicker and more reliable for passengers and combat the natural return to private car journeys.

- 3.6 A Transport Transition Group has been established for the Glasgow City region area with Transport Scotland, SPT, and the city region local authorities. This group is looking at transport corridors across the region and has been split into 4 areas with Renfrewshire leading on the corridors across the South West area working with Inverclyde Council, Glasgow City Council, East Renfrewshire Council, SPT and public transport operators.
- 3.7 The group is gathering information on a range of interventions that would support public transport operators in the short and medium term, and these are outlined in the action plan attached at Appendix 1.
- 3.8 Prior to the covid-19 pandemic officers from Environment & Infrastructure had been discussing bus priority measures with McGills and SPT and these discussions have proven invaluable in terms of having an early list of potential areas for consideration for applications to this new Bus Priority Rapid Deployment Fund.
- 3.9 The Glasgow city region Transition Group has agreed to combine the intervention lists from the 4 areas into a priority list for the region and this prioritised list will be submitted to the new fund for consideration. In addition to this each local authority will be able to make separate submissions for measures that may have a lower impact across the region but may be important for local circumstances.
- 3.10 As the fund will be fluid in nature and will require a quick turnaround, the consultation process for implementation of any measures is expected to be a shortened process with the use of emergency Traffic Regulation Order powers and time limited consultation with the public. This is similar to the consultation process with the temporary cycling infrastructure where comments can be taken on board and officers will have the flexibility to amend infrastructure based on feedback from the public if certain measures are found to be impacting local residents.
- 3.11 Once the outcome of applications to the Bus Priority Rapid Deployment Fund are known these will be reported through the Emergencies Board to provide members with an update on progress.

Implications of the Report

1. **Financial** – None
2. **HR & Organisational Development** – None
3. **Community & Council Planning** –

Our Renfrewshire is thriving / Reshaping our place, our economy and our future - the service is actively involved in the support of public transport to support and facilitate economic growth.

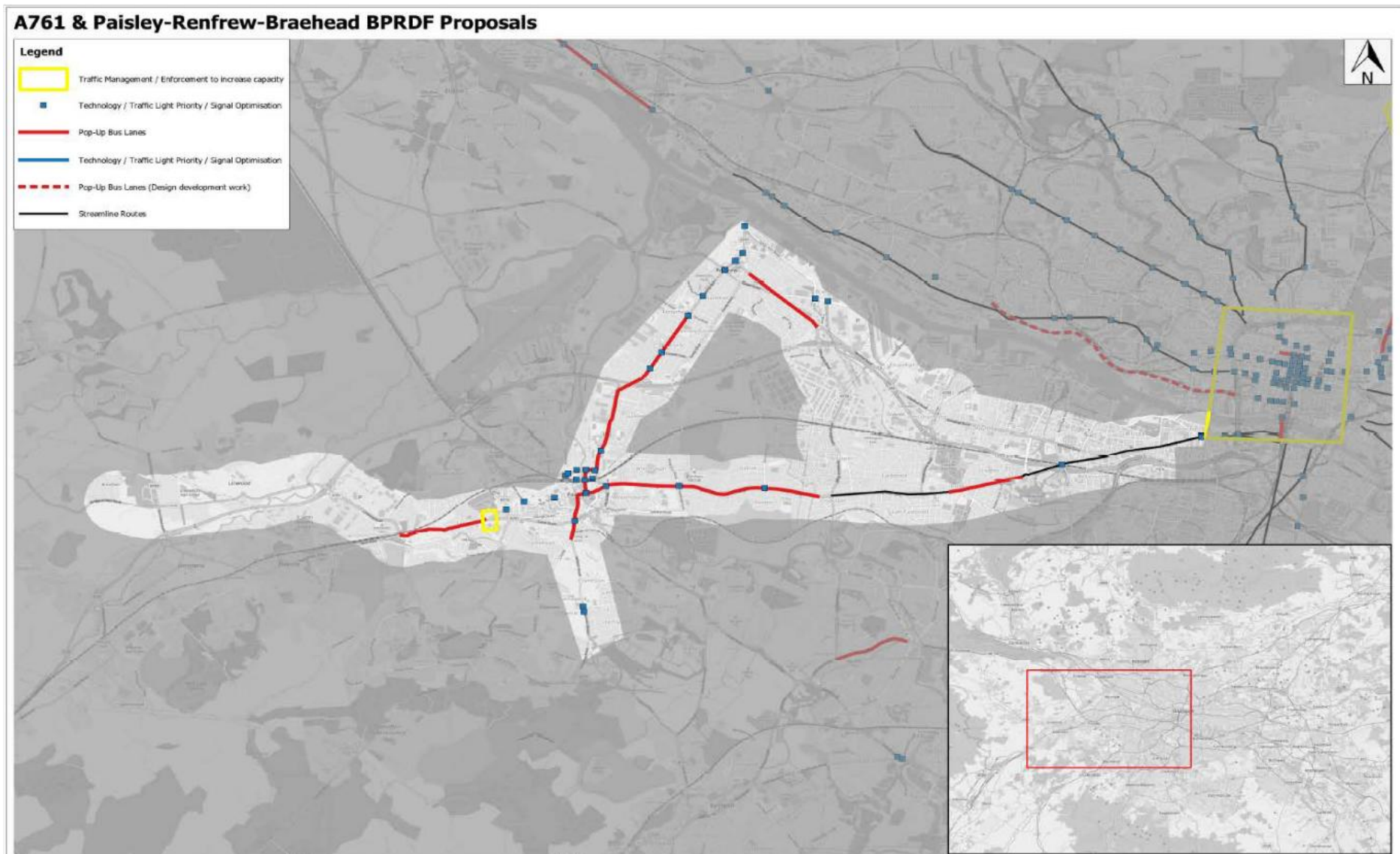
4. **Legal** – None.

5. **Property/Assets** – None
6. **Information Technology** – None.
7. **Equality & Human Rights** - The recommendations contained within this report have been assessed in relation to their impact on equalities and human rights. No negative impacts on equality groups or potential for infringement of individuals' human rights have been identified arising from the recommendations contained in the report. If required following implementation, the actual impact of the recommendations and the mitigating actions will be reviewed and monitored, and the results of the assessment will be published on the Council's website
8. **Health & Safety** – None.
9. **Procurement** – None.
10. **Risk** – None.
11. **Privacy Impact** – None.
12. **CoSLA Policy Position** – none
13. **Climate Risk** – The performance outlined within the report will continue to contribute to positive climate change.
14. **Fairer Scotland Duty** - none

List of Background Papers: Appendix – Transport Transition Recovery Plan

Author: Gordon McNeil, Director of Environment & Infrastructure
e-mail: Gordon.mcneil@renfrewshire.gov.uk

Appendix 1 – Bus Priority Rapid Deployment Fund Proposed Interventions





To: Infrastructure, Land and Environment Policy Board

On: 26th August 2020

Report by: Director of Environment & Infrastructure

Heading: Community Engagement on Biodiversity Areas

1. SUMMARY

- 1.1 This report seeks to update the Infrastructure, Land and Environment Policy Board on the Council's grass cutting service and undertaking of a community engagement to ask communities their views on creation of biodiversity panels across Renfrewshire.
- 1.2 The Council's green spaces have a key role to play in supporting the increase in biodiversity, enhancing environments and in the delivery of the Council's ambitions to tackle climate change.
- 1.3 On 27 June 2019, Renfrewshire Council declared a climate emergency. The actions required to respond to the climate emergency are complex and multi-faceted, cannot be tackled in isolation and require full collaboration and support by organisations across all of society. A specific focus on the Council's current and planned activities, and the subsequent actions that the Council can take to lead and drive change across all of Renfrewshire, was agreed by the Climate Emergency Working Group. The Council's green space has a key role to play in supporting delivery of biodiversity improvements and the Council's ambitious actions to tackle climate change.
- 1.4 The Council's grass cutting service was suspended as the country entered lockdown in March 2020 due to the COVID 19 pandemic and was only able to restart under the Government's "Routemap" on the 1st June. The Council's Emergency Board of May, June and July was advised on the programme of activities to restart cutting grass within communities, with 97% of grass panels now being maintained and being reinstated into their normal grass cutting frequency.

- 1.5 The unique circumstances of the pandemic have provided the Council with an opportunity to undertake a biodiversity and wildflower assessment of the grass panels to note what the natural biodiversity is and whether any additional sowing of wildflower seeds to increase biodiversity would be beneficial, as a number of the panels are dominated by common grass species.
 - 1.6 An important part of this assessment will be the input of local communities to have their view on the panels that have been left as potential biodiversity panels, and to also make suggestions of other panels and areas that they think would merit consideration as a biodiversity area.
 - 1.7 Community engagement will be taken forward with communities through an online survey and will also seek the views of local partnerships, elected members and community councils, supported by the Council's communications team. The community engagement survey will start on the 26th August and will ask communities to comment on potential biodiversity panels within their local community. Appendix 1 to this report sets out by area the panels included within the survey, with between 3 and 10 potential biodiversity areas being identified per electoral ward.
-

2. RECOMMENDATIONS

It is recommended that the Infrastructure, Land and Environment Board:

- 2.1 Notes the biodiversity community engagement survey that will be undertaken as set out in section 5 of this report and that the outcomes of the survey will be brought back to the next cycle of the ILE policy board for consideration.
-

3. BACKGROUND

- 3.1 The Emergencies Board over the last few months has detailed the recovery programmes for cutting the Council's parks, open spaces and grass panels.
- 3.2 The report of the 3rd of July set out that positive feedback was being received through its social media channels, the public directly and from Elected Members on seeing the increased biodiversity and natural flowers that had been developing in the grass panels that had not been cut when grass cutting services were suspended during this COVID-19 pandemic.
- 3.3 The Council sets out its biodiversity ambitions through its Biodiversity Action Plan, and as key theme of the Council's key climate change ambitions as set by the Climate Emergency Working group. The Council also has a wider role to link in with the development work by the Central Scotland Green Network and Strategy and Place Standards.

4. Biodiversity Assessments

- 4.1 The grass panels that were selected for consideration as biodiversity panels sought to exclude those impacting sight lines, to take account of known ground conditions, to link or add to the more natural environment and wherever possible not be immediately adjacent to large numbers of properties.
- 4.2 Panels that have been left for consideration have had some management undertaken to cut a 1-2 metre border where the panel adjoins the footway to clearly define the area.
- 4.3 A full biodiversity assessment has been carried out on each potential area, with a detailed report on the biodiversity of each panel being compiled. These will be included as part of the community engagement.
- 4.4 Any newly created biodiversity areas will not be left unmaintained. Each area will have a management plan. Areas will be managed having their edges and destination lines cut throughout the growing season on the same frequency as other cut panels. In addition, the selected grass areas will be cut at the end of the growing season (mid-September/October) in order to increase the number and variety of insects and plants. These locations will be signposted explaining why this biodiversity area has been created and the benefits of doing so.

5. Community Engagement

- 5.1 The biodiversity assessments are now complete, and this will enable the community engagement to commence.
- 5.2 The survey will start on Wednesday 26th August and will close at midnight on Sunday 13th September. This will allow residents and community forums to vote and comment on the areas within their community, on whether they want the proposed areas maintained as biodiversity areas or whether they want them maintained as regular grass panels. There will also be a section of the survey for making suggestions of additional biodiversity areas and where communities would like to see panels located e.g. parks, roadside verges and other open spaces.
- 5.3 The survey will be available online, posted through the Council's social media channels. Communities and residents will be able to insert their post code which will take them directly to a map, which will show the exact location(s) and the extent of the grass panel(s) being considered within the community in which they reside. Communities will click on the potential biodiversity panel and be able to select the full biodiversity report, to understand what the natural biodiversity is on a particular panel. The panel will also detail any proposed additional biodiversity that would be added to increase the diversity and look of the panel. Communities will then be able to enter comments about the potential for this panel to be managed differently, as a biodiversity panel or to return to scheduled grass maintenance. The survey also will provide the opportunity for wider comments on the location of biodiversity areas across Renfrewshire.

- 5.4 Following the completion of the community engagement all the grass panels detailed in appendix 1 will be cut between the 14th and 30th of September.
- 5.5 The results of the biodiversity community engagement process will then be evaluated and brought to the November cycle of the ILE policy board for consideration.
-

Implications of the Report

1. **Financial** – None
 2. **HR & Organisational Development** – None
 3. **Community Planning** – None
 4. **Legal** - None
 5. **Property/Assets** - None
 6. **Information Technology** - None
 7. **Equality & Human Rights** - The Recommendations contained within this report have been assessed in relation to their impact on equalities and human rights. No negative impacts on equality groups or potential for infringement of individuals' human rights have been identified arising from the recommendations contained in the report. If required following implementation, the actual impact of the recommendations and the mitigating actions will be reviewed and monitored, and the results of the assessment will be published on the Council's website.
 8. **Health & Safety** – None
 9. **Procurement** – None
 10. **Risk** – None
 11. **Privacy Impact** – None
 12. **Cosla Policy Position** – None
 13. **Climate risk** – This report impacts positively on the Council's ambitions to tackle climate change.
-

List of Background Papers - none

Author: Gordon McNeil, Director of Environment & Infrastructure
Email: Gordon.mcneil@renfrewshire.gov.uk

Biodiversity – Areas for Assessment and Consideration

<u>Area</u>	<u>Location</u>	<u>Description</u>
BISHOPTON	QUEENS DRIVE LOCKUPS	STRIP AREA FROM FERRY ROAD TO OLD GREENOCK ROAD TO THE REAR OF BUCHANAN AVENUE, QUEENS DRIVE, LAMONT AVENUE AND CHISHOLM AVENUE - EXCLUDING PANELS AT CAMERON AVENUE.
BISHOPTON	QUEENS DRIVE /OLD GREENOCK ROAD	STRIP AREA FROM FERRY ROAD TO OLD GREENOCK ROAD TO THE REAR OF BUCHANAN AVENUE, QUEENS DRIVE, LAMONT AVENUE AND CHISHOLM AVENUE - EXCLUDING PANELS AT CAMERON AVENUE.
BISHOPTON	QUEENS DRIVE	STRIP AREA FROM FERRY ROAD TO OLD GREENOCK ROAD TO THE REAR OF BUCHANAN AVENUE, QUEENS DRIVE, LAMONT AVENUE AND CHISHOLM AVENUE - EXCLUDING PANELS AT CAMERON AVENUE.
BISHOPTON	INGLESTON DRIVE	PANEL TO THE RIGHT OF THE ROAD. HOUSES ON ONE SIDE ONLY LOOKING ACROSS TO THIS. SURROUNDED BY AGRICULTURAL LAND.
BRIDGE OF WEIR	38-56 PARK ROAD	BANKED AREA
BRIDGE OF WEIR	HOUSTON ROAD	TO THE REARS OF HOUSES ON WOODSIDE AVENUE
BRIDGE OF WEIR	MOSS ROAD PARK	SECTION TO THE REARS OF GORSE CRESCENT
BRIDGE OF WEIR	WOODSIDE AVENUE/KILALLAN	TO THE REAR OF 1 / 11
ELDERSLIE	BYRES ROAD/EDZELL DRIVE	AREA SURROUNDING EMPTY EX COMMUNITY BUILDING
ELDERSLIE	2-30 WALLACE AVE	TRIANGLE OF GROUND OUTSIDE MULTIPLE HOUSES. AREA REQUESTED BY RESIDENT.
ELDERSLIE	MALLOCH CRESCENT /BARCLAY AVENUE /WALKER DRIVE	AREA ON AN INCLINE
ELDERSLIE	ALTPATRICK GARDENS	STRIP TO THE REAR OF THORNDENE
ELDERSLIE	MAIN ROAD	SECTION ADJACENT TO 82 MAIN ROAD IN FRONT OF SUBSTATION
ELDERSLIE	STODDARD SQUARE	FORMER SWIMMING POOL AREA
ERSKINE	A726 ROAD CORRIDOR	FROM BARHOLM ROUNDABOUT ON RIGHTHAND SIDE OF ROAD INTO HOTEL
ERSKINE	ERSKINE PARK INWARD INV.SITE	AREA BETWEEN LEFT PART OF KILPATRICK AVENUE AND RIVERSIDE WALKWAY
ERSKINE	CLYDE WALKWAY	AREA LEFT WHEN ENTERING KILPATRICK AVENUE
ERSKINE	RASHIELEE PLAY AREA	REAR OF 7 TO 26 WHITEHILLS
ERSKINE	NORTH BARR AVENUE	SECTION IN FRONT OF TREE AREA - PATHWAYS WOULD BE EDGED
ERSKINE	ERSKINE POOL PHASE 2	BANKING AREA TO TOP LEFT OF CAR PARK
FERGUSLIE	GREENHILL ROAD	TO REAR OF HOUSES ON TANNAHILL ROAD BACKING ONTO CRAIGIELEA DRIVE
FERGUSLIE	FERGUSLIE PARK AVENUE	ADJACENT TO CAR PARK ENTRANCE TO ST MIRREN PARK
FERGUSLIE	CANDREN ROAD	FULL LENGTH OF CANDREN ROAD FROM BLACKSTOUN ROAD - PATHWAY TO BE EDGED
FERGUSLIE	NEWTON TERRACE / FERGUSLIE	CUT 3M FROM FERGUSLIE PAVEMENT

Area	Location	Description
FOXBAR AND BREDILAND	ROWANLEA AVENUE BORDERED BY FOXBAR ROAD	REAR OF HOUSES 2 TO 32 BACKING ONTO FOXBAR ROAD
FOXBAR AND BREDILAND	SPENCER DRIVE / LEITCHLAND ROAD AND CORUIK WAY / SPENCER DRIVE	CORUIK PANEL - ONLY CENTRE PART
FOXBAR AND BREDILAND	REAR OF SPEY AVE	PANEL THAT BACKS ONTO GOLF COURSE
FOXBAR AND BREDILAND	BREDILAND ROAD / LOUNSDALE DRIVE	CUT 1 METRE EDGE ALL ROUND
FOXBAR AND BREDILAND	CANDREN BURN (MOORHOUSE AVE)	TO THE REAR OF NUMBERS 1 TO 27
FOXBAR AND BREDILAND	MEIKLERIGGS DR / ROSEWOOD AVE	FRONT OF 2 TO 82
FOXBAR AND BREDILAND	BREDILAND ROAD / AMOCHRIE ROAD	HILLSIDE AREA - CUT DESIRE LINE AND EDGE. AREA OPPOSITE HOUSES 2 TO ST COLUMBA'S WILL BE CUT.
FOXBAR AND BREDILAND	HERIOT AVENUE/ HERIOT AVENUE / MONTROSE WAY	CUT DIAGONAL ACROSS PANEL SO AREAS IN FRONT HOUSES DONE AND SLOPED DOWN AREA LEFT
FOXBAR AND BREDILAND	MANNERING WAY / IVANHOE ROAD	EX DEMOLITION SITE ON MANNERING ROAD TO REAR OF JARVIE WAY AND WOODSTOCK AVENUE
GALLOWHILL	MONTGOMERY ROAD TO KNOWE ROAD / GALLOWHILL ROAD	BEHIND 101 TO 141 MONTGOMERY ROAD - STRIP AREA AT THE REAR OF HOUSES ON ARKLESTON CRESCENT
GALLOWHILL	MONTGOMERY AVENUE / ROAD	DEMOLITION SITE SURROUNDING HIGH FLATS - PLAYGROUND AND PATHWAY WILL BE CUT, WITH DESIRE LINE FROM OLD ENTRANCE TO HIGH FATS
GLENBURN	GLENFIELD ROAD GARAGE SITE	TO REAR OF HOUSES BARDRAIN ROAD - 25 TO 37
GLENBURN	FERENEZE DRIVE / GLENBURN ROAD	FROM LINN CRESCENT TO ST PETERS CHURCH
GLENBURN	PARK ROAD - FALSIDE TO DONALDSWOOD	PANEL ON BEND OPPOSITE STANELY DRIVE, PARK AVENUE AND PARK ROAD
GLENBURN	GLENBURN ROAD- HIGHFIELD TO COLONSAY	BANKING VERGES BETWEEN GLENBURN ROAD AND KNOCKSIDE AVENUE
HAWKHEAD AND LOCHFIELD	GLENSHIEL AVENUE/ LOCHFIELD ROAD	BANKING AREA - TO BE EDGED AND FIRST AREA BETWEEN STEPS AND GLENAPP ROAD WILL BE CUT. PANEL AT ENTRANCE TO GLENARKLET DRIVE WILL BE CUT.
HAWKHEAD AND LOCHFIELD	LOCHFIELD ROAD - GLENARKLET DRIVE TO GLENBRITTLE	EDGES WILL BE CUT AND AREAS AT THE TWO JUNCTIONS WILL BE CUT
HAWKHEAD AND LOCHFIELD	HARTFIELD TERRACE / ST NINIAN'S ROAD	BANKING BETWEEN HARTFIELD TERRACE AND WENLOCK ROAD
HAWKHEAD AND LOCHFIELD	BEN NEVIS ROAD	OPPOSITE SIDE OF ROAD FROM HOUSES FROM BEN ALDER TO BEN LAWYERS. TRESS AND BULBS ALREADY ON THIS AREA.
HAWKHEAD AND LOCHFIELD	BEN NEVIS ROAD	ADJACENT TO NUMBER 10 BEN NEVIS ROAD - SLOPED AREA. REST OF AREA ALREADY NOT CUT.
HAWKHEAD AND LOCHFIELD	BARRHEAD ROAD / HURLET ROAD	STEEP BANKING TO REAR OF AFFRIC DRIVE / GLENAPP AVENUE
HOUSTON	MAGNUS ROAD/LEMAN DRIVE	AREA TO REAR OF ALWYN AVENUE NOS 1 TO 33
HOUSTON	MAGNUS ROAD/LEMAN DRIVE	AREA TO SIDE OF 4 LEMAN AVENUE AND REAR OF 2-4 LEMAN GROVE

Area	Location	Description
HOUSTON	MAGNUS ROAD	AREA BETWEEN FORTIES ROAD AND CORMORANT AVENUE - FRONT PART ONLY. PATHWAY WILL BE EDGED
HOUSTON	BERL AVENUE	AREA BETWEEN FORTIES ROAD AND BERL AVENUE. PATHWAY WILL BE EDGED.
HOUSTON	ARDGRYFFE CRESCENT	AREAS TO REAR OF 5-7 CRAIGHOLME AND SIDE OF 9-10 CROSSWAYS
HOWWOOD	HILLFOOT DRIVE	RIGHT HAND SIDE GRASS VERGE
HOWWOOD	STATION ROAD	GRASS VERGES ON BOTH SIDES OF ROAD FROM STATION TO RURAL AREA
HOWWOOD	MIDTON ROAD/KILNKNOWE COTTAGES	AREA TO THE REAR OF 1 TO 11 KILNKNOWE COTTAGES
HUNTERHILL	TODHOLM ROAD/TERRACE/CRESCENT	LARGE AREA BETWEEN TODHOLM TERRACE AND TODHOLM ROAD - EXCLUDING AREA AT PATHWAY FROM TODHOLM CRESCENT
HUNTERHILL	TODHOLM TERR/DYKEBAR CRES/CLYDE VIEW	BARRHEAD ROAD / TODHOLM TERRACE FROM BENVUE TERRACE TO MARNOCK JUNCTION
HUNTERHILL	BARSCUBE TERRACE TO LADYKIRK CRESCENT	BANKING BETWEEN BARSCUBE TERRACE AND BARRHEAD ROAD
HUNTERHILL	MARNOCK TERRACE	BANKING BETWEEN MARNOCK TERRACE AND BARRHEAD ROAD
INCHINNAN	BRAEMAR ROAD	TREE AREA BETWEEN BRAEMAR ROAD AND OLD GREENOCK ROAD
INCHINNAN	PARK ROAD/CRES/BOURNE CT	BANKING AREA TO SIDE AND REAR OF 15 PARK CRESCENT WITH 1 METRE EDGE ALL ROUND
JOHNSTONE	AUCHENLODMET ROAD	AREA TO THE REAR OF 24 TO 34 KINGS ROAD AND SIDE OF 25 AND 27 WILLIAMSON PLACE
JOHNSTONE	WILLOW DRIVE / YEW PLACE / ELM DRIVE / HAWTHORN AVENUE	RECTANGULAR AREA BETWEEN FOUR STREETS TO THE REAR OF THE HOUSES
JOHNSTONE	AUCHENGREOCH ROAD	LARGE OPEN SPACE ON AUCHENGREOCH ROAD BETWEEN BETH ROAD AND GLADSTONE AVENUE
JOHNSTONE	HALLHILL ROAD	PANEL ADJACENT TO BURN. PATHWAY WILL BE EDGED ON THAT SIDE. LARGER PANEL ON CORNER OF HALLHILL ROAD AND SPATESTON ROAD WILL BE CUT
KILBARCHAN	FULTON CRES/WELL ROAD	AREA TO THE REAR OF ROSEHILL
KILBARCHAN	CUNNINGHAM ROAD	OPPOSITE NUMBERS 19 TO 23
KILBARCHAN	NEW ST	AREA AT THE REAR OF MARY BARBOUR MONUMENT UNDER TREES. FRONT AREA WILL BE CUT.
KILBARCHAN	EAST ROAD/MEADSIDE AVE	CORNER PANEL ADJACENT TO 44 MEADSIDE AVENUE AND 9/11 EAST ROAD - DIAGONAL FRONT AREA CUT
LANGBANK	STATION ROAD PF	WILL CUT PITCH AREA. ONLY PORTION TO BE LEFT WHICH WATERLOGS.
LINWOOD	MILL LADE AT KASHMIR AVENUE	WOODED AREA OPPOSITE BELMAR COURT
LINWOOD	OPP TWEEDIE HALL ON KASHMIR AVENUE	PITCH AREA CUT AND PATHS EDGED.
LINWOOD	KASHMIR AVENUE	LARGE OPEN SPACE OPPOSITE KINTYRE PARK
LINWOOD	HOLM PLACE/SEMPLE PLACE	WOODED AREA TO SIDE AND REAR
LINWOOD	LINWOOD SPORTS CENTRE PITCH & PUTT	DISUSED PITCH AND PUTT AREA.
LOCHWINNOCH	LOCHWINNOCH RECREATION	30 METERS ALONG RIVER CALDER WITHIN PARK

<u>Area</u>	<u>Location</u>	<u>Description</u>
LOCHWINNOCH	GATES ROAD	IN SHRUBBED AREA OPPOSITE 1 TO 23. WILL BE EDGED
PAISLEY EAST AND WHITEHAUGH	LINSIDE AVE	TO THE REAR OF 40 TO 54 LINSIDE AND THE REAR OF 3 TO 37 ANCHOR CRESCENT
PAISLEY EAST AND WHITEHAUGH	BARSHAW PARK NURSERY AREA TO OLDHALL ROAD	WITHIN BARSHAW PARK - RIGHT HAND SIDE OF SERVICE AREA
PAISLEY EAST AND WHITEHAUGH	BARSHAW PARK PAVILION TO OLDHALL ROAD	WOODED HILL AREA FROM CAFÉ TOWARDS BARSHAW HOUSE
PAISLEY WEST AND CENTRAL	HIGH CALSIDE/SPIERSFIELD CT/CAMPBILL COURT	ALL OPEN SPACE AREAS EXCEPT LARGE TOP FLAT AREA ADJACENT TO CAR PART ON HIGH CALSIDE
PAISLEY WEST AND CENTRAL	WOODSIDE CRESCENT - PARK AREA	ALL OPEN SPACE AREA TO THE REAR OF THE HOUSEHOLDS ADJACENT TO GARDEN OF REMEMBRANCE
RALSTON	PENILEE ROAD / SCHOOL ROAD	VERGE ON RIGHT HAND SIDE AFTER SCHOOL ROAD - ROAD JUNCTION SIGHT LINES WILL BE KEPT CLEAR
RENFREW	COCKLESHILL PARK	COCKELSLOAN - ADJACENT TO M8 FROM NEW M8 FOOTBRIDGE TOWARDS DAVID LLOYD CENTRE
RENFREW	KNOCKHILL PARK	COMMUNITY TREES PLANTING AREA
RENFREW	ARKLESTON ROAD/SDA	BETWEEN ARKLESTON ROAD AND M8 OPPOSITE DAVID LLOYD CENTRE
RENFREW	BLYTHSWOOD	AREA BEHIND 1 TO 15 NORTH LODGE ROAD
RENFREW	BLYTHSWOOD	TREE AREA BEHIND 59-71 ROWAN AVENUE. PATH WILL EDGED
RENFREW	ALEXANDRA DRIVE	AREA AROUND RED BLAES PITCH



To: Infrastructure, Land & Environment Policy Board

On: 26 August 2020

Report by: Director of Finance & Resources

Heading: Common Good Register

1. Summary

- 1.1 To advise the Board of the outcome of the consultation on Renfrewshire Council's draft Common Good Register following the advertisement of the draft Register in accordance with the provisions of the Community Empowerment (Scotland) Act 2015.
-

2. Recommendations

- 2.1 It is recommended that the Board: -
- 2.2 Authorise the Head of Property to publish the attached Renfrewshire Council's Common Good Register and note that this Register will be a live Register and may change as further representations from interested parties are received.

Following the advertisement of the Common Good Register I am pleased to advise that no comments or amendments were received.

- 2.3 Authorise the Head of Property to amend the Common Good Register following any necessary investigation of the legal position to verify representations received by interested parties in regard to common good property.

- 2.4 Note the need for the Council to publish details and invite representations from local community councils and other relevant community bodies before any amendment is made relating to the proposed disposal, or change of use, of a Common Good asset.
-

3. Background

- 3.1 Part 8 of the Community Empowerment (Scotland) Act 2015 seeks to increase transparency about the existence of Common Good assets and to ensure there is community involvement in decisions taken about their identification, use and disposal. The Act places new duties on the Council in relation to Common Good property:
- Section 102 places a duty on the Council to establish and maintain, after consultation, a register of property which is held by it as part of the Common Good.
 - Section 104 requires the Council to undertake public consultation, before the disposal or change of use of a Common Good property.
- 3.2 The legislation does not define or redefine Common Good, but broadly speaking the Common Good is a fund of money, or assets, that previously belonged to one of Scotland's former Burghs, or held for the benefit of the community or dedicated to a public purpose, but excluding those assets:
- acquired under statutory powers; or
 - held for special trust purposes.
- 3.3 These Common Good Funds were owned by 196 Burghs at the time of the Local Government (Scotland) Act 1947, when the Burghs became managed by Town Councils. Subsequently, the Local Government (Scotland) Act 1973 abolished Scotland's Town Councils and legal title to the Common Good Funds was transferred to the new District Councils in 1975. Thereafter, in 1996, legal title transferred to Scotland's current unitary authorities under the Local Government etc (Scotland) Act 1994.
- 3.4 In Renfrewshire, the Paisley, Renfrew and Johnstone Common Good Funds are administered separately from other Council funds for accounting purposes. Renfrewshire Council owns the property previously owned by the former Renfrew District Council by virtue of the Local Government etc (Scotland) Act 1994 and Article 3(2) of the Local Authorities (Property Transfer) (Scotland) Order 1995. The former Renfrew District Council owned the Common Good Funds in terms of Section 222(2) of the Local Government (Scotland) Act 1973, which states "... all property held as part of the Common Good by an existing Local Authority on 15 May, 1975 shall on 16 May, 1975 be transferred to and vest in such Islands or District Councils and those Councils shall, in administering that property, have regard to the interests of the inhabitants of the area to which the Common Good formerly related".

3.5 Renfrewshire Council acts as sole trustee for the Common Good Funds listed below which have charitable status and are registered with the Office of the Scottish Charity Regulator (OSCR):

- SC019478 Paisley Common Good Fund
- SC019479 Renfrew Common Good Fund
- SC019480 Johnstone Common Good Fund

The Common Good Funds include both heritable property (land and buildings) and moveable property (civic regalia, cash, securities etc). In Renfrewshire, the bulk of the Common Good comprises land granted by the Crown, grants of land and buildings by local industrialists and other landowners, and the rental income and sale proceeds from such property.

3.6 The Paisley and Renfrew Common Good Funds hold property portfolios as part of their overall investment holdings. These properties are leased to a range of tenants including the Council, other public bodies, voluntary & community associations and the private sector. Several of the property assets leased to the Council at market rent have thereafter been subleased to Renfrewshire Leisure Limited (RLL) at a peppercorn rental of £1 per annum and RLL now have operational responsibility for the management of these assets.

3.7 The draft Common Good Register reflects the assets held by the Council as part of the Common Good. The Register is split into sections for each of the former burghs, and then further subdivided by the type of property e.g. land and buildings, heritage, funds etc. For the purpose of transparency, the Register also contains a list of assets that are under further legal investigation.

4. Consultation on the Common Good Register

4.1 The draft Register was published on the Council's website and due to Covid 19 and lockdown made available online to be viewed by members of the public. The consultation included an advertisement in the local press Paisley and Renfrew Gazette as well on the Council's website, the consultation was for a minimum period of 12 weeks, from the 8th April 2020.

4.2 All interested parties were requested to notify the Council of any changes or amendments they would suggest and to make this in writing to the Council.

4.3 The draft Register includes only those properties which have been assessed by Council officers as meeting the legal tests for common good property. It should be recognised however, that the law of the Common Good is complex and often subjective. As such, the Council may require, to undertake further detailed research on any representation received concerning an asset to establish if it meets the Common Good criteria or not.

4.4 Even where a property was acquired by, or gifted to, a former Burgh and could have Common Good status, the Burgh records may still be inconclusive and make this difficult to determine with any certainty.

Where detailed legal investigation remains inconclusive, the identification of a potential Common Good asset may require reference to case law and the courts for a final determination. In circumstances where there are numerous or complex representations a note will be made to this effect in the register to record that the property is still under investigation.

- 4.5 Where the Council is satisfied that an asset does form part of the Common Good, it will be added to the Common Good Register and accounted for in the Common Good Fund. The revised Common Good Register will then be published online and reviewed on an ongoing basis, in accordance with any legislation or developments in case law.
- 4.6 Following the advertisement of the Common Good Register I can advise that no comments or amendments were received.

5. Selling or Changing the Use of a Common Good Property

- 5.1 There are laws governing how Common Good assets can be used and sold. Court approval may be required. Proceeds from leasing or selling these assets are retained in the relevant Common Good Fund.
- 5.2 In the event of a planned disposal or change of use of common good property, the Council will publish details of the proposal and invite representations from the local community councils and community bodies before any final decision.
- 5.3 It should be noted that regardless of the status of an asset in relation to the Common Good there may be other title conditions, burdens and/or other restrictions which prevent or limit the Council's ability to dispose of or change the use of an asset. These provisions will be considered as part of the normal business process.

Implications of the Report

1. **Financial** – The Council acts as sole trustee for the Common Good Funds and any changes in the register must be reflected in the Common Good Accounts within the same financial year.
2. **HR & Organisational Development** – None.
3. **Community/Council Planning** –
 - Our Renfrewshire is thriving – Common Good funds benefit the inhabitants of the burgh to which they are related;
 - Our Renfrewshire is well – funds help to support a range of community benefits;

- Our Renfrewshire is fair – the Common Good Register provides transparency about common good assets;
 - Reshaping our place, our economy and our future – ensures there is community involvement in decisions taken about the identification, use and disposal of common good assets.
4. **Legal** – Legal Services may be required to undertake further detailed investigation of the legal titles to establish if a property should have common good status.
 5. **Property/Assets** – As per the report.
 6. **Information Technology** – Not applicable.
 7. **Equality & Human Rights**
 - (a) The Recommendations contained within this report have been assessed in relation to their impact on equalities and human rights. No negative impacts on equality groups or potential for infringement of individuals' human rights have been identified arising from the recommendations contained in the report because for example it is for noting only. If required following implementation, the actual impact of the recommendations and the mitigating actions will be reviewed and monitored, and the results of the assessment will be published on the Council's website.
 8. **Health & Safety** – Not applicable.
 9. **Procurement** – Not applicable.
 10. **Risk** – Not applicable.
 11. **Privacy Impact** – Not applicable.
 12. **Cosla Policy Position** – Not applicable.
 13. **Climate Risk** – None.
-

Author: Frank Hughes
 Asset Manager
 Finance & Resources
 07796192083

Draft Renfrewshire Council Register of Common Good Property

Paisley

Former Burgh: Burgh of Paisley

Ref No / UPRN	Asset (Name or description)	Type	Location	Town	Post Code	Origin / Comment
Land and Buildings						
123104892	Ground	Land	1-7 Moss Street	Paisley	PA1 1BG	125 year ground lease of land extending to 0.31 acres or thereby,
123105283	St James Playing Fields *	Land	Greenock Road	Paisley	PA3 2QT	Sports facility extending to 19.7 Ha or thereby, having approximately 20 pitches and a changing pavilion built circa 1958
N/A	Lane	Land	13-23 Broomlands Street	Paisley	PA1 2LT	Lane to Gallow Green situated at the rear of 13-23 Broomlands Street
N/A	Lane	Land	79-105 Greenock Road	Paisley	PA3 2LD	Lane at the rear of 79-105 Greenock Road
123107453	Trinity Church (Clock Tower and Land)	Land & Building	1 Oakshaw Street East	Paisley	PA1 2DB	The former Paisley High Church, a Grade A Listed building, was built 1750-54. The steeple was added in 1770. The site and clock tower are held on the Paisley common good, but not the main church building.
Heritage						
N/A	Provost's Chain of Office	Civic Regalia	Held by Renfrewshire Museums			Chain of office containing the arms of the Burgh of Paisley.
Common Good Fund						
SC019478	Paisley Common Good Fund				Fund set up for the benefit of the inhabitants of Paisley. The annual accounts of the common good provide more information on the use of this income fund	

* Leased to Renfrewshire Council and subleased to Renfrewshire Leisure Ltd.

Renfrew

Former Burgh: Royal Burgh of Renfrew

Ref No / UPRN	Asset (Name or description)	Type	Location	Town	Post Code	Origin / Comment
Land and Buildings						
123105039	KGV Playing Fields (Part) *	Land & Building	Broadloan	Renfrew	PA4 0AP	Sports venue extending to 15 Ha or thereby. A new two storey pavilion was constructed circa 2004.
123084255	Renfrew Town Hall *	Building	The Cross	Renfrew	PA4 8PF	Renfrew Town Hall was designed by architect James Lamb of Paisley and is a Grade A Listed building, constructed 1873.
123083438	Renfrew Leisure Centre *	Land & Building	10 Paisley Road	Renfrew	PA4 8LJ	A modern 2-storey Sport and Leisure Centre standing within a site extending to 3.12 Ha, or thereby
123080524	Victory Swimming Baths *	Building	10 Inchinnan Road	Renfrew	PA4 8ND	Victory Baths is Cat. B Listed building designed in 1921 by Paisley architect Thomas Graham Abercrombie.
123080523	Police Office	Building	6 Inchinnan Road	Renfrew	PA4 8ND	The Renfrew Police Station dates from 1910 and was designed by architect, Alexander Nisbet Paterson. The two storey building, in the Baronial Revival style, is Category B Listed.
123097674	Ground	Land	Ferry Green, Clyde Street	Renfrew	PA4 8SL	Ferry Green comprises land extending to 0.36 Ha or thereby, situated on the north side of Clyde Street adjacent to the River Clyde.
123104976	Ground	Land	67 Ferry Road	Renfrew	PA4 8SH	Part of site extending to 0.15 acres or thereby leased to Silver Fox Coaches for use as a bus parking area.
123104033	Allotment Site	Land	84 Broadloan	Renfrew	PA4 0AS	Land extending to 1.06 acres or thereby. Leased and used by Renfrew Association of Growers and Gardners (RAGG) as a community garden.
123077287	Ground	Land	86 Broadloan	Renfrew	PA4 0AP	Ground lease extending to 360 sqm or thereby in favour of Lowland Reserve Forces and Cadets for establishment of an Army Cadet Hall.
123077288	Ground	Land	88 Broadloan	Renfrew	PA4 0AP	Ground lease of land extending to 902 sqm or thereby in favour of Arkleston and Newmains Tenants Association (ANTA).
123077403	Ground	Land	18 Brown Street	Renfrew	PA4 8HW	Ground lease of land extending to 0.4 acres or thereby in favour of Alan Orr Motors Ltd to facilitate development of an industrial unit.
123093124	Ground	Land	High Street / Manse Street	Renfrew	PA4 8QH	Ground lease of land extending to 2.3 acres or thereby in favour of Lujo Properties Ltd to facilitate a 3 storey shopping and office development within Renfrew Town Centre.
123080312	Ground	Land	43 High Street	Renfrew	PA4 8QL	Ground lease of land extending to 385 sqm or thereby to facilitate development of The Wallace Bar public house (built 1971).
123082302	Ground	Land	5 Muir Street	Renfrew	PA4 8ND	Ground lease of land extending to 185 sqm, or thereby, in favour of Renfrew Town Sea Scout Group to facilitate development of a Scout Hall (1993).
123084563	Ground	Land	20 Sandy Road	Renfrew	PA4 0AA	Ground lease of land extending to 1,090 sqm or thereby in favour of Enable (Disability Charity) for development of a community hall.
123097782	Ground	Land	Sandy Road (rear of 124)	Renfrew	PA4 0BX	Lease of ground to enable siting of 9 lock up garages.
123077197	Car Park	Land	2B Broadloan	Renfrew	PA4 0SB	36 bay car park. Land extends to 0.11 Ha, or thereby.
123080313	Car Park	Land	45 High Street	Renfrew	PA4 8QL	116 bay car park. Land extends to 0.38 Ha, or thereby.
123082301	Car Park *	Land	Muir Street	Renfrew	PA4 8ND	36 bay car park. Land extends to 0.10 Ha, or thereby. Leased to Renfrewshire Leisure associated with the adjacent Victory Baths.
123080282 to 123080287	Offices	Building	8 High Street	Renfrew	PA4 8QR	Six, self contained office suites located over the two upper floors of a Cat.B Listed 3-storey tenement building in Renfrew Town Centre.
123080279	Shop	Building	4-6 High Street	Renfrew	PA4 8QR	Self contained shop unit located on the ground floor of a 3-storey, Cat. B Listed building within Renfrew Town Centre.
123096566	Fishers Yard	Land	Meadowside Street	Renfrew	PA4 8LF	Site compound extending to 1.90 Ha, or thereby

123097517	Alexandra Park (Part)	Land	Alexandra Drive	Renfrew	PA4 8UB	Alexandra Park lies in close proximity to Renfrew Town Centre and is generally landscaped as public gardens. Part of the title is held under the Renfrew common good.
123095631	Cockleshill Park (Part)	Land	Cockles Loan	Renfrew	PA4 0RD	An area of open space ground situated on the south side of Cockles Loan, east of John Lloyd Tennis Centre. Part of the title is held under the Renfrew common good
123097779	Ground	Land	Campbell Street	Renfrew	PA4 8TF	Part of a former railway line held under the Renfrew common good. The land contains a children's play park that is maintained by the Council's Community Resources Department.
123097791	Ground	Land	Urquhart Crescent	Renfrew	PA4 8LH	Land held under the Renfrew common good containing a children's play park that is maintained by the Council's Community Resources Department.
N/A	Ground	Land	Double Dykes Lane	Renfrew	PA4 8LF	Land situated off Fishers Road / Meadowside Road, Renfrew.
N/A	Footpath	Land	Robertson Avenue (rear of)	Renfrew	PA4	Footpath to the rear of Robertson Avenue, Renfrew.
123104979 to 12310483	Passage Rights	Land	Anderson Drive	Renfrew	PA4 8PL	Passage rights over a small strip of common good land (on the NW side of Anderson Drive), in favour of the residents of five adjacent houses situated at 15-23 Bell Street, Renfrew
123105040	Salmon Fishing Rights	Fishing Rights	River Clyde	Renfrew	N/A	Salmon Fishing Rights conferred by Queen Anne Charter extending along River Clyde (from Braehead to Erskine Harbour approx). Rights leased to Ardgowan Estates.
Structure						
123097674	Renfrew Ferry Monument	Monument	Ferry Green	Renfrew	PA4 8SL	A pair of single cylinder grasshopper type side lever engines built in 1851 by A & J Inglis and used in the PS Clyde paddle tug.
Heritage						
N/A	Provost's Chain of Office	Civic Regalia	Held by Renfrewshire Museums			Chain of office containing the arms of the Royal Burgh of Renfrew.
Common Good Fund						
SC019479	Renfrew Common Good Fund					Fund set up for the benefit of the inhabitants of Renfrew. The annual accounts of the common good provide more information on the use of this

* Leased to Renfrewshire Council and subleased to Renfrewshire Leisure Ltd.

Johnstone

Former Burgh: Burgh of Johnstone

Ref No / UPRN	Asset (Name or description)	Type	Location	Town	Post Code	Origin / Comment
Land and Buildings						
N/A	N/A					
Heritage						
N/A	Provost's Chain of Office	Civic Regalia	Held by Renfrewshire Museums			Chain of office containing the arms of the Burgh of Johnstone
Common Good Fund						
SC019480	Johnstone Common Good Fund				Fund set up for the benefit of the inhabitants of Johnstone. The annual accounts of the common good provide more information on the use of this income fund	

Notes

1. The Unique Property Reference Number (UPRN) is a unique reference number given to every location in Great Britain with an address. The UPRN provides a consistent identifier throughout a property's life cycle, from planning to demolition. It can be allocated by a local authority who have the statutory authority to name and number every street and property and by Ordnance Survey who identify objects on the landscape which may otherwise not attract an address.
2. The Paisley and Renfrew Common Good Funds hold property portfolios as part of their overall investment holdings. These properties are leased to a range of tenants including the Council, other public bodies, voluntary & community associations and the private sector. Several property assets are leased to Renfrewshire Council and subleased to Renfrewshire Leisure Limited (RLL) at a peppercorn rental of £1 per annum. RLL now have operational responsibility for the management of these assets.
3. This register includes only those properties which have been assessed by Council officers as meeting the legal tests for common good property. The assessment is based on the state of knowledge of such officers at the time of assessment, both as to the extent of Council ownership and the facts and circumstances surrounding individual properties. The assessment is therefore subject to change, in particular should relevant information come to the attention of officers or should there be any developments in the law relating to common good. Renfrewshire Council therefore reserves the right to amend this register at any time.
4. Renfrewshire Council administers the Common Good Funds and separately accounts for them. They are included within the group accounts of the Council and a copy of the group accounts can be obtained from the address listed below.
5. Any enquiries regarding the Common Good Register should be made in writing and addressed to:

The Head of Property
Renfrewshire Council,
Finance and Resources
Renfrewshire House
Cotton Street
Paisley
PA1 1JB

Alternatively, please email: Estates.hps@renfrewshire.gov.uk

Assets Under Investigation Following Representation

Start Date	Asset (Name or Description)	Type	Location	Town or Burgh	Status	Decision Date	Comment
Land & Buildings Under Investigation							
26/09/2019	Ferguslie Gardens	Land	Thomas Street	Paisley	With Council's solicitor		Legal currently reviewing title deeds
26/09/2019	Maxwelton Park	Land	Newton Street	Paisley	With Council's solicitor		Legal currently reviewing title deeds
26/09/2019	Dunn Square	Land	St Mirren Street	Paisley	With Council's solicitor		Legal currently reviewing title deeds
26/09/2019	Fountain Gardens	Land	Love Street	Paisley	With Council's solicitor		Legal currently reviewing title deeds
26/09/2019	Brodie Park	Land	Braids Road	Paisley	With Council's solicitor		Legal currently reviewing title deeds
26/09/2019	Braids Road Play Park	Land	Braids Road	Paisley	With Council's solicitor		Legal currently reviewing title deeds
Non-Heritable Assets Under Investigation							
N/A							

Examples:

Status
With Council's solicitor
Counsel's opinion being sought
Investigation concluded

Comment
Approved - added to Register
Declined
Proposed by Paisley CC on 01/09/19. Legal currently reviewing title deeds. Decision expected by 01/04/20.



To: Infrastructure, Land & Environment Policy Board

On: 26 August 2020

Report by: Director of Finance & Resources

Heading: Proposed Renfrewshire Allotment Site Regulations in terms of the Community Empowerment (Scotland) Act 2015

1. Summary

- 1.1 The purpose of this report is to update and seek approval of the Board of the Council's proposed Renfrewshire Allotment Site Regulations in accordance with Part 9 of the Community Empowerment (Scotland) Act 2015.
-

2. Recommendations

- 2.1 It is recommended that the Board: -
- 2.2 Approve the Renfrewshire Allotment Site Regulations, forming the Appendix to this report which have been prepared in accordance with Part 9 of the Community Empowerment (Scotland) Act 2015.
- 2.3 Authorise the Head of Property and the Head of Corporate Governance to bring the regulations into force.
-

3. Background

- 3.1 The Community Empowerment (Scotland) Act 2015 (Part 9) relates to allotments and encourages Council's to support the development of allotments and community growing spaces. This is aimed at improving health & well-being along with the creation of a sustainable food strategy.

A summary of the main provisions of Part 9 of the Act and its' implications were outlined in a report to Council dated 3 May 2018.

3.2 The Council has a statutory duty to provide allotments and the Act imposes several obligations on the Council including an obligation to introduce its first Allotment Site Regulations. The Council's proposed Renfrewshire Allotment Site Regulations form an appendix to this Report.

3.3 The Act requires the Council to introduce Allotment Site Regulations and Section 115 of the Act outlines the mandatory and discretionary matters which should be provided for in the Regulations. These mandatory provisions include, but are not limited to:

- Allocation policies;
- Rent including a method of determining fair rent, to take into account, amongst other things, circumstances that affect, or may affect, the ability of a person to pay the rent payable under the lease of an allotment;
- maintenance of allotments;
- buildings or other structures that may be erected on allotments, the modifications that may be made to such structures and the materials that may or may not be used in connection with such structures;
- the keeping of livestock (including poultry; and
- landlord inspections.

The discretionary provisions include, but are not limited to:

- access by persons (other than allotment tenants) and domestic animals;
- acceptable use of allotments and allotment sites;
- sale of surplus produce.

4. Consultation

4.1 Section 116 of the Act requires the Council to consult persons appearing to the local authority to have an interest before making regulations. At least one month prior to bring into force regulations, the Council are required to advertise the regulations with an advertisement in at least one newspaper circulating in its' area. To make copies of the proposed regulations available for inspection by the public without payment at its offices and if it considers it practicable, at the allotment site/s to which the regulations are to apply.

4.2 Any person may make a representation in writing in relation to the proposed regulations during the consultation period.

The Council are required to take account of any representations received during the consultation period prior to bringing into force the regulations.

- 4.3 In advance of the formal consultation process, the Council have kept stakeholders including the six Allotment and Growing Ground Associations up to date and made its draft Allotment Site Regulations available to stakeholders.
 - 4.4 In line with its statutory consultation obligations, it had been proposed the Regulations consultation period would commence on or around 27 March 2020 and close on or around 26 April 2020. Regrettably, due to the Covid 19 lockdown, this was not possible. However, consultation began on the 8 April 2020 with advertisement in the Paisley and Renfrewshire Gazette, online via the Council's website, and by email to the various Allotment Association and Growing grounds groups known to the Council.
 - 4.5 The consultation was for 1 month in accordance with the legislation. Following completion of the consultation, only 1 comment was received. This party asked that the Council appoint an Allotments Officer, and that it takes full control of the day to day management of the existing Allotments, setting charges and Regulations for the day to day operation of these facilities.
 - 4.6 While this has some merit, as currently the Council do not have a dedicated Allotments Officer, it is contrary to the ethos of Community Empowerment, whereby it is the Communities who run and manage the facilities on a day to day basis.
 - 4.7 The Allotment Regulations, if approved by Board, will set in place a consistent approach for each of the 6 Allotment Association's within Renfrewshire who occupy Council owned ground. At the same time the Associations will retain a degree of autonomy which accords with Community Empowerment.
-

Implications of the Report

1. **Financial** - The Council has established funds that can provide financial support for community proposals to develop and improve the provision of allotments and growing rounds in Renfrewshire.
2. **HR & Organisational Development** – None.
3. **Community Planning**
 - Our Renfrewshire is thriving – will help to support a sustainable food strategy;
 - Our Renfrewshire is well – the provision of allotments will help to promote health and well-being;
 - Our Renfrewshire is fair – the annual report provides transparency about the use and provision of allotments;

Reshaping our place, our economy and our future – ensures there is community involvement in decisions taken about the provision of allotments.

4. **Legal** – Although the regulations are being brought into force after the deadline for doing so originally set by the Community Empowerment (Scotland) Act 2015, Legal Services have been consulted and have confirmed that the Council should proceed to implement the regulations in accordance with the Act, if approved by Board.
5. **Property/Assets** – None.
6. **Information Technology** – None.
7. **Equality & Human Rights**
 - (a) The Recommendations contained within this report have been assessed in relation to their impact on equalities and human rights. No negative impacts on equality groups or potential for infringement of individuals' human rights have been identified arising from the recommendations contained in the report because no groups or individuals have any involvement currently at the property. If required following implementation, the actual impact of the recommendations and the mitigating actions will be reviewed and monitored, and the results of the assessment will be published on the Council's website.
8. **Health & Safety** – None.
9. **Procurement** – Not applicable.
10. **Risk** – None.
11. **Privacy Impact** – Not applicable.
12. **Cosla Policy Position** – Not applicable.
13. **Climate Risk** – None.

List of Background Papers

- (a) Background Paper 1 – Proposed Renfrewshire Allotment Site Regulations.

Author Frank Hughes, Asset Manager,
frank.hughes@renfrewshire.gov.uk Tel - 07796192083

Appendix 1 – Draft Allotment Regulations

Preamble

The Renfrewshire Council, a Local Authority constituted in terms of the Local Government etc. (Scotland) Act 1994 (“the Council”) has a statutory duty to provide Allotments in terms of Part 9 of the Community Empowerment (Scotland) Act 2015 (the “2015 Act”). The Council discharges the duty to manage allotment sites through a system of delegation, through which independently managed allotment associations and community garden groups enter into leasing arrangements with the Council to operate allotments on Council owned land in terms of Section 107 of the 2015 Act. These Regulations are made in support of this statutory function and to support Tenants of Allotment Plots in understanding their responsibilities and relationship with their respective allotment association or community garden group. These Regulations have been adopted by resolution of the Infrastructure, Land and Environment Policy Board dated 26 August 2020.

Definitions

“**Allotment**” has the meaning given to it by Section 107 of the 2015 Act;

“**Allotment Association**” means the association or community group leasing the Allotment Site from the Council;

“**Allotment Plot**” means the Allotment plot leased by a Tenant from an Allotment Association in terms of an Allotment Tenancy;

“**Allotment Site**” has the meaning given to it by Section 108 of the 2015 Act;

“**Allotment Tenancy**” means a tenancy agreement between the Allotment Association and an Applicant for an identified Allotment Plot on an Allotment Site;

“**Applicant(s)**” means an applicant or applicants for an Allotment Tenancy in the Renfrewshire Local Authority area;

“**Application**” means an application for an Allotment Tenancy by an Applicant to an Allotment Association in the form prescribed by the Allotment Association;

“**Commencement Date**” means the day after the date of execution of these Regulations;

“**Livestock**” has the meaning given to it by Dogs (Protection of Livestock) Act 1953;

“**Management Committee**” means the management committee or the equivalent governing body constituted by the Allotment Association for the purpose of managing their Allotment Site;

“**Protected Adult**” has the meaning given to it by Section 94 of the Protection of Vulnerable Groups (Scotland) Act 2007 (as amended);

“**Regulations**” means these regulations made in terms of Section 115 of the 2015 Act;

“**Secretary**” means the secretary appointed by the Allotment Association responsible for administration of the affairs of the Allotment Association;

“**Site Rules**” means the site-specific rules published by the Allotment Association governing their Allotment Site;

“**the Tenant**” means the tenant leasing an Allotment Plot from an Allotment Association, in terms of an Allotment Tenancy;

Interpretation

- a. Words importing any gender include all other genders, and words in the singular include the plural and vice versa.
- b. The Interpretation Act 1978 applies to these Regulations as it does to an Act of Parliament.
- c. Where any conflict exists or arises between these Regulations and the 2015 Act, the 2015 Act shall have priority.
- d. Where any conflict exists or arises between these Regulations and the Site Rules, these Regulations shall have priority.

1. Allocation

- a. An application for an Allotment Plot must be made in writing by an Applicant to the Allotment Association in the form to be prescribed by the Allotment Association in their Site Rules.
- b. Allotment Associations shall determine their eligibility criteria and allocation policy for Applications for Allotment Plots on their Allotment Site. This allocation policy should be published in their Site Rules.
- c. All Tenants are required to sign an Allotment Tenancy annually in advance agreeing to lease an Allotment Plot for the coming year and that they shall adhere to these Regulations, and any Site Rules that may pertain to the particular Allotment Site.
- d. Allotment Associations shall provide annual reports to the Council on such matters as the Council shall prescribe in writing which for the avoidance of doubt shall include:
 - Number of Allotment Plots on their Allotment Site;
 - Annual subscription fee payable by a Tenant to the Allotment Association;
 - How annual subscription fee was decided by Allotment Association;
 - Number of Applicants on the waiting list for Allotment Plots on their Allotment Site;
 - Number of Applicants waiting 5+ years for an Allotment Plot;
 - Number of Allotment Plots accessible to a disabled person;
 - Number of Allotment Plots adjusted to meet needs of disabled persons, and
 - Number of Applicants applying for adapted Allotment Plots or for adjustment to existing Allotment Plots.
- e. The Council reserves the right to inspect any Allotment Sites and records without giving prior notice to ensure that the Allotment Sites and Allotment Plots thereon are being managed in accordance with these Regulations.

2. Rent Provisions/Charges

- a. The annual subscription fee is payable under an Allotment Tenancy by a Tenant to the Allotment Association on the date specified by that organisation each year. The annual subscription shall be set by the Allotment Association at its annual general meeting or by its Management Committee, notified to members, publicised through appropriate media and reported to the Council (so that the local authority can discharge its duties under Section 121 of the 2015 Act).
- b. In the event that a Tenant has not paid to the Allotment Association the annual subscription within the period prescribed by the Allotment Association in their Site Rules (which for the avoidance of doubt shall be not less than 30 days after the later of the annual subscription falling due and/or the invoice date, if applicable), the Allotment Association shall be entitled to treat this as an indication that the Tenant does not wish to renew his/her Allotment Tenancy, and that the Allotment Plot can be re-allocated accordingly.
- c. Following a defined timescale prescribed by an Allotment Association in their Site Rules the Tenant shall be entitled to enter upon an Allotment Plot and remove all items, buildings and erections and make the Allotment Plot available for re-letting to another person.
- d. If all items, buildings and erections are not removed from an Allotment Plot within this defined timescale which may be prescribed by an Allotment Association in their Site Rules, the Allotment Association may carry out the necessary works itself, and may seek to recover the costs from the Tenant. No further intimation of this will be given to a Tenant. Any of the Tenant's belongings remaining on the land after the period of defined period has elapsed, will be removed by the Allotment Association, although a Tenant will be given an opportunity to retrieve them, at their own cost.
- e. Changes to circumstances that affect a Tenant's ability to pay the annual subscription under the Allotment Tenancy should be advised in writing to the Secretary as soon as possible. The Allotment Association committee will review the specific circumstances of the Tenant prior to making a decision on their Tenancy Agreement.
- f. Annual subscriptions and other charges imposed by the Allotment Association for services it provides to Tenants on Allotment Sites are subject to annual review by the Management Committee. The Allotment Association will advise Tenants in writing of any increase following the annual general meeting or meeting of the Management Committee. For the avoidance of doubt, these services to Tenants may include but are not limited to site improvements, recycling and waste service, utilities and general repairs.
- g. For Allotment Plots in secured sites, a key may be issued to the Tenant upon payment of a refundable deposit by the Tenant to the Allotment Association.

3. Allotment Plot Management

- a. All Tenants shall be responsible for keeping their Allotment Plot in a clean and tidy condition at all times of the year to at least the standard outlined in the Site Rules, of which the Allotment Association shall be the sole judge. Allotment Sites will be inspected regularly by the Allotment Association.
- b. An Allotment Plot shall be used for the sole purpose of growing vegetables, fruit and other produce and the growing of flowers and Tenants shall be entitled to sell this produce (other than with a view to making a profit). An Allotment Association may prescribe in their Site Rules a minimum proportion of each individual Allotment Plot which should be used for growing purposes.
- c. All Tenants shall be responsible for ensuring that weed growth is controlled and their Allotment Plots are cultivated prior to the growing season, all to at least a standard outlined in the Allotment Association's Site Rules.
- d. A Tenant shall be responsible for keeping the boundaries and paths adjacent to his/her Allotment Plot in a clean and tidy condition. Where a path is adjacent to two Allotment Plots, the respective Tenants shall come to an agreement as to how it is to be kept clear of weeds and any obstructions, failing which the Allotment Association shall direct the Tenants as to how this should be done.
- e. A Tenant shall not allow trees on the Allotment Plot, with the exception of fruit trees which must be maintained within their Allotment Plot and which shall not grow into or cause shade to be cast on neighbouring allotment plots. Fruit bushes are permitted to be grown. Allotment Associations shall be entitled in their Site Rules to prescribe exceptions to the general prohibition on growing trees contained in these Regulations.
- f. A Tenant shall be responsible for ensuring that appropriate pest and disease control measures are carried out on their Allotment Plot in accordance with the Site Rules.
- g. A Tenant must not allow his/her Allotment Plot to be used for storage of any material deemed unsuitable by the Allotment Association and prescribed as such in their Site Rules (which for the avoidance of doubt shall include glass, timber and refuse).
- h. A Tenant shall not do, or allow any other person to do, anything to adversely affect other Allotment Plots including, but not limited to, causing spray damage, fertiliser run off, spreading/seeding weeds or any other activity that may cause damage and/or nuisance to other Tenants.
- i. Any person using any of the facilities in any Allotment Site shall be held to have satisfied themselves as to the condition of the facilities and as to their suitability thereof for their purposes. The Council shall not be held responsible for any accident or injury to any person or any loss incurred arising from the use of the facilities however such accident, injury or loss may be caused. Any person using the facilities must indemnify the Council for any damage, loss or costs arising as a result of their use of the facilities.

- j. Tenants are encouraged to practise good housekeeping and sustainable practices, for example composting green waste on their Allotment Plot, the use of water butts for collecting water and responsible disposal of waste material.
- k. Where waste disposal facilities are provided, these are strictly for recyclable green garden waste only. Tenants are responsible for removal of all other waste lawfully from their Allotment Plot by the following methods:
 - i. Suitable vegetable/green waste shall be composted within the Allotment Plot.
 - ii. Other green waste should be disposed in green waste facility (if provided).
 - iii. If a waste facility is not provided, waste must be removed from Allotment Site by the Tenant.
 - iv. If no waste facility or service is provided, all non-compostable waste material must be removed from Allotment Site by the Tenant.
 - v. Any breach of these conditions may be deemed as fly tipping and may result in the termination of a Tenant's Allotment Tenancy. This is in addition to any other legal remedy which may be available.
- l. Small scale burning rules shall be prescribed by the Allotment Association in their Site Rules in accordance with air pollution legislation.
- m. To increase sustainability and keep charges manageable, Tenants are encouraged to harvest water within their Allotment Plots to supplement mains water provision where provided. Tenants are not permitted to install additional water taps on an Allotment Site.
- n. Where no mains water is provided, Tenants must harvest water within their Allotment Plot.

4. Structures and Property

- a. No greenhouse, polytunnel, shed or storage hut shall be erected within an Allotment Site without the prior written consent of the Allotment Association. For the avoidance of the doubt, it shall be the responsibility of the Tenant to obtain all necessary statutory consents for their greenhouse, polytunnel, shed or storage hut.
- b. Tenants are solely responsible for the safety and maintenance of any structure as well as boundary fences on their Allotment Plots. The nature, materials and dimensions of acceptable plot boundary features may be prescribed by the Allotment Association in their Site Rules.
- c. When any structure is to be removed or demolished, Tenants shall ensure that all waste materials are removed from their Allotment Plot and disposed of lawfully. Tenants are encouraged to dispose of any waste materials responsibly.
- d. The Allotment Association shall prescribe in their Site Rules the maximum proportion of the Allotment Plot that shall be used for non-growing structures such as sheds, seating and storage.

- e. The Tenant shall indemnify the Council against all claims and liabilities which may be made against the Council arising directly or indirectly from any breach or non-performance by the Tenant of his/her obligations under these Regulations, or from any act or omission or negligence of the Tenant or any person acting expressly or impliedly with the consent or authority of the Tenant in relation to the Allotment Plot or so arising from the presence of any of the Tenant's property. For the avoidance of doubt this includes the expenses of any proceedings arising therefrom.
- f. The Council and its employees will not accept responsibility for any claims, loss or damage arising from the Tenants use of the Allotment Site, except insofar as provided for by statute.
- g. Tenants are responsible for the removal of any structures as requested by the Council following the end of the lease and for making good, to the Council's satisfaction, all damage caused thereby. Failure to do so may result in charges being levied against the Tenant to cover the reasonably incurred costs by the Council in removing and disposing of the structures, and making good as aforesaid.

5. Livestock

- a. Allotment Associations shall prescribe in their Site Rules the rules regarding Tenants bringing dogs on to Allotment Sites.
- b. Tenants are responsible for safe disposal of any dog waste and for making good to the Council's satisfaction any damage caused by said dogs brought on to the Allotment Site or permitted to be on the site by a visitor accompanying the Tenant.
- c. Tenants shall not keep animals and/or poultry on any Allotment Site overnight nor permit the same on any part of the Allotment Site.
- d. No Livestock shall be permitted on the Allotment Site.
- e. The Council has determined that bees do not fall within the definition of livestock, so beekeeping arrangements for an Allotment Site will be determined by the Allotment Association. Any Tenant who does keep bees on an Allotment Site shall be responsible for ensuring that no harm is caused thereby to the other Tenants, visitors to the Allotment Site, or any other person whatsoever. The Council shall not be held responsible for any accident or injury to, or the death of any person or any loss incurred arising from the keeping of bees as aforesaid. Any person keeping bees on an Allotment Site must indemnify the Council for any damage, loss or costs arising as a result thereof. Further, appropriate and adequate warning signs must be prominently displayed to ensure that all persons are made aware of the presence of bees on the Allotment Site.

6. Security and Maintenance

- a. All Tenants share responsibility for security of an allotment site at all times and shall enter and leave the Allotment Site only through the authorised boundary gates. Children under the age of sixteen years and Protected Adults must be supervised by an appropriate adult at all times within the Allotment Site.

- b. Subject to any Allotment Site specific access arrangements, boundary gates shall be padlocked at all times and securely locked by Tenants entering and exiting an Allotment Site.
- c. A Tenant is solely responsible for the security of any greenhouse, shed or other structure erected on his/her Allotment Plot.
- d. Tenants shall not enter other Allotment Plots, whether let or un-let, and remove any item or materials from such plots.
- e. Issues relating to any defects in general site maintenance shall be reported to the Allotment Association where appropriate.

7. Monitoring, Plot Improvement and Termination

- a. The Allotment Association shall be entitled to carry out general inspections or (at their discretion) inspections of specific plots. The purpose of these inspections shall be to assess whether sufficient progress is being made to reach and maintain specific cultivation and maintenance standards as well as noting any non-performance of rules and regulations.
- b. Tenants who consistently fail to meet the required standards will receive a first warning letter requiring that issues are rectified within a specified period determined by the Allotment Association (such period being at least 14 days). If the issue is not rectified within the specific period, the Allotment Association shall issue a final warning letter requiring that the Tenant rectifies the issues within 14 days. Failure to rectify issues to the satisfaction of the Allotment Association may result in the Allotment Tenancy being terminated in accordance with these Regulations.
- c. Tenants who have failed to complete with a final warning will be notified in writing that their tenancy has been terminated and should vacate their plot and return their keys to the Secretary within 14 days.
- d. Tenants shall be entitled to appeal against a termination of their Allotment Tenancy in writing to the Allotment Association within 7 days of the termination letter providing reasons for their failure to comply with the final warning letter. A decision on the appeal will be made by the Allotment Association within 21 days of the submission of the appeal. The Allotment Association shall be entitled to extend the period for a decision by agreement with the Tenant.
- e. Issues related to gross misconduct by a Tenant such as theft or inappropriate behaviour should be referred to the Allotment Association as soon as possible. The Allotment Association will investigate all reports of gross misconduct and reserve the right to terminate the Allotment Tenancy on this basis.

- f. In the event of any dispute regarding the interpretation and application of these Regulations, the matter shall be referred to such of The Renfrewshire Council's Officers, or such other person, as may be nominated for this purpose from time to time. The Council shall have regard to the 2015 Act and any regulations and guidance made under it in arriving at its decision.

FOR AND ON BEHALF OF THE RENFREWSHIRE COUNCIL

.....
(Proper Officer of the Renfrewshire Council)

..... (Print Full Name)

..... (Witness)

..... (Print Witness' Full Name)

..... (Witness' Address)

.....

..... (at)



To: Infrastructure, Land & Environment Policy Board

On: 26 August 2020

Report by: Director of Finance & Resources

Heading: Community Asset Transfer Return (1st April 2019 – 31st March 2020)

1. Summary

- 1.1 In accordance with the Community Empowerment (Scotland) Act 2015 section 95 we are required to publish our Community Asset Transfer report for the period from 1st April 2019 until 31st March 2020.
-

2. Recommendations

- 2.1 It is recommended that the Board: -
- 2.2. Approve the Community Asset Transfer Return which will then be published on the Council's webpage for the period 1st April 2019 – 31st March 2020.
-

3. Background

- 3.1 The relevant part of the Community Empowerment (Scotland) Act 2015 ("the Act") became effective from on 23rd January 2017. Renfrewshire Council have been actively promoting requests to transfer assets to its communities under medium / long term leases and full ownership where appropriate and have been supporting Community Transfer bodies in making such requests via its' Community Empowerment Fund.
- 3.2 During the period 1st April 2019 – 31st March 2020, 9 Community Asset Transfer requests were received.

Whilst these requests were received not all proceeded to consideration by the Community Asset Transfer Panel, as 8 of the applications are at an initial enquiry stage or did not comply with the requirements of the Act.

- 3.3 The officer Asset Transfer Panel, which is chaired by the Head of Property Services met on two occasions during this period on the 16 September 2019, and the 12 December 2019 to consider 4 CAT applications. None of the applications were deemed suitable at this time, and 2 refused.
- 3.4 The 2 proposals which were refused were from 2 separate organisations for different property interests. Neither Linwood Community Development Trust, or the Western Dessert Recce Group chose to appeal against the Asset Transfer Panel's decision.
- 3.5 The Linwood Community Development Trust, application was for a site at Stirling Drive Linwood, which they desired to retain as an area of open space and to maintain this for the Community. This site had been identified within the Council's Strategic Housing Investment Plan, and as such officers felt this should take higher priority.
- 3.6 The 2nd proposal, which was refused, was from the Western Desert Recce Group, who sought part of the Whitehaugh Barracks for their proposed use. Officers were surprised at this sole application as they believed that the WDRG had been working with the Paisley Operatic Chorus, with a view to progressing an application for the Whitehaugh Barracks (which consists of 2 separate buildings) to be a shared Community Facility. In addition, the Council's Community Empowerment Fund had allocated funding for the investigation and Development of a possible Business Plan for this purpose. It would be more appropriate to continue with the agreed strategy to develop a suitable business plan for both buildings.
- 3.7 The other 2 applications considered by the Asset Transfer Panel were not refused, but additional information was sought.
- 3.8 The Lochwinnoch Community Development Trust, water abstraction proposal, for a site on Lochhead Avenue, Lochwinnoch was recognised as having merit. However, its' success was based upon the water being abstracted meeting the quality standards required. It was agreed that the group be granted a 6 month licence to enable it to investigate further that the water being abstracted would be of the quality required to meet their view that they could then dispose of this to a water company.
- 3.9 The 2nd application was from Linwood Community Development Trust and related to 1 of the 6 sites they had submitted a stage 1 Community Asset Transfer request for on 28 January 2019. This CAT application was to create a green network around Linwood. However, LCDT had not followed this up with a Stage 2 Business Plan application, such that the Council's Asset Transfer Panel could consider the merits of the proposal.

The Council had in September 2019 authorised Renfrewshire Leisure and Council Officers to investigate the possible creation of a cycle facility, on the same site, the former golf course at Linwood On-X. Recognising, that there was a potential conflict, it was determined that rather than refusing the LCDT proposal, they be invited to submit a Stage 2 application for this site, in order that the Council can determine the most appropriate use. LCDT had in earlier correspondence suggested they maybe in a position, to submit this by March 2020. Regrettably, due to COVID 19 no stage 2 application has been received.

- 3.10 Renfrewshire Council have approved 1 request within this period, this Board approving the request for a 30year lease to Kustom Kruizers a Community Interest Company who sought to lease the former toilets at the Inchinnan Road, entrance to Robertson Park Renfrew at its' meeting on 29 May 2019. The Head of Corporate Governance is in the process of concluding this lease.
- 3.11 In addition, Kilbarchan Amateur Athletics Club (Kilbarchan Harriers) requested land beside the On-X on a long-term ground lease of 30 years for £1 per annum. The application was approved by Board on 23rd January 2019 and lease concluded on 15 August 2020.
- 3.12 During the reporting period, there were no appeals in terms of section 85, nor reviews in terms of section 86, of the Act, received in respect of refusals or conditional acceptances of asset transfer requests, nor of delays in providing decision notices etc. Further, there were no reviews of decisions by the Scottish Ministers in terms of section 87 of the Act.

Implications of the Report

1. **Financial** – Not applicable.
2. **HR & Organisational Development** – Not applicable.
3. **Community/Council Planning** –
 - Our Renfrewshire is well – community transfer applications will be considered for the benefit of our communities;
 - Our Renfrewshire is safe – consideration will be given to the safety within our communities in relation to applications;
 - Working together to improve outcomes -Multi agencies will be working together to enable our community transfer bodies to be successful in their applications for assets.
4. **Legal** – Legal Services are consulted in terms of advising on the title for the applications and reviewing the groups constitutions, as well as the conveyancing for successful applications.

5. **Property/Assets** – Consulting with the community transfer bodies and Council departments to progress applications.
6. **Information Technology** – Not applicable.
7. **Equality & Human Rights** -
 - (a) The Recommendations contained within this report have been assessed in relation to their impact on equalities and human rights. No negative impacts on equality groups or potential for infringement of individuals' human rights have been identified arising from the recommendations contained in the report. If required following implementation, the actual impact of the recommendations and the mitigating actions will be reviewed and monitored, and the results of the assessment will be published on the Council's website.
8. **Health & Safety** - Consideration given to individual applications where applicable.
9. **Procurement** – Not applicable.
10. **Risk** – Not applicable.
11. **Privacy Impact** – Not applicable.
12. **Cosla Policy Position** – Not applicable.
13. **Climate Risk** – None.

Author: Frank Hughes
Asset Manager
Finance & Resources
07796192083



To: Infrastructure, Land & Environment Policy Board

On: 26 August 2020

Report by: Director of Communities, Housing & Planning

Heading: Proposal to Dissolve Clyde Muirshiel Regional Park Authority Joint Committee

1. Summary

- 1.1 The Clyde Muirshiel Regional Park Authority Joint Committee ("Park Authority") is governed by a Minute of Agreement (MoA) which was most recently agreed by Renfrewshire, Inverclyde and North Ayrshire in 2004.
 - 1.2 On 17 February 2020, North Ayrshire Council gave notice of withdrawal from the MoA and following consideration with Inverclyde Council, Officers have concluded the most appropriate option is therefore to terminate the MoA and dissolve the Park Authority Joint Committee with effect from 31 March 2021.
 - 1.3 Thereafter, it is intended that the three Councils will make operational and investment decisions separately regarding the parts of the Regional Park lying within their respective boundaries but would work together in relation to the promotion and marketing of the Park as a resource for the surrounding communities.
 - 1.4 The change in governance arrangements will not impact on the designation of Clyde Muirshiel as a Regional Park or the Country Park designations for Muirshiel and Castle Semple. Liaison with Inverclyde and North Ayrshire Councils will also continue to ensure the protection and enhancement of the Regional Park's natural environment.
 - 1.5 Prior to termination of the MoA, agreement on financial and other arrangements will be required amongst the three Councils including how the joint resources, liabilities and moveable assets of the Park Authority are to be shared.
-

2. Recommendations

2.1 Members of the Board are requested to:

- i) approve the termination of the Minute of Agreement covering Clyde Muirshiel Regional Park and the dissolution of the Park Authority Joint Committee with effect from 31 March 2021;
 - ii) delegate authority to the Head of Finance in consultation with the Head of Corporate Governance to agree appropriate arrangements to formally terminate the Minute of Agreement in relation to the Clyde Muirshiel Regional Park and to dissolve the Park Authority;
 - iii) delegate authority to the Director of Finance & Resources (as Treasurer to the Joint Committee) to submit the 2020/21 unaudited annual accounts of the Joint Committee for external audit, and note thereafter the audited accounts will be submitted to the Board for approval; and
 - iv) authorise the Director of Communities, Housing & Planning to identify partnership opportunities in relation to marketing and promoting the recreational and environmental education role of the Regional Park.
-

3. Background

- 3.1 On 14 December 2018 the Park Authority authorised Renfrewshire Council's Head of Planning and Housing Services in consultation with relevant Council officers to progress the review and revision of the MoA and supporting governance documents.
- 3.2 Subsequent to this following an evaluation of its role in the Regional Park Authority, North Ayrshire Council at its meeting on 12 February 2020, agreed to serve notice of withdrawal from the Park Authority.
- 3.3 North Ayrshire Council currently has no service delivery facilities within the boundaries of the Regional Park and, prior to, and during, the review, had gradually reduced its financial contribution to the Park Authority.
- 3.4 Notice of withdrawal was formally submitted by North Ayrshire Council on 17 February 2020. The period of notice will end on 31 March 2022 and North Ayrshire Council will cease to be a member of the Park Authority after that date.
- 3.5 Discussions have since taken place with Inverclyde Council on the future operating model for the Regional Park. These discussions have concluded that the governance arrangements as they currently stand are disproportionate to the size and operation of activities within the Park, and the most appropriate option is to terminate the MoA and for the Park Authority to be dissolved.

- 3.6 Thereafter, the three councils will make investment and operational decisions separately regarding the parts of the Regional Park lying within their respective boundaries. These arrangements will not affect the designation of Clyde Muirshiel as a Regional Park or the Country Parks designations for Muirshiel and Castle Semple.
- 3.7 Liaison with Inverclyde and North Ayrshire Councils will continue to ensure the protection and enhancement of the Regional Park's natural environment, while opportunities for ongoing community involvement in park activities will be encouraged.
- 3.8 Renfrewshire Council is the employing and servicing authority for the Joint Committee. Prior to termination of the MoA, agreement on financial and employment arrangements will, therefore, be required amongst the three Councils including on how the liabilities and moveable assets of the Park Authority are to be shared.
- 3.9 It is intended that agreement on these matters be reached before the end of the current financial in order that there is a clear alignment of the cessation of the Joint Committee with the end of the financial year. Heritable assets are, and will continue to be, owned by the Council in whose area these are situated.
- 3.10 Given the employee skills and experience Renfrewshire Council will continue to have available, there may be opportunities to generate income by providing services under service level agreements to Inverclyde and North Ayrshire Councils, and other organisations, to support the ongoing provision and development of activities within the Regional Park.
-

Implications of the Report

1. **Financial –**
 - Prior to termination of the MoA, agreement will be required on each Council's share of the liabilities and moveable assets of the Park Authority.
 - Thereafter, each Council will manage separately the financial arrangements for those services which are provided solely within their respective council boundaries.
 - For any services to be provided under a service level agreement, agreement will be required on associated costs and charges.
 - It is anticipated the 2020/21 annual accounts will be the final set produced.
2. **HR & Organisational Development –** Renfrewshire Council is the employing authority for Park staff and any organisational development changes will be agreed in full consultation with partner organisations.

3. **Community / Council Planning –**
 - *Creating a sustainable Renfrewshire for all to enjoy* – the revised governance arrangements will ensure the Council continues to focus on the development of strategic aims and objectives for activities within the area of the Park within its boundary.
 4. **Legal –**
 - Agreement among the three Councils will be required to terminate the MoA and on their respective shares of the Park Authority's liabilities and moveable assets.
 - Upon termination of the MoA, functions delegated to the Park Authority will revert to the relevant Council.
 5. **Property/Assets** – the properties operated by the Park Authority will remain vested with the Council in whose area they are located, who will also continue to manage and maintain these assets.
 6. **Information Technology** – n/a
 7. **Equality & Human Rights** - The Recommendations contained within this report have been assessed in relation to their impact on equalities and human rights. No negative impacts on equality groups or potential for infringement of individuals' human rights have been identified arising from the recommendations contained in the report. If required following implementation, the actual impact of the recommendations and the mitigating actions will be reviewed and monitored, and the results of the assessment will be published on the Council's website.
 8. **Health & Safety** – None
 9. **Procurement** – None
 10. **Risk** – None
 11. **Privacy Impact** - None
 12. **Cosla Policy Position** – None
 13. **Climate risk** – None
-

List of Background Papers

- (a) Report to the Clyde Muirshiel Regional Park Joint Committee: 21st June 2019 'Clyde Muirshiel Regional Park Governance Review – Update'
-

Author: Fraser Carlin, Head of Planning & Housing