

Minute of Meeting Scotland Excel Chief Executive Officers Management Group

Date	Time	Venue
Wednesday, 17 August 2022	10:00	Remotely by MS Teams,

Present

Angela Scott (Aberdeen City Council); Annmarie O'Donnell (City of Glasgow Council); Greg Colgan (Dundee City Council); Cleland Sneddon (South Lanarkshire Council) and Alan Russell (Renfrewshire Council).

Chair

Alan Russell, Chair, presided.

In Attendance

J Welsh, Chief Executive, H Carr, Head of Strategic Procurement, S Brannagan, Head of Customer and Business Services, M Robertson, Marketing and Communications Manager, M Mitchell and E Hay (both Strategic Procurement Managers), S Morrison, Project & Customer Account Manager and K Forrest, Office Manager (all Scotland Excel); and M Conaghan, Head of Corporate Governance and K O'Neill, Assistant Democratic Services Officer (both Renfrewshire Council).

Apology

Eddie Fraser (East Ayrshire Council).

Conflicts of Interest

There were no conflicts of interest intimated prior to the commencement of the meeting.

1 **Minute**

There was submitted the Minute of the meeting of the Chief Executive Officers Management Group (CEOMG) held on 20 June 2022.

DECIDED: That the Minute be approved.

2 **Chief Executive's Update Report**

There was submitted a report by the Chief Executive of Scotland Excel providing an update on key developments within Scotland Excel since the meeting of the CEOMG held on 20 June 2022.

The report provided detailed updates on Corporate Services (including Digital) ICT and Education Team; Corporate Developments in Care Services, Adult and Older People's Care; National Care Home Contract (NCHC); Residential Rehabilitation Care and Support; Social Care Agency Workers; Children's Residential Care & Education; Special Recognition £500 Payment Project and Construction Transport and Environment.

Information was also provided on work being undertaken with member councils and associate members; National Care Service (NCS) Bill Consultation; Scotland Excel 5 Year Strategy; Savings Opportunities – A National approach to new opportunities; The Academy; projects being undertaken with member councils; community wealth building; climate change; and new associate members.

DECIDED: That the report be noted.

3 **Presentation: Scotland Excel - Demonstrating Member Value**

S Brannagan, Head of Customer and Business Services, gave a presentation in relation to reviewing the methods used to demonstrate the value derived from being a member of Scotland Excel. The presentation highlighted that it was recognised that there were many benefits other than monetary value, which included supporting local economies, community benefits, living wage and fair work practices.

The presentation highlighted measures to be taken to enhance the format of future reporting. A project would be launched to identify what members valued and would involve stakeholder engagement to help improve the value of future reports provided to members.

DECIDED: That the information provided be noted.

4 **Presentation: Response to call for views on the NCS Bill**

H Carr, Head of Strategic Procurement, gave a presentation in relation to the National Care Service Bill which provided information on various subjects, including the timeline, the scope and remit of Scotland Excel contracting activity, the Financial Memorandum, collaborative development, Public Contracts (Scotland) Regulations 2015, care boards running costs and role of local authority.

During discussion it was recognised that additional support work would be required for this to address concerns and would include improved communications with the Scottish Government and liaison with both CoSLA and the Society of Local Authority Chief Executives.

Members were advised that following publication of the Bill, Scotland Excel had participated in key stakeholder meetings to seek clarity on the content of the Bill in preparation to respond to the Call for Views published on 8th July. The draft response would be presented to the Executive Sub Committee on 19th August 2022. Following discussion, it was agreed that the draft response be forwarded to members of this group.

DECIDED:

(a) That the presentation be noted; and

(b) That a copy of the draft response being presented to the Executive Sub-committee on 19 August 2022 be forwarded to members of the CEOMG.

5 Presentation: Sourcing Opportunities

H Carr, Head of Strategic Procurement, gave a presentation on strategic sourcing opportunities which provided information on changes made to demonstrate more visibility, commitment to changes and increase awareness of available opportunities in relation to savings.

Members were provided with examples where savings available had not been utilised, being rebates when purchasing cards were used, selecting non-brand products, bulk buying where possible to achieve discounts available and reduced delivery costs were examples of where more savings could be achieved.

Scotland Excel had launched projects to identify initial saving opportunities and could analyse councils spending and provide a platform for discussion.

DECIDED:

(a) That the presentation be noted; and

(b) That Council Chief Executives and Directors of Finance be provided with more visibility and understanding around the matters raised during the presentation in order to commit to change and be aware of the available opportunities in relation to savings.

6 Date of Next Meeting

DECIDED: That it be noted that the next meeting of this Group would be held at 10.00 am on 9 November 2022.