
To: Finance, Resources & Customer Services Policy Board

On: 29 January 2020

Report by: Director of Finance & Resources

Heading: Civic Hospitality

1. Summary

1.1 The following requests for civic hospitality have been received for financial year 2019/20.

- a) A request for civic hospitality had been received from the Fairway Club in relation to celebrating their 40th Anniversary which took place on 10th December 2019. The request was to provide a buffet for approximately 70 people at the cost of £450.

Following consultation with the Provost, the Director of Finance & Resources made the necessary arrangements and the Board is asked to homologate the action taken.

- b) A request for civic hospitality had been received from Kelburne Hockey Club in relation to celebrating their 50th Anniversary on Saturday 1st February 2020. The club had already made arrangements for a dinner at the Glynhill Hotel and had requested some civic hospitality to accompany this.

Following consultation with the Provost, the Director of Finance & Resources made the necessary arrangements to provide a contribution of £1000 towards their costs and the Board is asked to homologate the action taken.

- 1.2 The budget provision for 2019/20 for Civic Hospitality (including international Links) is £46,460. Should the above be agreed, and taking account of previous decisions, the remaining balance would be approximately £19,500.
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2. Recommendations

- 2.1 That the Board homologate the action taken in respect of the 40th Anniversary of the Fairway Club and the 50th Anniversary of Kelburne Hockey Club.
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Implications of the Report

1. **Financial** – The costs of the request from civic hospitality will be met from the 2019/20 budget provision.
 2. **HR & Organisational Development** - None
 3. **Community/Council Planning** – Civic receptions provide recognition of the contributions made by individuals and organisations to the fabric of life in Renfrewshire.
 4. **Legal** - none.
 5. **Property/Assets** - none.
 6. **Information Technology** – none
 7. **Equality & Human Rights**

(a) The Recommendations contained within this report have been assessed in relation to their impact on equalities and human rights. No negative impacts on equality groups or potential for infringement of individuals' human rights have been identified arising from the recommendations contained in the report. If required following implementation, the actual impact of the recommendations and the mitigating actions will be reviewed and monitored, and the results of the assessment will be published on the Council's website.
 8. **Health & Safety** - none
 9. **Procurement** - none
 10. **Risk** – none
 11. **Privacy Impact** - none.
 12. **Climate Risk** – none
 13. **Cosla Policy Position** – not applicable
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List of Background Papers

- (a) Background Paper 1 – Email correspondence from Kelburne Hockey Club

The foregoing background papers will be retained within Finance & Resources for inspection by the public for the prescribed period of four years from the date of the meeting. The contact officer within the service is Donna Gallagher, Member Services Officer (Telephone – 0141 618 6794, e-mail – donna.gallagher-pt@renfrewshire.gov.uk

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