



Minute of Meeting Clyde Muirshiel Park Authority Joint Committee

Date	Time	Venue
Friday, 02 December 2016	11:30	CMR 2, Council Headquarters, Renfrewshire House, Cotton Street, Paisley, PA1 1AN

PRESENT

Councillors Caldwell, Gilmour and J MacLaren (Renfrewshire Council); Nelson and Wilson (Inverclyde Council); and Dickson (North Ayrshire Council).

CHAIR

Councillor Gilmour, Chairman, presided.

IN ATTENDANCE

D Gatherer, Interim Regional Park Manager; K Graham, Clerk, F Carlin, Head of Planning & Housing Services, V Howie, Finance Business Partner (Development & Housing Services), E Currie, Senior Committee Services Officer and K Druce, Assistant Democratic Services Officer (all Renfrewshire Council).

APOLOGIES

Councillors Bibby (Renfrewshire Council) and Marshall (North Ayrshire Council).

DECLARATIONS OF INTEREST

There were no declarations of interest intimated prior to the commencement of the meeting.

1 MINUTE OF JOINT COMMITTEE

There was submitted the Minute of the meeting of the Joint Committee held on 2 September 2016.

DECIDED: That the Minute be approved.

2 MINUTE OF CONSULTATIVE FORUM

There was submitted the Minute of the meeting of the Consultative Forum held on 2 September 2016.

It was noted that the Declarations of Interest section of this Minute had been amended at the meeting of the Consultative Forum held immediately prior to this meeting.

DECIDED: That the Minute, as amended, be noted.

3 REVENUE BUDGET MONITORING

There was submitted a revenue budget monitoring report by the Treasurer in respect of the Joint Committee for the period 1 April to 14 October 2016.

The report intimated that gross expenditure was currently £3,000 overspent and income was currently £3,000 over-recovered resulting in a net breakeven position.

DECIDED: That the report be noted.

4 QUARTERLY ABSENCE STATISTICS

There was submitted a report by the Interim Regional Park Manager relative to the quarterly absence statistics for the Regional Park Authority for the period 20 June to 18 September 2016. The report provided information relating to the absence statistics and reasons for absence.

It was proposed that the Interim Regional Park Manager include details of the absence statistics for the three constituent authorities in future reports to the Joint Committee. This was agreed.

DECIDED:

(a) That the quarterly absence statistics for the period 20 June to 18 September 2016 be noted; and

(b) That the Interim Regional Park Manager include details of the absence statistics for the three constituent authorities in future reports to the Joint Committee.

5 QUARTERLY HEALTH AND SAFETY REPORT

There was submitted a report by the Interim Regional Park Manager providing information on the quarterly health and safety monitoring for the period July to September 2016.

The report intimated that there had been no RIDDOR reportable accidents; one accident involving Park staff and five incidents involving visitors. There had been one health and safety related course held during the period which one member of staff attended and one health and safety related Toolbox Talk delivered.

It was noted that Park staff continued to work with Renfrewshire Council Health & Safety officers to align its health and safety policies, plans and accident prevention programmes with those currently in use within Renfrewshire Council.

The report highlighted that the problem of water ingress at Muirshiel Visitor Centre continued to be under investigation but had improved following repairs.

DECIDED:

(a) That it be noted that there had been no RIDDOR reportable accidents and a further six accidents/incidents during the period; and

(b) That it be noted that the problem of water ingress at Muirshiel Visitor Centre continued to be under investigation and had improved following repairs.

6 SHIELHILL GLEN

The Interim Regional Park Manager provided a verbal update on the issue of disposal of refuse at Shielhill Glen. He advised that the problem had occurred over a prolonged period of time and that most of the refuse appeared to be of a commercial type.

The Interim Regional Park Manager would work with the owner of the land, Ardgowan Estate, Inverclyde Council, Scottish Natural Heritage and volunteers to establish if the refuse could be removed safely. It was noted that a health and safety inspection would be required prior to any work being undertaken.

It was proposed that the Interim Regional Park Manager contact constituent authorities regarding the possibility of this work being carried out by offenders who had received a Community Payback Order which required them to work in the community without pay for a certain amount of hours. This was agreed.

DECIDED:

(a) That the up-to-date position be noted;

(b) That the Interim Regional Park Manager contact constituent authorities regarding the possibility of this work being carried out by offenders who had received a Community Payback Order which required them to work in the community without pay for a certain amount of hours; and

(c) That the Interim Regional Park Manager submit a report on this matter to the next meeting of the Joint Committee.

7 PARK AUTHORITY MEETING SCHEDULE 2017

There was submitted a report by the Clerk relative to the schedule of meetings of the Clyde Muirshiel Park Authority Joint Committee for 2017.

The report proposed that meetings be held at 11.30 am on 17 February, 23 June, 1 September and 1 December 2017.

DECIDED:

(a) That meetings of the Clyde Muirshiel Park Authority Joint Committee be held at 11.30 am on 17 February, 23 June, 1 September and 1 December 2016; and

(b) That Members be advised of the venues for these meetings.

8 DATE OF NEXT MEETING

DECIDED: That it be noted that the next meeting of the Joint Committee would be held at 11.30 am on Friday 17 February 2017 and that Members be advised of the meeting venue.