

## **Notice of Meeting and Agenda Scotland Excel Executive Sub-committee**

<b>Date</b>	<b>Time</b>	<b>Venue</b>
Friday, 19 May 2023	09:30	Remote using Microsoft Teams Platform,

MARK CONAGHAN  
Clerk

### **Membership**

Councillor David Keating (Aberdeenshire Council); Councillor Brenda Durno (Angus Council); Councillor Mandy Watt (City of Edinburgh Council); Councillor Kenny Macleod (Comhairle Nan Eilean Siar); Councillor Carlyne Wilson (Dumfries & Galloway Council); Councillor Altany Craik (Fife Council); Councillor Ruairi Kelly (Glasgow City Council); Councillor Derek Loudon (Highland Council); Councillor Christina Larsen (North Ayrshire Council); Councillor Michael McPake (North Lanarkshire Council); Councillor John Shaw (Renfrewshire Council); Councillor Dennis Leask (Shetland Islands Council); Councillor Peter Henderson (South Ayrshire Council); and Councillor Walter Brogan (South Lanarkshire Council).

Councillor John Shaw (Convener) and Councillor Altany Craik (Vice Convener).

### **Further Information - online meetings only**

This meeting is on-line only but is a meeting which is open to members of the public by prior arrangement. A copy of the agenda and reports for this meeting will be available for inspection prior to the meeting at the Customer Service Centre, Renfrewshire House, Cotton Street, Paisley and online at <http://renfrewshire.cmis.uk.com/renfrewshire/CouncilandBoards.aspx>

For further information, please email [democratic-services@renfrewshire.gov.uk](mailto:democratic-services@renfrewshire.gov.uk)

## **Members of the Press and Public - contact details**

Members of the press and public wishing to attend the meeting should contact [democratic-services@renfrewshire.gov.uk](mailto:democratic-services@renfrewshire.gov.uk) to allow the necessary arrangements to be made.

## Items of business

### Apologies

Apologies from members.

### Declarations of Interest

Members are asked to declare an interest in any item(s) on the agenda and to provide a brief explanation of the nature of the interest.

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|----------|--|------------------|
| <b>1</b> | <b>Minute</b>  | <b>5 - 10</b>    |
|          | Minute of meeting of the Executive Sub-committee held on 21 April 2023.  |                  |
| <b>2</b> | <b>Revenue Budget Monitoring Report to 31 March 2023</b>                 | <b>11 - 14</b>   |
|          | Joint report by Treasurer and Chief Executive of Scotland Excel.         |                  |
| <b>3</b> | <b>Internal Audit Engagement - Financial Sustainability Arrangements</b> | <b>15 - 20</b>   |
|          | Report by Chief Auditor.   |                  |
| <b>4</b> | <b>Internal Audit Annual Report 2022/23</b>                              | <b>21 - 30</b>   |
|          | Report by Chief Auditor.   |                  |
| <b>5</b> | <b>Contract for Approval: Property Maintenance and Refurbishment</b>     | <b>31 - 84</b>   |
|          | Report by Chief Executive of Scotland Excel.                             |                  |
| <b>6</b> | <b>Request for Associate Membership: Robert Gordon University</b>        | <b>85 - 86</b>   |
|          | Report by Chief Executive of Scotland Excel.                             |                  |
| <b>7</b> | <b>Update on the Contract Delivery Plan</b>                              | <b>87 - 100</b>  |
|          | Report by Chief Executive of Scotland Excel.                             |                  |
| <b>8</b> | <b>Operating Plan Update 2022/23</b>                                     | <b>101 - 114</b> |
|          | Report by Chief Executive of Scotland Excel.                             |                  |
| <b>9</b> | <b>Strategic Risk Register Update</b>                                    | <b>115 - 138</b> |
|          | Report by Chief Executive of Scotland Excel.                             |                  |

## **10 Date of Next Meeting**

Note that the next meeting of the Executive Sub-committee will be held remotely on MS teams at 9.30 am on 16 June 2023.