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**To: Renfrewshire Integration Joint Board Audit Committee**

**On: 28 June 2019**

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**Report by: Clerk**

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**Heading: Proposed Dates of Meetings of the IJB Audit Committee 2019/20**

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## **1. Summary**

- 1.1 At the meeting of the IJB Audit Committee held on 29 June 2018 the timetable for future meetings of the IJB Audit Committee to June 2019 was approved. It is proposed that the Audit Committee consider its timetable of meeting dates in 2019/20.
  - 1.2 Arrangements for meetings of the Audit Committee are governed by the provisions of Standing Order 5.1 of the Audit Committee's Terms of Reference and Procedural Standing Orders which state that:-

"5.1 The Audit Committee shall meet at least three times per year."
  - 1.3 The suggested dates and times are set out below, with meetings being held on Fridays at 9.00 am prior to meetings of the IJB:

20 September 2019  
31 January 2020  
26 June 2020.
  - 1.4 It is proposed that meetings of the Audit Committee are held in the Abercorn Conference Centre, Renfrew Road, Paisley, unless that venue is unavailable or unsuitable, in which case it be delegated to the Clerk and Chief Officer, in consultation with the Chair, to determine an alternative venue.
  - 1.5 A further report will be presented to the IJB Audit Committee in due course to agree meetings post June 2020.
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## **2. Recommendations**

- 2.1 That the IJB Audit Committee approve the dates and times of meetings for 2019/20 as detailed in section 1.3 of the report; and
  - 2.2 That meetings of the IJB Audit Committee be held in the Abercorn Conference Centre, Renfrew Road, Paisley, unless that venue is unavailable or unsuitable, in which case it be delegated to the Clerk and Chief Officer, in consultation with the Chair, to determine an alternative venue.
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## Implications of the Report

1. **Financial** - none.
  2. **HR & Organisational Development** - none.
  3. **Community Planning** - none.
  4. **Legal** - none.
  5. **Property/Assets** - none.
  6. **Information Technology** - none.
  
  7. **Equality & Human Rights** - The recommendations contained within this report have been assessed in relation to their impact on equalities and human rights. No negative impacts on equality groups or potential for infringement have been identified arising from the recommendations contained in the report. If required following implementation, the actual impact of the recommendations and the mitigating actions will be reviewed and monitored, and the results of the assessment will be published on the website.
  
  8. **Health & Safety** - none.
  9. **Procurement** - none.
  10. **Risk** - none.
  11. **Privacy Impact** - none.
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**List of Background Papers** – none.

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