

Minute of Meeting Council

Date	Time	Venue
Thursday, 16 December 2021	09:30	Teams Meeting,

Present: Councillor Jennifer Marion Adam-McGregor, Councillor Alison Ann-Dowling, Councillor Tom Begg, Councillor Derek Bibby, Councillor Bill Binks, Councillor Bill Brown, Councillor Stephen Burns, Councillor Jacqueline Cameron, Provost Lorraine Cameron, Councillor Michelle Campbell, Councillor Carolann Davidson, Councillor Eddie Devine, Councillor Karen Devine-Kennedy, Councillor Andy Doig, Councillor Audrey Doig, Councillor Natalie Don, Councillor Edward Grady, Councillor Neill Graham, Councillor Jim Harte, Councillor John Hood, Councillor Lisa-Marie Hughes, Councillor Scott Kerr, Councillor Alistair Mackay, Councillor James MacLaren, Councillor Kenny MacLaren, Councillor Mags MacLaren, Councillor Eileen McCartin, Councillor Colin McCulloch, Councillor Cathy McEwan, Councillor Marie McGurk, Councillor John McIntyre, Councillor John McNaughtan, Councillor Kevin Montgomery, Councillor Will Mylet, Councillor Iain Nicolson, Councillor Jim Paterson, Councillor Emma Rodden, Councillor Jim Sharkey, Councillor John Shaw, Councillor James Sheridan, Councillor Andy Steel, Councillor Jane Strang

Chair

Provost L Cameron presided.

In Attendance

A Russell, Chief Executive; S Quinn, Director of Children's Services; M Crearie, Director of Communities & Housing Services; G McNeil, Director of Environment & Infrastructure; A MacArthur, Acting Director of Finance & Resources; L McIntyre, Head of Policy & Commissioning, L Mahon, Head of Marketing & Communications and A Morrison, Head of Economy & Development Services (all Chief Executive's); T Stewart, Head of Education and J Trainer, Head of Child Care & Criminal Justice (both Children's Services); K Graham, Head of Corporate Governance, M Conaghan, Legal & Democratic Services Manager, D Low, Democratic Services Manager R Devine, E Gray and P Shiach, all Senior Committee Services Officers, J Barron Assistant Committee Services Officer, G Dickie, Partnering & Commissioning Manager, S Milligan, Service Desk/Remote Support Team Leader, D Pole and A Lowe, both End User Technicians (all Finance & Resources); C Lavery, Interim Chief Officer (Renfrewshire Health & Social Care Partnership); and F Naylor, Head of Finance & Corporate Services (Renfrewshire Leisure Limited).

Webcasting of Meeting

The Provost intimated that this meeting of the Council would be webcast live on the Council's website.

Welcome

Prior to the commencement of the meeting the Provost welcomed Alan Russell and Tracy Stewart to their first meeting of Renfrewshire Council since their appointments as Chief Executive and Head of Education respectively.

Valedictory

The Provost also advised that this was the last meeting of the Council Ken Graham would attend before his retirement and took the opportunity to thank him for his professionalism and, specifically the impartial help, support and advice he had provided during his employment with Renfrewshire Council. Other elected members echoed the sentiments expressed by the Provost.

Declarations of Interest

The Head of Corporate Governance made reference to the Revised Councillors' Code of Conduct, effective from 7 December 2021, in particular to section 5 of the Code relating to Declarations of Interest, and the briefing note issued to members providing advice in respect of the consequential implications for members in terms of Item 11 of the agenda - Notice of Motion 3. The advice provided was noted and in this connection the Head of Corporate Governance was requested to seek clarification from the Standards Commission regarding the perceived need for elected members to declare an interest in respect of issues to be considered at meetings which impacted on all or most individuals.

Councillor Begg declared an interest in respect of item 11 of the agenda – Notice of Motion 3 as he was the recipient of a state pension and intimated he would leave the meeting and take no part in any discussion or voting thereon.

Councillor Bibby declared an interest in respect of item 11 of the agenda – Notice of Motion 3 as he was the recipient of a state pension and intimated he would leave the meeting and take no part in any discussion or voting thereon.

Councillor Binks declared an interest in respect of item 11 of the agenda – Notice of Motion 3 as he was the recipient of a state pension and intimated he would leave the meeting and take no part in any discussion or voting thereon.

Councillor Brown declared an interest in respect of item 11 of the agenda – Notice of Motion 3 as he was the recipient of a state pension and intimated he would leave the meeting and take no part in any discussion or voting thereon.

Councillor Davidson declared an interest in respect of item 11 of the agenda – Notice of Motion 3 as her husband was the recipient of a state pension and intimated she would leave the meeting and take no part in any discussion or voting thereon.

Councillor Devine declared an interest in respect of item 11 of the agenda – Notice of Motion 3 as he was the recipient of a state pension and intimated he would leave the meeting and take no part in any discussion or voting thereon.

Councillor Mackay declared an interest in respect of item 11 of the agenda – Notice of Motion 3 as he was the recipient of a state pension and intimated he would leave the meeting and take no part in any discussion or voting thereon.

Councillor McCartin declared an interest in respect of item 11 of the agenda – Notice of Motion 3 as he was the recipient of a state pension and intimated she would leave the meeting and take no part in any discussion or voting thereon.

Councillor McEwan declared an interest in respect of item 11 of the agenda – Notice of Motion 3 as he was the recipient of a state pension and intimated she would leave the meeting and take no part in any discussion or voting thereon.

Councillor McGurk declared an interest in respect of item 11 of the agenda – Notice of Motion 3 as her husband was the recipient of a state pension and intimated she would leave the meeting and take no part in any discussion or voting thereon.

Councillor Sheridan declared an interest in respect of item 11 of the agenda – Notice of Motion 3 as he was the recipient of a state pension and intimated he would leave the meeting and take no part in any discussion or voting thereon.

Order of Business

In terms of Standing Order 16, the Provost intimated that she proposed to alter the order of business to facilitate the conduct of the meeting by considering item 11 of the agenda – Notice of Motion 3 - as the final item of business.

Additional Items

Councillor Devine intimated that he wished to table an emergency motion which had not been included in the notice calling the meeting and he requested that this be taken as an additional item. Provost Cameron ruled, in terms of Standing Order 14, that as the proposed motion did not meet the criteria which required it to be considered at the meeting as a matter of urgency, the motion would not be taken up as an additional item of business.

Councillor Graham intimated that he wished to table an emergency motion which had not been included in the notice calling the meeting and he requested that this be taken as an additional item. Provost Cameron ruled, in terms of Standing Order 14, that as the proposed motion did not meet the criteria which required it to be considered at the meeting as a matter of urgency, the motion would not be taken up as an additional item of business.

1 **Minutes of Meetings of Council, Boards and Panels (attached separately)**

There were submitted the Minutes of the following meetings of the Council, Boards and Panels on the dates specified:

Council, 30 September 2021
 Appointment Board, 6 October 2021
 Special Finance, Resources & Customer Services Policy Board, 22 October 2021
 Audit, Risk & Scrutiny Board, 25 October 2021
 Communities, Housing & Planning Policy Board, 26 October 2021
 Regulatory Functions Board, 27 October 2021
 Education & Children's Services Policy Board, 28 October 2021
 Infrastructure, Land & Environment Policy Board, 3 November 2021
 Petitions Board, 8 November 2021
 Finance, Resources & Customer Services Policy Board, 10 November 2021
 Regulatory Functions Board, 11 November 2021
 Appointment Board, 12 November 2021
 Audit, Risk & Scrutiny Board, 15 November 2021
 Special Council, 18 November 2021
 Special Regulatory Functions Board, 25 November 2021
 Leadership Board, 2 December 2021
 Special Communities, Housing & Planning Policy Board, 7 December 2021
 Special Finance, Resources & Customer Services Policy Board, 10 December 2021

DECIDED: That the Minutes be approved.

2 **Universal School Meals for All (STUC Women's Committee)**

Under reference to Item 27 of the Minute of the meeting of the Council held on 30 September 2021, there was submitted a report by the Director of Environment & Infrastructure relative to arrangements made to deliver a healthy and nutritious free meal, as part of the expansion of the free school lunch programme, to every child whose family wanted them to have one.

The report stated that during June 2021 the Scottish Government had announced, as part of its programme for government, the expansion of free school lunches to all primary 4 pupils from August 2021, primary 5 pupils from January 2022 and pupils in primaries 6 and 7 and all Additional Support Needs pupils from August 2022. In addition, the Scottish Government had indicated that the roll out of free milk for all primary and ASN school pupils would form part of the school lunch expansion programme. The report outlined the work undertaken locally to deliver the programme of free meal expansion in Renfrewshire. It was noted that implementation of the primary 4 free school lunch offering for all had been undertaken at the start of the school term, in August 2021, and been delivered with minimum alterations to the existing school meals provision, infrastructure and resource capacity. The report indicated that the service was currently preparing for expanding the free school meal offering to all primary 5 pupils, with resource and infrastructure requirements in place to support this expansion. The Scottish Futures Trust, on behalf of the Scottish Government, was reviewing the capital, one-off and ongoing revenue requirements of

each local authority to deliver the expanded school meal provision to all primary and ASN pupils. It was expected that information collected would inform Scottish Government 2022/23 budget setting discussions. The report advised that in Renfrewshire a number of infrastructure investments would be required across the school estate to expand and alter kitchens and servery areas to deliver the full expansion programme. The report also highlighted that recruitment was underway to support the primary 5 expansion in January 2022, with a further programme of recruitment planned during 2022 to support the expansion of the initiative to primaries 6 and 7 and ASN pupils. Updates were provided in respect of the design and development, procurement, transport & logistics and engagement & communication workstreams associated with the project.

DECIDED:

(a) That the work undertaken to deliver universal free school meal provision for primary 4 and 5 pupils during academic school year 2021/22 be noted;

(b) That the ongoing work with Scottish Futures Trust, on behalf of the Scottish Government, to gather estimated capital, revenue and one-off costs to support the expansion of free school meal provision for primary 4-7 pupils and ASN schools be noted; and

(c) That it be noted that progress updates would be reported to the Finance, Resources and Customer Services Policy Board.

3 General Fund Financial Update

There was submitted a progress report by the Acting Director of Finance & Resources providing a General Fund financial update.

The report intimated that the Council's financial outlook over the medium term remained subject to increased risk, as the Council supported both community and organisational recovery from the Covid-19 pandemic, but that the financial position in the current financial year remained stable and consistent with previous reports. The report also advised that the position, in terms of net additional costs, excluding education recovery costs, expected to be incurred during 2021/22 in relation to Covid-19 was in the region of £9-10 million. In addition, it was highlighted that costs had increased as prevention measures remained in place and the societal impact of the pandemic continued. The forecast included an anticipated impact on net council tax income of around £0.5 million and an estimated loss of £1.3 million for Renfrewshire Leisure (RL). In line with the approach outlined in previous reports, the Council's financial forecast did not include any net unfunded costs incurred by Renfrewshire Health and Social Care Partnership (HSCP). The report noted that costs related to the pandemic incurred in schools and Early Learning Centres were estimated to be £3.3 million while additional children's social care costs were estimated to be £1.3 million. In terms of the Council's core financial position, current forecasts anticipated an underspend of £2 million but this position excluded the anticipated impact of the 2021/22 pay award. In addition, members were reminded that the 2021/22 budget had been set on the basis of an unaddressed deficit of £1.7 million.

The UK Budget and Comprehensive Spending Review (CSR) had outlined that the inflationary risks which previously were anticipated to be transitory appeared now to be longer lasting and at higher levels, with consequential impacts for the Council in

terms of supplies costs and potential pay costs. The report indicated that the prospects for economic recovery had improved from previous forecasts, with the vaccine roll-out being a key enabler in allowing quicker improvement. UK Government borrowing, while still high in historic terms, was forecast to be lower than previously forecasted which provided the UK Government with some additional capacity for public spending. This capacity was anticipated to be further supplemented by increased tax receipts from measures outlined by the Chancellor during 2021. It was highlighted that these improved forecasts might be short-lived, with economic prospects in terms of lower growth forecasts in the later years of the spending review period and high inflation anticipated. In addition, the CSR had confirmed that the Scottish Government block grant would increase substantially in 2022/23, with only very moderate increases over the remainder of the spending review period. The report noted that although the Scottish Budget had been published on 9 December 2021 detailed breakdown of the local government settlement by Council would not be published until 20 December 2021. The report emphasised that the Scottish budget was subject to a number of pressures and there was no guarantee that the levels of increase for the block grant as a whole would be reflected in the local government settlement. Based broadly on the central planning scenario over 2022/23 – 2024/25 it was anticipated that Renfrewshire Council was likely to be faced with a funding gap of around £26 million prior to any decisions on council tax. It was highlighted that, as previously approved, unallocated reserves had been replenished to £10 million moving into 2021/22. The report stated that the Right for Renfrewshire transformation programme had been heavily disrupted by the capacity of the Council being diverted to support the Covid-19 response and this was expected to remain a significant constraint on the programme during 2022.

DECIDED:

(a) That the update provided in the report be noted; and

(b) That it be noted that it was anticipated that the next update would form part of the budget report submitted to Council, based on the announcement of the Scottish Government budget and local government financial settlement on 9 December 2021 and the days thereafter.

4 A Prudential Framework for Capital Finance – Progress Report

Under reference to Item 3 of the Minute of the meeting of the Council held on 4 March 2021, there was submitted a progress report by the Acting Director of Finance & Resources relative to the Council's prudential indicators for 2021/22.

The report outlined the key objectives of the Prudential Code, detailed the local position, as at 15 October 2021, and intimated that total capital expenditure was £31.009 million, of which £22.179 million related to Non-housing and £8.921 million related to Housing. A review of the updated capital spending plan for 2021/22 suggested that the indicators for the current year required to be revised. Full details of the revisions required were detailed within the report. It was highlighted that indicators for 2022/23 and 2023/24 would be reviewed during March 2022, alongside the budget proposals.

The report also detailed the proposed net decrease of £36.183 million in the planned Non-housing capital expenditure during 2022/23 and the contributing factors; the factors considered in relation to the proposed decrease of £5.726 million in the

planned Housing capital expenditure; outlined proposed revisions to the capital expenditure and capital financing requirement indicators and the indicators for affordability; and also set out the position in relation to external debt indicators and loan fund advances.

DECIDED: That the report be noted and the changes to the prudential indicators, as detailed in the report, be approved.

5 Governance Arrangements

Under reference to item 6 of the Minute of the meeting of the Council held on 30 September 2021 there was submitted a report by the Acting Director of Finance & Resources relative to proposed arrangements for the next cycle of Board meetings up to and including the next Council meeting on 3 March 2022. The report also provided an update in relation to the appointment of a new Chief Executive for Renfrewshire Council and detailed proposed changes to the membership of the Communities, Housing & Planning Policy Board and the Council's representation on outside organisations.

The report outlined proposed arrangements for Board meetings during the next cycle, taking cognisance of the successful use of the hybrid model of conducting Board meetings, the ability to broadcast proceedings live and current Government guidance relating to office-based working. The arrangements detailed in the report aimed to allow the maximum flexibility to enable meetings to take place in the most appropriate and safe way, while taking account of available public health guidance or advice.

The report indicated that Alan Russell had been appointed to the post of Chief Executive and Head of Paid Service of Renfrewshire Council and that it was proposed that Councillor Kenny MacLaren be appointed to the Council's Communities, Housing & Planning Policy Board to replace Councillor Paterson and that Councillor Steel replace Councillor Don as the Council's representative on the West of Scotland Archaeology Services Joint Committee.

DECIDED:

(a) That the arrangements for the next cycle of Council and Board meetings, set out in section 4 of the report, including the option to use hybrid meetings involving elected members attending meetings in person in Renfrewshire House should this be consistent with advice and guidance on public health, or to hold the meetings remotely using the Teams platform, be approved;

(b) That it be noted that a further report on the arrangements for future meetings of Council and Boards would be submitted to the next scheduled meeting of the Council to be held on 3 March 2022;

(c) That it be noted that Alan Russell had been appointed to the post of Chief Executive and Head of Paid Service of Renfrewshire Council; and

(d) That the appointment of Councillor Kenny MacLaren to the Council's Communities, Housing & Planning Policy Board to replace Councillor Paterson and Councillor Steel to replace Councillor Don as the Council's representative on the West of Scotland Archaeology Services Joint Committee be approved.

6 **Timetable of Meetings May to December 2022**

There was submitted a report by the Acting Director of Finance & Resources relative to the proposed timetable of meetings of the Council and its Boards, for the period May to December 2022, a copy of which was appended to the report.

The report advised that the proposed timetable of meetings was based on the Council's current decision-making structure and incorporated recess periods at summer, October and Christmas/New Year. Whilst meetings of the Appeals Board and Local Review Body had been included in the timetable the report intimated that there could be occasions when these meetings were not required and as a result would be cancelled, in consultation with the respective Convener. In addition, it was highlighted that to assist members' diary arrangements, dates of the first meetings of the Licensing Board had been included within the timetable.

DECIDED:

(a) That the timetable of meetings of the Council and its Boards, for the period May to December 2022, including the dates during which there were to be recesses, as detailed in the appendix to the report, be approved;

(b) That a report be submitted to the meeting of the Council scheduled to be held during December 2022 relative to the timetable from January 2023 onwards;

(c) That it be agreed that meetings of the Appeals Panel and Local Review Body, although timetabled, be cancelled if there was no substantive business; and

(d) That it be noted that the timetable of meetings might be subject to change following the Local Government Elections in May 2022.

7 **Revised Councillors' Code of Conduct**

Under reference to Item 12 of the Minute of the meeting of the Finance, Resources & Customer Services Policy Board held on 3 February 2021 there was submitted a report by the Acting Director of Finance & Resources relative to the Revised Councillors' Code of Conduct.

The report stated that all elected members required to agree to be bound by and comply with the Councillors' Code of Conduct, issued in terms of the Ethical Standards in Public Life etc (Scotland) Act 2000. The aim of the Code was to set out clearly and openly the standards that councillors required to comply with when carrying out their duties. The original Councillors' Code of Conduct had come into force in May 2003 and had been revised during 2010 and 2018.

The Scottish Government had undertaken a review of the Councillor's Code to update it, make it easier to understand and to take cognisance of developments in society such as the increased use of social media. It also proposed to strengthen the Code to

reinforce the importance of behaving in a respectful manner and to make it clear that bullying and harassment were completely unacceptable and should not be tolerated. The aim was to produce a Model Code of Conduct for Members of Boards of Devolved Public Bodies and Councillors that was fit for purpose and would ensure the highest standards of conduct by councillors to maintain and strengthen the trust of those they were elected to serve. The report provided a summary of the main changes proposed between the model Code and that implemented during 2018

It was noted that on 24 November 2021 the Minister for Social Security and Local Government had written to all Council Chief Executives' advising that the Model Councillors' Code of Conduct would become effective on 7 December 2021. The Standards Commission had produced guidance on the Model Code which would be published on the Commission's website and issued to elected members once available. It was highlighted that arrangements would be made to provide members with a briefing session on the Model Code in early 2022.

DECIDED:

(a) That the Model Councillors' Code of Conduct be noted; and

(b) That it be noted that a briefing on the Model Code would be provided to elected members in early 2022.

8 **2023 Review of UK Parliament Constituencies- Consultation on Initial Proposals**

There was submitted a report by the Chief Executive relative to consultation undertaken by the Boundary Commission for Scotland in respect of its Initial Proposals for the 2023 Review of UK Parliamentary constituencies.

The report advised that the Boundary Commission for Scotland had published its Initial Proposals for the 2023 Review of UK Parliamentary constituencies and had invited comment on the proposals by 8 December 2021. It was noted that Renfrewshire would retain responsibility for two constituencies but that both were different in several respects from the existing constituencies. A summary of the main changes proposed was provided. An initial response had been prepared, on behalf of the Council, and submitted in compliance with the stipulated deadline. A copy of this response was appended to the report. It was noted that there would be two further rounds of consultation in relation to the review during 2022.

DECIDED:

(a) That the response issued on behalf of the Council to the Boundary Commission for Scotland's 2023 Review of UK Parliament Constituencies - Publication of Initial Proposals, a copy of which was appended to the report, be approved; and

(b) That it be noted that there would be two further consultations on the Review during 2022.

9 **Notice of Motion 1 by Councillors Andy Doig and McCartin**

There was submitted a Notice of Motion by Councillors Andy Doig and McCartin in the

following terms:

“Council notes the statutory role which Community Councils have in relation to the planning process, and further recognises their wider remit as valuable local forums through which community concerns can be expressed and articulated.

Council therefore believes that Renfrewshire Council's Protocol for the naming of new streets and developments should be amended to include Community Councils as consultees in this process, so that the names of new developments and streets better reflect local history.”

Councillor Andy Doig, seconded by Councillor McCartin then moved the motion.

Councillor Steel, seconded by Councillor McGurk, moved as an amendment that the second paragraph of the motion be deleted and replaced with:

“Renfrewshire Council agrees that its Protocol for the naming of new streets and developments should be amended to include Community Councils and Tenants and Residents Associations (TRA's) as consultees in this process, so that the names of new developments and streets better reflect local history.”

In terms of Standing Order 27, Councillors Andy Doig and McCartin, being the mover and seconder of the motion agreed to accept the amendment to the motion, and the motion, as amended, was approved unanimously.

DECIDED:

(a) That Council notes the statutory role which Community Councils have in relation to the planning process, and further recognises their wider remit as valuable local forums through which community concerns can be expressed and articulated; and

(b) That it be agreed that Renfrewshire Council's Protocol for the naming of new streets and developments should be amended to include Community Councils and Tenants and Residents Associations (TRA's) as consultees in this process, so that the names of new developments and streets better reflect local history.

10 Notice of Motion 2 by Councillors Sharkey and Devine

There was submitted a Notice of Motion by Councillors Sharkey and Devine in the following terms:

"Cancellation of By-Election

Council demands to know what the total cost to the public purse has been as a result of first, the calling of, and then the cancellation of the by-election due to be held on the 14th of December."

Councillor Sharkey, seconded by Councillor Devine, then moved the motion.

Having noted that details of costs incurred to date had been issued to elected members via email prior to the meeting and that the final costs would be advised in due course, the motion was approved unanimously.

DECIDED: That Council demands to know what the total cost to the public purse has been as a result of first, the calling of, and then the cancellation of the by-election due to be held on the 14th of December.

11 **Notice of Motion 4 by Councillors Devine-Kennedy and Grady**

There was submitted a Notice of Motion by Councillors Devine-Kennedy and Grady in the following terms:

"Autistic Community Approved Communication Boards

Council commends the work of Peterborough Council in helping its autistic residents and joins with it in the belief that people with autism deserve to be understood and heard, to live in an autism friendly society where they can strive to be the best they can be without hidden or systemic barriers,

Council resolves to install autistic community approved communication boards in all our parks and instructs our officers to bring a report to the next meeting of this Council."

Councillor Devine-Kennedy, seconded by Councillor Grady, then moved the motion.

Councillor Hughes, seconded by Councillor Rodden, moved as an amendment the replacement of the second instance of the word 'autistic' with neurodivergent, that the phrase 'people with autism' be replaced with 'people who are neurodivergent' and that 'autism' be replaced with 'neurodiversity' so that the motion as amended would read

'Council commends the work of Peterborough Council in helping its autistic residents and joins with it in the belief that people who are neurodivergent deserve to be understood and heard, to live in an neurodiversity friendly society where they can strive to be the best they can be without hidden or systemic barriers, Council resolves to install neurodivergent community approved communication boards in all our parks and instructs our officers to bring a report to the next meeting of this Council.'

In terms of Standing Order 27, Councillors Devine-Kennedy and Grady, being the mover and seconder of the motion agreed to accept the amendment to the motion as an addition, and the motion, as amended, was approved unanimously.

DECIDED: That Council commends the work of Peterborough Council in helping its autistic residents and joins with it in the belief that people who are neurodivergent deserve to be understood and heard, to live in an neurodiversity friendly society where they can strive to be the best they can be without hidden or systemic barriers, Council resolves to install neurodivergent community approved communication boards in all our parks and instructs our officers to bring a report to the next meeting of this Council.

12 **Notice of Motion 5 by Councillors Graham and McIntyre**

There was submitted a Notice of Motion by Councillors Graham and McIntyre in the following terms:

"Sir David Amess MP

Council is shocked and saddened by the murder of Sir David Amess MP. Elected members from all political parties and none should be able to carry out their duties as elected representatives without fear and intimidation.

Council recognises that we as elected members should be setting an example to be seen to treat our fellow elected members with respect and dignity even in our disagreements.

This council is united in our condemnation of the attacks recently which has led to the deaths of Cllr Andy Pennington, Jo Cox MP and Sir David Amess MP."

Councillor Graham, seconded by Councillor McIntyre, then moved the motion which was approved unanimously.

DECIDED:

(a) That Council is shocked and saddened by the murder of Sir David Amess MP. Elected members from all political parties and none should be able to carry out their duties as elected representatives without fear and intimidation;

(b) That Council recognises that we as elected members should be setting an example to be seen to treat our fellow elected members with respect and dignity even in our disagreements; and

(c) That this Council is united in our condemnation of the attacks recently which has led to the deaths of Cllr Andy Pennington, Jo Cox MP and Sir David Amess MP.

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Councillors Begg, Bibby, Binks, Brown, Davidson, Devine, Mackay, McCartin, McEwan, McGurk and Sheridan having declared a financial interest in respect of the following item of business left the meeting.

13 Notices of Motion 3 by Councillors K MacLaren and M MacLaren

There was submitted a Notice of Motion by Councillors K MacLaren and M MacLaren in the following terms:

"Council condemns the Conservative Government at Westminster for abandoning the Pensions Triple Lock. Council notes that the triple lock guarantees that pensions grow in line with whichever is the highest out of earnings, inflation or 2.5%. This is yet another manifesto promise broken by the Conservative Government and a betrayal of Scotland's pensioners who already receive the lowest state pension compared to our European neighbours.

Council will contact the Prime Minister to call on him to perform another u-turn, reverse his current position and re-instate the Pensions Triple Lock."

Councillor K MacLaren, seconded by Councillor M MacLaren, then moved the motion.

Councillor Graham, seconded by Councillor McIntyre, moved as an amendment that “The earnings element of the Triple Lock has been suspended for the 2022-2023 financial year.

Distortions to wages during the coronavirus crisis mean pensioners would have received a rise of as much as 8% in their pension. An increase of this size caused by a statistical anomaly as we recover from a global pandemic would be unaffordable and unfair to the wider public.

Pensions will still increase by the higher of inflation, (current inflation rate 5.1%) or 2.5% for the year. The earnings link for the triple lock will be restored the following year”.

On the roll being called, the following members voted for the amendment: Councillors Graham, Kerr, J MacLaren, McIntyre and Strang.

The following members voted for the motion: Councillors Adam-McGregor, Burns, J Cameron, Provost Cameron, Campbell, Devine-Kennedy, Andy Doig, Audrey Doig, Don, Dowling, Grady, Harte, Hood, Hughes, K MacLaren, M MacLaren, McCulloch, McNaughtan, Montgomery, Nicolson, Mylet, Paterson, Rodden, Sharkey, Shaw and Steel.

5 members having voted for the amendment and 26 members having voted for the motion, the motion was accordingly declared carried.

DECIDED:

(a) That Council condemns the Conservative Government at Westminster for abandoning the Pensions Triple Lock. Council notes that the triple lock guarantees that pensions grow in line with whichever is the highest out of earnings, inflation or 2.5%. This is yet another manifesto promise broken by the Conservative Government and a betrayal of Scotland’s pensioners who already receive the lowest state pension compared to our European neighbours; and

(b) That Council contact the Prime Minister to call on him to perform another u-turn, reverse his current position and re-instate the Pensions Triple Lock.

Minute of Meeting

Head of Corporate Governance

Date	Time	Venue
Tuesday, 18 January 2022	10:00	Teams Meeting,

Present: Councillor Stephen Burns, Councillor Eddie Devine, Councillor Edward Grady, Councillor Neill Graham, Councillor Iain Nicolson, Councillor Jim Paterson, Councillor John Shaw

Chair

Councillor Nicolson, Convener, presided.

In Attendance

A Russell, Director of Finance and Resources and R Laouadi, HR Manager (Finance & Resources).

Declarations of Interest

There were no declarations of interest intimated prior to the commencement of the meeting.

EXCLUSION OF PRESS AND PUBLIC

The Board resolved to exclude the press and public from the meeting during consideration of the following item of business as it was likely, in view of the nature of the business to be transacted, that if members of the press and public were present, there could be disclosure to them of exempt information as defined in paragraph 1 of Part I of Schedule 7A of the Local Government (Scotland) Act, 1973.

1 **Head of Corporate Governance - Shortleet**

There were submitted copies of the forms of application for the candidates for the post of Head of Corporate Governance. The Board considered the applications in detail and agreed the short leet of candidates who would be invited to attend the assessment centre on 25 January 2022 and interviews to be held on 7 February 2022.

DECIDED: That the short leet of candidates as agreed be invited to attend the assessment centre on 25 January 2022 and interviews to be held at the meeting of this Board on 7 February 2022.

Minute of Meeting

Communities, Housing & Planning Policy Board

Date	Time	Venue
Tuesday, 18 January 2022	13:00	Microsoft TEAMS Platform,

Present: Councillor Bill Binks, Councillor Bill Brown, Councillor Stephen Burns, Councillor Eddie Devine, Councillor Andy Doig, Councillor Neill Graham, Councillor John Hood, Councillor James MacLaren, Councillor Kenny MacLaren, Councillor Mags MacLaren, Councillor Marie McGurk, Councillor John McNaughtan, Councillor Iain Nicolson, Councillor Emma Rodden, Councillor Andy Steel

Chair

Councillor McGurk, Convener, presided.

In Attendance

M Crearie, Director of Communities & Housing Services; A Morrison, Head of Economy & Development, D Love, Chief Planning Officer, S Marklow, Strategy & Place Manager, C Orr, Senior Communications Officer and L Johnston, F Knighton, G Westwater and C Murray, Planners (all Chief Executive's); J Trainer, Head of Child Care & Criminal Justice (Children's Services); F Carlin, Head of Housing Services, O Reid, Head of Communities & Public Protection, C Dalrymple, Communities & Regulatory Manager, J Murdoch, Housing Regeneration & Service Improvement Manager and R Walkinshaw, Housing Regeneration & Development Manager (all Communities & Housing Services); and K Graham, Head of Corporate Governance, G Dickie, Partnering & Commissioning Manager, D Pole, End User Technician, R Graham, Solicitor Litigation & Licensing, S Muir, Finance Business Partner, R Devine, P Shiach and E Gray Senior Committee Services Officers and D Cunningham, Assistant Committee Services Officer (all Finance & Resources).

Webcasting of Meeting

Prior to the commencement of the meeting the Convener intimated that this meeting would be filmed for live or subsequent broadcast via the Council's internet site.

Declarations of Interest

Councillor J MacLaren declared an interest in respect of agenda item 4 – Housing-led Regeneration and Renewal Report.

Councillor Steel declared an interest in respect of agenda item 8 – Renfrewshire Core Paths Plan 2022.

1 Police and Fire & Rescue Services Scrutiny Sub-committee

There was submitted the Minute of the meeting of the Sub-committee held on 26 October 2021, which forms the Appendix to this Minute.

DECIDED: That the Minute be approved.

2 Housing Revenue Account, Revenue and Capital Budget Monitoring Report

There was submitted a Housing Revenue Account, Revenue and Capital Budget Monitoring report by the Acting Director of Finance & Resources for the period 1 April to 12 November 2021.

The report stated that the projected outturn as at 31 March 2022 for all services reporting to this Policy Board was an overspend position of £0.192 million against the revised budget for the year. The projected capital outturn as at 31 March 2022 for projects reporting to this Policy Board was a breakeven position against the revised budget for the year. Summaries were provided over the relevant services in the tables within the report, together with further analysis. It was noted that for financial year 2021/22 the projected outturn position had been split into core and Covid-19 related variances to assist understanding of the impact of the pandemic on service finances. It was highlighted that revenue budget adjustments totalling £0.197 million, related wholly to the transfer of the Placemaking team into the Economic & Regeneration division. In addition, the report stated that since consideration of the previous report, capital budget changes totalling £0.150 million had arisen which reflected budget carry forward from 2021/2022 to 2022/23 in respect of the Private Sector Housing Grant budget-heading to reflect the expected timing of grant payments in relation to disabled adaptations.

DECIDED:

(a) That the projected Housing Revenue Account (HRA) and Revenue outturn position, detailed in table 1 of the report, be noted;

(b) That the projected Capital outturn position, detailed in table 2 of the report, be noted; and

(c) That the budget adjustments, detailed in sections 4 and 6 of the report, be noted.

3 **Greenspaces, Parks & Play Areas and Villages Investment Fund**

There was submitted a report by the Director of Communities & Housing Services relative to the Greenspaces, Parks & Play Areas and Villages Investment Fund.

The report sought approval, in respect of a project developed by Houston Community Council and detailed in table 1 of Appendix 1, which sought £35,000 of funding. It was further noted in the report that in the event the application from Houston Community Council was approved, approximately 94% of the total funding available would have been allocated to projects or earmarked for projects currently being developed.

In accordance with the decision taken at the meeting of this Policy Board held on 26 October 2021, the Villages Investment Fund had been promoted through the Local Partnerships to encourage eligible communities to submit bids for a share of the remaining funds. Discussions had taken place with a number of groups and community councils and the report detailed potential projects currently being progressed and advised that projects seeking approximately £172,000 of Greenspaces funding were currently being developed by communities which, if converted into application submissions, would result in the fund being fully committed.

The report also showcased various case study projects delivered by communities and highlighted the success of the new approach to building community capacity and resilience.

DECIDED:

(a) That the work currently being undertaken to support communities as they developed projects to be funded using the Greenspaces, Parks & Play Areas and Villages Investment Fund be noted;

(b) That it be agreed that the project, detailed in section 3 of the report and appendix 1, be awarded grant funding totalling £35,000;

(c) That the impact of the funding and the benefits to the wider communities delivered by the projects, outlined in section 4 of the report, be noted; and

(d) That it be noted that the current projects being developed by communities, and detailed in Section 3 of the report, would fully commit the available Greenspaces, Parks and Play areas element of the fund.

Sederunt

Councillor James MacLaren, having previously declared an interest in the following item of business, left the meeting.

4 **Housing-led Regeneration and Renewal Report**

There was submitted a report by the Director of Communities & Housing Services relative to the Council's Housing-led Regeneration and Renewal Programme which aimed to deliver modern, high quality, energy efficient, affordable Council housing that would not only significantly enhance the Council's housing stock but also contribute to the wider transformation of Renfrewshire as a place and be central to the economic and social recovery of Renfrewshire.

The report stated that the Council's Housing-led Regeneration and Renewal Programme would be progressed as a key Council priority, designed to deliver maximum benefits for local communities, with the active involvement of services across the Council. Reference was made within the report to the decision taken at the meeting of the Council held on 17 December 2020 to approve funding from the Housing Revenue Account to provide in excess of £100m of investment in the regeneration of Council housing over the next ten-year period. Phase 1 of the proposed Programme involved the delivery of modern, high quality, energy efficient, affordable Council housing in eight areas in Renfrewshire. It was highlighted that a further report to the meeting of this Policy Board held on 18 May 2021 had subsequently authorised the Director of Communities & Housing Services to consult on regeneration and investment proposals with Council tenants, residents, and private owners in the eight regeneration areas. Feedback from the extensive consultation exercise undertaken across the eight areas was provided and highlighted where changes had been made to proposals following this consultation. Authority was now sought to proceed with the implementation of the plans, subject to further targeted consultation with residents in properties where there had been amendments to the original proposals.

DECIDED:

- (a) That the feedback received from tenants, residents, owners and local communities during the consultation period be noted and that it also be noted that, where necessary, the initial proposals had been amended to incorporate the feedback received, as detailed in section 3 of the report;
- (b) That the Director of Communities & Housing Services be authorised to undertake the necessary processes to implement the proposals within the regeneration and renewal strategy for the eight areas as detailed in appendix 1, subject to targeted consultation of residents of properties which had been impacted by amendments made to the initial proposals;
- (c) That the rehousing options for tenants, detailed within the report, be agreed and that it also be agreed that where tenants, in areas where demolition and newbuild was approved, moved on a temporary basis, they retain the rehousing rights and be prioritised for rehousing as if they were still living in that property;
- (d) That it be agreed that rehousing priority and home-loss and disturbance payments, as appropriate and subject to qualification criteria, be awarded to tenants as detailed in section 5 of the report;

(e) That it be agreed that the phasing of rehousing be determined by the Director of Communities & Housing Services, taking account of the availability of alternative housing and security issues, as well as investment, demolition and redevelopment timescales;

(f) That it be agreed that where the Director of Communities & Housing Services considered that, in the interests of safety, security and to facilitate the regeneration programme, demolition of properties should proceed, any tenants who had been temporarily moved be offered secure tenancies of that property;

(g) That the Director of Communities & Housing Services be authorised to develop detailed plans for new-build Council housing through redevelopment of land which was cleared following demolition of the properties highlighted in Appendix 1 if this was found to be suitable for housing development; and

(h) That the Director of Communities & Housing Services be authorised to seek the consent of Scottish Ministers as required.

Sederunt

Councillor James MacLaren re-joined the meeting.

5 Housing Customer Engagement Annual Report 2020/21

There was submitted a report by the Director of Communities & Housing Services relative to the Housing Customer Engagement Annual Report for 2020/21, a copy of which was appended to the report.

The Annual Report reviewed progress made in relation to the Council's Customer Engagement Strategy, outlined resources made available to promote tenant involvement, detailed the mechanisms used to engage with customer groups during 2020/21 and provided an action plan for 2021/22. It was noted that the content of the Annual Report would be published on the Council's website, circulated to Tenants' & Residents Groups and partner organisations and also made available at Council offices when they re-opened to the public. It was noted that in light of restrictions due to the Covid-19 pandemic, opportunities were being explored to enhance digital communication methods and ensure that the Council continued to actively engage with tenants and tenant representatives.

The report also highlighted that due to the restrictions in place as a result of the Covid-19 pandemic the annual re-registration process for Tenants' & Residents' Associations would not take place and, where applicable, enhanced registration status and eligibility to apply for grant funding from the Housing Revenue Account would be carried forward to the 2022/23 registration year.

DECIDED:

(a) That the Housing Customer Engagement Annual Report 2020/21, a copy of which was appended to the report, be noted;

(b) That it be noted that due to the restrictions in place as a result of the Covid-19 pandemic the annual re-registration process for Tenants' & Residents' Associations

would not take place and, where applicable, enhanced registration status and eligibility to apply for grant funding from the Housing Revenue Account would be carried forward to the 2022/23 registration year; and

(c) That it be noted that a revised Tenant Participation Strategy was being prepared and would be submitted to a future meeting of this Policy Board, during 2022, for consideration.

6 **Parking in Disabled Bays in Renfrewshire**

Under reference to Item 7 of the Minute of the meeting of the Council held on 24 June 2021 there was submitted a joint report by the Director of Communities & Housing Services and Director of Environment & Infrastructure Services relative to the designation of disabled parking bays and enforcement action where illegal parking was identified in disabled parking bays.

The report outlined the process to designate a disabled parking bay, as prescribed by the Disabled Persons Parking Places (Scotland) Act 2009, and the enforcement arrangements undertaken by the Renfrewshire parking attendants and wardens. Details were provided in relation to the number of disabled bays with Traffic Regulation Orders in Renfrewshire, the categories of offences for parking in a disabled parking bay and the number of Penalty Charge Notices issued locally for these offences since 2017

DECIDED: That the work undertaken by both Environment & Infrastructure Services and Communities & Housing Services in relation to the designation and enforcement of disabled parking bays be noted.

7 **Renfrewshire Water Safety Policy**

Under reference to Item 17 of the Minute of the meeting of this Policy Board held on 26 October 2021 there was submitted a report by the Director of Communities & Housing Services relative to the consultation undertaken in connection with the draft Renfrewshire Water Safety Policy.

The report detailed work undertaken to formalise arrangements to support water-safety action across Renfrewshire and sought approval for the proposed Renfrewshire Water Safety Policy, a copy of which was appended to the report. The policy related to all waterways across Renfrewshire and focused on the background/legislation relating to the proposed Policy, water safety incidents in Renfrewshire, the responsibilities of the Council and private landowners, the role and impact of the Renfrewshire Water Safety Working Group in formulating the Policy, engagement in terms of education and suicide prevention, the Public Rescue Equipment (PRE) required and available, the risk assessments undertake and reaffirmation of the Council's commitment to water safety. It was highlighted that consultation had been undertaken in respect of the draft Policy.

DECIDED:

(a) That the Renfrewshire Water Safety Policy, a copy of which was appended to the report, be approved;

(b) That the work undertaken to formalise arrangements to support water safety across Renfrewshire be noted; and

(c) That otherwise the report be noted.

8 **Renfrewshire Core Paths Plan 2022**

There was submitted a report by the Chief Executive relative to the Renfrewshire Core Paths Plan 2022.

The report advised that the Land Reform (Scotland) Act 2003 required local authorities to prepare a Core Path Plan and thereafter review it in terms of Section 20 of that Act. The report stated that core paths were recreational and travel routes, which allowed the public reasonable access throughout each local authority area. The current Renfrewshire Core Paths Plan had been adopted by the Council in 2009. The Plan outlined a network of key access routes across Renfrewshire in line with the requirements of the Land Reform (Scotland) Act 2003. A review of the Plan had commenced during 2018, supported by the Renfrewshire Local Access Forum, which represented access users and landowners/managers, as well as national organisations. During 2020 a draft Renfrewshire Core Paths Plan had been prepared which set out a strategic network of over 300 key access routes across Renfrewshire which connected communities and provided opportunities for active travel to schools, work and local amenities. The Plan also identified routes which connected people with areas of nature and greenspace and also promoted and encouraged healthy lifestyles. The draft Plan had been subject to consultation for a period of 15 weeks, between 9 November 2020 and 1 March 2021, during which time 22 responses had been received. A summary of the consultation responses was appended to the report. It was highlighted that the responses were supportive of the approach adopted within the Plan and no formal objections had been received. Following consideration of the representations, three changes to the draft plan were proposed, namely minor realignment of aspirational Core Paths BIS 33 and BIS 37, to better reflect emerging routes within Dargavel Village; deletion of a short section of Core Path BIS 26, between Dargavel Village and Houston Road, in recognition of agricultural land uses within the area; and the renaming of Core Path BIS 26 to 'Glenshinnoch Viewpoint'. In accordance with the requirements of the relevant legislation, the proposed changes to the draft Plan had been subject to further public consultation for a period of four weeks, from 15 November 2021 until 13 December 2021, during which time no formal objections were received. The report indicated that, if approved, a copy of the Renfrewshire Core Paths Plan 2022 would be provided to Scottish Ministers in accordance with the provisions of the Act and a copy published on the Council's website, together with an interactive story map of the adopted Plan

DECIDED: That the Renfrewshire Core Paths Plan 2022 incorporating three changes from the draft Plan, as detailed in Section 4 of the report, be approved.

9 **Draft National Planning Framework 4**

There was submitted a report by the Chief Executive relative to the publication of the Draft National Planning Framework 4 (NPF4) and the associated consultation exercise.

The report advised that NPF4 detailed the Scottish Government's priorities and policies for the planning system up to the year 2045 and incorporated both Scottish Planning Policy and the National Planning Framework in a single document. The draft Framework contained four elements, namely a national spatial strategy for Scotland to 2045; 18 national developments which would support the spatial strategy; a national planning policy handbook consisting of 35 policies which set out the policies for the development and use of land to be applied in the preparation of local development plans and assessment of planning applications; together with a delivery programme which would set out how NPF4 would be delivered once it has been approved and adopted. The report indicated that the deadline for responses to the consultation was 31 March 2022.

DECIDED: That the publication of the draft NPF4 and the intention to prepare a formal response to be considered at the next meeting of this Policy Board be noted.

10 **Site Development Brief – Florish Road, Erskine**

There was submitted a report by the Chief Executive relative to the site development brief, a copy of which was appended to the report, prepared for the site at Florish Road, Erskine.

The report indicated that a site development brief had been prepared in respect of a site at Florish Road, Erskine, which had been allocated as a residential site within the Renfrewshire Local Development Plan 2021 (LDP). The brief identified a number of factors, including site context, site layout and building design; landscaping and boundary treatments; accessibility; sustainable urban drainage; renewables and sustainability; digital connections; affordable housing; education provision; open space provision; and required supporting information, which required to be addressed in preparing a development proposal for the site.

The report highlighted that the site development brief prepared for the site at Florish Road, Erskine was the first one to be prepared since the proposed adoption of the current LDP and that it was the intention that further development briefs would be prepared for other allocated sites within the LDP.

DECIDED:

(a) That the site development brief relating to the site at Florish Road, Erskine be approved; and

(b) That it be noted that it was the intention that site development briefs would be prepared for other sites allocated within the Local Development Plan.

11 **Planning Appeals**

There was submitted a report by the Chief Executive relative to planning and other relevant appeals which were currently under consideration and appeal decisions which had been issued by the Directorate for Planning and Environmental Appeals (DPEA).

The report advised that a number of appeals, related to the refusal of planning permission, listed building consent, advertisement consent and the issuing of high

hedge notices, were currently under consideration by DPEA. Details of all appeals currently under consideration by DPEA were provided within Appendix 1 of the report. Four appeals had recently been determined or the Reporters had indicated their intentions. In those instances where the Reporter had indicated their intention to allow the appeal and grant planning consent subject to the conclusion of an appropriate legal agreement, it was highlighted that officers were in discussions with the appellants to reach a suitable agreement. Details of the recently determined appeals were provided within Appendix 2 of the report.

DECIDED:

(a) That the appeals currently under consideration by the DPEA and awaiting a decision be noted; and

(b) That the decisions recently issued by the DPEA in respect of development proposals within Renfrewshire be noted.

12 **Proposal of Application Notices**

There were submitted reports by the Chief Executive relative to the following proposal of application notices;

21/1587/PN; 21/1594/PN; 21/1621/PN; 21/1697/PN and 21/1737/PN.

It was proposed that the key issues identified to date be noted. This was agreed.

DECIDED: That the key issues identified to date be noted.

13 **Planning Applications**

There were submitted reports by the Chief Executive relative to the following applications for planning permission that required to be determined by the Board.

13(a) **19/0456/PP - Erection of 39 dwellinghouses and associated infrastructure at Yard A Station Road Bridge Of Weir by L&S Homes**

Councillor James MacLaren, seconded by Councillor Binks, moved that the application be refused for the undernoted reasons:

Loss of amenity, as a result of the impact on the diverted cycle track and the impact on existing business. The cycle track, being diverted through the housing estate, would no longer be somewhere people would wish to walk or cycle. Plus there is the loss of local amenity by closing an existing business.

Building on the old rail solum would compound the difficulty of bring the railway back through Bridge of Weir.

The proposed junction to the west of the site lies in a blind dip in the road and is therefore considered unsafe. This was agreed unanimously.

In addition, it was proposed, following discussion in connection with the role and responsibilities of the Planning Authority in relation to the preservation of disused railway lines, that a proposed policy position for the Council be developed for consideration by the Board in respect of the preservation of disused railway lines in Renfrewshire. This was agreed.

DECIDED:

That the application be refused for the following reasons:

(i) Loss of amenity, as a result of the impact on the diverted cycle track and the impact on existing business. The cycle track, being diverted through the housing estate, would no longer be somewhere people would wish to walk or cycle. Plus there was the loss of local amenity by closing an existing business;

(ii) Building on the old rail solum would compound the difficulty of bring the railway back through Bridge of Weir;

(iii) The proposed junction to the west of the site lies in a blind dip in the road and was therefore considered unsafe; and

That a proposed policy position for the Council be developed for consideration by the Board in respect of the preservation of disused railway lines in Renfrewshire.

13(b) 20/0813/LB - Demolition of C listed dormitory block at St Joseph's Nursing Home Kilbirnie Road Lochwinnoch PA12 4DY by Graiseley Investments Limited

Councillor McGurk, seconded by Councillor McNaughtan, moved that the application be granted subject to the conditions and reasons detailed within the report This was agreed.

DECIDED: That the application be granted subject to the conditions and reasons detailed within the report.

13(c) 19/0749/PP - Erection of residential development comprising 96 dwellings, with associated open space, roads, access, landscaping, engineering and infrastructure work at 40 Rannoch Road Johnstone PA5 0SP by Cruden Homes (West) Limited

Councillor McGurk, seconded by Councillor McNaughtan, moved that the application be granted subject to the conditions and reasons detailed within the report and a Section 75 agreement being concluded with the applicants to secure the provision of affordable housing units. This was agreed.

DECIDED: That the application be granted subject to the conditions and reasons detailed within the report and a Section 75 agreement being concluded with the applicants to secure the provision of affordable housing units.

13(d) **20/0246/PP - Erection of residential development (in principle) at Torrance House Erskine Harbour Erskine PA8 6PA by CWP Erskine Ltd**

Councillor McGurk, seconded by Councillor McNaughtan, moved that the application be granted subject to the conditions and reasons detailed within the report

In addition, Councillor Nicolson, proposed that concurrent with the submission of the matters specified in condition 1, full details of a signalised pedestrian and cycle crossings along with pedestrian access on the A726 shall be submitted for the written approval of the Planning Authority. The details thereafter agreed shall be fully implemented prior to the occupation of any residential unit; and that concurrent with the submission of the matters specified in condition 1 full details of all footway/cycleway links and the condition of said links to and from the development, including to/from the River Clyde Walkway, Erskine Town Centre, Bargarran Centre along with the routes to St John Bosco/Bargarran Primary Schools and Park Main High School. The details thereafter agreed shall be fully implemented prior to the occupation of any residential unit. The reason for these additional conditions was that the approval was in principle only. The additional conditions, detailed above, were accepted.

The Board agreed that the application be granted subject to the conditions and reasons detailed within the report and the additional conditions and reasons, proposed by Councillor Nicolson and detailed above.

DECIDED: That the application be granted subject to the conditions and reasons detailed within the report and the additional conditions proposed by Councillor Nicolson and agreed by the Board and detailed above.

13(e) **21/1150/PP - Erection of garden centre within supermarket carpark at 30 Napier Street Johnstone Renfrewshire by Wm Morrison Supermarkets PLC**

Councillor McGurk, seconded by Councillor McNaughtan, moved that the application be granted subject to the conditions and reasons detailed within the report.

Councillor Doig, seconded by Councillor Devine, moved as an amendment that the application be refused due to the likely adverse traffic congestion and adverse air pollution associated with development.

On the roll being called, the following members voted for the amendment: Councillors Binks, Brown, Burns, Devine, Andy Doig, Hood, J MacLaren, K MacLaren, M MacLaren, Rodden and Steel.

The following members voted for the motion: Councillors Graham, McGurk, McNaughtan and Nicolson.

11 members having voted for the amendment and 4 members having voted for the motion, the amendment was accordingly declared carried.

DECIDED: That the application be refused due to the likely adverse traffic congestion and adverse air pollution associated with development.

13(f) **21/1295/PP - Erection of porch to front of dwellinghouse and erection of detached garage within rear curtilage at 2 Crosslee Crescent Houston Johnstone Renfrewshire PA6 7DT by Mr Singh**

Councillor McGurk, seconded by Councillor McNaughtan, moved that the application be granted subject to the conditions and reasons detailed within the report. This was agreed.

DECIDED: That the application be granted subject to the conditions and reasons detailed within the report.

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Minute of Meeting Police and Fire & Rescue Scrutiny Sub-Committee

Date	Time	Venue
Tuesday, 26 October 2021	15:00	Council Chambers (Renfrewshire), Council Headquarters, Renfrewshire House, Cotton Street, Paisley, PA1 1AN

PRESENT

Councillors E Devine, M McGurk, J MacLaren, M MacLaren and J McNaughtan.

CHAIR

Councillor McGurk, Convener, presided.

IN ATTENDANCE

O Reid, Head of Communities & Public Protection and C Dalrymple, Communities & Regulatory Manager (both Communities & Housing Services); R Devine, Senior Committee Services Officer, K O'Neill, Assistant Democratic Services Officer and D Pole, End User Technician (all Finance & Resources).

ALSO IN ATTENDANCE

Chief Inspector J Kyle and Superintendent D Pettigrew (both Police Scotland); and D McCarrey, Area Commander and M Hill, Group Manager (both Scottish Fire & Rescue Service).

DECLARATIONS OF INTEREST

There were no declarations of interest intimated prior to the commencement of the meeting.

RECORDING OF MEETING

Prior to the commencement of the meeting the Convener intimated that this meeting of the Sub-committee would be webcast via the Council's website.

Thereafter the Clerk undertook a roll call of members in attendance at the meeting, indicating those in the Council Chamber and those participating remotely.

1 **POLICE SCOTLAND PERFORMANCE REPORT**

There was submitted a report by the Chief Superintendent, Police Scotland, relative to service performance and activities in the Renfrewshire area during the period 1 April to 30 August 2021.

The report summarised the key performance indicators and provided statistics relating to the specific key objectives detailed in the Renfrewshire Local Policing Plan 2020/21. Comparisons were made against the previous five-year average. The volume of recorded crime and offences had fallen by 12.2% on the five-year average and by 5.8% on the same period in 2020.

The report provided, in an infographics format, local updates in relation to Renfrewshire Policing Priorities 2018-22 of drug supply and misuse; violence & anti social behaviour; dishonesty and road safety. Continued focus and proactivity on drug supply and misuse had contributed to increased detections for drug supply by over 8% on the previous five-year average. Overall violent crime had fallen by 3.8% on the previous year, and by 9.9% against the previous five year average, which equated to 84 fewer victims of violence in Renfrewshire. Violence against emergency workers had fallen from a five-year average of 113.8% to 102% (a decrease of 10.4%). Two fewer serious road injuries than the previous year had been recorded year-to-date. There were no road fatalities in Renfrewshire in the reporting period. Reported sexual crimes increased by 10.4% from a five-year average to 179 crimes. The detection rate for sexual crime was 62.6%. Of all reported sexual crimes in the current year, 35% were non-recent in nature, compared to 33% in the previous year. At least 28% of recorded sexual crimes in the reporting period were cyber-enabled.

DECIDED: That the report be noted.

2 **SPOTLIGHT BY POLICE SCOTLAND ON CONFERENCE OF PARTIES 26 (COP26)**

The Superintendent, Police Scotland advised the Sub-committee that preparations for supporting COP26 had been ongoing for some time with a number of officers seconded to the event. He reassured members that there would be no impact on the needs of communities in Renfrewshire in terms of local policing.

He also advised that any restrictions imposed around Glasgow Airport would be communicated at the earliest opportunity.

The Sub-committee were also advised, that if needed, additional resources could be made available from neighbouring Police Divisions.

DECIDED: That the information provided by noted.

2(a) **COP26 POLICING THE PROTESTS**

There was submitted a report by the Director of Communities, Housing and Planning Services relative to consideration of policing of protests connected with COP26 in Glasgow. The Scottish Police Authority (SPA) and Police Scotland had convened a roundtable discussion to bring together key partners and academics to consider Police Scotland's commitment to protecting people's right to protest or counter-protest, balanced against the rights of the wider community and highlighted practical ways in

which Police Scotland would protect those rights while ensuring individual and community safety and wellbeing.

The three main discussion sessions were:- Crowd psychology, collective protest and crowd/police interactions – led by the Professor of Psychology at the University of St. Andrews, with response from Her Majesty's Chief Inspector of Constabulary in Scotland (HMICS); Human Rights and the sound of democracy - led by JS, Queen's Counsel, with responses from the Children and Young People's Commissioner and Policing Glasgow for all citizens over COP26 – led by Police Scotland's COP26 Gold Commander, with response from the planning team from Glasgow City Council for COP26.

DECIDED: That the contents of the report be noted.

3 **SCOTTISH FIRE AND RESCUE SERVICE PERFORMANCE REPORT**

There was submitted a report, by the Local Senior Officer, Scottish Fire and Rescue Service (SFRS) relative to SFRS performance and local fire and rescue service plan priorities in the Renfrewshire area during period 1 April to 30 September 2021.

The report provided updates in relation to Renfrewshire activity, accidental dwelling fires and casualties, unintentional injury and harm, deliberate fire setting, non-domestic fire safety and unwanted fire alarm signals.

Non-fire casualties had shown a decrease of 41% (9 incidents) when compared to the same quarter last year, however the three-year average trend continued to decline. The report identified an increase of 19% (7 incidents) in Accidental Dwelling Fires and detailed factors which contributed to these. An increase in deliberate fire setting of 26% (31) incidents was reported compared to Q2 last year.

The report provided information on Unwanted Fire Alarm Signals (UFAS) which had shown an increase of 12% (26 incidents) year on year, a breakdown of the number of incidents and where these occurred was also provided. The Sub-committee was advised that a SFRS consultation which sought the views from the people of Scotland on the Service's response to automatic fire alarms had received around 600 responses. The service would analyse responses received and consider options for reducing these and a future report on the findings would be provided.

DECIDED: That the contents of the report be noted.

4 **SCOTTISH FIRE AND RESCUE SERVICE SPOTLIGHT ON BONFIRE NIGHT**

The Group Manager, SFRS advised members that arrangements were in place with partners of Renfrewshire Council and Police Scotland to address any issues which may arise in relation to any bonfires throughout Renfrewshire which may need to be attended to.

The Sub-committee was also advised that Police Scotland had a Mobilisation Plan in place to support SFRS, if required, in relation to bonfire night.

DECIDED: That the information provided be noted.

5 **LOCAL ISSUES**

Councillor James MacLaren sought clarification about the speed limits in Dargavel Village, Bishopton adjacent to the primary school where an area of the carriageway was set at 20mph and some at 30mph. Police Scotland advised that they were aware of this and that further information would be sought and that they would provide further information on this to a future meeting.

DECIDED: That the information provided be noted.

6 **VALEDICTORY**

On behalf of the Sub-Committee, Councillor McGurk extended thanks to D Pettigrew, Superintendent for the contributions he had made and for the advice and assistance he had provided and wished him well for the future. These sentiments were echoed by all members present.

Minute of Meeting

Regulatory Functions Board

Date	Time	Venue
Wednesday, 19 January 2022	10:00	Remotely by MS Teams ,

Present: Councillor Eddie Devine, Councillor Audrey Doig, Councillor Lisa-Marie Hughes, Councillor Alistair Mackay, Councillor Cathy McEwan, Councillor John McNaughtan, Councillor Emma Rodden, Councillor Jane Strang

Chair

Councillor McNaughtan, Convener, presided.

In Attendance

D Campbell, Assistant Managing Solicitor (Licensing), R Graham, Senior Solicitor (Litigation & Advice), E Gray and P Shiach, Senior Committee Services Officers, D Pole, End User Technician, A Easdon, Team Leader (Licensing), K Marriott, Administrative Assistant (for item 9 only) and R McCallum, Administrative Assistant (all Finance & Resources).

Recording of Meeting

Prior to the commencement of the meeting the Convener intimated that this meeting would be recorded for subsequent broadcast via the Council's internet site.

Apologies

Councillors Montgomery and Steel.

Declarations of Interest

There were no declarations of interest intimated prior to the commencement of the meeting.

1 **Civic Government (Scotland) Act 1982: Review of Taxi Fares within Renfrewshire**

Under reference to item 3 of the Minute of the meeting of this Board held on 11 November 2021, there was submitted a report by the Acting Director of Finance & Resources relative to a review of taxi fares within Renfrewshire.

The report advised that at that meeting the Board agreed, after considering responses to an initial consultation, to advertise a proposal to fix a new fare scale. The agreed proposal involved: increasing the Glasgow Airport pick up and drop off charge from the current figure of £2 to a £4 charge; an increased charge of £1.60 (currently 60p) between midnight and 5.00 am on Sunday to Thursday nights; and an increased charge of £2.00 (currently £1.00) between midnight and 5.00 am on Friday and Saturday nights. The Board agreed that the proposed scale would be advertised, allowing representations to be made within one month.

The Board had previously agreed the proposed fare scale come into effect from 21 March 2022. The Board also agreed that a report would be submitted to a future meeting of the Board to allow a taxi fare scale to be fixed.

The report intimated that an advertisement detailing the proposal was advertised in the press on 25 November 2021 and provided that any person wishing to make representations on the proposal must do so in writing no later than 30 December 2021. The advertised proposal was attached at Appendix 1 to the report. The procedure followed was set out in Section 17 of the Civic Government (Scotland) Act 1982, as amended ("the Act").

The report intimated that in response to the advertisement, no further representations had been received. and that the Board now required to fix a taxi fare scale for Renfrewshire. The Board was also required, under the Act, to determine a date for the scale to come into effect. It was recommended that the revised scale come into effect on 21 March 2022, as previously proposed by the Board.

DECIDED:

- (a) That a new fares scale for Renfrewshire, in accordance with paragraph 1.2 of the report and the advertised proposal at Appendix 1 be approved;
- (b) That it be agreed that the revised fares scale come into effect on 21 March 2022;
- (c) That it be agreed that thereafter, officers be authorised to give notice to (i) all operators of taxis operating in Renfrewshire and (ii) the persons and organisations appearing to the Board to be representative of the operators of taxis operating within Renfrewshire (being the parties initially consulted) of the fares scale fixed and its effect, the date on which it is to come into effect and the rights of appeal against the scale, all as set out in Section 17 of the Act, as amended; and

(d) That officers be authorised to publish the fares scale, as soon as practicable following expiry of the period for appeal to the Traffic Commissioner (or, if appealed, as soon as practicable after determination of the appeal), by giving notice of the scales in an advertisement in a newspaper circulating in Renfrewshire and to specify therein that the scales shall come into effect on 21 March 2022.

2 **Surrender and Re-issue of Taxi Licences**

There were submitted the undernoted applications for surrender and re-issue of Taxi Licences. Applicant (a) had been asked to appear personally for the first time:-

(a) Present Operator: Wilma Anderson
Proposed Operator: Jason Belk
Licence No.: TX057

There was no appearance by or on behalf of Mrs Anderson, the applicant, who had previously indicated that she wished her application to be determined by way of written submissions. After consideration of all matters before the Board, the Convener proposed that the application be granted. This was agreed unanimously.

DECIDED: That the application be granted.

(b) Present Operator: Francis Patrick
Proposed Operator: Zahid Mahmood Younis
Licence No.: TX048

The Convener proposed that the application be granted. This was agreed unanimously.

DECIDED: That the application be granted.

(c) Present Operator: Joseph Healey
Proposed Operator: Ahmed Younis
Licence No.: TX142

The Convener proposed that the application be granted. This was agreed unanimously.

DECIDED: That the application be granted.

(d) Present Operator: Alistair Blair
Proposed Operator: Aadil Bashir
Licence No.: TX211

The Convener proposed that the application be granted. This was agreed unanimously.

DECIDED: That the application be granted.

(e) Present Operator: Dugald Russell
Proposed Operator: Michal Czuma
Licence No.: TX017

The Convener proposed that the application be granted. This was agreed unanimously.

DECIDED: That the application be granted.

(f) Present Operator: Dugald Russell
Proposed Operator: Gordon Russell
Licence No.: TX011

The Convener proposed that the application be granted. This was agreed unanimously.

DECIDED: That the application be granted.

(g) Present Operator: Partnership of J&T Taxis
Proposed Operator: Faraz Mahmood
Licence No.: TX199

The Convener proposed that the application be granted. This was agreed unanimously.

DECIDED: That the application be granted.

3 **Variation of Taxi Licences - Personal Appearances**

There were submitted the undernoted applications for surrender and re-issue of Taxi Licences. Applicant (a) had been asked to appear personally for the first time:-

(a) Present Operator: Wilma Anderson
Proposed Operator: Jason Belk
Licence No.: TX057

There was no appearance by or on behalf of Mrs Anderson, the applicant, who had previously indicated that she wished her application to be determined by way of written submissions. After consideration of all matters before the Board, the Convener proposed that the application be granted. This was agreed unanimously.

DECIDED: That the application be granted.

(b) Present Operator: Francis Patrick
Proposed Operator: Zahid Mahmood Younis
Licence No.: TX048

The Convener proposed that the application be granted. This was agreed unanimously.

DECIDED: That the application be granted.

(c) Present Operator: Joseph Healey
Proposed Operator: Ahmed Younis
Licence No.: TX142

The Convener proposed that the application be granted. This was agreed unanimously.

DECIDED: That the application be granted.

(d) Present Operator: Alistair Blair
 Proposed Operator: Aadil Bashir
 Licence No.: TX211

The Convener proposed that the application be granted. This was agreed unanimously.

DECIDED: That the application be granted.

(e) Present Operator: Dugald Russell
 Proposed Operator: Michal Czuma
 Licence No.: TX017

The Convener proposed that the application be granted. This was agreed unanimously.

DECIDED: That the application be granted.

(f) Present Operator: Dugald Russell
 Proposed Operator: Gordon Russell
 Licence No.: TX011

The Convener proposed that the application be granted. This was agreed unanimously.

DECIDED: That the application be granted.

(g) Present Operator: Partnership of J&T Taxis
 Proposed Operator: Faraz Mahmood
 Licence No.: TX199

The Convener proposed that the application be granted. This was agreed unanimously.

DECIDED: That the application be granted.

4 **Variation of Private Hire Car Operators' Licences – Personal Appearances**

There were submitted the undernoted applications for variation of Private Hire Car Operators' Licences. The applicants had been asked to appear personally for the first time:-

(a) Applicant: Stuart Crichton
 Variation: exception to policy and standard condition 1
 Licence No.: PH1465

Mr Crichton, the applicant, joined the meeting by telephone call. After consideration of all matters before the Board, the Convener proposed that Mr Crichton's application for variation be granted and that standard condition 1 of his licence be amended to enable Mr Crichton to operate his present vehicle, registration number SG64 VXJ, for a period of one year from 11 December 2021, subject to the vehicle being tested at three-monthly intervals with the first inspection being carried out within 28 days from 19 January 2022. This was agreed unanimously.

DECIDED: That Mr Crichton's application for variation be granted and that standard condition 1 of his licence be amended to enable Mr Crichton to operate his present vehicle, registration number SG64 VXJ, for a period of one year from 11 December 2021, subject to the vehicle being tested at three-monthly intervals with the first inspection being carried out within 28 days from 19 January 2022.

(b) Applicant: Lukasz Kalmuk

Variation: exception to policy and standard condition 1

Licence No.: PH0778

There was no appearance by or on behalf of Mr Kalmuk, the applicant. The Senior Solicitor, (Litigation & Advice) advised that the application had been withdrawn.

DECIDED: That it be noted that the application had been withdrawn.

Adjournment

The meeting adjourned at 12.00pm and reconvened at 1.30 pm.

EXCLUSION OF PRESS AND PUBLIC

The Board resolved that the press and public be excluded from the meeting during consideration of the following items of business as it was likely, in view of the nature of the business to be transacted, that if members of the press and public are present, there could be disclosure to them of exempt information as defined in paragraph 1 of Part I of Schedule 7A of the Local Government (Scotland) Act, 1973.

5 Grant of Late Hours Catering Licence – Personal Appearance

There was submitted the undernoted application for renewal of a Late Hours Catering Licence. The applicant had been asked to appear personally for the first time:-

Applicant: Ramesh Hans

Premises: Raja Tandoori, 57 Old Sneddon Street, Paisley Authorised activity: Hot food takeaway

Operating hours: Sunday to Thursday – 11.00 pm to 12 midnight and Friday and Saturday – 11.00 pm to 1.00 am.

Mr Hans, the applicant, joined the meeting by video call. After consideration of all matters before the Board, the Convener proposed that the application be granted for a period of one year. This was agreed unanimously.

DECIDED: That the application be granted for a period of one year.

6 **Grant of Private Hire Car Drivers' Licences – Personal Appearances**

There were submitted the undernoted applications for grant of Private Hire Car Drivers' Licences. Applicant (a) had been asked to appear personally for the second time and applicants (b) and (c) had been asked to appear personally for the first time together with Police Scotland who had submitted an objection in relation to application (c) :-

(a) Wajid Ali

Mr Ali, the applicant, joined the meeting by video call. After consideration of all matters before the Board, the Convener proposed that the application be granted for a period of one year. This was agreed unanimously.

DECIDED: That the application be granted for a period of one year.

(b) Bartosz Batkowski

Mr Batkowski, the applicant, joined the meeting by video call. After consideration of all matters before the Board, the Convener proposed that the application be granted for a period of one year. This was agreed unanimously.

DECIDED: That the application be granted for a period of one year.

(c) Steven McLachlan

There was no appearance by or on behalf of Mr McLachlan, the applicant. Sergeant Robertson joined the meeting by video call, on behalf of the Chief Constable who had submitted an objection to the application. After consideration of all matters before the Board, the Convener proposed that the application be refused. This was agreed unanimously.

DECIDED: That the application be refused.

7 **Renewal of a Private Hire Car Driver Licence – P0359 – Personal Appearance**

There was submitted the undernoted application for renewal of a Private Hire Car Driver's Licence. The applicant had been asked to appear for the first time together with Police Scotland who had submitted an objection received outwith the statutory timescale to the application:-

Stephen Hastie.

Mr Hastie, the applicant, joined the meeting by video call together with Sergeant Robertson, who also joined by video call, on behalf of the Chief Constable who had submitted an objection received outwith the statutory timescale to the application. On hearing the reasons for the lateness of the objection it was decided that the objection would be taken into account when the application was being considered.

After consideration of all matters before the Board, the Board adjourned to allow members to consider this application. The meeting was reconvened and the Convener proposed that the application be granted for a period of two years. This was agreed unanimously.

DECIDED: That the application be granted for a period of two years.

8 **Renewal of a Taxi Driver's licence T1839**

There was submitted the undernoted application for renewal of a Taxi Driver's Licence. The applicant had been asked to appear for the first time together with Police Scotland who had submitted a representation to the application:-

Alan McKinstry

Mr McKinstry, the applicant, joined the meeting by telephone call together with Sergeant Robertson, who joined the meeting by video call, on behalf of the Chief Constable who had submitted a representation to the application.

Mr McKinstry requested that consideration of his application be continued to a future meeting for personal reasons. The Convener proposed that the Board adjourn to consider the request. This was agreed unanimously.

The Board adjourned to allow members to consider this matter. The meeting was reconvened and the Convener proposed that Mr McKinstry's application be heard at this time. This was agreed unanimously. After consideration of all matters before the Board, the Convener proposed that the application be granted for a period of two years. This was agreed unanimously.

DECIDED: That the application be granted for a period of two years.

Adjournment

The meeting adjourned at 3.13.pm and reconvene at 3.20 pm.

9 **Grant of House in Multiple Occupation Licence - Personal Appearance**

There was submitted the undernoted application for grant of a House in Multiple Occupation Licence. The applicant had been asked to appear personally for the first time together with the Director of Communities & Housing Services, Renfrewshire Council:-

Applicant: Baggy Pocket Limited
Property: Flat 2/2, 2 Walker Street, Paisley

There was no appearance by Baggypocket Limited, the applicant. Ms Lockhart, the applicant's agent, joined the meeting by telephone call together with Ms McEwan and Mr Anderson, who both joined by video call, representing the Director of Communities & Housing Services, Renfrewshire Council. After consideration of all matters before the Board, the Board adjourned to allow members to consider this application. The meeting was reconvened and the Convener proposed that consideration of the application be continued to a future meeting to allow outstanding work and an inspection to be undertaken. This was agreed unanimously.

DECIDED: That consideration of the application be continued to allow outstanding work and an inspection to be undertaken and that the applicant be invited to a future meeting of the Board.

Minute of Meeting

Education and Children's Services Policy Board

Date	Time	Venue
Thursday, 20 January 2022	13:00	Microsoft Teams Meeting,

Present: Ms Mary Jane Bird, Provost Lorraine Cameron, Councillor Karen Devine-Kennedy, Councillor Audrey Doig, Councillor Edward Grady, Councillor Neill Graham, Councillor Jim Harte, Councillor John Hood, Councillor Lisa-Marie Hughes, Councillor Scott Kerr, Councillor John McNaughtan, Mr Jack Nellaney, Councillor Iain Nicolson, Councillor Jim Paterson, Councillor Emma Rodden, Councillor John Shaw, Mr Ravinder Singh, Councillor Jane Strang

In Attendance

S Quinn, Director of Children's Services, J Calder, Head of Service (Curriculum & Quality), T Stewart, Head of Education, J Trainer, Head of Childcare & Criminal Justice (all Children's Services); J Connolly, Senior Communications Officer (Chief Executive's); and G McLachlan, Senior Finance Manager, G Dickie, Partnering & Commissioning Manager, R Devine, E Gray and P Shiach, Senior Democratic Services Officers, D Cunningham, Assistant Committee Services Officer, and D Pole, End User Technician (all Finance & Resources).

Recording of Meeting

Prior to the commencement of the meeting the Convener intimated that this meeting of the Education and Children's Services Policy Board would be broadcast live and would also be recorded and that the recording would be available to view on the Council's website.

Declarations of Interest

There were no declarations of interest intimated prior to the commencement of the meeting.

1 **Revenue and Capital Budget Monitoring as at 12 November 2021**

There was submitted a joint revenue and capital budget monitoring report by the Directors of Children's Services and Finance & Resources for the period to 12 November 2021.

The report projected a revenue overspend of £0.439 million and an underspend of £0.1 million in respect of capital as at 31 March 2022 for Children's Services. It was noted that for financial year 2021/22 the projected outturn position was split into core and Covid-19 related variances.

DECIDED:

(a) That the projected revenue outturn position for Children's Services detailed in table 1 of the report be noted, and that it be further noted that the forecast position was based on best estimates and confirmed government support at the time and that forecasts were likely to be subject to fluctuation as the year progressed. The service would continue to mitigate any overspend as far as possible;

(b) That the projected capital outturn position for Children's Services detailed in table 2 of the report be noted; and

(c) That the budget adjustments detailed in sections 4 and 6 of the report be noted.

2 **National Qualifications Results 2021**

There was submitted a report by the Director of Children's Services relative to attainment in the Scottish Qualification Authority National Qualifications in 2021 based on key measures contained within the Insight benchmarking tool.

The report outlined the Insight benchmarking tool used by schools and education authorities and the four key measures which were used to analyse attainment. A summary was provided for each key measure at S4, S5 and S6 along with comparisons to national averages.

DECIDED:

(a) That the content of the report be noted;

(b) That the efforts of pupils and the school communities in bringing about the reported results be noted; and

(c) That a further report would be brought to this Policy Board when leavers data became available.

3 **Education Standards & Quality Report September 2021 Education Improvement Plan 2021/22**

There was submitted a report by the Director of Children's Services relative to Renfrewshire's Education Standards & Quality Report (September 2021) and Education Improvement Plan (2021/22) which had been developed in line with the statutory guidance and through consultation with a variety of stakeholders. Both the Standards & Quality Report and the Improvement Plan were appended to the report.

The report set out how both the Standards and Quality Report and the Education Improvement Plan aligned to the National Improvement Framework for Scottish education and how a wide range of data was used to report on the progress and impact of the improvement priorities during session 2020/21 and to identify priorities for recovery and improvement for the period 2021/22.

Details were provided around the impact of the Covid-19 pandemic on schools and pupils, including remote learning, the cancellation of the exam diet and its replacement with the Alternative Certification model and difficulty in maintaining staffing levels due to Covid-19 absences. Progress was made in a number of areas identified in the previous Education Improvement Plan while others had been carried forward into the 2021/22 plan.

DECIDED:

(a) That the content of the Education Standards & Quality Report (September 2021), as set out at Appendix 1 to the report, be noted; and

(b) That the content of the Education Improvement Plan (2021/22), as set out at Appendix 2 to the report, be noted.

4 **Consultation on Education Reform**

There was submitted a report by the Director of Children's Services relative to a response which had been submitted to the Scottish Government's Consultation on Education Reform. A copy of the response was appended to the report.

The consultation exercise was undertaken following the Scottish Government's announcement on 22 June 2021 that it was their intention to replace the SQA and consider a new specialist agency for both curriculum and assessment while also taking forward reform to Education Scotland, including removing the function of inspection from the agency.

The report noted that the Scottish Government would provide an analysis of the responses in early 2022.

DECIDED: That the content to the response to the Education Reform Consultation be homologated.

5 **Early Learning and Childcare Consultation - 2021**

There was submitted a report by the Director of Children's Services relative to the findings of the early learning and childcare consultation carried out by Renfrewshire Council during August and September 2021. A summary of the consultation findings was appended to the report.

The report outlined the background to the consultation which required to be undertaken every two years as prescribed by the Children and Young People (Scotland) Act 2014. A total of 940 responses were submitted and the report provided a breakdown of the demographic of the respondents as well as a summary of the responses. Key findings were set out for Early Learning and Child Care (0-5 years) and Out of School Care (school age).

DECIDED: That the findings of the Early Learning and Childcare Consultation 2021, as appended to the report, be noted.

6 **Standard Circular 3a - Early Learning and Childcare Admission Policy**

There was submitted a report by the Director of Children's Services relative to the review and proposed revision to the Standard Circular 3a which detailed the Early Year's Admissions Policy and guidance on the implementation of the policy.

The existing Standard Circular 3a had been approved at a meeting of this Policy Board on 1 November 2018. On 18 March 2021 the Policy Board agreed to review the policy following a recommendation to the Petitions board on 1 February 2021. This review was undertaken and heads of early years establishments and colleagues from health and social work were consulted on the revisions to the policy and guidance. The proposed amendments to the policy were set out in the report.

In line with the Scottish Government Blueprint for 2020, a review of admissions panel areas was also undertaken and included consultation with heads from each local panel area to better understand local needs and issues. Consultation also took place with parents on the accessibility of early learning and childcare provision.

DECIDED:

(a) That the revised Standard Circular 3a: Early Learning and Childcare Admissions Policy, set out at Appendix 1 to the report, be approved; and

(b) That the outcome to the review of the geographical admissions panel areas, as set out in section 5 of the report and Appendix 2 to the report, be noted.

7 **Church Representatives on Committees Appointed by Education Authorities**

There was submitted a report by the Acting Director of Finance and Resources relative to process for seeking nominations for church representation on the committee which would determine Education Authority matters following the Local Government Elections on 5 May 2022.

The report outlined the legislation which prescribes that where an education authority appointed a committee whose purposes included advising the authority on any matter relating to the discharge of their functions as education authority or discharging any of those functions of the authority on their behalf, three of the members to be appointed (who should not be members of the education authority) should be church representatives. One of the three places required to be filled, in accordance with the Act, by a nomination from the Church of Scotland and one by the Roman Catholic Church.

It was noted that the current church members' appointments did not continue beyond the Scottish Local Government Elections on 5 May 2022. The report detailed proposals to invite the Church of Scotland and Roman Catholic Church to submit a nomination and a that an advert be placed in the local and national press and online to seek nominations to fill the remaining position.

DECIDED:

(a) That it be noted that the existing church members' appointments to the Education and Children's Services Policy Board would not continue beyond the local government election to be held on 5 May 2022;

(b) That it be agreed that the Church of Scotland and the Roman Catholic Church be invited to nominate their respective representatives to the committee or board which may be established by the new Council to deal with education functions, and that these be reported to the statutory meeting of the new Council to be held on 19 May 2022; and

(c) That an advertisement be placed in the local and national press and on the Council's website to seek nominations for the third church representative and that a report on the responses to the advertisement be submitted to the statutory meeting of the new Council to be held on 19 May 2022.

8 **Redress for Survivors (Historical Abuse in Care) (Scotland) Act 2021**

There was submitted a report by the Director of Children's Services relative to the Scottish Child Abuse Inquiry into historic abuse of children in care in Scotland and a redress scheme established to provide recognition of the harm caused to survivors.

On 22 March 2021 the Scottish Parliament passed the Redress for Survivors (Historical Child Abuse in Care) (Scotland) Act 2021 and it received the Royal Assent on 23 April 2021. This established a new non-governmental public body, Redress Scotland, responsible for the assessment of applications from survivors and taking

decisions around the financial redress award(s) for the following five years. The scheme would provide financial and non-financial redress for survivors. The report outlined Qualified One-way Cost Shifting which was introduced in Scotland in June 2021 and would have an impact on all civil litigation claims going forward. It was suggested that for historical abuse claimants who chose civil litigation over the redress scheme, this would make it more likely that some claims would be settled.

DECIDED:

(a) That it be noted that the Redress for Survivors (Historical Child Abuse in Care) (Scotland) Act 2021 received Royal Assent on 23 April 2021;

(b) That it be noted that a new non-governmental public body, Redress Scotland had been established to assess and take decisions on applications from victims of historical abuse in care; and

(c) That it be noted that because victims could make applications to pursue claims via Court this could result in higher litigation costs arising from Qualified One-way Cost Shifting in respect of historical abuse claims.

9 Annual report of the Fostering and Adoption Service 2020/21 Update on developments for Looked After Children and Fostering Service

There was submitted a report by the Director of Children's Services relative to the annual report of the Fostering and Adoption Service for 2020/21. The report was set in the context of the broader issues pertaining to Looked After and Accommodated Children.

The report covered the period August 2020 to July 2021 to tie in with the Scottish Government's reporting timetable for children's social work statistics and set out how the serviced managed and developed during the second year of the Covid-19 pandemic and considered the future work of the fostering and adoption panels.

DECIDED:

(a) That the contents of the Fostering and Adoption Annual Report 2020/21 be noted;

(b) That the continuing effort to secure foster carers and adoptive parents for Renfrewshire's children who required an alternative family placement be noted; and

(c) That the Service's continued development throughout the pandemic be noted.

Declaration of Interest

Councillor Graham declared a non-financial interest in respect of the following agenda item as he carried out volunteer work with the children's charity Barnardo's.

10 **Renfrewshire's Promise: An update on the work within Renfrewshire to deliver "The Promise" to Scotland's children**

There was submitted a report by the Director of Children's Services relative to the delivery of The Promise to Scotland's children in Renfrewshire.

The report provided a background to The Promise which was adopted following an independent review into Scotland's care system and narrated a vision for Scotland based on voice, family, care, people and scaffolding. It pledged that all children in Scotland would grow up 'loved, safe and respected'.

On 4 September 2020, Council agreed to the development of a delivery plan for how Renfrewshire would deliver The Promise. This Policy Board then considered the delivery plan in January 2021.

The report provided an update on the work which had been undertaken within Renfrewshire to deliver The Promise.

DECIDED:

(a) That the work being undertaken within Renfrewshire to "Keep the Promise" be noted; and

(b) That it be noted that regular update reports would be brought to Board inform members on implications for policy and practice in Renfrewshire as the Promise work progressed.

Minute of Meeting

Director of Finance & Resources

Date	Time	Venue
Friday, 21 January 2022	10:00	Teams Meeting,

Present: Councillor Bill Brown, Councillor Michelle Campbell, Councillor Eddie Devine, Councillor Neill Graham, Councillor John McNaughtan, Councillor Iain Nicolson, Councillor Jim Sharkey, Councillor John Shaw

Chair

Councillor Nicolson, Convener, presided.

In Attendance

A Russell, Director of Finance and Resources and R Laouadi, HR Manager (Finance & Resources).

Apology

Councillor Paterson.

Declaration of Interest

Councillor Shaw declared a connection to one candidate in respect of item 1 - Director of Finance & Resources - Shortleet. However, as he did not consider that it amounted to an interest he remained in the meeting and took part the discussion thereon.

EXCLUSION OF PRESS AND PUBLIC

The Board resolved that the press and public be excluded from the meeting during consideration of the following item of business as it was likely, in view of the nature of the business to be transacted, that if members of the press and public were present, there could be disclosure to them of exempt information as defined in paragraph 1 of Part I of Schedule 7A of the Local Government (Scotland) Act, 1973.

1 **Director of Finance & Resources - Shortleet**

There were submitted copies of the forms of application for the candidates for the post of Director of Finance & Resources. The Board considered the applications in detail and agreed the short leet of candidates who would be invited to attend the assessment centre on 1 February 2022 and interviews to be held on 15 February 2022.

DECIDED: That the short leet of four candidates as agreed be invited to attend the assessment centre on 1 February 2022 and interviews to be held at the meeting of this Board on 15 February 2022.

Minute of Meeting

Audit, Risk and Scrutiny Board

Date	Time	Venue
Monday, 24 January 2022	10:00	Remotely via Microsoft Teams,

Present: Councillor Tom Begg, Councillor Bill Binks, Councillor Stephen Burns, Councillor Michelle Campbell, Councillor Jim Harte, Councillor John Hood, Councillor Emma Rodden, Councillor Jim Sharkey, Councillor Jane Strang

Chair

Councillor Bill Binks, Convener, presided.

In Attendance

D Christie, Senior Communications Officer (Chief Executive's); K Waters, Programme Manager and Lead Officer (Communities, Housing & Planning); D Kerr, Service Co-ordination Manager and L Rennie, Operations Manager (both Environment & Infrastructure); M Boyd, Head of People and OD, C McCourt, Finance Business Partner, K Campbell, Assistant Chief Auditor, K Locke, Risk Manager; S Fanning, Principal HR & OD Adviser, D Pole, End User Technician, E Gray, P Shlach and C MacDonald, all Senior Committee Services Officers and D Cunningham, Assistant Committee Services Officer (all Finance & Resources).

Also in Attendance

M Ferris, Senior Audit Manager, Audit Scotland.

Webcasting of Meeting

Prior to the commencement of the meeting the Convener intimated that this meeting would be filmed for live or subsequent broadcast via the Council's internet site.

Declaration of Interest

Councillor Sharkey declared an interest in respect of Item 1 - Summary of Internal Audit Reports for period 1 October to 31 December 2021 - as he had relatives in Renfrewshire's cemeteries.

1 Summary of Internal Audit Reports for period 1 October to 31 December 2021

There was submitted a report by the Chief Auditor relative to the requirement in terms of the Public Sector Internal Audit Standards (PSIAS) that Internal Audit communicated the results of each engagement to the Board.

The appendix to the report detailed the category of assurance, service, engagement and assurance rating and gave recommended risk ratings for each engagement as either critical, important, good practice or service improvement. A summary of findings was also provided in relation to final reports issued for those engagements completed during the period 1 October to 31 December 2021.

The report intimated that in addition to the reports listed in the appendix, Internal Audit had an ongoing commitment to arrange corporate and service initiatives, progress information security matters in partnership with ICT and Legal Services, provide regular advice to officers, provide Internal Audit services to the associated bodies for which Renfrewshire Council was the lead authority and to One Leisure and Renfrewshire Health & Social Care Integration Joint Board, co-ordination of the Council's Corporate Risk Management activity and management of the counter fraud, risk management and insurance team.

DECIDED: That the summary of Audit findings report for the period 1 October to 31 December 2021 be noted.

2 Risk Report 2021/22, Jan 2022 Update

There was submitted a report by the Acting Director of Finance & Resources relative to an update on the strategic, corporate and key service risks for 2021/2022.

The report advised on the latest position in managing the agreed risks for the final quarter of the year. The appendices provided details of longer-term strategic and corporate risks as at 15 December 2021, details of longer-term significant service risks as at 15 December 2021 and a list of 'business as usual' risks.

DECIDED: That the progress being made by Council in managing the risks identified be noted.

3 **Absence Statistics - Quarter 2 & Quarter 3 2020/21**

There was submitted a report by the Acting Director of Finance & Resources relative to the Council's absence statistics for quarter 2 ending 30 September 2021 and for quarter 3 ending 31 December 2021.

The report provided information in relation to absence targets and how services and categories of staff had performed against them. An analysis of the reasons for absence for the period was included in the report. Information was also provided on supporting attendance activity levels by service and costs of sick pay and the overall number of days lost.

DECIDED: That the report on absence statistics for quarter 2 ending 30 September 2021 and for quarter 3 ending 31 December 2021 be noted.

4 **Commissioner for Ethical Standards in Public Life in Scotland - Annual Report 2020/21**

There was submitted a report by the Acting Director of Finance & Resources relative to the annual report by the Commissioner for Ethical Standards in Public Life in Scotland.

The report provided details of the investigation of complaints about the conduct of councillors, members of devolved public bodies and MSPs and scrutiny of Scotland's Ministerial public appointments process.

It was noted that a new Acting Commissioner for Ethical Standards had taken over in April 2021 and was faced with significant activity during a particularly challenging period due to staff movement and restructure. A revised 2020/24 strategic plan was published and the Code of Conduct was reviewed in order to bring it up to date, make the Code easier to understand, and to take into account developments in society such as the increased use of social media.

Nationally during 2020/21 the Commissioner received 238 complaints compared with 284 in 2019/20. The subject matter of the complaints was detailed in the report, however, it was highlighted that the largest category of complaints related to disrespect toward employees/public.

No specific figures relative to Renfrewshire Council were included in the Commissioner's report. However, information had been received separately from the Commissioner that, during the period covered by the report five complaints had been received compared with five in 2019/20 and three in 2018/19. Of the five complaints received three of these were about disrespect to the public/council officers, one related to a declaration of interest and one concerned disrespect towards councillors. Four of the complaints were dismissed at the admissibility stage and did not progress to investigation. One of the complaints progressed to investigation where the Commissioner found the Councillor in breach of the Code of Conduct and referred the case to the Standards Commission for Scotland.

DECIDED:

(a) That the 2020/21 annual report by the Commission for Ethical Standards in Public Life in Scotland be noted; and

(b) That the actions taken in Renfrewshire in relation to the Code of Conduct and members' development opportunities be noted.

5 Linking the National Cycle Route 7 with Howwood - Lead Officer Kevin Waters

Under reference to Item 7 – Audit, Risk & Scrutiny Annual Programme 2021/22 – Request for Review of the Minute of the meeting of this Board held on 15 November 2020, there was submitted a report by the Lead Officer relative to the proposed purpose, scope and terms of reference and witnesses to be called for the review of linking the national cycle route 7 with Howwood.

The report advised that the key purpose of the review was to understand what motivated people to use, and the demand for, walking and cycling from the National Cycle Route 7 at Lochwinnoch to and from Howwood; set out the current provision for walking and cycling from the National Cycle Route 7 at Lochwinnoch to and from Howwood; and identify any other mitigation that could be recommended which the Council could pursue within available resources.

A copy of the proposed timetable was attached as Appendix 1 to the report.

DECIDED:

(a) That the purpose and scope of the review be approved;

(b) That the provisional timescale as outlined in Appendix 1 to the report be approved;

(c) That the Lead Officer be authorised to contact any organisations recommended by the Board who may have information useful to the Board and who may be potential witnesses;

(d) That powers be delegated to the Lead Officer in consultation with the Convener to alter the timetable having regard to the availability of evidence and witnesses throughout the course of the review;

(e) That the Lead Officer be authorised to make the necessary arrangements to progress the review within the agreed timescales.

EXCLUSION OF PRESS AND PUBLIC

The Board resolved that the press and public be excluded from the meeting during consideration of Item 6 as it was likely, in view of the nature of the business to be transacted, that if members of the press and public were present, there would be disclosure to them of exempt information as defined in paragraph 1 of Part I of Schedule 7A of the Local Government (Scotland) Act 1973.

6 **Summary of Internal Audit Investigation Reports for period 1 October to 31 December 2021**

There was submitted a report by the Chief Auditor relative to the requirement in terms of the Public Sector Internal Audit Standards (PSIAS) that Internal Audit reported on the findings and conclusions of audit engagements to the Board. The appendix to the report provided a summary of the findings of four internal audit investigations.

DECIDED: That the summary of Audit Reports finalised during the period from 1 October to 31 December 2021 be noted.

Minute of Meeting

Infrastructure, Land and Environment Policy Board

Date	Time	Venue
Wednesday, 26 January 2022	13:00	Microsoft Teams Meeting,

Present: Councillor Jennifer Marion Adam-McGregor, Councillor Stephen Burns, Councillor Jacqueline Cameron, Councillor Michelle Campbell, Councillor Eddie Devine, Councillor Karen Devine-Kennedy, Councillor Audrey Doig, Councillor Neill Graham, Councillor John Hood, Councillor Scott Kerr, Councillor James MacLaren, Councillor Cathy McEwan, Councillor Will Mylet, Councillor Iain Nicolson, Councillor Jim Sharkey

Chair

Councillor McEwan, Convener, presided.

In Attendance

G McNeil, Director of Environment & Infrastructure; A Morrison, Head of Economy and Development Services, G Crawford, Senior Communications Officer, S McMillan, Policy & Regeneration Manager, and A Johnstone, Principal Estates Surveyor (all Chief Executive's); O Reid, Head of Communities & Public Protection and C Dalrymple, Communities & Regulatory Manager (both Communities & Housing Services); G Hutton, Head of Operations & Infrastructure, K Anderson, Amenity Services Manager - Waste, G Hannah, Strategic Change Manager, S Heron, Facilities Manager (Soft Services), L Rennie, Operations Manager, D Kerr, Service Co-ordination Manager and K Gray, Streetscene Manager (all Environment & Infrastructure); and J Lynch, Head of Property Services, G Dickie, Partnering & Commissioning Manager, D Pole, End User Technician, R Devine, E Gray and P Shiach, all Senior Committee Services Officers, and D Cunningham, Assistant Democratic Services Officer (all Finance & Resources).

Recording of Meeting

Prior to the commencement of the meeting the Convener intimated that this meeting of the Infrastructure, Land & Environment Policy Board would be broadcast live and would also be recorded and that the recording would be available to view on the Council's website.

Declarations of Interest

There were no declarations of interest intimated prior to the commencement of the meeting.

1 Revenue and Capital Budget Monitoring as at 12 November 2021

There was submitted a joint Revenue and Capital Budget Monitoring report by the Directors of Finance & Resources, Environment & Infrastructure and Communities & Housing Services as at 12 November 2021.

The report stated that the projected revenue outturn as at 31 March 2022 for all services reporting to this Policy Board was an overspend position of £3.426 million against the revised budget for the year, with £3.445 million of expenditure directly attributable to the Covid-19 pandemic response. The projected capital outturn as at 31 March 2022 for projects reporting to the Board was a break-even position against the revised budget for the year. Summaries were provided over the relevant services in the tables within the report, together with further analysis. It was noted that for financial year 2021/22 the projected out-turn position was split into core and Covid-19 related variances.

The report highlighted revenue budget adjustments totalling £26,000 since the last report which related to the part year transfer of two staff members from Finance & Resources to Environment & Infrastructure services. In addition it was noted that there had been capital budget adjustments of £4.096 million since the last report which had mainly arisen to reflect updated cash flows for various projects for revised delivery dates and timing of work.

DECIDED:

(a) That the projected Revenue outturn position, as detailed in table 1 of the report, acknowledging that the forecast position was based on best estimates at this point in time, be noted;

(b) That the projected Capital outturn position, as detailed in table 2 of the report, be noted; and

(c) That the budget adjustments, detailed in sections 4 and 6 of the report, be noted.

Sederunt

Councillor Devine-Kennedy joined the meeting during consideration of the following item.

2 Operational Performance Report

There was submitted a joint report by the Directors of Environment & Infrastructure and Communities & Housing Services relative to operational performance.

The report provided updates since the previous Policy Board meeting in respect of key areas delivered by services within Environment & Infrastructure, which were within the remit of this Policy Board, including fleets, roads and transportation, parks investment, StreetScene, climate change, Team Up to Clean Up, and waste recycling services.

DECIDED: That the operational performance update detailed within the report be approved.

3 **Clyde Climate Forest**

There was submitted a report by the Head of Economy & Development relative to the Clyde Climate Forest initiative which had been developed as a part of a wider response to tackling climate change across the Glasgow City Region.

The report provided details on the initiative which was developed in early 2021 and aimed to support tree planting projects which contributed to a new urban 'forest' across the City Region and would help deliver a broad range of climate and ecological benefits. A summary of the delivery of the initiative in Renfrewshire to date was provided and authority was sought for officers to work with the Clyde Climate Forest team to identify potential sites which aligned with the selection criteria and to engage with ward members, residents, community groups and stakeholders as appropriate.

DECIDED:

(a) That the development of the Clyde Climate Forest and the role of the initiative in contributing to the Council's response to climate change be noted; and

(b) That the delivery of future phases of the initiative in Renfrewshire, subject to consultation with local communities and stakeholders be approved.

4 **Clyde Muirshiel Regional Park – proposed governance**

There was submitted a report by the Head of Economy & Development relative to the proposed governance arrangements, as they related to Renfrewshire, for Clyde Muirshiel Regional Park, following the dissolution of the Park Authority in March 2021.

The report provided a background to the governance of Clyde Muirshiel Regional Park (CMRP) and set out the work which would be undertaken to produce a new CMRP Strategy with the aim of agreeing a shared longer-term vision for the role of the CMRP in Renfrewshire and examine the potential to add to the Renfrewshire visitor offer and assist in achieving the Council's economic development objectives.

The report also set out proposals to establish a liaison group, consisting of elected members, community groups and Council officers, which would meet quarterly and agree a draft strategy to be presented to a future meeting of this Policy Board.

It was noted that the report recommended that a representative from a local residents' association be invited to join the liaison group. Due to the fact that Lochwinnoch did not have a residents' association it was proposed that a member of the Friends of Clyde Muirshiel group be invited to join. This was agreed unanimously.

DECIDED:

- (a) That the recommended governance for Clyde Muirshiel Regional Park, as set out in section 4 of the report, be approved;
- (b) That two members from the Infrastructure, Land & Environment Policy Board be appointed to represent the Council on a proposed Clyde Muirshiel Regional Park (Renfrewshire) Liaison Group, with one member being appointed from the Administration Group and one member being appointed from the opposition members;
- (c) That two members from the Infrastructure, Land & Environment Policy Board be appointed to represent the Council on a Renfrewshire / Inverclyde Clyde Muirshiel Park Liaison Group, with one member being appointed from the Administration Group and one member being appointed from the opposition members; and
- (d) That nominations for both the Clyde Muirshiel Regional Park (Renfrewshire) Liaison Group and the Renfrewshire / Inverclyde Clyde Muirshiel Park Liaison Group be sought at a future meeting of this Policy Board.

5 **66 Netherhill Road, Paisley, PA3 4RL**

There was submitted a report by the Head of Economy & Development relative to the provisional terms and conditions agreed for a new lease of the property at 66 Netherhill Road, Paisley.

The report set out that Boots UK Ltd had been the tenant at 66 Netherhill Road, Paisley, since May 2008 and that their lease had expired in May 2017. Since then a year-to-year lease had been in place at an annual rental of £4,200. Boots had requested a new five-year lease to provide security of tenure prior to undertaking a planned refit of the shop to improve dispensing facilities.

DECIDED: That authority be granted to the Head of Economy & Development and the Head of Corporate Governance to conclude a new lease of the shop property at 66 Netherhill Road, Paisley as per the terms and conditions contained in the report.

EXCLUSION OF PRESS AND PUBLIC

The Board resolved that the press and public be excluded from the meeting during consideration of the following items of business as it was likely, in view of the nature of the business to be transacted that if members of the press and public were present there would be disclosure to them of exempt information as defined in paragraphs 6 and 9 of part I of schedule 7A of the Local Government (Scotland) Act 1973.

6 **Option agreement - Field Adjacent to Neilston Substation, Gleniffer Braes**

There was submitted a report by the Head of Economy & Development relative to a proposed option agreement at the field adjacent to Neilston Substation, Gleniffer Braes.

DECIDED: That the recommendations as set out in the report be approved.

7 **Disposal of Roneil House, Stanely Road, Paisley**

There was submitted a report by the Head of Economy & Development relative to the disposal of Roneil House, Stanely Road, Paisley.

DECIDED: That the recommendations as set out in the report be approved.

8 **Disposal of Land adjacent to 4 Linwood Road, Paisley**

There was submitted a report by the Head of Economy & Development relative to the disposal of land adjacent to 4 Linwood Road, Paisley.

DECIDED: That the recommendations as set out in the report be approved.

Minute of Meeting Personnel Appeals and Applied Conditions of Service Appeals Panel.

Date	Time	Venue
Thursday, 27 January 2022	09:30	Remotely via Teams,

Present: Councillor Audrey Doig, Councillor Neill Graham, Councillor John Hood, Councillor Lisa-Marie Hughes, Councillor John McNaughtan, Councillor Iain Nicolson, Councillor Jim Paterson

In Attendance

The appellant and S McCrossan (EIS Representative); J Trainer, Head of Childcare & Criminal Justice (Children's Services); L Mullin, Principal HR & OD Adviser, P Wilson, Senior HR Adviser, D Pole, End User Technician, C MacDonald and R Devine, both Senior Committee Services Officers (all Finance & Resources).

Declarations of Interest

There were no declarations of interest intimated prior to the commencement of the meeting.

Appointment of Chair

DECIDED: That Councillor Paterson chair this meeting of the Personnel Appeals and Applied Conditions of Service Appeals Panel.

Apologies

Councillor Strang.

EXCLUSION OF PRESS AND PUBLIC

The Appeals Panel resolved that the press and public be excluded from the meeting during consideration of the following item of business as it was likely, in view of the nature of the business to be transacted, that if members of the press and public were present, there would be disclosure to them of exempt information as defined in paragraph 1 of Part I of Schedule 7A of the Local Government (Scotland) Act 1973.

1 Children's Services

Consideration was given to an appeal submitted by an employee of Children's Services against the outcome of a grievance. The appellant appeared together with S McCrossan (EIS) in relation to the appeal. J Trainer, Head of Childcare and Criminal Justice (Children's Services) and P Wilson, Senior HR Adviser (Finance & Resources) represented management.

The appellant and S McCrossan presented the appellant's case. Thereafter, the management side and members of the Panel had an opportunity to question the appellant's side and evidence presented.

J Trainer presented the management's case. Thereafter, the appellant's side and members of the panel had an opportunity to question management and evidence presented.

Both sides summed up their position and, having been advised that they would be informed of the decision in writing withdrew to allow the Panel to consider the matter and reach a decision.

DECIDED: That the grounds of the appeal were not substantiated and that the appeal was not upheld.

Minute of Meeting

Petitions Board

Date	Time	Venue
Monday, 31 January 2022	14:00	Remotely via MS Teams,

Present: Councillor Jennifer Marion Adam-McGregor, Councillor Bill Brown, Councillor Stephen Burns, Councillor Michelle Campbell, Councillor Neill Graham, Councillor Lisa-Marie Hughes, Councillor Scott Kerr, Councillor Jim Sharkey, Councillor Andy Steel

Chair

Councillor Adam-McGregor, Convener, presided.

In Attendance

K Graham, Head of Corporate Governance, P Shiach, Senior Committee Services Officer and J Barron, Assistant Committee Services Officer (all Finance & Resources); and M Higginbotham, Transportation and Development Manager (Environment & Infrastructure).

Declarations of Interest

There were no declarations of interest intimated prior to commencement of the meeting.

Webcasting of Meeting

Prior to the commencement of the meeting the Convener intimated that this meeting would be filmed for live or subsequent broadcast via the Council's internet site.

1 **Petition: Traffic Calming Measures, Kilbarchan Road, Bridge of Weir**

There was submitted a report by the Acting Director of Finance & Resources relative to a petition received from Ms A MacKinnon in the following terms:-

“As residents of Kilbarchan Road and the surrounding area, we call upon Renfrewshire Council to implement effective traffic calming and slowing measures – speed humps, or similar – on Kilbarchan Road, as a matter of urgency.

Kilbarchan Road is the only route into the village for well in excess of one thousand residents and offers nothing in the way of protection for pedestrians. Pavements are narrow (where there are pavements) and kerbs are in line with the fast-paced road.

The measures are much needed on the section of road between the Locher Road and Ranfurly Road junctions, but the problem of traffic driving at dangerous speeds applies to the entire length of Kilbarchan Road, particularly within the village of Bridge of Weir. Not only do elderly residents and young families live on this stretch of road, the designated speed limit of 30mph (60mph prior to this from Kilbarchan) is above that which would be regarded as safe given the residential nature of the road and its use by pedestrians. The council is currently running a speed test on the road and fixing the broken speed sign. Whilst these actions are greatly welcomed, it is the speed of the fastest vehicles that creates real danger - not any calculation of average speed. While speed limit reminder signs may slow responsible drivers, they have no impact on those who choose not to act responsibly.

Numerous accidents have taken place on this road (many not involving police, so not necessarily recorded), and local pets have been killed. Please do not wait until the same happens to a child or elderly person before taking action.

Several approaches to the Council have been made over the years. Representations made recently to Cllr Maclaren. Numerous emails/inputs to the Council's #YouDecide programme. The attached petition has been supported unanimously by all households in Kilbarchan Road, Bankend Road, Northview and Locher Road”.

The report detailed the response to the petition received from the Transport & Development Manager, Environment & Infrastructure. The Board heard from the petitioner and Mr MacDonald, supporter, in support of her petition.

DECIDED: That the petition be referred to the Director of Environment & Infrastructure with the recommendation that the Director (a) repair the defective speed camera; and (b) undertake further surveys on usage of the road with a view to initiating a project to design traffic calming measures to alleviate the problem on Kilbarchan Road.

Minute of Meeting

Finance, Resources and Customer Services Policy Board

Date	Time	Venue
Wednesday, 02 February 2022	14:00	Teams - virtual meeting,

Present: Councillor Tom Begg, Councillor Bill Brown, Provost Lorraine Cameron, Councillor Karen Devine-Kennedy, Councillor Audrey Doig, Councillor Neill Graham, Councillor Jim Harte, Councillor Kenny MacLaren, Councillor John McNaughtan, Councillor Iain Nicolson, Councillor Jim Paterson, Councillor Jim Sharkey, Councillor John Shaw, Councillor Andy Steel

Chair

Councillor Shaw, Convener, presided.

In attendance

A MacArthur, Acting Director of Finance & Resources; B Lambert, Corporate Procurement Manager; G Beattie, Strategic Commercial Category Manager; D Christie, Senior Communications Officer; R Davidson, Senior Procurement Specialist; A Donaldson, Strategic Commercial Category Manager; S Ford, Senior Procurement Specialist; S Gibb, Procurement Operations Manager; (all Chief Executive's); D Gillies, Head of Facilities Management; G Hannah, Infrastructure, Transportation & Change Manager; G Hutton, Head of Operations & Infrastructure and E Scott, Operations Manager – Building Services (all Environment & Infrastructure); K Graham, Head of Corporate Governance; P Murray, Head of Digital, Transformation & Customer Services; M Boyd, Head of People & OD; J Lynch, Head of Property Services; E Shields, Business Services Manager; G Dickie, Partnering & Commissioning Manager; G Innes, Customer Services Manager; S Fanning, Principal HR & OD Adviser; D Christie, Senior Communications Officer; D Pole, End User Technician; and P Shiach and R Devine, Senior Committee Services Officers (all Finance & Resources).

Webcasting of Meeting

Prior to the commencement of the meeting the Convener intimated that this meeting would be filmed for live or subsequent broadcast via the Council's internet site.

Apology

Councillor John Hood.

Declarations of Interest

There were no declarations of interest intimated prior to commencement of the meeting.

1 Joint Consultative Board (Non-teaching)

There was submitted the Minute of the meeting of the Investment Review Board held on 17 November 2021, which forms Appendix 1 to this Minute.

DECIDED: That the Minute be noted.

2 Investment Review Board

There was submitted the Minute of the meeting of the Investment Review Board held on 17 November 2021, which forms Appendix 2 to this Minute.

DECIDED: That the Minute be noted.

3 Revenue & Capital Budget Monitoring as at 12 November 2021

There was submitted a Revenue and Capital Budget Monitoring report by the Acting Director of Finance & Resources relative to revenue and capital budget expenditure and adjustments for the period to 12 November 2021.

DECIDED:

(a) That the projected revenue outturn position as detailed in Table 1 of the report be noted;

(b) That the projected capital outturn position detailed in Table 2 of the report be noted; and

(c) That the budget adjustments detailed at sections 4 and 6 of the report be noted.

4 Revenue and Capital Budget Monitoring – Council Overview as at 12 November 2021

There was submitted a Revenue and Capital Budget Monitoring report by the Acting Director of Finance & Resources relative to an overview of revenue and capital expenditure for the period to 12 November 2021.

DECIDED:

(a) That the projected revenue outturn position detailed in Table 1 of the report be noted, considering that the forecast position was based on best estimates and confirmed government support to date; and

(b) That the projected capital outturn position detailed in Table 2 of the report be noted.

5 **Business Services Accounts for Write Off**

There was submitted a report by the Acting Director of Finance & Resources relative to a proposal to write-off Non-domestic Rates accounts for sums over £10,000 where recovery was no longer viable. The value of the debt to be written off was £308,064.64.

DECIDED: That the sum of £308,064.64 as detailed within the report, be written off.

6 **Paisley and Renfrew Common Good Fund Budgets 2022/23**

There was submitted a report by the Acting Director of Finance & Resources relative to the estimated funding available for disbursement during 2022/23 from the Paisley and Renfrew Common Good Funds.

The report indicated that income from both Common Good Funds was used to fund ongoing projects and commitments made previously by this Board and its predecessors. In addition, an annual allocation was to be made to the relevant Local Partnerships with delegated authority to disburse grants to local organisations that had applied for grant aid and/or to use the funding to support appropriate projects. A forecast income and expenditure statement for both Common Good Funds, including the cost of recurring projects, was attached to the report.

DECIDED:

(a) That the 2022/23 budget allocations to Local Partnerships be approved as follows:

Renfrew Common Good:

Renfrew Local Partnership - £71,740

Paisley Common Good:

Paisley East Local Partnership - £11,820

Paisley North, West & Central Local Partnership - £10,380

Gleniffer Local Partnership - £9,740; and

(b) That the continued funding of recurring projects, as outlined in the appendices to the report, be approved.

7 **Customer & Business Services Performance Report**

There was submitted a report by the Acting Director of Finance & Resources relative to the performance of key Customer & Business Service functions including revenue collection and benefit administration for the period ending 28 December 2021.

The report provided an update on the funding and expenditure position for Discretionary Housing Payments, the Scottish Welfare Fund, the final update on Low Income Pandemic Payment as well as an update on the performance of customer services for December and the year to date. Appendices to the report provided information on revenue collection and key performance indicators.

DECIDED: That the report be noted.

8 **Facilities Management Operational Performance Report**

There was submitted an update report by the Director of Environment & Infrastructure relative to the operational performance of Facilities Management (Hard and Soft Services) as delivered by Environment & Infrastructure since the last meeting of this Policy Board.

DECIDED: That the operational performance update be approved

9 **Revised Corporate Health and Safety Policy**

There was submitted a report by the Acting Director of Finance & Resources relative to a revision of the Corporate Health & Safety Policy (the Policy). The report explained that the Policy had been revised to reflect legislative changes, best practice and to continue to meet the requirements of the Health & Safety at Work etc Act 1974. A copy of the revised Policy was appended to the report.

DECIDED: That the revised Corporate Health & Safety Policy be approved.

10 **Civic Hospitality**

There was submitted a report by the Acting Director of Finance & Resources relative to requests received by the Provost for civic hospitality from individuals and organisations for specific events as detailed within the report.

DECIDED: That the Acting Director of Finance & Resources, in consultation with the Provost, be authorised to make the necessary arrangements for civic hospitality at the approximate cost indicated, as follows:

MND 40th Anniversary Ball - £800
 2nd Renfrew Trinity Scout Group - £4,000
 Hawkhead Bowling Club - £1200
 Erskine Rotary Club - £2,600

11 **Bishopton Primary School External Refurbishment**

There was submitted a joint report by the Chief Executive and the Acting Director of Finance & Resources relative to the award of a works contract for Bishopton Primary School External Refurbishment (RC-CPU-20-434) to Hugh LS McConnell Limited.

DECIDED:

(a) That the Head of Corporate Governance be authorised to award a works contract for Bishopton Primary School External Refurbishment (RC-CPU-20-434) to Hugh LS McConnell Limited;

(b) That the Contract Sum of £815,851.14 excluding VAT be approved;

(c) That it be noted that the works were for a period of five months with an anticipated commencement date of 21 March 2022 and that the actual commencement date would be confirmed in the Council's letter of acceptance to Hugh LS McConnell Limited; and

(d) That it be noted that Hugh LS McConnell Limited required to provide a Performance Bond as part of this Contract.

12 **Council Wide Door Entry, CCTV & Digital Aerial Maintenance and Reactive Repairs**

There was submitted a joint report by the Chief Executive and the Acting Director of Finance & Resources relative to the award of a services contract for Council Wide Door Entry, CCTV & Digital Aerial Maintenance and Reactive Repairs (RC-CPU-21-106) to Robertson-Acom Limited.

DECIDED:

(a) That the Head of Corporate Governance be authorised to award a services contract for Council Wide Door Entry, CCTV & Digital Aerial Maintenance and Reactive Repairs (RC-CPU-21-106) to Robertson-Acom Limited;

(b) That a total contract value of £425,000 excluding VAT for the contract period (where the initial and both extension periods are utilised) be approved;

(c) That it be noted that this contract was for a period of three years with the option to extend for two further twelve month periods commencing 1 April 2022, the actual commencement date would be confirmed in the Council's letter of acceptance; and

(d) That it be noted that Robertson-Acom Limited was required to enter into a Data Processor Agreement with the Council as part of this Contract.

13 **Framework Contract for Roads Related Maintenance Works**

There was submitted a joint report by the Chief Executive and the Director of Environment & Infrastructure relative to a Framework Contract with a number of suitably qualified and experienced suppliers for Roads Related Maintenance Works (RC-CPU-20-172). Appendices to the report provided further detailed information.

DECIDED:

(a) That the Head of Corporate Governance be authorised to enter into a multi-supplier framework contract for Roads Related Maintenance Works (RC-CPU-20-172) ("Framework Contract") with the suppliers listed in Appendix 2 to this report;

(b) That it be noted that the cumulative spend under this Framework Contract would be up to the maximum value of £40 million excluding VAT;

(c) That it be noted that the Framework Contract would commence on 3 March 2022 or alternatively, the date confirmed in the Council's letter of acceptance issued to each supplier and would be for a period of two years with the Council having the option to extend on two separate occasions for a period of up to twelve months on each occasion;

(d) That it be noted that call-off contracts made under this Framework Contract would be awarded by way of a package order using the selection procedure or the quotation procedure contained in the Framework Contract. For Lots 1 to 4 and 7 to 9 selection of the most appropriate procedure was at the discretion of the Council and would be subject to Council Standing Orders Relating to Contracts, the requirements of the individual package order (call-off contract) for the works and the need to secure best value. Lots 5 and 6 would follow the quotation procedure only; and

(e) That delegated authority be granted to the Strategic Commercial & Procurement Manager to approve the award of call-off contracts that exceeded the GPA threshold for services to the most economically advantageous tenderer, and that a report be submitted to this Policy Board at the next available meeting advising of any contracts that exceeded the GPA threshold for services with details of each exercise and outcome.

14 **Multi Storey Lift Refurbishment**

There was submitted a joint report by the Chief Executive and the Acting Director of Finance & Resources relative to the award of a works contract for Multi Storey Lift Refurbishment (RC-CPU-20-208) to Jackson Lift Services Limited.

DECIDED:

(a) That the Head of Corporate Governance be authorised to award a Contract for the Multi Storey Lift Refurbishment (RC-CPU-20-208) to Jackson Lift Services Limited;

(b) That the contract sum of £486,741.40 excluding VAT and an additional 5% contingency for any unforeseen works be approved; and

(c) That it be noted that the works were for a total period of two years with an anticipated starting date of 1 March 2022 with the actual starting date confirmed in the Council's letter of acceptance to Jackson Lift Services Limited.

15 **Processing & Recycling of Mixed Paper & Card**

There was submitted a joint report by the Chief Executive and the Director of Environment & Infrastructure relative to the award of a services contract for Processing & Recycling of Mixed Paper and Card (RC-CPU-21-132) to Enva Scotland Limited.

DECIDED:

(a) That the Head of Corporate Governance be authorised to award a contract for Processing & Recycling of Mixed Paper and Card (RC-CPU-21-132) to Enva Scotland Limited;

(b) That the initial period of contract for one year with the option to extend on two separate occasions each for a period of twelve months be authorised;

(c) That it be noted that the contract would commence on 1 April 2022, or as confirmed in the Council's letter of acceptance and that the Council would have the option to exercise a break clause and terminate the contract every six months from actual commencement without penalty or compensation payable to the service provider, should the Council identify that a proposed contract did not represent best value and did not match the emerging market conditions associated with mixed paper, card and cardboard; and

(d) That the total contract value of up to £1,725,600 excluding VAT be authorised.

16 **Provision of Functional Family Therapy**

There was submitted a joint report by the Chief Executive and the Director of Children's Services relative to the award of a negotiated contract (the contract) to Action for Children Services Limited for the provision of a Functional Family Therapy (RC-CPU-20-400) service.

DECIDED:

(a) That the Head of Corporate Governance be authorised to award the Contract for the Provision of Functional Family Therapy (RC-CPU-20-400) to Action for Children Services Limited upon finalising the key sub-contracting requirements for the contract;

(b) That the contract be awarded for three years from 1 March 2022 to 28 February 2025, with the option to extend at the sole discretion of the Council on two further occasions each for one year to no later than 28 February 2027; and

(c) That the contract be awarded for up to a maximum value of £1,375,000 excluding VAT for the full 5 years, (including the optional extension periods) and that it be noted that the agreed price per annum was £275,000 excluding VAT.

17 **Provision of Low Level, Preventative, Health and Wellbeing Services for Older Adults in Renfrewshire**

There was submitted a joint report by the Chief Executive and the Chief Officer Renfrewshire Health and Social Care Partnership relative to the award of a contract for the Provision of Low Level, Preventative, Health and Wellbeing Services for Older Adults in Renfrewshire to Roar-Connections for Life Limited.

DECIDED:

(a) That the Head of Corporate Governance be authorised to award a contract for the Provision of Low Level, Preventative, Health and Wellbeing Services for Older Adults in Renfrewshire To Roar-Connections For Life Ltd;

(b) That the contract be awarded for three years from 1 April 2022 to 31 March 2025; and

(c) That the contract be awarded for up to a maximum value of £736,952 excluding VAT for the entire contract period (£245,650.67 per annum).

18 **Provision of Street Stuff**

There was submitted a joint report by the Chief Executive and the Director of Communities and Housing relative to the award of a contract for the provision of Street Stuff to St Mirren Football Club Limited.

DECIDED:

(a) That the Head of Corporate Governance be authorised to award the contract for the Provision of Street Stuff to St Mirren Football Club Limited;

(b) That the contract be awarded for an initial two year period from 1 March 2022 to 29 February 2024 with the sole option of the Council to extend for up to a further 12 months on two separate occasions to 28 February 2026; and

(c) That the contract be awarded with the core funding of £125,000 per annum, however as additional funding may be secured by the Council during the life of the contract the total value would not exceed a maximum value of £650,000 excluding VAT for the entire contract period.

19 **Recycling & Disposal of Mechanical Street Cleaning Arisings**

There was submitted a joint report by the Chief Executive and the Director of Environment & Infrastructure relative to the award of a services contract for Recycling & Disposal of Mechanical Street Cleaning Arisings (RC-CPU-21-166) to WM Hamilton & Sons Limited.

DECIDED:

(a) That the Head of Corporate Governance be authorised to award a contract for Recycling & Disposal of Mechanical Street Cleaning Arisings (RC-CPU-21-166) to WM Hamilton & Sons Limited;

(b) That the contract be awarded for an initial contract period of one year with the option to extend on two separate occasions each for a period of twelve months, commencing on 1 April 2022, or as confirmed in the Council's letter of acceptance; and

(c) That a total contract value of up to £650,000 excluding VAT be authorised.

20 **Telephony as a Service**

There was submitted a joint report by the Chief Executive and the Acting Director of Finance & Resources, relative to the award of a call-off contract for Telephony as a Service to Commsworld Limited.

DECIDED:

(a) That the Head of Corporate Governance be authorised to award a call-off contract for Telephony as a Service to Commsworld Limited subject to conclusion of the call-off ordering procedure under Renfrewshire Council single supplier Framework Agreement for the Provision of Connectivity as a Service (RC-CPU-19-272);

(b) That the contract be awarded for a maximum period of 20 years from 1 April 2022 until 31 March 2042 with a break point every five years to allow the technology to be reviewed for ongoing alignment to business need. Should the break option be exercised a period of notice of no less than two years shall be provided; and

(c) That the maximum contract value of £16,936,870 excluding VAT be authorised, if the break points were not utilised, and the contract period reached 20 years. The value for the initial year of the contract would be £604,804 and the annual recurring value from year 2 to year 20 would be £859,582.

21 **Treatment, Recycling & Disposal of Mixed Waste from the Council's Household Waste Recycling Centres (HWRC's) and Waste Arisings from other Council Service Operations**

There was submitted a joint report by the Chief Executive and the Director of Environment & Infrastructure relative to the award of a services contract for Treatment, Recycling & Disposal of Mixed Waste from the Council's Household Waste Recycling Centres (HWRC's) and Waste Arisings from other Council Service Operations (RC-CPU-21-134) to Enva Scotland Limited.

DECIDED:

- (a) That the Head of Corporate Governance be authorised to award a contract for Treatment, Recycling & Disposal of Mixed Waste from the Council's Household Waste Recycling Centres (HWRC's) and Waste Arisings from other Council Service Operations (reference RC-CPU-21-134) to Enva Scotland Limited;
- (b) That the initial contract period of one year with the option to extend on two separate occasions each for a period of twelve months be authorised, commencing 1 April 2022 or as confirmed in the Council's letter of acceptance; and
- (c) That the total contract value of up to £6,500,000 excluding VAT where both the initial contract and both extensions were used be authorised.

Minute of Special Meeting Joint Consultative Board (Non-Teaching)

Date	Time	Venue
Wednesday, 02 February 2022	15:00	Via Teams Platform,

Present: Councillor Tom Begg, Councillor John McNaughtan, Councillor Jim Paterson, Councillor Andy Steel

Representing Trade Unions

J Boylan, K Kernachan, M McIntyre and L Cameron (UNISON); K Muat, A Canning and G McLean (GMB) and G Cochrane (UNITE).

Appointment of Chairperson

It was proposed and agreed Councillor Steel chair the meeting.

DECIDED: That Councillor Steel chair the meeting.

In Attendance

T Stewart, Head of Schools (Children's Services); D Gillies, Head of Facilities Management; G Hannah, Infrastructure, Transportation & Change Manager and D Kerr, Service Co-ordination Manager, (all Environment & Infrastructure); M Boyd, Head of HR & OD; R Laouadi, HR Manager; S Fanning, Principal HR & OD Adviser; R Cree, OD & Workforce Planning Manager; G Richards, Health & Safety Officer; D Pole, End User Technician; R Devine, Senior Committee Services Officer and J Barron, Assistant Committee Services Officer (all Finance & Resources).

Recording of Meeting

Prior to the commencement of the meeting members were reminded that this meeting would be recorded and that the recording would be available to watch on the Council's website.

Apologies

C Lavery (HSCP), M Ferguson and S Hicks (both UNISON).

Declarations of Interest

There were no declarations of interest intimated prior to the commencement of the meeting.

1 Developments in Health, Safety and Wellbeing

There was submitted a report by the Acting Director of Finance & Resources relative to activity undertaken in relation to health, safety and wellbeing issues since the previous meeting of the JCB Non-Teaching on 10 November 2021.

The report focused on the actions and activities that continued to support the council's response and recovery plans. The Health and Safety team had been an integral part of the council's emergency management team, providing clear guidance as documents had been released from the UK and Scottish Governments, the NHS, and Health Protection Scotland. The team linked with colleagues in other local authorities to share knowledge and introduce any new learning to local guidance and procedures.

The team continued to issue and review policies and guidance, support the front line services in the delivery of emergency and prioritised work, develop new guidance, support the Vaccination Centres, support employees throughout the different phases of the pandemic, undertake high and low risk evaluations of contractors and suppliers health and safety documentation when applying for contracts, respond to requests for Freedom of Information and Insurance Claims, support services to ensure stocks of PPE were maintained, produce wellbeing guidance, and review all injury accidents occurring with the Council activity.

DECIDED: That the report be noted.

2 Absence Statistics

There was submitted a report by the Acting Director of Finance & Resources relative to the Council's absence statistics for period 2, ending 30 September and period 3, ending 31 December 2021.

The report provided information in relation to absence targets and how Services and categories of staff had performed against them. An analysis of the reasons for absence for the period was included within the report. Information was also provided on supporting attendance activity levels by Service and the overall number of days lost.

The absence statistics were broken down by service and category of staff, reasons for absence and progress made by services in relation to their supporting attendance action plans.

DECIDED: That the report on absence statistics for the second and third quarters of 2020/21 be noted.

3 **Details of Grievances**

There was submitted a report by the Acting Director of Finance & Resources relative to the number of grievances received.

The report provided information on grievances at both the informal and formal stages. The report indicated that there were a total of six grievances as at January 2022, which was an increase of 4 cases since the last meeting.

DECIDED: That the report be noted.

4 **Agency Workers**

There was submitted a report by the Acting Director of Finance & Resources relative to the number of agency staff employed within the Council as at December 2021 and detailing the capacity and Services in which they were engaged. The report advised that as at December 2021, 92 agency workers were employed across all Services, and that this was an increase of 12 agency workers since November 2021.

The increase in agency workers was due to issues with absences in relation to the omicron variant of Covid-19. The issue of long-term agency workers was being addressed and responses would be shared with the unions shortly.

In response to enquiries, it was advised that a recruitment fair was being held at Park Mains High School and agency workers were advised of this event and could apply for permanent Council jobs, either on the day of the fair, or by speaking to their managers if they could not attend.

DECIDED: That the report be noted.

5 **Date of Next Meeting**

DECIDED: That it be noted that the next meeting of the JCB Non-Teaching was scheduled to be held at 3pm on 30 March 2022.

Minute of Meeting

Investment Review Board

Date	Time	Venue
Wednesday, 17 November 2021	11:00	Remotely by MS Teams,

Present: Councillor John McIntyre, Councillor Iain Nicolson, Councillor Jim Sharkey, Councillor John Shaw

Chair

Councillor Shaw, Convener, presided.

In Attendance

A MacArthur, Head of Finance, R Conway, Finance Manager; C MacDonald and P Shiach, both Senior Committee Services Officers (all Finance & Resources).

Also in Attendance

D Millar, Senior Investment Analyst and K Kapitan, Investment Consultant Hymans Robertson LLP; and G Brisbane, abrdn Capital Limited.

Recording of Meeting

Prior to the commencement of the meeting, the Convener intimated that this meeting of the Policy Board would be recorded and that the recording would be available to watch on the Council's website.

Apology

Councillor Paterson.

Declarations of Interest

There were no declarations of interest intimated prior to the commencement of the meeting.

1 **Minute of Previous Meeting**

There was submitted the Minute of the meeting of the Investment Review Board held on 9 June 2021.

DECIDED: That the Minute be approved.

2 **Paisley and Renfrew Common Good Funds: review of investment and income performance**

There was submitted a report by the Director of Finance & Resources relative to the Review of Investment Principles in relation to the Paisley and Renfrew Common Good Funds.

The report advised that Hymans Robertson LLP had been engaged by the Council to provide investment advice pertaining to the Paisley and Renfrew Common Good Funds, and to assess the performance of the Funds' investment managers, abrdn Capital Limited (formerly Aberdeen Standard Capital Limited).

A report by Hymans Robertson LLP was submitted for Members' consideration. The report provided an assessment of the performance of the Funds' investments and income levels during the six-month period ending 30 September 2021. Hymans Robertson LLP were represented at the meeting by Mr K Kapitan (Investment Consultant), who presented his report to Members, and by Mr D Millar (DC Consultant). Mr Kapitan also gave a presentation covering an update on markets and the current economic climate.

G Brisbane, Senior Charity Portfolio Manager, abrdn Capital Limited, gave a short presentation on the management of the fund. Members took the opportunity to question him directly in regard to his presentation and Fund performance.

DECIDED: That the report and presentations be noted.

3 **Paisley and Renfrew Common Good Funds: review of annual income targets and fixed interest stocks restriction**

There was submitted a report by the Director of Finance & Resources relative to a review of annual income targets and fixed interest stocks restriction.

The report advised that the Investment Review Board at its meeting on 9 June 2021 agreed that funds from the Paisley Common Good Fund and Renfrew Common Good Fund cash balance (managed by the Council) be added to the investments managed by Aberdeen Standard Capital Limited (now abrdn Capital Limited): £0.3m for the Paisley Common Good Fund and £3.3m for the Renfrew Common Good Fund.

This transfer of funds was completed on 21 June 2021 and had contributed to a material increase in the value of funds held within each of the two investment portfolios. The corresponding increase in expected yield from each of the portfolios had not yet been reflected in any increase to the annual income targets that were in

place for the Investment Manager, these targets currently being set at £113,000 for the Paisley Common Good Fund and £380,000 for the Renfrew Common Good Fund.

The report indicated that an appropriate revision to the income targets would be to apply a proportional increase in the absolute annual income target so that the target yield, based on the fund valuations prior to and subsequent to the transfer of funds that took place in June 2021, was kept relatively static.

The proposed revised annual income targets – of £125,000 for the Paisley Common Good Fund and £475,000 for the Renfrew Common Good Fund – equated approximately to a 2.4% yield, were in line with the benchmark yield and represent a demanding target, but not so much that the Investment Manager was forced to sacrifice potential capital growth in the pursuit of income.

In achieving the annual income targets set for each fund, the Investment Manager managed the funds on a discretionary basis in line with the Investment Policy Statement. The Investment Policy Statement currently contained a restriction that a minimum of 15% of the fund value should be held in fixed interest stocks. This restriction had been in place for many years and would have been established initially to ensure that income be maintained above a minimum level. However, this restriction was now forcing the manager to keep a level of fixed interest stocks which, given current market conditions, was to the detriment of overall performance.

The report intimated that since it could be demonstrated that income had compared favourably to the annual income target over several years, a minor amendment was proposed to the Investment Policy Statement that, whilst maintaining the 15% target holding in fixed interest stocks, the Investment Manager could vary from this level down to 10% or up to 20% depending on market conditions. This proposed change was reflected within an updated Investment Policy Statement appended to the report.

The report intimated that the updated Investment Policy Statement also incorporated amendments resulting from the change of name of the Investment Manager on 24 September 2021 from Aberdeen Standard Capital Limited to abrdn Capital Limited.

DECIDED:

(a) That the revisions proposed to the annual income targets of the two portfolios: £125,000 for the Paisley Common Good Fund and £475,000 for the Renfrew Common Good Fund be approved; and

(b) That the updated Investment Policy Statements, one for Paisley Common Good Fund, one for Renfrew Common Good Fund, appended to the report, incorporating an amendment to the restriction relating to the holding of fixed interest stocks, as described in the report, and incorporating amendments reflecting the change of name of the Investment Manager be approved.

Minute of Meeting

Regulatory Functions Board

Date	Time	Venue
Thursday, 03 February 2022	10:00	Remotely by MS Teams ,

Present: Councillor Eddie Devine, Councillor Audrey Doig, Councillor Lisa-Marie Hughes, Councillor Alistair Mackay, Councillor John McNaughtan, Councillor Kevin Montgomery, Councillor Emma Rodden, Councillor Andy Steel, Councillor Jane Strang

Chair

Councillor McNaughtan, Convener, presided.

In Attendance

D Campbell, Assistant Managing Solicitor (Licensing), R Graham, Senior Solicitor (Litigation & Advice), E Currie and P Shiach, both Senior Committee Services Officers, D Cunningham, Assistant Committee Services Officer, A Easdon, Team Leader (Licensing), K Marriott, Administrative Assistant, R McCallum, Administrative Assistant and G McIntosh, Civic Government Enforcement Officer (all Finance & Resources).

Recording of Meeting

Prior to the commencement of the meeting the Convener intimated that this meeting would be recorded for subsequent broadcast via the Council's internet site.

Apology

Councillor McEwan.

Declarations of Interest

There were no declarations of interest intimated prior to commencement of the meeting.

Order of Business

In terms of Standing Order 16, the Convener intimated that he proposed to alter the order of business to facilitate the conduct of the meeting by considering item 4 of the agenda before item 3 of the agenda; item 5 of the agenda after item 7 of the agenda; item 9 of the agenda before item 8 of the agenda; and item 11 of the agenda before item 10 of the agenda.

1 Registration of Private Landlords: Applications Refused under Delegated Authority

Under reference to item 3 of the Minute of the meeting of this Board held on 18 August 2021, there was submitted a report by the Acting Director of Finance & Resources providing an update in relation to applications for landlord registration refused by officers under delegated powers.

The report intimated that on 18 August 2021, the Board recommended that the Scheme of Delegated Functions be amended to include a delegation to officers to refuse applications for landlord registration where the requirements set out in regulations made under the Antisocial Behaviour etc. (Scotland) Act 2004 were not met and that regular reports be submitted to this Board detailing the applications refused.

The report advised that 14 applications for landlord registration had been refused by officers due to landlords' failure to confirm full compliance with their legal responsibilities. It was noted that eight of these applications were by landlords seeking registration for the first time with the remainder applying to renew a previous landlord registration. Further, that since refusal, some landlords had addressed their previous outstanding compliance issues and had now reapplied for registration.

DECIDED: That the report be noted.

2 Variation of Private Hire Car Operators' Licences - Personal Appearances

There were submitted the undernoted applications for variation of Private Hire Car Operators' Licences. The applicants had been asked to appear personally for the first time:-

(a) Applicant: Mervyn Epsworth

Variation: exception to policy and standard condition 1

Licence No.: PH0638

There was no appearance by or on behalf of Mr Epsworth, the applicant, who had previously indicated that he wished his application to be determined by way of written submissions. After consideration of all matters before the Board, the Convener proposed that Mr Epsworth's application for variation be granted and that standard condition 1 of his licence be amended to enable Mr Epsworth to continue to operate his present vehicle, registration number SJ15 KRG, for a period of one year from 2 March 2022, subject to the vehicle being tested at three-monthly intervals with the first

inspection being carried out within 28 days from 3 February 2022. This was agreed unanimously.

DECIDED: That Mr Epsworth's application for variation be granted and that standard condition 1 of his licence be amended to enable Mr Epsworth to continue to operate his present vehicle, registration number SJ15 KRG, for a period of one year from 2 March 2022, subject to the vehicle being tested at three-monthly intervals with the first inspection being carried out within 28 days from 3 February 2022.

(b) Applicant: David Myles

Variation: exception to policy and standard condition 1

Licence No.: PH0612

There was no appearance by or on behalf of Mr Myles, the applicant, who had previously indicated that he wished his application to be determined by way of written submissions. After consideration of all matters before the Board, the Convener proposed that Mr Myles' application for variation be granted and that standard condition 1 of his licence be amended to enable Mr Myles to operate his present vehicle, registration number SG64 WZD, for a period of one year from 8 December 2021, subject to the vehicle being tested at three-monthly intervals with the first inspection being carried out within 28 days from 3 February 2022. This was agreed unanimously.

DECIDED: That Mr Myles' application for variation be granted and that standard condition 1 of his licence be amended to enable Mr Myles to operate his present vehicle, registration number SG64 WZD, for a period of one year from 8 December 2021, subject to the vehicle being tested at three-monthly intervals with the first inspection being carried out within 28 days from 3 February 2022.

(c) Applicant: Alan Stewart

Variation: exception to policy and standard condition 1

Licence No.: PH0578

There was no appearance by or on behalf of Mr Stewart, the applicant, who had previously indicated that he wished his application to be determined by way of written submissions. After consideration of all matters before the Board, the Convener proposed that Mr Stewart's application for variation be granted and that standard condition 1 of his licence be amended to enable Mr Stewart to operate his present vehicle, registration number SL64 ONS, for a period of one year from 24 November 2021, subject to the vehicle being tested at three-monthly intervals with the first inspection being carried out within 28 days from 3 February 2022. This was agreed unanimously.

DECIDED: That Mr Stewart's application for variation be granted and that standard condition 1 of his licence be amended to enable Mr Stewart to operate his present vehicle, registration number SL64 ONS, for a period of one year from 24 November 2021, subject to the vehicle being tested at three-monthly intervals with the first inspection being carried out within 28 days from 3 February 2022.

(d) Applicant: Paul Johnstone

Variation: exception to policy and standard condition 1

Licence No.: PH1300

There was no appearance by or on behalf of Mr Johnstone, the applicant, who had previously indicated that he wished his application to be determined by way of written submissions. After consideration of all matters before the Board, the Convener proposed that Mr Johnstone's application for variation be granted and that standard condition 1 of his licence be amended to enable Mr Johnstone to operate his present vehicle, registration number GL64 MZY, for a period of one year from 1 December 2021, subject to the vehicle being tested at three-monthly intervals with the first inspection being carried out within 28 days from 3 February 2022. This was agreed unanimously.

DECIDED: That Mr Johnstone's application for variation be granted and that standard condition 1 of his licence be amended to enable Mr Johnstone to operate his present vehicle, registration number GL64 MZY, for a period of one year from 1 December 2021, subject to the vehicle being tested at three-monthly intervals with the first inspection being carried out within 28 days from 3 February 2022.

(e) Applicant: Andrzej Wolszczak

Variation: exception to policy and standard condition 1

Licence No.: PH0722

There was no appearance by or on behalf of Mr Wolszczak, the applicant, who had previously indicated that he wished his application to be determined by way of written submissions. After consideration of all matters before the Board, the Convener proposed that Mr Wolszczak's application for variation be granted and that standard condition 1 of his licence be amended to enable Mr Wolszczak to operate his present vehicle, registration number GM14 UAE, for a period of one year from 1 July 2021, subject to the vehicle being tested at three-monthly intervals with the first inspection being carried out within three months from the last inspection which had been carried out on 11 January 2022. This was agreed unanimously.

DECIDED: That Mr Wolszczak's application for variation be granted and that standard condition 1 of his licence be amended to enable Mr Wolszczak to operate his present vehicle, registration number GM14 UAE, for a period of one year from 1 July 2021, subject to the vehicle being tested at three-monthly intervals with the first inspection being carried out within three months from the last inspection which had been carried out on 11 January 2022.

(f) Applicant: Charles Duffin

Variation: exception to policy and standard condition 1

Licence No.: PH1151

There was no appearance by or on behalf of Mr Duffin, the applicant, who had previously indicated that he wished his application to be determined by way of written submissions. After consideration of all matters before the Board, the Convener proposed that Mr Duffin's application for variation be granted and that standard condition 1 of his licence be amended to enable Mr Duffin to operate his present vehicle, registration number FP64 XMS, for a period of one year from 30 December 2021, subject to the vehicle being tested at three-monthly intervals with the first inspection being carried out within 28 days from 3 February 2022. This was agreed unanimously.

DECIDED: That Mr Duffin's application for variation be granted and that standard condition 1 of his licence be amended to enable Mr Duffin to operate his present vehicle, registration number FP64 XMS, for a period of one year from 30 December 2021, subject to the vehicle being tested at three-monthly intervals with the first inspection being carried out within 28 days from 3 February 2022.

(g) Applicant: Simon Reid

Variation: exception to policy and standard condition 1

Licence No.: PH1381

There was no appearance by or on behalf of Mr Reid, the applicant, who had previously indicated that he wished his application to be determined by way of written submissions. After consideration of all matters before the Board, the Convener proposed that Mr Reid's application for variation be granted and that standard condition 1 of his licence be amended to enable Mr Duffin to operate his present vehicle, registration number VE64 BFK, for a period of one year from 19 December 2021, subject to the vehicle being tested at three-monthly intervals with the first inspection being carried out within 28 days from 3 February 2022. This was agreed unanimously.

DECIDED: That Mr Reid's application for variation be granted and that standard condition 1 of his licence be amended to enable Mr Reid to operate his present vehicle, registration number VE64 BFK, for a period of one year from 19 December 2021, subject to the vehicle being tested at three-monthly intervals with the first inspection being carried out within 28 days from 3 February 2022.

3 **Renewal of Late Hours Catering Licence**

There was submitted the undernoted application for renewal of a Late Hours Catering Licence:-

Applicant: Shell UK Oil Products Limited

Premises: Shell Hillington, Hillington Industrial Estate, Glasgow

Activity: convenience store located on petrol forecourt

Operating hours: Monday to Sunday – 11.00 pm to 5.00 am

Licence No.: LHC025

The Convener proposed that the application be granted for a period of two years and that the applicant continue to be an exception to the Board's policy on trading hours. This was agreed unanimously.

DECIDED: That the application be granted for a period of two years and that the applicant continue to be an exception to the Board's policy on trading hours.

4 **Variation of Taxi Operator's Licence - Personal Appearance**

There was submitted the undernoted application for variation of a Taxi Operator's Licence. The applicant had been asked to appear personally for the first time:-

Applicant: Dermot Curran

Variation: exception to policy and standard condition 22

Licence No.: TX063

Mr Curran, the applicant, joined the meeting by video call. After consideration of all matters before the Board, the Convener proposed that Mr Curran's application for variation be granted and that standard condition 22 of his licence be amended to enable Mr Curran to operate his present vehicle, registration number SD63 FTT, for a period of one year from 30 November 2021, subject to the vehicle being tested at three-monthly intervals with the first inspection being carried out within 28 days from 3 February 2022. This was agreed unanimously.

DECIDED: That Mr Curran's application for variation be granted and that standard condition 22 of his licence be amended to enable Mr Stewart to operate his present vehicle, registration number SD63 FTT, for a period of one year from 30 November 2021, subject to the vehicle being tested at three-monthly intervals with the first inspection being carried out within 28 days from 3 February 2022.

EXCLUSION OF PRESS AND PUBLIC

The Board resolved that the press and public be excluded from the meeting during consideration of the following items of business as it was likely, in view of the nature of the business to be transacted that if members of the press and public were present there would be disclosure to them of exempt information as defined in paragraph 3 of part I of schedule 7A of the Local Government (Scotland) Act 1973.

5 Grant of Private Hire Car Drivers' Licences - Personal Appearances

There were submitted the undernoted applications for grant of Private Hire Car Drivers' Licences. The applicants had been asked to appear personally for the first time:-

(a) Binoy Paul

Mr Paul, the applicant, joined the meeting by video call. After consideration of all matters before the Board, the Convener proposed that the application be granted for a period of one year. This was agreed unanimously.

DECIDED: That the application be granted for a period of one year.

(b) Kandiah Jeyavinthan

Mr Jeyavinthan, the applicant, joined the meeting by telephone call. After consideration of all matters before the Board, the Convener proposed that the application be granted for a period of one year. This was agreed unanimously.

DECIDED: That the application be granted for a period of one year.

Adjournment

The meeting adjourned at 11.15 am and reconvened at 11.25 am.

6 **Renewal of Private Hire Car Driver's Licence - Personal Appearance**

There was submitted the undernoted application for renewal of a Private Hire Car Driver's Licence. The applicant had been asked to appear personally for the first time together with Police Scotland who had submitted a representation to the application:-

Gerald Burns P4493

Mr Burns, the applicant, joined the meeting by telephone call, together with Inspector Christie, who joined the meeting by video call, on behalf of the Chief Constable who had submitted a representation to the application. After consideration of all matters before the Board, the Convener proposed that the application be granted for a period of two years. This was agreed unanimously.

DECIDED: That the application be granted for a period of two years.

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Councillor Audrey Doig left the meeting prior to consideration of the following item of business.

7 **Notification of Public Procession - Personal Appearance**

There was submitted the undernoted notification of a Public Procession. The applicant had been asked to appear personally for the first time together with Police Scotland who had submitted a report in relation to the notification and the Council's Senior Events Officer who had submitted information in relation to the notification:-

Applicant: All Under One Banner

Public procession route: Ferguslie Gardens, Ferguslie Walk, Broomlands Street, Wellmeadow Street, High Street, Gauze Street, Glasgow Road and Barshaw Park, Paisley

Reason for procession: Scottish Independence

Date and time: 5 March 2022 at 12.30 pm

Mr Celini joined the meeting by video call and confirmed that he wished to withdraw this notification of a Public Procession, as his notification for a Public Procession for an alternative route had not been prohibited.

DECIDED: That it be noted that this notification of a Public Procession had been withdrawn and that the applicants' notification of a Public Procession, for an alternative route, had not been prohibited.

8 **Application for Exemption from Drivers' Duties under Section 165 of the Equality Act 2010 - Personal Appearance**

There was submitted the undernoted application for exemption from drivers' duties under Section 165 of the Equality Act 2010. The applicant had been asked to appear personally for the first time:-

Sajid Mahmood T0145

Mr Mahmood, the applicant, joined the meeting by video call. After consideration of all matters before the Board, the Board adjourned to allow members to consider this application. The meeting was reconvened and the Convener proposed that the application be granted for the duration of Mr Mahmood's current Taxi Driver's Licence. This was agreed unanimously.

DECIDED: That the application be granted for the duration of Mr Mahmood's current Taxi Driver's Licence.

9 **Renewal of Taxi Driver's Licence - Personal Appearance**

There was submitted the undernoted application for renewal of a Taxi Driver's Licence. The applicant had been asked to appear personally for the first time together with Police Scotland who had submitted an objection to the application:-

Charles McMahon T1567

Mr McMahon, the applicant, joined the meeting by video call, together with Inspector Christie, who also joined the meeting by video call, on behalf of the Chief Constable who had submitted an objection to the application. After consideration of all matters before the Board, the meeting was adjourned to allow members to consider this application. The meeting was reconvened.

Councillor McNaughtan, seconded by Councillor Devine, moved that the application be granted for a period of two years.

Councillor Hughes, seconded by Councillor Rodden, moved as amendment that the application be refused.

On the roll being called, the following members voted for the amendment: Councillors Hughes, Montgomery, Rodden and Steel.

The following members voted for the motion: Councillors Devine, Mackay, McNaughtan and Strang.

There being an equality of votes, the Convener used his second and casting vote in favour of the motion. The motion was accordingly declared carried.

DECIDED: That the application be granted for a period of two years.

Adjournment

The meeting adjourned at 1.50 pm and reconvened at 2.30 pm.

10 **Grant of Landlord Registration - Personal Appearance**

There was submitted the undernoted application for grant of Landlord Registration. The applicant had been asked to appear personally for the first time together with Police Scotland:-

Scott McGaw

Mr McGaw, the applicant, joined the meeting by video call, together with Inspector Christie, who also joined the meeting by video call, on behalf of the Chief Constable. After consideration of all matters before the Board, the Convener proposed that the application be refused. This was agreed unanimously.

DECIDED: That the application be refused.

11 **Grant of Taxi Operators' Licences - Personal Appearances**

There were submitted the undernoted applications for grant of Taxi Operators' Licences. The applicants had been asked to appear personally for the first time:-

(a) Solaiman Chowdhury

Mr Chowdhury, the applicant, joined the meeting by video call. After consideration of all matters before the Board, the Convener proposed that the application be granted for a period of one year. This was agreed unanimously.

DECIDED: That the application be granted for a period of one year.

(b) Moloy Sarkar

Mr Sarkar, the applicant, joined the meeting by video call. After consideration of all matters before the Board, the Convener proposed that the application be granted for a period of one year. This was agreed unanimously.

DECIDED: That the application be granted for a period of one year.

12 **Grant of House in Multiple Occupation Licence - Personal Appearance**

Under reference to item 9 of the Minute of the meeting of this Board held on 19 January 2022, consideration was resumed of the undernoted application for grant of a House in Multiple Occupation Licence. The applicant had been asked to appear personally for the second time together with the Director of Communities & Housing, Renfrewshire Council:-

Applicant: Baggy Pocket Limited
Property: Flat 2/2, 2 Walker Street, Paisley

The Assistant Managing Solicitor (Licensing) advised that this application had been granted under delegated authority for a period of three years.

DECIDED: That it be noted that the application had been granted under delegated authority for a period of three years.

Minute of Meeting

Head of Corporate Governance

Date	Time	Venue
Monday, 07 February 2022	10:00	Corporate Meeting Room 2,

Present: Councillor Stephen Burns, Councillor Eddie Devine, Councillor Neill Graham, Councillor Iain Nicolson, Councillor Jim Paterson, Councillor John Shaw

Chair

Councillor Nicolson, Convener, presided.

In Attendance

A Russell, Chief Executive and R Laouadi, HR Manager (Finance & Resources).

Declarations of Interest

There were no declarations of interest intimated prior to the commencement of the meeting.

EXCLUSION OF PRESS AND PUBLIC

The Board resolved to exclude the press and public from the meeting during consideration of the following item of business as it was likely, in view of the nature of the business to be transacted, that if members of the press and public were present, there could be disclosure to them of exempt information as defined in paragraph 1 of Part I of Schedule 7A of the Local Government (Scotland) Act, 1973.

1 **Head of Corporate Governance - Interviews**

The Board interviewed candidates for the post of Head of Corporate Governance.

DECIDED: That Mark Conaghan be appointed to the post of Head of Corporate Governance.

Minute of Meeting

Director of Finance & Resources

Date	Time	Venue
Tuesday, 15 February 2022	10:00	Teams Meeting,

Present: Councillor Bill Brown, Councillor Michelle Campbell, Councillor Eddie Devine, Councillor Neill Graham, Councillor John McNaughtan, Councillor Iain Nicolson, Councillor Jim Paterson, Councillor Jim Sharkey, Councillor John Shaw

Chair

Councillor Nicolson, Convener, presided.

In Attendance

A Russell, Chief Executive and R Laouadi, HR Manager (Finance & Resources).

EXCLUSION OF PRESS AND PUBLIC

The Board resolved to exclude the press and public from the meeting during consideration of the following item of business as it was likely, in view of the nature of the business to be transacted, that if members of the press and public were present, there could be disclosure to them of exempt information as defined in paragraph 1 of Part I of Schedule 7A of the Local Government (Scotland) Act, 1973.

Declarations of Interest

There were no declarations of interest intimated prior to the commencement of the meeting.

1 **Director of Finance & Resources - Interviews**

The Board interviewed candidates for the post of Director of Finance and Resources.

DECIDED: That Alastair MacArthur be appointed to the post of Director of Finance and Resources.