



Renfrewshire  
Area Support Team

## Learning & Development Group Meeting 3 March 2020

### MINUTES

**Present:** Derek Bramma (DB; Chair), John Leckie (JL), Alex MacDonald (AM), Ewan McNaught (EM) Jacqueline Doherty (JD).

**In Attendance:** Angela Cramb (AC).

**Apologies:** Kirsten Miller (KM), David Hadden (DH), Alison Thompson (AT).

#### 1. Digital Training Update

16 panel members in Renfrewshire still to be registered online. Angela Stevenson (AS) and JD to follow up. AS has been proactive in texting these members to ask if any help required. Panel members will also be identified to encourage those who have yet to engage. Compared to other areas Renfrewshire are doing well with percentage who have engaged.

Still some technical issues which need to be addressed.

There will be drop-in sessions ran in Glen Lane by AS and JD if anyone feels they require more 1 to 1 help.

There are a few issues for Marion with regards to the rota this time, but she has this in hand and on this occasion may complete a rota manually.

The launch of the new SCRA digital system has been put back.

A few panel members may have difficulty if their laptop/computer or phone are not new enough to support the operating system.

DB has 2 laptops – 1 for panel room with info for panel members on it. PPA would use this for panel observations. It is suggested that a security cable and lock be purchased to ensure this laptop is not removed from panel room. The second will replace the existing laptop used for training events, etc.

## **2. AST Development Day – L&D input**

The day will include the following:

Elliot Jackson will outline the corporate plan.

DB will outline the local plan.

Look at AST structure – format and running of groups.

Jim Melrose – succession planning. This is important as other areas are struggling to replace AST members, so Renfrewshire needs to be prepared. Panel members are particularly reluctant to take up posts which require them having to give up being a serving panel member.

Communication Model.

Group work – PPAs one group with remainder looking at Learning and development/training needs.

## **3. Pre-Service update**

Currently 13 new panel members.

Last night was the third out of five planned training sessions at which Social Work gave a talk. 2 members were ill and unfortunately 3 members didn't show up, with no apologies.

The group have planned 62 observations between them, although 1 member has yet to complete any. Most have completed a minimum of 3. These observations not only provide a good training opportunity but also give new panel members a chance to experience the commitment required to make yourself available for 2 panels a month.

It was agreed that someone from education should be identified as speaker for next training event. Various head teachers and principal teachers were mentioned as being suitable.

Buddy night confirmed for St Mirren Park and Elliot Jackson will attend. Buddies are in the process of being appointed.

## **4. In-Service update**

JL will be taking some time off for family reasons. JD will take on admin and training nights. AM will be responsible for keeping a track of training; especially the Management of Hearings training.

Despite JL having asked members in the past for suggested training needs he has not received any feedback. It was agreed that panel observations were a good opportunity to identify training needs.

There was a proposal to create another two Learning and Development posts as this would be beneficial to share the load. This will be formalised, and post advertised through CHS.

Claire Burns and Tracy Wright from CELCIS were due to present at next week's training session. Unfortunately, Claire is no longer available. JD will email Tracy again to confirm her attendance. Jacqueline to explore whether it would be possible to swap the March and April events.

No word yet on the rescheduled social work training video date.

In another region a workshop from 'Our Hearings Our Voice' was very well received and could be a future training event. This would need to run on a Saturday morning.

Discussion around the value of teaming up with social work to share experiences, this would be done in small groups. This is an avenue which would warrant further exploration and is different from the liaison group which has representatives from SW, SCRA and panel members.

## **5. LCPC Event - Johnstone Town Hall - 5 March**

Discussion around who had been invited to this event. No certainty but it may be that invitees have been hand-picked.

Potential future training events may be identified here.

## **6. AOCB**

SIRCC 2020 conference is on the 9<sup>th</sup> June 2020. This year the theme is 'The extraordinary ordinary: the power of everyday care' and the guest speakers are Heather Modlin and Dr Adam Burley.

There are a few other interesting online courses coming up which panel members should be signposted towards. These are free online courses; JD to share details.

It was decided that there should be a single point of contact for inter-agency training events. In the past EM has done this and it is therefore possible. Just needs to be communication with SW to let them know who this contact will be – this named person will then be responsible for filling in application forms.

Derek has a book on the Children's Hearing and the Sheriff's Office which he will replace in the panel room.

There was a request from a panel member who is attending courses for her own professional job which are very similar to the training courses in the Learning

Academy, to be able to populate her profile in the Learning Academy with this. There was an acknowledgement that it can be very difficult for panel members to take time off work for additional training and therefore if someone has completed a similar course then perhaps it should be able to be logged. AC was unsure but thought that this may not be possible and would enquire. *Further to this meeting AC has confirmed that this is possible.*

**7. Date of next meeting - Mon 27 April 2020 at 7.00pm**